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# MONTHLY HIGHLIGHT REPORT

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AUGUST  
2018

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

# Monthly Highlight Report – August 2018

## CORE INFRASTRUCTURE & SERVICES

Key Performance Indicators

### WATER SUPPLY

#### WATER CONSUMPTION

Amount consumed per person per day

TARGET	RESULT
<530L	<b>445.5L</b>

#### WATER SUPPLY COMPLAINTS

No. of complaints per 1000 connections

TARGET <4 PER ANNUM	MONTHLY RESULT	YTD RESULT
Clarity	<b>0.17</b>	<b>0.17</b>
Taste	<b>0.04</b>	<b>0.04</b>
Pressure/flow	<b>0.21</b>	<b>0.42</b>
Continuity of supply	<b>0.25</b>	<b>0.67</b>

#### TARGET <2 PER ANNUM

TARGET	RESULT
QLDC response to issues	<b>0</b>

#### WATER SUPPLY FAULTS

Median response time to attend site (urgent and non-urgent)

TARGETS	RESULTS
<60 mins	<b>15 mins</b>
<1440 mins	<b>130 mins</b>

#### WATER SUPPLY FAULTS

Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULTS
<1440 mins	<b>3082 mins</b>
<10,080 mins	<b>2345 mins</b>

### STORMWATER

#### STORMWATER FLOODING

No. of floods per 1000 properties per month

TARGET	RESULT
<5	<b>0</b>

#### STORMWATER FLOODING


Median response time to attend site

TARGET	RESULT
<180 mins	<b>0</b>

Results in **RED**  
Target missed by >5%

Results in **AMBER**  
Target missed by <5%

Results in **GREEN**  
Target achieved

 DIA measures

### WASTEWATER

#### WASTEWATER OVERFLOWS

Median response time to attend site

TARGET	RESULT
<60 mins	<b>13 mins</b>

#### WASTEWATER OVERFLOWS

Median response time to resolve problem

TARGET	RESULT
<240 mins	<b>79 mins</b>

#### WASTEWATER COMPLAINTS

No. of complaints per 1000 connections

TARGET <5 PER ANNUM	MONTHLY RESULT	YTD RESULT
Odour	<b>0.39</b>	<b>0.43</b>
Faults	<b>0.79</b>	<b>1.27</b>
Blockages	<b>0.31</b>	<b>0.75</b>

#### TARGET <2 PER ANNUM

TARGET	RESULT
QLDC response to issues	<b>0</b>

### SERVICE & \$\$\$

#### REQUESTS FOR SERVICE (RFS)

% customer RFS resolved on time

TARGET	RESULT
>95%	3 Waters <b>89%</b> Solid Waste <b>90%</b> Roading <b>77%</b>

#### CAPEX

% within capital expenditure budget

TARGET	RESULT
>80%	<b>106%</b>

### WASTE MANAGEMENT

#### WASTE DIVERTED FROM LANDFILL

Total waste diverted from landfill

TARGET	RESULT
>425t	<b>347</b>

#### WASTE TO LANDFILL

Total waste to landfill

TARGET	RESULT
<3,333t	<b>5840</b>

### EXCEPTIONS

The following KPIs were not achieved and are shown to the left in red.

**Water Supply Faults - Urgent resolution time** - The target was not achieved this month and was due to a leak which occurred over a weekend. The section of pipe could not be isolated without disrupting customers and as such the decision was made to have the work programmed to be resolved within business hours.

**Requests For Service (RFS) - 3 Waters** - Contractor RFS performance decreased from 95% to 89% this month. There has however been an increase in internal performance from 88% to 100%.

**Requests For Service (RFS) - Roading** - Contractor RFS performance has decreased by 6% from the previous month. Internal performance has increased from 47% to 74% with a strong internal focus around RFS completion.

