

**QUEENSTOWN LAKES DISTRICT COUNCIL PROPOSED DISTRICT PLAN: PRIORITY AREA LANDSCAPE
SCHEDULES**

MINUTE OF COMMISSIONERS

10 October 2023

1. The Queenstown Lakes District Council (Council) has appointed a Hearing Panel, which comprises Commissioners Jane Taylor, Peter Kensington and Quentin Smith (the Commission), to hear all submissions and, after it has heard the submissions, to make recommendations on the Variation to the Proposed District Plan: Priority Area Landscape Schedules as to whether to accept or reject the submissions received and any amendments to the provisions of the Schedules.
2. The Council is then required to decide whether to accept or reject the Hearing Panel's recommendations.

Memorandum of Queenstown Lakes District Council seeking clarification of Hearing Directions, and providing update on timing of filing of Updated Priority Area Schedules

3. A Memorandum of Queenstown Lakes District Council (Council) dated 9 October 2023 seeking clarification of Hearing Directions, and providing update on timing of filing of Updated Priority Area Schedules has been received (the Memorandum).
4. The Memorandum seeks clarification of our previous Minute dated 4th of August 2023 in relation to paragraphs 7.18 and 9.7, together with our email of 4th October 2023 which granted an extension of time to UCESI to file written submissions; and formally requests leave for Council's experts to prepare and present longer summaries at the hearing to address the outcome of expert conferencing on certain matters.
5. We have considered the matters raised in the Memorandum, and issue the following **directions**:

Timing for the filing of the updated Priority Area Schedule text following Expert Conferencing

6. We note Council's advice at paragraphs 8 to 10 of the Memorandum that the Expert Conferencing report is yet to be finalised and that Council's experts have advised that changes will be required to the content of various priority area schedules. The time required to complete these updates may mean that the updated schedule text will not be ready to lodge with the Expert Conferencing Report. We record that Council proposes to file the updated schedules as an attachment to its legal submissions this week and will, if possible, endeavour to pre-file its summaries as well, noting that this may prove challenging.

Clarification of Filing Dates for Legal and Written Lay Submissions

7. We concur with Council's interpretation of our 4th August 2023 and 4th October 2023 directions as set out at paragraphs 3 to 7, and make the following clarification to our previous Minutes:
 - (a) In accordance with paragraph 9.7 of our Minute of 4 August 2023, Council's legal submissions should be filed by 12pm on Friday, 13 October 2023, being the day prior to the opening of the hearing. Any other submitter wishing to present legal submissions or representations is required to file by 12pm the day prior to their allocated presentation time.
 - (b) In terms of paragraph 9.8 of our Minute of 4 August 2023, parties seeking to present representations longer than 10 pages or legal submissions longer than 20 pages are required to seek leave from the Hearing Panel in writing by 12pm on 11 October 2023.

- (c) By way of clarification of our e-mail dated 4 October 2023, which concerns paragraph 7.18 of our Minute of 4 August 2023, an extension of time is granted to UCESI and all other submitters proposing to file written lay submissions to 5pm on the day following lodgment of the Expert Conferencing Report. For the avoidance of any doubt, this extension relates to UCESI and lay submitters only, and does not apply to legal submissions or representations, the timeframes for which are covered in (a) above.

Leave for Council's experts to file longer summaries at the hearing

8. We have considered Council's request to file and present longer summaries at the hearing to address the outcomes of expert conferencing on certain matters, as set out at paragraphs 11 to 13 of the Memorandum. We consider that this approach will potentially benefit all parties, and accordingly grant leave for Council to file longer summaries as requested, noting that these should be as focused as possible.
9. Should any party have any queries in relation to this Minute or require any clarification in relation to the process for this hearing, please contact the Hearings Administrator at dp.hearings@qldc.govt.nz.



Jane Taylor

For the Commission

10 October 2023