

Wānaka-Upper Clutha Community Board

8 February 2024

Report for Agenda Item | Rīpoata moto e Rāraki take [1]

Department: Planning & Development

Title | Taitara : Temporary Road Closure application for Wānaka A&P 2024

Purpose of the Report | Te Take mō te Pūroko

The purpose of this report is to assess an application received for a temporary road closure for the annual Wānaka A & P Show which will be held in March 2024 and requires several roads to be closed for a short time.

Executive Summary | Whakarāpopototaka Matua

Southern Safety Services on behalf of the Wānaka A&P Society has applied for a number of temporary road closures. This event attracts a large number of participants and attendees and the proposed closures allow this annual event to take place in a safe and efficient manner.

The recommendation is for approval with similar conditions that have been applied to the temporary road closure in previous years.

Recommendation | Kā Tūtohuka

That Wānaka-Upper Clutha Community Board:

1. **Note** the contents of this report and;
2. **Approve** the temporary road closure application for the Wānaka A & P Show 2024 subject to the following conditions:
 - a. Any issues or concerns which may arise from the public notification published in the Wānaka Sun on 14 December 2023 are addressed to the satisfaction of the Wānaka-Upper Clutha Community Board.
 - b. Approval of the final Traffic Management Plan by QLDC Planning and Development.
 - c. Radio advertising two days prior and on the morning of the event.
 - d. The event organisers are to arrange suitable disposal methods for recycling and rubbish/refuse.

- e. The event organisers ensure access is available for emergency services and maintenance contractors if required;
- f. The event organisers must encourage alternative transport modes to the event such as adequate bike parking and Park and Ride options.
- g. The applicant must notify all affected parties of the extent of the temporary road closure; this notification is to be undertaken at least ten working days prior to the closure occurring. A copy of this notice is to be supplied to Queenstown Lakes District Council (brooke.allan@qldc.govt.nz).
- h. The applicant must advise of the road closures and the alternative transport options through their own social media and contact QLDC Communications (communications@qldc.govt.nz) to arrange the closures to be further shared through Council social media.
- i. All reasonable concerns raised by affected parties shall be addressed by the applicants to the satisfaction of the Wānaka-Upper Clutha Community Board. In addressing such concerns, the applicants shall nominate a responsible person to liaise with Council.

Note: All residents will have full access at all times to their homes via Traffic Controllers stationed at each road closure point.

3. Authorises the following schedule of road closures:

Road to be closed: McDougall St from Ardmore Street to Brownston Street

Period of closure: Wednesday 6 March 0600 to Sunday 10 March 2400

Road to be closed: McDougall St from Brownston Street to Upton Street

Period of closure: Friday 8 March 0600 to Saturday 9 March 1800

Road to be closed: Brownston Street from Dungarvon Street to Campground

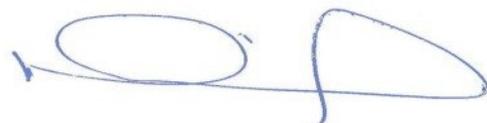
Period of closure: Friday 8 March 0600 to Saturday 9 March 1800

Prepared by:



Name: Brooke Allan
Title: Subdivision Officer
12 January 2024

Reviewed and Authorised by:



Name: Michael Wardill
Title: Engineering Reporting Team Leader
15 January 2024

Context | Horopaki

1. An application has been received from Southern Safety Services Limited on behalf of the Wānaka A&P Society to temporarily close various roads to vehicles in order to hold the annual Wānaka A&P Show in March 2024.
2. The proposed road closures for the event are outlined within the recommendation and are shown in the Road Closure Overview. They are the same as those approved for the 2023 event.
3. Access into the closed areas of McDougall and Brownston Streets on the Friday and Saturday will be permitted for residents, businesses, Community Hub users, campground users, disabled parking users, trade exhibitors and Park & Ride buses.
4. The Council can close roads to vehicular traffic for events by using provisions of the Local Government Act 1974. The Wānaka-Upper Clutha Community Board is delegated to consider applications to temporarily close roads under this legislation.

