

**Minutes of a meeting of the
Wānaka Upper Clutha Community Board held in the Main Auditorium, Lake Wānaka
Centre, Ardmore Street, Wānaka on Thursday 12 October 2023 commencing at 10.00am**

Present

Mr Simon Telfer (Chair), Councillor Barry Bruce, Councillor Lyal Cocks, Mr Chris Hadfield, Ms Linda Joll, Councillor Cody Tucker and Mr John Wellington

In attendance

Councillor Quentin Smith, Mr Dave Wallace (General Manager, Planning and Development), Mr Ben Greenwood (Roading Operations and Contract Manager), Mr Jon Winterbottom (Governance Team Leader) and Ms Jane Robertson (Senior Governance Advisor); two members of the media and one member of the public

Karakia

The meeting opened with a karakia given by Councillor Tucker.

Apologies/Leave of Absence Applications

There were no apologies.

The following requests for Leave of Absence were made:

- John Wellington: 2-10 November 2023; and 15-18 November 2023

On the motion of Mr Telfer and Ms Joll the Wānaka-Upper Clutha Community Board resolved that the Leave of Absence request be approved.

Motion carried

Declarations of Conflicts of Interest

There were no declarations.

Matters Lying on the Table

There were no matters lying on the table.

Public Forum

There were no speakers in the public forum.

Confirmation of Agenda

On the motion of Mr Telfer and Councillor Tucker the Wānaka-Upper Clutha Community Board resolved that the agenda be confirmed without addition or alteration.

Motion carried

Confirmation of minutes

On the motion of Mr Wellington and Councillor Tucker the Wānaka-Upper Clutha Community Board resolved that the minutes of the meeting of the Wānaka-Upper Clutha Community Board held on 7 September 2023 be confirmed as a true and correct record.

Motion carried

1. **Mt Barker Road, Wānaka irrigation pipe Licence to Occupy**

A report from Leonie Stapleton (License to Occupy Administrator) assessed an application for a Licence to Occupy road reserve to enable Bovett Pipe Limited to put an irrigation pipe under Mount Barker Road, Wānaka at a location approximately 150 metres east of Smith Road, Wānaka, to service indefinitely Lot 2 DP 21379 with irrigation supply. The report recommended that the Licence to Occupy be approved, subject to a series of standard conditions.

Mr Wallace presented the report.

On the motion of Ms Joll and Councillor Bruce it was resolved that the Wānaka-Upper Clutha Community Board:

- 1. Note the contents of the report;**
- 2. Grant a Licence to Occupy Road Reserve to enable Bovett Pipe Limited to put an irrigation pipe under Mount Barker Road, Wānaka at a location approximately 150 metres east of Smith Road, Wānaka to service Lot 2 DP 21379 with irrigation indefinitely subject to the following conditions:**
 - a. The Licence shall remain at Council's pleasure.**
 - b. It is the responsibility of the Applicant to ensure that all works on the road reserve comply with both the Building Act, and the Resource Management Act 1991.**

Resource consent and Building consents are to be obtained prior to works commencing, if required.

- c. All works must comply with both a Traffic Management Plan (TMP) and Corridor Access Request (CAR). The TMP and CAR must be approved by Council engineers before any work commences on the road reserve.
- d. All activities are to be undertaken in accordance with Worksafe New Zealand's standards for the work environment.
- e. The applicant shall contact relevant utility companies regarding possible telecommunication, power and any other reticulated services located within the road reserve.
- f. The pipe must not compromise roading or services maintenance activities.
- g. The appropriate Otago Regional Council permits are obtained for the water take if required.
- h. The appropriate easements for the right to convey water are obtained for where the pipe crosses private land.
- i. Ongoing maintenance of the occupation is to be the responsibility of the Licensee.
- j. Any damage as a result of any maintenance works is to be resolved to the satisfaction of Council engineers at the cost of the applicant.
- k. Any works within the road reserve are to be undertaken to the specification and approval of Council's engineers and shall include an engineering plan with a trench profile plan.
- l. Council will require an 'as-built' plan of the new water pipe that is compatible with QLDC's GIS system be submitted to Engineeringapprovals@qldc.govt.nz
- m. All services including Three Waters, phone, power and gas within the road reserve must be identified prior to any works being undertaken on the road reserve. There shall be no damage to Council Infrastructure nor shall access to the road reserve by Council be fettered

before, during, or after the works are completed. Council reserves the right to charge a reasonable rate for any damage done to infrastructure.

- n. The applicant consents to a Covenant in Gross being recorded against the title to ensure the recommended terms and conditions of the Licence continue in perpetuity for all future owners of the property.

Motion carried.

2. **Boundary Road, Wānaka irrigation pipe Licence to Occupy**

A report from Leonie Stapleton (License to Occupy Administrator) assessed an application for a Licence to Occupy road reserve to enable Hawksbury Pipe Limited to install an irrigation pipe. The pipe would be placed 370 metres south of the Maxwell Road and Boundary Road, Wānaka intersection and was to supply indefinitely irrigation to Lot 2 DP 328017. The report recommended that the Licence to Occupy be approved, subject to a series of standard conditions.

Mr Wallace presented the report.