**Waste Diverted From Landfill** - 347 tonnes of waste was diverted from landfill this month. This did not meet the target set, but this remains a key focus area with the recent Waste Management and Minimisation Plan implementation. Improvements for waste and diversion facilities are now underway and improvements are expected.

**ACTIVE PARTICIPANTS**

# active sport and recreation participants per capita

TARGET	RESULT
>2,553	<b>2354</b>

**LAKE HAYES PAVILLION**

% hours of community use per month

TARGET	RESULT
>23%	<b>30.4%</b>

**LAKE WANAKA CENTRE**

% hours of community use per month

TARGET	RESULT
>37%	<b>41.4%</b>

**QUEENSTOWN EVENTS CENTRE (INDOOR)**

% hours of community use per month

TARGET	RESULT
>85%	<b>99.1%</b>

**QUEENSTOWN EVENTS CENTRE (ROOMS)**

% hours of community use per month

TARGET	RESULT
>24%	<b>86.8%</b>

**TRAIL USAGE**

Average number of daily trail users

TARGET	RESULT
>1800	<b>1045</b>

**QUEENSTOWN MEMORIAL CENTRE**

% hours of community use per month

TARGET	RESULT
>27%	<b>28.3%</b>

**ARROWTOWN ATHENAEUM HALL**

% hours of community use per month

TARGET	RESULT
>23%	<b>55.0%</b>

**ARROWTOWN COMMUNITY ROOMS**

% hours of community use per month

TARGET	RESULT
>12%	<b>21.5%</b>

**LIBRARY EVENTS**

# of community events held within libraries

TARGET	RESULT
>29	<b>87</b>

**LIBRARY CIRCULATION**

# of items issued per month

TARGET	RESULT
>31,784	<b>32,960</b>

**PARKS RFS**

% RFS resolved within specified timeframe

TARGET	RESULT
>70%	<b>61.4%</b>

**RESOURCE CONSENT TIME**

% processed within the statutory timeframe

TARGET	RESULT
100%	<b>90%</b>


**REGULATORY FUNCTIONS & SERVICES**
**BUILDING CONSENT TIMES**

% processed within the statutory timeframe

TARGET	RESULT
100%	<b>99%</b>

**FREEDOM CAMPING RFS**

# of freedom camping RFS per month

TARGET	RESULT
<26.5	<b>8</b>

**CUSTOMER CALLS**

% answered within 20 seconds

TARGET	RESULT
>80%	<b>88.5%</b>

**COMMUNITY ASSOCIATION MEETINGS**

% attended by Elected Members/QLDC staff

TARGET	RESULT
>80%	<b>89%</b>

**COMPLAINTS RESOLVED**

% complaints resolved within 10 working days

TARGET	RESULT
>95%	<b>75%</b>

**LGOIMA REQUESTS**

% responded to within 20 days

TARGET	RESULT
100%	<b>81%</b>

**COUNCILLOR ENQUIRIES**

% responded to within 5 days

TARGET	RESULT
>95%	<b>100%</b>

**INTEREST RATES**

Weighted average interest rate per month

TARGET	RESULT
<6.5%	<b>4.23%</b>

The following KPIs were not achieved and are shown to the left in red.

**Active Participants** - There were 2,354 active participations per 1000 residents this month. Total participation numbers have decreased this month and did not meet the target set. This is an annual measure, and participation numbers are expected to rise with the warmer months approaching.

**Trail Usage** - A new digital track counter has been installed at Billies Bridge, which will allow accurate data on the Twin Rivers trail to be reported.

**Parks RFS** - Due to a number of staff changes and leave from Council Contractors and Staff a number of RFS have become overdue in August. 74% of internal RFS were completed on time and 65% of external contractors RFS were completed on time.

**Resource Consent Time** - 90% of resource consents were processed within the statutory timeframe this month. This did not achieve the target set. Record volumes of applications have been received over several months and this has created a backlog of applications. Due to three vacancies within the team, efforts have been made to increase the contract pool to cover the shortfall until new staff are recruited and trained.

