

Monthly Highlight Report

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February 2024

Core Infrastructure and Services

Key Performance Indicators

WATER CONSUMPTION

Average consumption of water per person per day

TARGET	RESULT
<700L	688.35L

WATER SUPPLY COMPLAINTS

of complaints per 1,000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.03	0.03
Clarity	0.10	0.40
Taste	0	0.06
Pressure/flow	0.56	2.86
Continuity of supply	0.40	1.95

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

WATER SUPPLY FAULTS

Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	39 mins
<1,440 mins	1,469 mins

WATER SUPPLY FAULTS

Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1,440 mins	1,253.5 mins
<10,080 mins	5,969 mins

STORMWATER COMPLAINTS

of complaints per 1,000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
0.76	4.64

STORMWATER FLOODING

Median response time to attend site

TARGET	RESULT
<180 mins	n/a

STORMWATER FLOODING

flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

Results in **RED**
Target missed by >5%

STORMWATER FLOODING

of habitable floors affected for each event (per 1,000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

WASTEWATER OVERFLOWS

Median response time to attend site

TARGET	RESULT
<60 MINS	15 mins

WASTEWATER OVERFLOWS

Median response time to resolve problem

TARGET	RESULT
<240 mins	178 mins

Results in **AMBER**
Target missed by <5%

WASTEWATER COMPLAINTS

of complaints per 1,000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.03	0.54
Faults	0.27	1.85
Blockages	0.20	1.01

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

REQUESTS FOR SERVICE (RFS)

% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	60.70%
Solid Waste	98.70%
Roading	86.00%

Results in **GREEN**
Target achieved

CAPEX% OF CAPITAL WORKS COMPLETED ANNUALLY, INCLUDING RENEWALS

(against the Annual Budget adopted by Council for Three Waters, Waste Management and Rooding).

TARGET	RESULT
80-110%	93%

WASTE DIVERTED FROM LANDFILL

Total waste diverted from landfill

TARGET	RESULT
>683t	731t

WASTE TO LANDFILL

Total waste to landfill

TARGET	RESULT
<3,833t	4,005t

WASTE TO LANDFILL

% of MRF recycling contaminated

TARGET	RESULT
<20%	14.47%

DIA measures



Exceptions

The following KPIs were not achieved and are shown on the previous page in red or amber.

Stormwater Complaints

The monthly target of less than 0.42 storm water complaints per 1,000 connections was not achieved in February. The majority of issues were associated with requests for mud tanks to be cleared. There have been several private and unsubstantiated jobs where the contractor could not verify the complaint or the issue was a private matter not a complaint. These were closed incorrectly and therefore have influenced the result. The finalisation of older requests from the previous month has also had an impact. The contract team continues to focus on appropriate preventative maintenance activities to improve performance in this regard, however we are not currently aware of any deficiencies.

Median response time to attend site for water supply faults

The target to respond to faults within 1,440 minutes was narrowly missed. The contract team is continuing to focus on improving timeframes associated with job resolution and reporting to finalise requests. They are being challenged by resourcing issues that they are working to resolve. The current result represents a significant improvement on the reported performance for January.

Water supply complaints - pressure/flow and continuity or supply

The monthly target of less than 0.33 complaints per 1,000 connections was not achieved in two areas. There was a high number of complaints for continuity of supply due to a significant burst on Beaumont Street Wanaka. This has been resolved. The majority of complaints for pressure/flow were associated with lake algae that current treatment is unable to remove.

Percentage of RFS Resolved On Time/Median response time Water faults - Three Waters

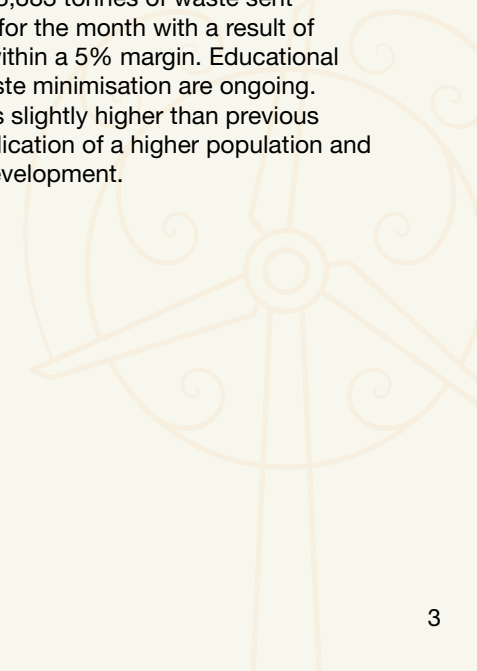
Target of 95% was not achieved in February. The performance is significantly lower than previous months and is a combination of both overdue requests and operator error associated with the finalisation procedure. The contractor is being challenged by resourcing issues that they are working to resolve. Improvement in this area continues to be a primary focus of the contract team.

