

AF SPN-Swimming Pool Notification



Date: __/__/____

Queenstown Lakes District Council

Attention: Building Services Department

I wish to notify QLDC of the existence of a pool at the following address:

Street Address: _____

Valuation Number: _____

The type of pool at my address is (please tick appropriate box):

Swimming Pool

Small Heated Pool (i.e. Spa Pool, Jacuzzi, Hot Tub) with water surface area of 5m² or less

Note: if your small heated pool has a fully lockable lid and the pool wall is 760mm high above surrounding structures and it cannot be climbed then fencing is not required.

The pool construction was completed on (please tick appropriate box):

Exact date: _____ OR

Approx. date: _____ OR

Unknown

I am/we are the (please tick appropriate box):

Owner/s OR

Tenant/s of the property

Kind regards,

Name(s): _____

Phone No: _____

Email Address: _____

Signature: _____

Once completed please email this form to swimmingpools@qldc.govt.nz

Please note there is a one-off fixed fee for registering your swimming pool with QLDC. This fee will be invoiced to the applicant after the first inspection is completed. Please refer to the [AF CALC](#) for the fee.