**Complaints Resolved** - There were four complaints received in August, with one going overdue and not meeting the target set. The complaint was from an anonymous source.

**LGOIMA Requests** - Despite there being slightly fewer requests in August than the previous month, they were being managed by a contractor until the arrival of a new staff member and that has affected response times. Improvements are expected next month.



## PREVENTION

Submissions per month

TYPE	RESULT
Risk Assessment	330
Near Miss	9
Hazard	30
Average % of lead indicators >15%	84.7%
Target achieved	Yes

## BEHAVIOUR SELF ASSESSMENT

Dept. Self Safety Scores

TYPE	RESULT
A	3
B	10
C	1
Target achieved	Yes

## UNSAFE EVENTS

Incidents/Accidents Across All Groups

TYPE	RESULT
Employees	5
Contractors	11
Volunteers	0
Public	30

## UNSAFE EVENTS

Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	19.02
LTIFR**	<2	4.39

\*Total Recordable Injury Frequency Rate  
\*\*Lost Time Injury Frequency Rate

## NOTIFICATIONS

Contact with Worksafe

EVENT TYPE	RESULT	DESCRIPTION
Death	0	NA
Injury	0	NA
Illness	0	NA
Incident	0	NA

## WELLBEING ENGAGEMENT

August Wellbeing Initiative

Cancer Society - Daffodil Awareness Month

A morning tea was held in Shotover Street and Gorge Road offices and staff were encouraged to wear yellow.

Staff were able to purchase daffodils and donate to the Cancer Society.

## MONTHLY COMMENTARY

### Accidents - Lost Time Injury (LTI), Medical Treatment Injury (MTI), Restricted Work Injury (RWI):

There was one MTI recorded this month, due to an employee tripping over a tree root and twisting their knee. No LTIs or RWIs were recorded.

### Total Recordable Injury Frequency Rate (TRIFR):

The TRIFR rate has continued to rise. Staff are encouraged to 'Take 5' before carrying out tasks and manage the risks involved.

### Unsafe Events:

All public events were minor first aid injuries. Of the 11 contractor events, none of them were recordable injuries. Employee events recorded one MTI, and the rest were first aid incidents.

### Incident Causation Analysis Method (ICAM):

There was an ICAM investigation due to a QLDC fleet vehicle unlawfully taken by a member of the public. The vehicle was recovered by staff and police were informed of the incident.

### Health & Safety Training:

- Online Emergency Warden Training
- Site Safe Passport (Civil)
- Site Safe Passport (Construction)
- First Aid Training
- Winter Driving Training
- Workstation Set-Up Workshops (Quarterly)
- Health & Safety Rep – Stage One
- Health & Safety Rep – Stage Two
- AED/CPR/O2 training at QEC
- AED refresher briefings at Church Street, Gorge Rd and Shotover Street Offices.
- Stress management – Butterfly Effect breathing techniques workshop

## HEALTH & SAFETY COMMITTEE CHAIR

A key message from a recent Health and Safety workshop was the concept of balancing risk when attempting to prevent harm/injury in the workplace. It is extremely difficult for a PCBU to achieve zero harm in the workplace as this would require PCBU's to eliminate all risks in the workplace or implement controls that are grossly disproportionate to the risk (i.e. not reasonable or practicable to implement). In situations where the risk cannot be eliminated it is important to develop reasonable and practical control measures aimed at significantly reducing the likelihood and consequence of harm to workers.

