**BUILDING PLATFORM (Landuse) REGISTRATION CHECKLIST**

# DETAILS

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| --- | --- | --- |
| **RM NO(S)**  *Note: All variations to original consent to be listed* | **Original Consent:** |  |
| **Variation consent(s):** |  |
| **APPLICANT** |  | |
| **LOCATION** |  | |
| **CONSENT DESCRIPTION** |  | |
| **DATE CONSENT ISSUED** |  | |
| **LAND TRANSFER PLAN NUMBER** |  | |
| **DATE APPLIED FOR** |  | |
| **DATE ENGINEERING ACCEPTANCES ISSUED** |  | |
| **APPLICANTS REPRESENTATIVE (COMPANY NAME AND INDIVIDUAL SUBMITTING APPLICATION)** |  | |
| **REQUEST TO BOND OUTSTANDING WORKS**  Bond requests will only be considered under exceptional circumstances and on a case-by-case basis. Bonds relating to essential services unlikely to be accepted. A full detailed explanation to be provided along with two independent quotes no older than three months old |  | |

# CERTIFICATES TO BE SIGNED

**NOTES:**

* Developer/Consultant is responsible for setting-up correct certificate wording in Landonline for review and signing by Council
* See Schedule 1 of LINZ guidance document “*Deposit of survey plans for the subdivision of land; Guideline 2018*” *for recommended format of RMA Certificates (LINZ Weblink:* <https://www.linz.govt.nz/resources/regulatory/deposit-survey-plans-subdivision-land-guideline-2018-linzg20777>)

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| **TO BE SIGNED WITH:**  **TA CERTIFICATE REQUIRED** | **DESCRIPTION OF CERTIFICATE** | **DEVELOPER COMMENTS:** | **QLDC COMMENTS:** |
| **s108 Land Covenant** | *Note: Draft documents and wording (MS word or Landonline) to be supplied* |  |  |
| **Easement Instruments** | *Note: Draft documents and wording (MS word or Landonline) to be supplied* |  |  |
| **Land Transfer Plan** | *Please ensure the LT plan shows at least 2 boundary location ties to the building platform.* |  |  |

# APPROVALS TO BE SUBMITTED WITH APPLICATION

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| **APPROVAL FROM:** | **DEVELOPER COMMENTS:** | **QLDC COMMENTS:** |
| **ENGINEERING ACCEPTANCE(S) OBTAINED AND ALL CONDITIONS OF ENGINEERING ACCEPTANCE SATISFIED** |  |  |
| **LANDSCAPE ARCHITECT (L.A.)**  *(REQUIRED IF ANY PRIVATE LANDSCAPING CONSENTED)*  **Developer to advise if:**   1. Any gates or locks on the property we need to be aware of. 2. Any animals on the property. 3. Surveyor or client wishes to attend the inspection. 4. Any other information the L.A. should be aware of prior to the site inspection. |  |  |

# SCHEDULE OF ASSETS

Schedule of all assets submitted in regard to all assets to be taken over (vested) by Council

(<https://www.qldc.govt.nz/services/resource-consents/land-developments-and-subdivisions#code-of-practice> )

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| **THE SCHEDULE SHALL UTILISE QLDC’S ASSET REGISTER TEMPLATES**  *The following data is included with this application:* | **DEVELOPER COMMENT** | **QLDC COMMENT** |
| 3 waters and roading as-built (ArcGIS Webmap)  Asbuilts shall Show Building platform locations & boundaries |  |  |

# ENGINEERING ACCEPTANCE CONDITIONS

**ENGINEERING REVIEW & ACCEPTANCE ISSUED [INSERT EA REFERENCE AND ISSUED DATE HERE].**

**NOTES:**

* *Provide comment on how each condition (or sub-condition) has been met or supply clear explanation for why any condition or part of a condition is not relevant to the current stage or lots seeking title. Commenting “N/A” is not acceptable.*
* *Where conditions are split into ‘sub-conditions’ (e.g. Condition 1(a), 1(b)ii, 1(c)iv etc), each sub-condition should be split out and individually addressed in its own table below.*

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| **CONDITION No:** |  |
| **DEVELOPER COMMENTS** |  |
| **QLDC COMMENTS** |  |

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| **CONDITION No:** |  |
| **DEVELOPER COMMENTS** |  |
| **QLDC COMMENTS** |  |

**ENGINEERING REVIEW & ACCEPTANCE ISSUED [INSERT EA REFERENCE AND ISSUED DATE HERE]. NOTES:**

* *Use this for any additional engineering acceptances (e.g. Partial, Staged or variations)*
* *Provide comment on how each condition (or sub-condition) has been met or supply clear explanation for why any condition or part of a condition is not relevant to the current stage or lots seeking title. Commenting “N/A” is not acceptable.*
* *Where conditions are split into ‘sub-conditions’ (e.g. Condition 1(a), 1(b)ii, 1(c)iv etc), each sub-condition should be split out and individually addressed in its own table below.*

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| **CONDITION No:** |  |
| **DEVELOPER COMMENTS** |  |
| **QLDC COMMENTS** |  |

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| **CONDITION No:** |  |
| **DEVELOPER COMMENTS** |  |
| **QLDC COMMENTS** |  |

# LANDUSE (building platform) CONSENT CONDITIONS (USE CONDITION NUMBERING AS PER LATEST VARIATION, IF APPLICABLE).

# NOTES:

* *All Decision conditions must be included below.*
* *Provide comment on how each condition (or sub-condition) has been met or supply clear explanation for why any condition or part of a condition is not relevant to the current stage or lots seeking title. Commenting “N/A” is not acceptable.*
* *Where conditions are split into ‘sub-conditions’ (e.g. Condition 1(a), 1(b)ii, 1(c)iv etc), each sub-condition should be split out and individually addressed in its own table below.*

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| **CONDITION No:** |  |
| **DEVELOPER COMMENTS** |  |
| **QLDC COMMENTS** |  |

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| **CONDITION No:** |  |
| **DEVELOPER COMMENTS** |  |
| **QLDC COMMENTS** |  |

# FINANCIAL MATTERS ASSOCIATED WITH SUBDIVISION CONSENT CONDITIONS

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| --- | --- | --- |
| **MATTER:** | **DEVELOPER COMMENTS:** | **QLDC COMMENTS:** |
| **DEVELOPMENT CONTRIBUTIONS:**  *Note: The Subdivision Team will request this once the application is lodged* |  |  |
| **BONDS:**  *Provide a detailed explanation on why the condition cannot be met and the bond is required along with 2x quotes as per bond policy (quotes should not be older than 3 months old)* |  |  |
| **All other invoices:**  *All outstanding invoices relating to this consent must be paid prior to issuing of certification* |  |  |

# QLDC INTERNAL CHECKLIST (QLDC INTERNAL USE ONLY)

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| **QLDC INSPECTOR TO COMPLETE:** | | |
| Date of final inspection |  | |
| As-builts checked on site |  | |
| **I can confirm that all the physical works for building platforms have been completed to the extent required by the conditions of the resource consent and there are no related matters preventing issue of certification** | | |
| **NAME OF COUNCIL SUBDIVISION INSPECTOR:** | **SIGNED:** | **DATE:** |
| **Landscape Architect Sign off** | | |
| **LANDSCAPE ARCHITECT:**  Company: | **NAME:** | **DATE:** |
| **SUBDIVISION TEAM: All Remaining matters for sign off:** | | |
| **Processing Subdivision Officers** | **Processing Officer:** | **Date:** |