Percentage of RFS Resolved On Time - Roading

The response to requests from the internal roading team is being affected by resourcing constraints and a high number of requests. This is currently being reviewed and additional resources are being sought via the Long Term Plan. The contractor's response time is achieving the 95% on time target. This achieves a combined result of 86%.

Waste to Landfill

The target of less than 3,883 tonnes of waste sent to landfill was not met for the month with a result of 4,005 tonnes. This is within a 5% margin. Educational campaigns around waste minimisation are ongoing. Commercial waste was slightly higher than previous months which is an indication of a higher population and visitor numbers and development.



Community Services

ACTIVE PARTICIPANTS

of gym and pool visits per 1,000 residents (based on usual resident population)

TARGET	RESULT
>2,322	2,034.60

LIBRARY CIRCULATION

of items issued per month

TARGET	RESULT
>39,646	44,443

PARKS RFS

% RFS resolved within specified timeframe

TARGET	RESULT
>95%	97%

Environment

RESOURCE CONSENT TIME

% processed within the statutory timeframe

TARGET	RESULT
100%	91.46%

Regulatory Functions & Services

BUILDING CONSENT TIMES

% processed within the statutory timeframe

TARGET	RESULT
100%	94.59%

FREEDOM CAMPING RFS

of freedom camping RFS per month

TARGET	RESULT
<8	10

Corporate Services

CUSTOMER CALLS

% answered within 20 seconds

TARGET	RESULT
>80%	80%

COMPLAINTS RESOLVED

% complaints resolved within 10 working days

TARGET	RESULT
>95%	99%

LGOIMA REQUESTS

% responded to within 20 days

TARGET	RESULT
100%	90%

COUNCILLOR ENQUIRIES

% responded to within 5 working days

TARGET	RESULT
100%	90%

INTEREST RATES

Weighted average interest rate per month

TARGET	RESULT
<6%	5.04%

Exceptions

The following KPIs were not achieved and are shown to the left in red or amber.

Active Participants

The target of 3,253 visits per 1,000 residents was not met this month. The total number of visits is 12% higher than last year. Improvements on last year came from Queenstown Events Centre participation (up 31%) and overall pool visits (40% up). The early closure of the Arrowtown pool due to roots breaking the power mains lowered participation. However, Wanaka and Queenstown pool visits were significantly up.

Resource Consents

The amount of applications processed within statutory timeframes continue to be within the 90th percentile for the ninth consecutive month. While the result is lower than January this is due to a higher volume of applications received and decisions issued. Applications that were overdue were for more complex applications that have taken longer to reach a decision. The average processing time is currently 18 working days.

Building Consents

The target of 100% of building consents being processed within the statutory timeframe was not achieved in February. The result is lower than last month, however, there has been an increase of over 30% in applications and consents issued. Timeframes are expected to stabilise in the coming months when volumes return to normal.

Freedom Camping

There were 48 complaints about freedom camping in February, however one was on private land, and 37 were unsubstantiated. (Either no car was found or the regulations were followed.) Of the remaining 10; six were ticketed for prohibited area, one was ticketed for not being self-contained, two received daytime education, one was already on the regular patrol route (the officer on duty would have dealt with this as part of their role).

LGOIMA Requests

20 requests were due a decision in February. 13 of those received the decision and information requested within the statutory 20 working days. Five had an agreed extension. One was late without formal notification of an extension. One request has been extended and is still ongoing. The average time to complete a request in February was 18 working days. Of the 19 requests completed, nine received the information in full; one was refused in full on the grounds that the information did not exist; nine had partial minor redactions/withholding.

Councillor Enquiries

28 Councillor enquiries were received for February 2024. This is more than any other month since 2017. It is an increase of three times for the same period last year and the year prior. Three of those were complex enquiries that required more time to collate information for a complete response. All parties were contacted throughout and kept informed about the delays. The enquiries related to Parks & Reserves; Enforcement; Corporate Services Projects; Planning and Development process and Parking.

Health & Safety Summary

PREVENTION

Positive Safety Actions

TYPE	RESULT
Take 5's	1,647
Inspections/Audits	86
Safety & Wellbeing	80
First Aid Training	5
H&S Meetings	40

WORK EVENTS

Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<8	7.35
LTIFR*	<5	7.35

*Total Recordable Injury Frequency Rate

**Lost Time Injury Frequency Rate

DEPT. SAFETY BEHAVIOURS

Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	0
B - Safety Constant	11
C - Accident or Incident	1
Target Achieved	yes

NOTIFIABLE EVENTS

Notifiable to Worksafe

EVENT TYPE	RESULT
Incident Type	0

EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

QLDC WORKPLACE INCIDENTS

Across All Groups

TYPE	RESULT
Employees	3
Contractors	42
Volunteers	0
Public	6

QLDC Health and Safety Objectives for 2023/2024

COMPLIANCE

No breaches of the Health and Safety at Work Act 2015

PREVENTION

90% of all incidents reported each month closed within allocated timeframe.