## QLDC Health and Safety Objectives Review

### 2017

<b>COMPLIANCE:</b>	AS/NZS 4801
<b>UNSAFE EVENTS:</b>	TRIFR 9 - LTIFR 2
<b>PREVENTION:</b>	Lead indicators per capita per dept. 15%
<b>IMPROVEMENT/SCALE:</b>	100% of HSC planned projects
<b>BEHAVIOUR:</b>	2 x A vs C per month
<b>WELLBEING ENGAGEMENT:</b>	1 x Wellbeing initiative per month

## KEY CAPITAL PROJECT UPDATES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Wanaka Lakefront Development</b>	<ul style="list-style-type: none"> <li>- Tender has been awarded for construction of the carpark to The Roding Company. Works will also include demolition of the existing toilet and will be replaced with a new Exeloo toilet block.</li> <li>- It will be business as usual during construction.</li> </ul>	<ul style="list-style-type: none"> <li>- Works will begin on 8 October, with completion due before Christmas 2018.</li> </ul>	<p><b>Green</b></p>
<b>Bath House Playground</b>	<ul style="list-style-type: none"> <li>- Playground construction programme continues and is progressing well for the scheduled opening.</li> <li>- QLDC field team to start planting in the play space.</li> <li>- Eastern hard works have been completed and the temporary bridge has been removed.</li> </ul>	<ul style="list-style-type: none"> <li>- Opening to public planned for Friday 5 October.</li> <li>- Practical completion to be issued.</li> <li>- Management of 12 months for defects.</li> <li>- CCTV cameras to be installed.</li> </ul>	<p><b>Green</b></p>
<b>Arrowtown Community Centre/Jack Reid Park sports field upgrade</b>	<ul style="list-style-type: none"> <li>- Arrowtown Community Centre is expected to be completed by mid September and civil works will begin to seal/finish the carpark and access way (waiting for the right season to seal).</li> <li>- A decision regarding the opening date for operations of the building is likely to be in December. Due to civil and field works this may be delayed due to Health and Safety issues.</li> <li>- The tender for the Jack Reid Park sports field upgrade has been awarded to Terrafirma. Works are underway on site and the field is almost ready for seeding. Irrigation is being installed and meters have been installed.</li> </ul>	<ul style="list-style-type: none"> <li>- Accessway/carpark to be completed - December 2018</li> <li>- Works to begin on ground preparation/tree removal and levelling of the field - September/October 2018.</li> <li>- Jack Reid Park sports field should be ready for use in March/April 2019.</li> </ul>	<p><b>Green</b></p>

## KEY COMMUNITY ISSUES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Housing Affordability</b></p> <p>- Housing Affordability Taskforce (HAT)</p>	<ul style="list-style-type: none"> <li>- A meeting was organised with the Housing Affordability Taskforce representatives to consider the progress on implementing the taskforce report.</li> </ul>	<ul style="list-style-type: none"> <li>- Options paper exploring consent fees, development contributions and rates relief for qualifying affordable housing developments - October 2018</li> <li>- Affordable Housing Strategy to be developed</li> <li>- Six monthly report to Council on progress (including providing more land, intensification and inclusionary zoning) – October 2018</li> <li>- Council investigate and consider progressing a mandatory inclusionary zoning programme through the District Plan review – by 2nd quarter 2019</li> </ul>	<p><b>Green</b></p>
<p><b>Responsible Camping</b></p>	<ul style="list-style-type: none"> <li>- The Responsible Camping Strategy has been completed and will be considered for adoption at the next Council meeting.</li> <li>- The Strategy contains an action plan with short, medium and long term actions. The short term actions are predominantly the Tourism Infrastructure Funding ‘hubs’, signage and education.</li> <li>- Changes to the Lake Hayes Reserve Management Plan and the bylaw to formalise the closure of Lake Hayes and Shotover Delta sites will also be considered for adoption at the next Council meeting.</li> </ul>	<ul style="list-style-type: none"> <li>- Establishment of camping hubs.</li> <li>- Camping ambassador roles to commence.</li> <li>- Responsible Camping Strategy to be considered for adoption at next Council meeting - 25 October</li> <li>- Continuation of work with Department of Conservation, Land Information New Zealand (LINZ) and New Zealand Transport Authority (NZTA) on the Implementation Plan for the Responsible Camping Strategy.</li> </ul>	<p><b>Green</b></p>