On the motion of Mr Hadfield and Mr Wellington it was resolved that the Wānaka-Upper Clutha Community Board:

1. **Note the contents of the report;**
2. **Grant a Licence to Occupy Road Reserve to enable Hawkesbury Pipe Limited to install an irrigation pipe, approximately 370 metres south of the Maxwell Road and Boundary Road intersection, Wānaka, and is to supply irrigation to Lot 2 DP 328017 indefinitely, subject to the following conditions:**
 - a. **The Licence shall remain at Council's pleasure.**
 - b. **It is the responsibility of the Applicant to ensure that all works on the road reserve comply with both the Building Act, and the Resource Management Act 1991. Resource Consent and Building consents are to be obtained prior to works commencing, if required.**
 - c. **All works must comply with both a Traffic Management Plan (TMP) and Corridor Access Request (CAR). The TMP and CAR must be approved by Council engineers before any work commences on the road reserve.**

- d. All activities are to be undertaken in accordance with Worksafe New Zealand's standards for the work environment.
- e. The applicant shall contact relevant utility companies regarding possible telecommunication, power and any other reticulated services located within the road reserve.
- f. The pipe must not compromise roading or services maintenance activities.
- g. The appropriate Otago Regional Council permits are obtained for the water take if required.
- h. The appropriate easements for the right to convey water are obtained for where the pipe crosses private land.
- i. Ongoing maintenance of the occupation is to be the responsibility of the Licensee.
- j. Any damage as a result of any maintenance works is to be resolved to the satisfaction of Council engineers at the cost of the applicant.
- k. Any works within the road reserve are to be undertaken to the specification and approval of Council's engineers and shall include an engineering plan with a trench profile plan.
- l. Council will require an 'as-built' plan of the new water pipe that is compatible with QLDC's GIS system be submitted to subdivision@qldc.govt.nz
- m. All services including Three Waters, phone, power and gas within the road reserve must be identified prior to any works being undertaken on the road reserve. There shall be no damage to Council Infrastructure nor shall access to the road reserve by Council be fettered before, during, or after the works are completed. Council reserves the right to charge a reasonable rate for any damage done to infrastructure.

- n. **The applicant consents to a Covenant in Gross being recorded against the title to ensure the recommended terms and conditions of the Licence continue in perpetuity for all future owners of the property.**

Motion carried.

3. Additional parking restrictions under the Traffic and Parking Bylaw 2018

A report from Hugo de Cosse Brissac (Roading Engineer) recommended various new (and updates to existing) parking restrictions in the Wānaka-Upper Clutha Ward. The report noted that regular changes to traffic restrictions (including parking controls) were required, often in response to requests from the public or businesses citing safety or accessibility concerns. Staff also identify opportunities for improvements and issues include damage to the Council's above and below ground infrastructure, increasing risk to road user safety by blocking sight lines and narrowing roadways and restricted road widths preventing emergency vehicles getting through.

Mr Greenwood presented the report.

Councillor Cocks questioned the need to add parking restrictions in Chalmers Street. He observed that it was a very quiet street and vehicles were only moving slowly near the intersection. He was opposed to the removal of parking space so close to town.

Mr Greenwood noted that vehicles parking on both sides of the street narrowed the carriageway considerably, and the parking restriction was proposed in order to stop vehicles having to cross the centre line to avoid parked cars.

There was also a question about the reason for recommending the introduction of a 'no engines brakes restriction' on Golf Course Road. Mr Greenwood advised that this recommendation had been made as a result of complaints of brake noise from the nearby retirement village.

On the motion of Mr Telfer and Ms Joll it was resolved that the Wānaka-Upper Clutha Community Board:

- 1. Note the contents of the report; and**
- 2. Approve changes to the new and existing restrictions applying to the on-road and off-road parking restrictions as set out below, noting that these will come into force once signed or marked:**

Road or Location	Specific Description
Plantation Road	No stopping at any time (56m)
Kings Drive	No stopping at any time (13m)
Timsfield Road	No stopping at any time (45m)
Aubrey Road (Bremner Bay)	No stopping at any time (804m)
Chalmers Street	No stopping at any time (221m)

Road or Location	Specific Description
Chalmers Street	Parking bay line marking (hockey sticks)
Aubrey Road	No parking off a roadway between Kings Drive and Anderson Road
Golf Course Road	No engine brakes restriction

Motion carried, with Councillor Cocks recording his vote against the motion.

4. Chair's Report

A report from the Chairperson presented individual updates from members.

The Chairperson thanked members for their contributions, adding that the different events served to demonstrate members' high level of activity in the community.

There was also discussion about feedback from the Wānaka shuttle trials. The most frequently used service in the trial had been transport between Hāwea and Wānaka at peak times and during school holidays, but it was clear that any permanent service needed to be frequent and consistent. With the growth of Hāwea and Luggate, the Otago Regional Council should be planning on introducing public transport at some stage in the Upper Clutha.

On the motion of Mr Telfer and Mr Wellington It was resolved that the Wānaka-Upper Clutha Community Board:

1. Note the contents of the report.

Motion carried

The meeting concluded at 10.20am.

CHAIR

DATE