Representatives and department constituents to undertake an office/facility inspection at least every three months.

IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

Health & Safety Representatives to do at least one alternate inspection of another office/facility in the coming year.

BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported monthly compared to C scores.

A C-score is a significant accident or incident with insufficient action taken to remedy.

WELLBEING

At least 65% participation across wellbeing activities that take place in the Upper Clutha and Queenstown area for QLDC staff.

Monthly Commentary

QLDC Workplace Incidents

The lost time injury frequency rate (LTIFR) and the total recordable injury frequency rate (TRIFR) have both risen to 7.35 due to one incident where a staff member had to take time away from work to recover. The incident was investigated and it was found procedures had not been followed. This has now been rectified.

Take 5's and inspections continue to be undertaken at good levels.

There were three employee incidents. Two of these were vehicle incidents resulting in damage to the vehicle but no injuries, one resulted in lost time.

Contractor incidents included a strike to a low voltage CCTV cable, and a Chlorine leak resulting from a faulty pump. Both incidents were handled well by the contractors and thoroughly investigated. No one was at risk of injury.

Of the public incidents one involved unlawful entry into an outdoor space and two were theft from recreational facilities. All of these have been reported to the Police. The remaining three were minor incidents, all of which were not significant.

One 'C' self-assessment score was recorded for February. Procedures were not followed which resulted in an incident becoming Lost Time.

Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



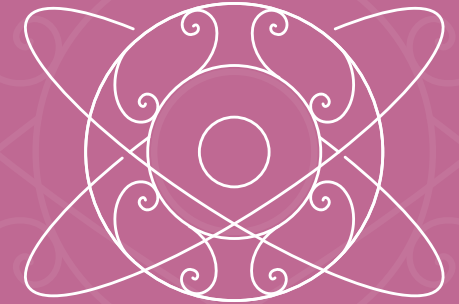
Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



Vision Beyond 2050

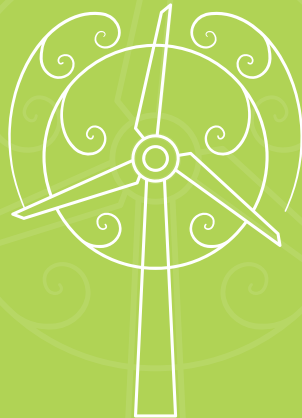
Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



Pride in sharing our places | Kia noho tahi tātou katoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.





High Profile Capital Projects

*RAG Status refers to Red/Amber/Green and shows the status of the project and how well it is performing.

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS*
Crown Infrastructure Partners Street Upgrades	<ul style="list-style-type: none"> 30 January 2024 - Project Practical completion was signed off by the Alliance Board. Minor re-works (faults and omissions) are underway in upper Brecon Street. Signs and line marking adjusted in Historic Core, minor re-works underway. Project Practical Completion has been achieved. 	<ul style="list-style-type: none"> End March 2024 - Completion of minor re-works. Remedial works (including closure) of Duke Street to fix ramp angle into Shotover Street. 30 April 2024 - Project to be completed. 	<p>Green</p>
Crown Infrastructure Partners Arterial Stage One	<ul style="list-style-type: none"> Ashpaling has commenced on Frankton Road. Beetham Street Retaining Walls – Strengthening works are underway on St Josephs wall with the temporary wall removed. The first stage of strengthening works have been completed on Lower Beetham Street. Strengthening works on Manawa wall have been completed. The status has been updated to Green as a budget increase was approved at the January Full Council Meeting. 	<ul style="list-style-type: none"> Retaining Wall Completion: <ul style="list-style-type: none"> March 2024 - St Joseph’s Wall May 2024 - Lower Beetham St Wall 	<p>Green</p>
Lakeview Development and Ancillary Works	<ul style="list-style-type: none"> Thompson Street - balustrade installation is complete on retaining wall A. Street lighting has been commissioned and is operational. Installation of tactile pavers is underway. Lakeview subdivision - street furniture, sign installation and line marking is complete. Minor defect items underway to be completed. The status has been updated to Green as the minor defects and issues are being resolved. 	<ul style="list-style-type: none"> End March 2024 - Surfacing of existing Isle Street and street furniture installation to be completed. 31 March 2024 - Target for Practical completion. 	<p>Green</p>