## KEY COMMUNITY ISSUES CONTINUED

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Growth</b> - Housing Infrastructure Fund</p>	<ul style="list-style-type: none"> <li>- Approval from the Minister for Ladies Mile has been received.</li> </ul>	<ul style="list-style-type: none"> <li>- Developers for all three areas (Quail Rise, Kingston, Ladies Mile) are lined up to proceed with or finalise the development agreements.</li> </ul>	<p><b>Green</b></p>
<p><b>Water Treatment</b></p>	<ul style="list-style-type: none"> <li>- The focus continues to be on examining alternative methods of water disinfection.</li> <li>- The programme of upgrading Council water supplies continues to be worked on.</li> </ul>	<ul style="list-style-type: none"> <li>- Meetings with small communities to reoccur every three months. The next meeting scheduled - 8 November 2018.</li> </ul>	<p><b>Green</b></p>
<p><b>Parking</b></p>	<ul style="list-style-type: none"> <li>- Procurement plan has been agreed on.</li> <li>- Purchase order is subject to budget re-forecast.</li> <li>- Development of Queenstown and Frankton Parking Strategy continues.</li> </ul>	<ul style="list-style-type: none"> <li>- Contract to be signed and OOS to be accepted.</li> <li>- Queenstown and Frankton Parking Strategy - due December 2018.</li> </ul>	<p><b>Green</b></p>

## KEY PROCESSES

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Proposed District Plan (PDP)</b></p> <ul style="list-style-type: none"> <li>- Stage one decision progress</li> <li>- Stage two-four development</li> </ul>	<ul style="list-style-type: none"> <li>- 101 Appeals and 1165 third party appeals received</li> <li>- QLDC Planning and Strategy Appeals Subcommittee have set the parameters for responding to the appeals.</li> <li>- QLDC's case management memorandum was filed to the Environment Court and completed on 24 August 2018.</li> <li>- Hearings Stage 2 – July and September 2018</li> <li>- Wakatipu Basin Zoning hearing completed in July.</li> <li>- Evidence has been filed on Transport, Signs, Visitor Accommodation and Earthworks.</li> </ul>	<ul style="list-style-type: none"> <li>- Pre-hearing conferences with Environment Court scheduled in September for:               <ul style="list-style-type: none"> <li>- Topic 1 – A resilient economy</li> <li>- Topic 2 - Rural Landscapes – Chapter 6</li> </ul> </li> <li>- Evidence to be filed for Topic 1 - 21 September 2018.</li> <li>- Evidence to be filed for Topic 2 - 12 October 2018.</li> <li>- Regionally Significant infrastructure has been directed by Environment Court for mediation - 15-17 October 2018.</li> <li>- Activities on water have been directed to mediation, no date has been set.</li> <li>- Informal meetings and mediations scheduled for October 2018.</li> <li>- Hearing on Transport, Signs, Visitor Accommodation and Earthworks scheduled - September 2018.</li> </ul>	<p><b>Green</b></p> <p><b>Green</b></p>
<p><b>Annual Plan 2019/20 (AP)</b></p>	<ul style="list-style-type: none"> <li>- Annual Plan 2019/20 preparation will begin in October 2018.</li> </ul>	<ul style="list-style-type: none"> <li>- Initial meetings with key staff members to begin preparations for Annual Plan - October 2018.</li> </ul>	<p><b>Green</b></p>



ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Queenstown Centre Master Plan</b></p>	<ul style="list-style-type: none"> <li>- Transport model build is in progress.</li> <li>- Registration of Interest for alternative private sector-led parking buildings and Request For Tender for Design Services for Boundary St Car Park Building have been released to the market.</li> <li>- The Queenstown Town Centre Transport Projects Detailed Business Case preferred tenderer has been confirmed.</li> <li>- The Wakatipu Active Travel Network Business Case Services tender submissions have been received and are being evaluated.</li> </ul>	<ul style="list-style-type: none"> <li>- Town Centre Transport Projects Detailed Business Case contract to be awarded - mid-September (NZTA contract).</li> <li>- Wakatipu Active Travel Network Business Case Services contract to be awarded - early September.</li> <li>- Boundary St Car Park Building Design Services tenders close - 12 September.</li> <li>- Alternative private sector led parking buildings Registration of Interest closes- 9 October.</li> </ul>	<p><b>Green</b></p>
<p><b>Wanaka Town Centre Master Plan</b></p>	<ul style="list-style-type: none"> <li>- Strategic Case has been approved by NZTA.</li> <li>- Request For Proposal for Masterplan and Business Case Services released to the market.</li> </ul>	<ul style="list-style-type: none"> <li>- Request For Proposal for Masterplan and Business Case Services closes - 21 September 2018.</li> <li>- Community Early Insights engagement to begin - September 2018.</li> </ul>	<p><b>Green</b></p>
<p><b>Frankton Flats Master Plan</b></p>	<ul style="list-style-type: none"> <li>- NZTA Point of Entry document has been approved.</li> <li>- Request For Proposal for Masterplan and Business Case Services have been released to the market.</li> </ul>	<ul style="list-style-type: none"> <li>- Request For Proposal for Masterplan and Business Case Services closes - 21 September 2018.</li> <li>- Community Early Insights engagement to begin - September 2018.</li> </ul>	<p><b>Green</b></p>