Analysis and Advice | Tatāritaka me kā Tohutohu

5. The Wānaka A & P Show is an annual event which has over the past years been granted approval to close a number of roads to vehicles to allow for the set up and pack down of the event and to ensure the safety of the exhibitors and visitors during the run of the event.
6. The temporary road closures allow exhibitors and competitors to safely and efficiently enter and exit the controlled event area. A considerable number of staff is required to control the area to ensure the safe assembling and dismantling of the show, safe patronage for the public, trade exhibitors and competitors. Traffic flow through these areas would impact negatively on all involved and the applicants use the road closures to manage traffic.
7. There will also be a “Park & Ride” parking lot from the corner of Stone Street and Cardrona Valley Road for regular vehicles, and a parking lot on Golf Course Road to accommodate trade and larger vehicles. The availability of this will be widely advertised by the applicant and notification of this Park & Ride option will be incorporated with the final advertisement in the Wānaka Sun QLDC Noticeboard notifying the road closures for the 2024 event.
8. A standard requirement of all temporary road closure approval is that a Traffic Management Plan (TMP) is approved before the roads are closed. This will ensure that all traffic and pedestrian flows are managed with appropriate signage, barriers and wardens. Southern Safety Services Limited will prepare the TMP which will be submitted to the Council Road Corridor Engineer for approval.
9. Council Engineers and Parking Co-Coordinator have been consulted and they advise there are no concerns with the recommended conditions in place for any road closure approved. They note they will need to ensure there are no works programmed within the road corridor around the area at the same and will keep this in mind when approving the TMP.

10. Council's monitoring team has been consulted to assess any complaints raised from last year's road closures.
11. The recommendation is for approval of the application, subject to similar conditions which have applied in the past which will enable safe set up of the event, safety during the event and safety during the dismantling of the event.
12. This report identifies and assesses the following reasonably practicable options for assessing the matter as required by section 77 of the Local Government Act 2002:
13. Option 1 To approve the application for a temporary road closure associated with the event.

Advantages:

- Council would remain consistent with previous road closures approved for this event.
- The event will be able to be run as proposed
- Controlled access is still available to residents, businesses and Community Hub users along the additional closures of McDougall and Brownston Street during the closure period together with disabled parking, campground users and trade exhibitors.
- Safety of the general public, trade exhibitors and show participants will not be compromised with the event held in a safe managed environment.
- Alternative routes are available allowing traffic to still move freely around the surrounding area.

Disadvantages:

- Road closures affect the normal flow of traffic which could affect businesses and inconvenience the public.

14. Option 2 To decline the application for a temporary road closure associated with the event.

Advantages:

- There would be less inconvenience for the public that use the roads with it remaining open to normal vehicular traffic

Disadvantages:

- Council would be inconsistent with previous road closures approved for this event.
- It could create an unsafe environment during the event for participants and the general public.
- The event will not be able to be run as planned or not at all.

15. This report recommends **Option 1** for addressing the matter as this will allow the event to proceed as planned in a safe, managed environment.

Consultation Process | Hātepe Matapaki

Significance and Engagement | Te Whakamahi I kā Whakaaro Hiraka

16. This matter is of medium significance, as determined by reference to the Council's Significance and Engagement Policy as it relates to Council's roading network which is identified as a significant asset.
17. The proposal for closure temporarily and on conditions to minimise the impact on traffic and pedestrian flows is in line with the Policy's recommendations.
18. The persons who are affected by or interested in this matter are the general public who may use the roads and residents/businesses within the closure areas.
19. The temporary road closure has been advertised in The Wānaka Sun on 14 December 2023 inviting comment and will be advertised again before the closure takes place. This is a statutory requirement of the Local Government Act 1974. At the date of this report no concerns or issues have arisen from this public notification. A recommended condition is that any issues that may arise must be addressed to the satisfaction of the Wānaka-Upper Clutha Community Board.
20. Council Engineers have been consulted and they concur with the recommended conditions proposed as have applied in previous years for the road closure.
21. We have publicly notified the intent to close the road, advised Emergency Services, NZ Police, Ritchies Connectabus, InterCity, QLDC Events office, Council contractors and Council staff who would have an interest in the road closures and followed the statutory administrative requirements of the Local Government Act 1974.

Risk and Mitigations | Kā Raru Tūpono me kā Whakamaurutaka

22. This matter relates to the Regulatory/Legal/Compliance risk category. It is associated with RISK00031 Ineffective management and governance over legislative compliance within the QLDC Risk Register. This risk has been assessed as having a moderate inherent risk rating. This matter relates to this risk because a variety of regulatory compliance and health and safety risks associated with parties using roads are triggered when the Council considers whether or not to approve a temporary road closure.
23. This matter also relates to the Community & Wellbeing risk category. It is associated with RISK00016 'Temporary Core Infrastructure Outage caused by a third party activity' within the QLDC Risk Register. This risk has been assessed as having a moderate inherent risk rating. This matter relates to this risk because the public's general access to the roading infrastructure will be impacted by the event.