High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Housing Infrastructure Fund Kingston Three Waters Scheme</p>	<ul style="list-style-type: none"> Waste Water - The developed design was approved. The detailed design has restarted. The designation was finalised. For the odour (air discharge) consent the Assessment of Environmental Effects to be updated with input from detailed design before obtaining Affected Party Approvals. Water - All consents were obtained. The detailed design is complete. Bore headworks construction is complete. Storm Water (Oxford Street Services) - The detailed design has been through Councils Engineering Acceptance process. The developer's engineer is working through feedback on procurement documentation. Once closed out the project will be ready to be released to the market. Projectwide - Mediation occurred on 8 November, 2023 with final settlement completed mid-February 2024. This allows work to proceed on all fronts. Council reengaging with the developer on the full scope of works. The status has been updated to Amber as programme and budget issues have been resolved and the projects are moving forward. 	<ul style="list-style-type: none"> Waste Water: Odour (air discharge) consent: Assessment of Environmental Effects to be updated with input from detailed design before obtaining Affected Party Approval. Water - Procurement to go to market March 2024. Waiting for response to feedback provided by Queenstown Lakes District Council on draft documentation. 	<p>Amber</p>
<p>Housing Infrastructure Fund Quail Rise Reservoir</p>	<ul style="list-style-type: none"> Agreement was reached for withdrawal of one Submission for Notice of Requirement. Negotiations are underway with the other submitter. This is ongoing with conditions confirmed. Detailed Design was accepted by the Project Control Group (3rd October 2023). The Detailed Design contract is now completed. Item Closed. Practical Completion issued for Arrow Irrigation construction works. Item Closed. Subdivision Strategy reviewed and now on record. Item Closed. 	<ul style="list-style-type: none"> Designation – agreed approach for withdrawal of remaining submission, then proceed with designation. By end March 2024 - Expecting to meet the conditions for withdrawal. Then internal application for the designation approval to be completed. Preparing the project to go on hold till 2029. Construction funding allocated in 2029/30. No further immediate action. 	<p>Green</p>



Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wanaka Lake Front Development Stage Five	<ul style="list-style-type: none"> The project was approved by the Engineering Challenge Group and Design challenge group. The design has been shared with the Wanaka Upper Clutha Community Board. A project manager has been procured. 	<ul style="list-style-type: none"> April 2024 - Tender/ procurement is anticipated to occur, i.e. out on GETS. June/July 2024 - Work is anticipated to start. prior to summer 2024/25 - Work is anticipated to be completed. 	<p>Green</p>
Coronet Harvest Reforestation Programme	<ul style="list-style-type: none"> February 2024 - Schedules to inform the contract were finalised by the relevant parties. Stakeholder engagement regarding the management and recreation opportunities for this site are ongoing. 	<ul style="list-style-type: none"> March 2024 - Planting contractor Contract to be signed. 2024 - Forward programme will include installation of fencing and removal of pests. 2025 - Aerial spray, spot spray, procure and install first plants. 	<p>Green</p>
Paetara Aspiring Central	<ul style="list-style-type: none"> February 2024 - The business case associated with the Installation of the Basketball Hoops at the centre was assessed. Currently the project is packaged, contract agreed (in principle) with the contractor and essentially in an 'off-the-shelf' position to progress once funding is provided for. 	<ul style="list-style-type: none"> 2 April 2024 - Works intended to commence on site. Mid-May 2024 - Structural Steel Installation. Mid-Late June 2024 - Basketball Hoop Installation. 	<p>Green</p>
Creativity and Culture Strategy	<ul style="list-style-type: none"> February 2024 - The project group completed the draft document to time with a focus on an early March consultation launch of the finalised draft strategy. 	<ul style="list-style-type: none"> 18 March to 19 April 2024 - Community engagement on draft strategy. Early April 2024 - Three short hui to be hosted in Queenstown, Wanaka and Glenorchy providing overview of the Strategy and an opportunity for the community to ask questions of steering group members. April/May 2024 - Community feedback reviewed and final changes made to Strategy and Implementation Plan. 27 June 2024 - Final Strategy endorsed by Council. 	<p>Green</p>



Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Glenorchy Marina	<ul style="list-style-type: none">• Reforecast of budget completed to meet budget shortfall of approximately \$85k.• March 2024 - Programme approval received.• The status shifted from Red to Amber as a result of budget and programme confirmation.	<ul style="list-style-type: none">• March 2024 - Finalisation of budget movements.• 12 April 2024 - Procurement to go live.	Amber
Water Sports Facility Carpark	<ul style="list-style-type: none">• February 2024 - Confirmed with the Wanaka Upper Clutha Community Board the schedule of works to commence March 2024.• Contractor approved for construction to start 11 March 2024.	<ul style="list-style-type: none">• March – early June 2024 - Staged works to commence.• Close environmental monitoring in place due to works near the sensitive water way of Stoney Creek.	Amber