Description	August 2018 Actual	August 2018 Adjusted Budget	Variance to Budget	% Of Year Completed				
				Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget
<b>REVENUE</b>								
<b>Operating Revenue</b>								
Income - Rates	6,175,126	6,183,072	(7,946)	12,352,056	12,366,144	(14,088)	74,196,862	17%
Income - Grants & Subsidies	716,185	491,820	224,366	1,254,457	983,461	270,996	5,372,665	23% *1
Income - NZTA External Cost Recoveries	194,212	186,524	7,688	373,699	373,047	651	2,238,284	17%
Income - Consents	1,204,747	1,220,814	(16,067)	2,385,701	2,303,244	82,457	13,358,187	18%
Income - External Cost Recovery	103,902	189,630	(85,729)	188,183	358,657	(170,474)	2,083,262	9% *2
Income - Regulatory	540,460	531,440	9,019	1,097,995	1,062,880	35,115	6,377,282	17%
Income - Operational	6,858,263	6,088,928	769,335	9,281,683	7,961,404	1,320,280	56,989,550	16% *3
<b>TOTAL OPERATING REVENUE</b>	<b>15,792,894</b>	<b>14,892,228</b>	<b>900,666</b>	<b>26,933,773</b>	<b>25,408,837</b>	<b>1,524,936</b>	<b>160,616,092</b>	<b>17%</b>
<b>EXPENDITURE</b>								
<b>Personnel Expenditure</b>								
Expenditure - Salaries and Wages	2,497,891	2,780,940	283,049	4,659,477	5,443,327	783,850	30,375,378	15% *4
Expenditure - Salaries and Wages Contract	652,357	417,049	(235,308)	1,066,377	803,432	(262,945)	4,718,366	23% *5
Expenditure - Health Insurance	36,886	22,292	(14,595)	22,802	44,583	21,781	267,500	9%
<b>TOTAL PERSONNEL EXPENDITURE</b>	<b>3,187,135</b>	<b>3,220,281</b>	<b>33,147</b>	<b>5,748,656</b>	<b>6,291,342</b>	<b>542,686</b>	<b>35,361,245</b>	<b>16%</b>
<b>Operating Expenditure</b>								
Expenditure - Professional Services	358,008	420,708	62,700	672,359	849,916	177,557	5,056,990	13% *6
Expenditure - Legal	232,441	247,811	15,370	330,882	495,622	164,740	2,973,730	11% *7
Expenditure - Stationery	20,994	32,775	11,781	36,993	65,550	28,557	393,299	9%
Expenditure - IT & Phones	57,480	62,749	5,269	154,911	125,497	(29,414)	752,983	21%
Expenditure - Commercial Rent	178,547	181,585	3,038	299,187	368,587	69,400	2,244,021	13%
Expenditure - Vehicle	74,466	51,775	(22,691)	97,382	103,550	6,168	621,300	16%
Expenditure - Power	324,612	277,656	(46,956)	597,500	555,312	(42,188)	3,331,870	18%
Expenditure - Insurance	62,969	60,001	(2,967)	123,153	120,003	(3,150)	720,017	17%
Expenditure - Infrastructure Maintenance	2,350,845	2,184,518	(166,327)	4,700,330	4,367,365	(332,965)	25,118,496	19% *8
Expenditure - Parks & Reserves Maintenance	398,574	595,341	196,766	863,775	1,168,602	304,826	10,369,038	8% *9
Expense - External Cost On Chargeable	108,556	189,630	81,075	193,489	358,657	165,168	2,083,262	9% *2
Expenditure - Grants	590,774	525,194	(65,580)	1,037,434	1,000,188	(37,246)	6,580,280	16%
Expenditure - Other	1,291,269	1,094,981	(196,288)	2,108,023	2,068,804	(39,219)	13,016,187	16%
<b>TOTAL OPERATING EXPENDITURE</b>	<b>6,049,534</b>	<b>5,924,724</b>	<b>(124,811)</b>	<b>11,215,418</b>	<b>11,647,651</b>	<b>432,233</b>	<b>73,261,473</b>	<b>15%</b>
<b>Interest and Depreciation</b>								
Expenditure - Interest	490,695	774,147	283,451	981,391	1,548,294	566,903	9,289,761	11% *10
Expenditure - Depreciation	1,901,048	1,901,048	0	3,805,004	3,805,004	0	25,148,122	15%
<b>TOTAL INTEREST AND DEPRECIATION</b>	<b>2,391,743</b>	<b>2,675,194</b>	<b>283,451</b>	<b>4,786,394</b>	<b>5,353,297</b>	<b>566,903</b>	<b>34,437,884</b>	<b>14%</b>
<b>TOTAL EXPENDITURE</b>	<b>11,628,412</b>	<b>11,820,199</b>	<b>191,787</b>	<b>21,750,468</b>	<b>23,292,290</b>	<b>1,541,822</b>	<b>143,060,602</b>	<b>15%</b>
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>4,164,482</b>	<b>3,072,028</b>	<b>1,092,453</b>	<b>5,183,305</b>	<b>2,116,547</b>	<b>3,066,759</b>	<b>17,555,490</b>	

\*1 Income - Grants & Subsidies - NZTA opex subsidy income is \$280k favourable year to date due to timing of environmental maintenance work (which offsets in Infrastructure maintenance costs - see note. 8 below) along with increased funding by NZTA towards this activity. For noting: NZTA Funding Assistant Rates (FAR) for Glenorchy and Crown Range SPRs are to stay at 100% and 90% for 2018/19 (Budgeted at 92% and 84%)

\*2 Income - External Cost Recovery - This is the income received from on-charging external consultant costs in relation to resource consents. The expense matching this income is below in the expense line - external cost on chargeable.

\*3 Income - Operational - The Queenstown Airport final 2017/18 dividend has been received for \$5.4m which is \$430k above Full Year budget. Turnover rents are \$409k favourable to budget and net interest is also favourable by \$338k

\*4 Expenditure - Salaries and Wages - There is currently a net vacancy of 51.875 FTE's which is the main reason for the Salary and Wage underspend which is partly offset by overspend in Contract staff.

\*5 Expenditure - Salaries and Wages Contract Staff - There is additional \$135k of contract staff processing costs within Planning & Development which is predominately offset by additional revenue within Consenting income. Property and Infrastructure have \$95k of unbudgeted contract staff spend to cover vacancies.