24. The approval of the recommended option will support the management of the above risks by ensuring that the Council's legislative requirements are fully satisfied and that appropriate conditions are specified to ensure safety of all event stakeholders and minimal impact to the wider community from the temporary road closure.

Financial Implications | Kā Riteka ā-Pūtea

25. There are no cost implications resulting from the approval of this temporary road closure application. The applicant has paid the cost of the road closure application and will pay for any advertising that is required as part of the process.

Council Effects and Views | Kā Whakaaweawe me kā Tirohaka a te Kaunihera

26. The following Council policies, strategies and bylaws were considered:

- *Significance and Engagement Policy 2021* – providing clarity on Council's decision making processes and assessing the extent to which individuals, organisations, groups and sectors in the community are affected by the Council's decisions.
- *Criteria for Closing Significant Road Policy* – McDougall Street is listed in this policy as a significant road, however, routes in and out of Wānaka are not disrupted by the closure with alternative detours available.

27. The recommended option is consistent with the principles set out in the named policies.

28. This matter is not included in the Long Term/Annual Plan as the costs associated with the proposed road closures will be met by the applicant.

Legal Considerations and Statutory Responsibilities | Ka Ture Whaiwhakaaro me kā Takohaka Waeture

29. Temporary road closures are controlled by Schedule 10 Section 11(e) of the Local Government Act 1974. As authority for approval of road closures is delegated to the Chief Executive & the Wānaka-Upper Clutha Community Board and considering Section 10 (2) of the Local Government Act 2002 the advice recommends a decision that is efficient, effective and appropriate to present and anticipated future circumstances.

Local Government Act 2002 Purpose Provisions | Te Whakatureture 2002 o te Kāwanataka ā-Kiaka

30. Section 10 of the Local Government Act 2002 states the purpose of local government is (a) to enable democratic local decision-making and action by, and on behalf of, communities; and (b) to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future. Approval of the recommended option will support community well-being by ensuring that the events associated with the Wānaka A & P Show 2024 can continue in the preferred format.

31. The recommended option:

- Is consistent with the Council's plans and policies; and
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

Attachments | Kā Tāpirihaka

A	Road Closure Overview (graphic)
B	Letter from Southern Safety Services
C	Letter informing business owners of temporary road closures



Designer:
Kelsey Brownrigg, #106389

TMD 4
Friday + Saturday TTM

Project:
Wanaka A&P Show
20

Contractor:
Wanaka A&P Show
TTM Contractor:
Southern Safety Services

Comments:
McDougall St from Ardmore to Brownston closed 6th - 10th March. Additional Road Closures of Brownston St and McDougall St closed 6am - 6pm on the 8th + 9th March.

RE: Wanaka A&P Show 2024

The Wanaka A&P Show takes place on the 8th + 9th March 2024.

As a result, various road closures will be installed for the event.

McDougall Street from Ardmore to Brownston will be closed from the 6th – 10th (Wednesday – Sunday) for event pack-in and pack-out.

Additional road closures of Brownston + McDougall St will be installed on the 8th + 9th (Friday + Saturday) to allow safe passage of attendees.

All residents + businesses will still be permitted access through the closure points on event days and will be informed via letter drop at least 2 weeks prior to the event.

Rubbish + refuse and emergency services will be permitted access at all times

Please see attached map, notification templates and application

Cheers,
Kelsey

Kelsey Brownrigg
Southern Safety Services Ltd
E – kelsey@southernsafety.co.nz

RE: Wanaka A&P Show 2024

Dear Business Owner,

As part of the Wanaka A&P Show, we will be **closing** the road immediately around the area where you are located from 6am – 6pm on the **8th and 9th March 2024.**

This is to allow for the safe passage of pedestrians accessing the event.

We will have staff stationed at each closure point and will ensure that anyone wishing to access your business will still be permitted to do so. All vehicles will be advised to drive through the closure at 10km/h with their hazard lights on.

Please see the attached map indicating the road closure points.

Please note McDougall St will be closed from Ardmore St to Brownston St from Wednesday 6th – Sunday 10th.

If you have any questions or would like to discuss any issues, please don't hesitate to contact Trev on 021 033 8340.

For additional information on the event, please visit www.wanakashow.co.nz

Kind Regards,

Trevor Page
Southern Safety Services Ltd
E – trev@southernsafety.co.nz