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Proposed District Plan Stage One Appeals	<ul style="list-style-type: none"> Decisions and consent notices for approximately 97% of appeal points received and updated into the plan. (101 appeals and 1181 appeal points originally lodged). 	<ul style="list-style-type: none"> Working to resolve any remaining Stage One appeal points. 	Green
Stage Two Appeals	<ul style="list-style-type: none"> 84 appeals and 930 appeal points received challenging Council's decisions. Mediations completed; Environment Court hearings are underway. 	<ul style="list-style-type: none"> Awaiting confirmation of Hearing dates for remaining zoning appeals. 19 March 2024 - Environment Court hearing set down for Topic 31 Middleton Appeal 	Green
Stage Three Appeals	<ul style="list-style-type: none"> 43 appeals (total) containing 445 separate appeal points lodged. Environment Court mediations are underway. 	<ul style="list-style-type: none"> Evidence is being exchanged for the Wanaka Industrial rezoning appeals. A date is still to be set for Cardrona Cattle Company Environment Court hearing (Industrial Zoning). 	Green
Inclusionary Zoning	<ul style="list-style-type: none"> Notified 13 October 2022. 181 original submissions and 20 further submissions received. Hearing has been completed and is adjourned. 	<ul style="list-style-type: none"> Awaiting Independent Hearing Panel recommendation report. 	Green

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Landscape Schedules</p>	<ul style="list-style-type: none"> Priority Areas <p>30 June 2022 - Priority Areas were notified. 208 original submissions and 38 further submissions received. Incorrect and missed submission points were renotified and no further submissions were received. Expert conferencing took place prior to the hearing. The Hearing was held in both Queenstown and Wanaka between October and November 2023.</p> <ul style="list-style-type: none"> Upper Clutha Landscapes (RCLs) <p>Landscape architect is finalising the draft schedules for notification. Background documents, including Section 32, are being drafted in preparation of notification. Internal review of the draft schedules has been undertaken.</p>	<ul style="list-style-type: none"> Priority Areas <p>Waiting for Recommendation report from Hearings Panel.</p> <ul style="list-style-type: none"> Upper Clutha Landscapes (RCLs) <p>Notification of the Upper Clutha Landscape Schedules Variation.</p>	<p>Green</p>
<p>Te P tahi - Ladies Mile Masterplan and Plan Variation</p>	<ul style="list-style-type: none"> The former Minister for the environment (David Parker) has approved the use of the Streamlined Planning Process. 124 submissions and 25 further submissions received. An Independent Hearing Panel has issued their Draft Recommendation Report which has been notified to submitters. 	<ul style="list-style-type: none"> 27 March 2024 - Comments (on errors or mistakes – not of substance) are due from submitters. 5 April 2024 - Council comments due to Panel. Awaiting Independent Hearing Panel final Recommendation Report ten working days after this. 	<p>Green</p>
<p>Urban Intensification Variation</p>	<ul style="list-style-type: none"> 24 August 2023 - Public notification of proposal. 1258 submissions were received. A Summary of Decisions was requested and is currently being prepared. 	<ul style="list-style-type: none"> March/April 2024 - Summary of Decisions to be publicly notified for further submissions. 	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan	<ul style="list-style-type: none"> Feedback has been reviewed for updates to the draft plan, alongside one on one consultation with key organisations who formed the review panel. Taking into consideration the feedback, editing and rewriting the plan is underway. 	<ul style="list-style-type: none"> March 2024 - Further updates will be provided to the Executive Leadership Team (ELT) and councillors. Review panel sessions will continue to take place online. 	<p>Green</p>
Spatial Plan	<ul style="list-style-type: none"> Spatial Plan project team meets fortnightly to work through implementation of priority initiative workstreams. This includes representation from Central Government, ORC and QLDC. 13 February 2024 - Planning & Strategy Committee meeting was held. 13 February 2024 - Quarterly meeting with Ministry of Education was held. 16 February - Te Tapuae/Southern Corridor structure plan internal leads meeting was held. Procurement for Natural hazards/Geotechnical work for Te Tapuae/Southern Corridor structure plan remains ongoing. 	<ul style="list-style-type: none"> March 2024 - Finalise procurement and award contracts for natural hazards/geotechnical, urban design, landscape assessment and transport work for Te Tapuae/Southern Corridor structure plan. 11 March 2024 - Grow Well Whaiora Partnership Steering Group meeting. March/April 2024 - Procurement for infrastructure expert for Te Tapuae/Southern Corridor structure plan to be issued. April 2024 - Combined wananga to be held with Kai Tahu for Te Tapuae/Southern Corridor and Blue Green Network. 	<p>Green</p>
Joint Housing Action Plan (JHAP)	<p>Implementation of the 34 JHAP actions is underway, with key updates for February as follows:</p> <ul style="list-style-type: none"> Updated short-term letting website and official communications to improve compliance with district plan rules (actions 1C, 3E, 6A, 6D). Met with Chamber of Commerce and local economist to discuss the support offered by local businesses for worker's accommodation, resulting in questions on staff housing in latest Chamber confidence survey (action 6A, 6D). Published 'Queenstown Housing Challenge A3' on website and shared with Councillors (action 1C). Set up a cross-council internal working group to coordinate work relating to short-term accommodation (action 6B). 	<p>Milestones for March include:</p> <ul style="list-style-type: none"> Hearings for the Inclusionary Housing Variation completed (action 8A, led by Policy Planning). Provide feedback on workers accommodation consent application (action 5E, 6A). Contribute to Airbnb host responsibility page and host meeting to improve compliance with rules (actions 1C, 3E, 6A, 6D). Meeting two developers to follow up on outstanding community and affordable housing contributions (action 4B). Meeting developer interested in potential build-to-rent (actions 5C, 5D, 5E). Finalise cost benefit analysis on affordable housing in the district (action 1C). 	<p>Green</p>