\*6 Expenditure - Professional Services - There is currently an underspend within Property and Infrastructure for \$175k which is expected to be caught up during the year. To note also \$217k of YTD HIF related costs has been transferred to capital work in progress within the Balance Sheet due to the expectation that all HIF related costs will be capitalised.

\*7 Expenditure - Legal - There is currently an underspend within Planning and Development for \$138k which is expected to be caught up during the year.

\*8 Expenditure - Infrastructure Maintenance - The unfavourable year to date variance of \$333k includes \$244k of emergency reinstatement costs (Funding has been requested from NZTA) along with \$332k unfavourable spend within Environmental Maintenance due to timing of expenditure (50% of annual budget spent). This is partially offset with favourable variances across a number of other activities (see note. 1 Income - Grants and Subsidies).

\*9 Expenditure - Parks and Reserves Maintenance - The favourable variance of \$305k for the month is predominantly due to the timing of Park's contracts expenditure. This budget will be re-phased for September reporting.

\*10 Expenditure - Interest - Interest expense is favourable due to lower than expected interest rates and timing of capex spend which is mainly within Property & Infrastructure space where the capex budget is currently phased straight line.

Description	August 2018 Actual	August 2018 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	
<b>CAPITAL REVENUE</b>									
Income - Development Contributions	1,333,027	1,353,265	(20,237)	2,220,087	2,706,529	(486,443)	16,239,175	14%	*11
Income - Vested Assets	0	0	0	0	0	0	10,733,077	0%	
Income - Grants & Subsidies Capex	218,438	440,425	(221,987)	629,842	880,849	(251,007)	12,785,095	5%	*12
<b>TOTAL CAPITAL REVENUE</b>	<b>1,551,465</b>	<b>1,793,689</b>	<b>(242,224)</b>	<b>2,849,929</b>	<b>3,587,378</b>	<b>(737,450)</b>	<b>39,757,347</b>	<b>7%</b>	
<b>CAPITAL EXPENDITURE</b>									
Projects/Asset Purchases	2,897,088	3,857,236	960,148	4,941,394	8,254,796	3,313,402	138,759,025	4%	*13
Debt Repayment	0	0	0	0	0	0	16,890,000		
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>2,897,088</b>	<b>3,857,236</b>	<b>960,148</b>	<b>4,941,394</b>	<b>8,254,796</b>	<b>3,313,402</b>	<b>155,649,025</b>		
<b>NET CAPITAL FUNDING REQUIRED</b>	<b>1,345,623</b>	<b>2,063,547</b>	<b>1,202,372</b>	<b>2,091,465</b>	<b>4,667,418</b>	<b>4,050,852</b>	<b>115,891,678</b>		
<b>External Borrowing</b>									
Loans	1,000,000						0		
Bonds	95,000,000						187,082,000		
<b>TOTAL BORROWING</b>	<b>96,000,000</b>						<b>187,082,000</b>		

 COMMENTARY

\*11 Income - Development Contributions - Development contribution invoices across the district have been generated for Wastewater \$654k, Parks and Reserves \$587k, Transport \$527k and Water Supply \$367k.

\*12 Income - Grants & Subsidies Capex - For noting: NZTA have released their initial NLTP (National Land Transport Programme) budgets for 2018/19 through to 2020/21 at the end of August which Council is currently reviewing. The first capex reforecast in October will include deferring some projects to Years 2 and 3 of the Ten Year Plan and this subsidy line will need to be reduced to match revised timing of delivery.

\*13 Project Expenditure - The full capital programme budget is not yet phased for 2018/19. There is a substantial re-forecast process to be completed in October in line with the 3 Waters bundles which will re-phase the construction of major projects to Years 2 and 3 of the Ten Year Plan.

The largest spends in August were:

- Project Shotover Disposal Field - \$475k
- Bathhouse Playground - \$221k
- Ladies Mile HIF - \$125k