Corporate Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Long Term Plan 2024-2034	<ul style="list-style-type: none">15 February 2024 - A Full Council meeting took place, where a formal decision was taken to defer the adoption of the LTP to mid-September (a deferral of about two and half months). This was to enable the time for Three Waters to be included in the full ten years of the plan. The updated timeline, and the timing of public consultation, was communicated to the community. The agenda and supporting documents of this meeting can be downloaded here.27 February 2024 - A Steering Group took place where an update to the detailed financial analysis for years one and two of the draft Long Term Plan were provided, and where updates to user fees and charges that are set to be consulted with the community in April, were discussed.	<ul style="list-style-type: none">The work to review and update infrastructure projects and to integrate Three Waters capital projects and operating expenditure into the full ten years of the Long Term Plan is progressing.19 March 2024 - A revised draft of the full Long Term Plan capital expenditure programme is due to be presented to Councillors at a Steering Group meeting.	Green

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 66%

DESCRIPTION	February 2024 Actual	February 2024 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	10,551,544	10,558,000	(6,456)	83,769,145	84,164,000	(394,855)	125,796,000	67%	1*
Income - Grants & Subsidies	340,351	454,309	(113,958)	6,044,589	4,728,738	1,315,850	10,759,214	56%	2*
Income - NZTA External Cost Recoveries	558,390	556,465	1,924	4,066,312	4,451,722	(385,409)	6,677,583	61%	3*
Income - Consents	1,194,630	1,345,277	(150,647)	9,897,311	10,762,218	(864,907)	16,143,327	61%	4*
Income - External Cost Recovery	56,733	89,415	(32,682)	811,287	715,321	95,966	1,072,982	76%	5*
Income - Regulatory	1,025,300	671,205	354,095	6,006,468	5,785,035	221,433	8,286,381	72%	6*
Income - Operational	2,566,033	2,413,059	152,974	20,534,813	19,552,722	982,091	29,465,723	70%	7*
Total Operating Revenue	16,292,981	16,087,731	205,250	131,129,926	130,159,756	970,170	198,201,209	66%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	3,935,112	4,134,207	199,096	31,435,887	33,073,659	1,637,772	49,710,488	63%	8*
Expenditure - Salaries and Wages Contract	447,197	341,092	(106,105)	3,595,645	2,728,739	(866,907)	4,093,108	88%	9*
Expenditure - Health Insurance	8,890	40,492	31,602	326,167	323,936	(2,231)	485,903	67%	
Total Personnel Expenditure	4,391,199	4,515,792	124,592	35,357,699	36,126,333	768,634	54,289,499	65%	
Operating Expenditure									
Expenditure - Professional Services	401,444	377,596	(23,849)	3,746,046	3,583,719	(162,327)	9,191,743	41%	10*
Expenditure - Legal	350,835	455,157	104,322	3,586,575	3,652,585	66,010	5,677,835	63%	
Expenditure - Stationery	60,922	33,388	(27,534)	329,318	267,101	(62,217)	400,651	82%	
Expenditure - IT & Phones	91,347	68,563	(22,784)	546,374	548,506	2,131	822,759	66%	
Expenditure - Commercial Rent	359,617	377,361	17,744	3,428,533	3,018,888	(409,645)	4,528,332	76%	11*
Expenditure - Vehicle	42,411	78,000	35,589	760,874	624,000	(136,874)	936,000	81%	12*
Expenditure - Power	470,902	315,315	(155,587)	3,691,869	2,522,522	(1,169,347)	3,783,782	98%	13*
Expenditure - Insurance	253,126	213,638	(39,488)	1,914,095	1,709,105	(204,990)	2,563,658	75%	14*

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 66%

DESCRIPTION	February 2024 Actual	February 2024 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	3,735,521	3,206,589	(528,932)	30,603,400	26,779,914	(3,823,486)	40,552,182	75%	15*
Expenditure - Parks & Reserves Maintenance	893,482	882,135	(11,347)	6,709,047	6,587,027	(122,020)	10,359,204	65%	16*
Expense - External Cost On Chargeable	52,139	89,238	37,099	827,805	713,907	(113,898)	1,070,860	77%	17*
Expenditure - Grants	355,193	601,300	246,107	5,524,057	6,112,740	588,683	9,089,290	61%	18*
Expenditure - Other	1,836,083	1,576,818	(259,265)	14,175,053	13,790,624	(384,429)	20,645,804	69%	19*
Total Operating Expenditure	8,903,022	8,275,097	(627,924)	75,843,046	69,910,636	(5,932,410)	109,622,100	69%	
Interest and Depreciation									
Expenditure - Interest	2,152,118	1,927,139	(224,979)	17,219,106	15,417,109	(1,801,997)	23,125,664	74%	20*
Expenditure - Depreciation	4,627,912	4,627,912	0	37,023,293	37,023,293	0	55,534,939	67%	
Total Interest and Depreciation	6,780,029	6,555,050	(224,979)	54,242,399	52,440,402	(1,801,997)	78,660,603	69%	
TOTAL EXPENDITURE	20,074,250	19,345,939	(728,311)	165,443,145	158,477,371	(6,965,774)	242,572,202	68%	
NET OPERATING SURPLUS (DEFECIT)	(3,781,269)	(3,258,208)	(523,061)	(34,313,219)	(28,317,615)	(5,995,604)	(44,370,993)		

* Commentary

*1 Income - Rates - \$0.4m unfavourable due to changes in the rateable value of a number of QV property valuation objections that resulted in both rate adjustments subsequent to the rate setting.

*2 Income - Grants & Subsidies - \$1.3m favourable due to NZTA Subsidies recovery of \$0.8m in excess of the planned budget. This additional income is offset by the additional expense for NZTA Internal Time, reported below in Infrastructure Maintenance. The increased cost and income is due to increased activity year-to-date, however, there is a fixed budget for the year in total and therefore the continued income/spend for the remainder of the year will be lower than that budgeted. Additionally, Council received increased Landfill Levy from Government of \$0.3m which offsets with increased Waste Management Education cost in Infrastructure Maintenance. This increase relates to higher volumes of waste disposal. Furthermore a \$0.3m in government grants received which offset with Grant Expenditure for Property and Infrastructure.

*3 Income - NZTA External Cost Recoveries - \$0.4m unfavourable variance within Property & Infrastructure which is due to lower internal time allocations to CAPEX projects of \$0.8m, partly offset by higher NZTA Internal Opex time claimed back from NZTA.

*4 Income - Consents - \$0.9m unfavourable variance in Planning and Development due to \$180k of credits processed for either statutory timeframes not achieved, or invoices queried by the applicant relating to the previous financial year, and the 15% reduction in the number of consents received/processed, together with a reduced complexity resulted in lower consent income to the expected budgeted amounts.



* Commentary

Financial Management Report

Operating Expenditure and Revenue

*5 Income - External Cost Recoveries - \$0.1m favourable mainly due to Planning & Development with favourable recoveries in Resource Consents \$0.1m and District Plan cost recoveries. The net impact on the P&L is offset by Expenditure - External Cost On Chargeable.

*6 Income - Regulatory - \$0.2m favourable due to increased traffic & parking, campervan and other infringements \$0.7m collected for the year to date which is offset by lower parking fees \$0.5m collected.

*7 Income - Operational - \$1.0m favourable variance in Community Services is \$1.3m favourable following increased Sport & Recreation income of \$0.7m generated specifically in Gym memberships, swimming lessons and retail sales; and property lease income of \$0.5M in Parks & Reserves.

*8 Expenditure - Salaries & Wages - \$1.6m lower than budget due to underspend as a result of staff vacancies mainly in Planning and Development underspent by \$0.7m and Property and Infrastructure by \$0.9m. These underspends are offset by positions covered by contract staff, see S&W Contract below.

*9 Expenditure - Salaries & Wages Contract - \$0.9m higher than budget variance. Planning & Development \$0.1m higher than budget spend due to utilisation of contractor costs per hour set lower than actual cost incurred. Property & Infrastructure is \$0.3m overspent on budget. Community Services is \$0.3m overspent on budget. These overspent variances are driven by increase utilisation of contractors due to staff vacancies, offset against the underspend in Salaries and Wages.

*10 Expenditure - Professional Services - \$0.2m YTD higher than budget. Planning & Development is \$0.2m higher than budget, due to general timing of spend relating to the District Plan, Community Services \$0.1m and Property & Infrastructure \$0.1M, however, offset by lower spend in Strategic planning \$0.2m.

*11 Expenditure - Commercial Rent - \$0.4m YTD unfavourable budget variance. Property & Infrastructure \$0.4M overspent due to increases in property rates on owned properties and increased in site lease cost used by Alliance.

*12 Vehicles - \$0.1m YTD overspent on budget due to August including a June 2023 fleet invoice and 4 ambassador vehicles, looking after responsible camping during the summer months, included in the cost.

*13 Power - \$1.2m overspent on budget in Property and Infrastructure \$0.9m following increased electricity cost for 3 Waters sites in relation to consumption, and the first year of the electricity contract attracting the highest unit cost of the four year contract with the lowest cost paid in year 4. There is also an additional impact with the new sites commissioned. Community Services \$0.3m due to cost and consumption increased for the swimming pools gas of \$0.1m and electricity \$0.1m following unit cost increases higher than those budgeted and increased site consumption.

*14 Insurance - \$0.2m unfavourable due to insurance premium increases in November 2022 and May 2023 exceeding the anticipated annual increases.

*15 Infrastructure Maintenance - \$3.8m YTD overspent in Property and Infrastructure, Roding Infrastructure maintenance is \$2.1m ahead of budget due to roading costs incurred for the September weather event of \$1.0m to date, \$0.2m cost increase NZTA Internal Time claimed for work completed (offset in NZTA income) and \$0.3m for roading power supply cost increases, and roading maintenance completed ahead of schedule \$0.6m for line marking, sealed pavements and culvert cleaning. Water Infrastructure Maintenance \$1.7m ahead of budgeted spend for unscheduled maintenance of \$0.7m following the Crypto outbreak, the unscheduled Shotover Waste Water Treatment Plant dewatering equipment and Airation Grids costs of \$0.4M, costs to repair communication systems of \$0.2m directly impacted by the September weather event, \$0.3m of unscheduled maintenance relating to prior year and \$0.2m of establishment cost associated with the change in supplier.

*16 Parks & Reserves Maintenance - \$0.1m YTD overspent in Community Services with increased spend for Toilet Supplies and Trails & Tracks Maintenance due to the increased visitor numbers.

*17 Expenditure - External Cost on Chargeable - \$0.1m YTD overspent in Planning & Development with increased spend in Resource Consents and District Planning of \$0.1m. The net impact on the P&L is offset by Income - External Cost On Chargeable.

*18 Expenditure - Grants - \$0.6m underspent against budget due to the timing of grant payments made to date.

*19 Expenditure - Other - \$0.4m overspent due to an accrual for \$0.3m for roading maintenance work still to be completed relating to the September Weather Event and \$0.3M in Cleaning expenditure cost increase which is offset by underspends in Planning & Development and Strategy & Policy.

Capital Expenditure and Revenue

Financial Management Report

DESCRIPTION	February 2024 Actual	February 2024 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	(89,944)	1,585,218	(1,675,162)	14,801,533	13,551,992	1,249,541	20,645,405	72%	21*
Income - Vested Assets	40,323,060	0	40,323,060	40,323,060	0	40,323,060	20,673,385	195%	22*
Income - Grants & Subsidies Capex	2,882,811	3,661,684	(778,873)	20,799,625	25,240,750	(4,441,125)	40,255,916	52%	23*
Income - Dividends received	3,985,281	0	3,985,281	11,157,588	7,172,306	3,985,281	7,423,000	150%	24*
Total Capital Revenue	496,040	0	496,040	496,040	0	496,040	0	0%	25*
Capital Expenditure									
Projects/Asset Purchases	15,377,498	15,559,630	182,132	107,445,940	119,277,387	11,831,447	198,349,632	54%	23*
Debt Repayment	0	0	0	0	0	0	0		
Total Capital Expenditure	15,377,498	15,559,630	182,132	107,445,940	119,277,387	11,831,447	198,349,632		
NET CAPITAL FUNDING REQUIRED	(32,219,750)	10,312,728	(42,168,215)	19,868,095	73,312,339	(29,781,350)	109,351,925		
External Borrowing									
Loans	(7,000,000)			583,023,000			626,900,000		

* Commentary

*20 Interest - \$1.8m higher than budgeted cost due to higher interest rates.

*21 Development Contributions - \$1.2m favourable compared to budget due to favourable receipts for Roding \$0.2m and Parks & Reserves contributions for Community Services \$1.3m, offset by lower contributions for Three Waters \$0.3M.

*22 Vested Assets - \$40.3M in Three Waters Assets has been vested for Q1 of the 2023/24 financial year.

*23 Grants & Subsidies Capex - \$20.8m year to date funding received vs budget of \$25.2m. Variance of \$4.4m includes \$1.1m for NZTA/Waka Kotahi Capex subsidy and \$3.5m for CIP projects due to timing of subsidised roading construction works (and resulting impact on a reduced percentage of CIP funding able to be claimed 23/24). Offset with additional \$0.2M other capital revenue.

*24 Dividends Received - \$4.0M in QAC Dividends received in February 2024 for the half year dividend payment.

*25 Gain on Sale of Property - A gain of \$0.5M was realised on the \$0.9M sale of a section of 516 Ladies Mile to Waka Kotahi NZ Transport for roading construction.

*26 Projects/Asset Purchases - \$107.4m year to date spend vs budget of \$119.3m (90%). Main project spend this month includes \$3.5m for Qtn Town Centre Arterials - Stage 1, \$2.1m Project Shotover Wastewater Treatment Plant Upgrade, \$0.7m Project Pure Upgrade, \$0.6m Water Supply Renewals Queenstown, \$0.5m UV Treatment Compliance response, \$0.5m Lakeview Development & \$0.5M & Wanaka Road to Zero Minor Improvement Programme.