

**Minutes of a meeting of the Infrastructure Committee held via Zoom and in the Council Chambers, 10 Gorge Road, Queenstown on Friday 28 August 2020 commencing at 10.00am**

**Present:**

Councillor Quentin Smith (Chair, via Zoom); Councillor Penny Clark, Councillor Heath Copland, Councillor Niki Gladding and Councillor Glyn Lewers

**In attendance:**

Mr Peter Hansby (General Manager, Property and Infrastructure), Ms Polly Lambert (Acting Strategy and Asset Planning Manager) Mr Anthony Hall (Regulatory Manager), Mr Adam Bray (Transport Planner), Ms Jen McGirr (Environmental Manager) and Ms Jane Robertson (Senior Governance Advisor); one member of the media

**Apologies**

An apology was received from Councillor Ferguson.

**On the motion of Councillor Smith and Councillor Clark the Infrastructure Committee resolved that the apology be accepted.**

**Declarations of Conflicts of Interest**

There were no conflicts notified.

**Matters Lying on the Table**

There were no matters lying on the table.

**Public Forum**

There were no speakers in the Public Forum.

**Confirmation of Agenda**

**On the motion of Councillors Lewers and Copland the Infrastructure Committee resolved that the agenda be confirmed without addition or alteration.**

**1. Closed Circuit Television (CCTV) Policy**

A report from Polly Lambert (Acting Strategy and Asset Planning Manager) presented a policy on the use of closed circuit television in Queenstown, Wānaka and Arrowtown.

Ms Lambert and Mr Hall presented the report.

Members expressed some discomfort about the application of CCTV footage, access to footage and its long-term storage. Mr Hall explained how staff used the technology to check parking in monitored areas and had a level of discretion with respect to the issue of parking infringements. He confirmed that only authorised staff were able to access or download footage which could then be handed to New Zealand Police. Further, stored information was erased within at least 90 days of recording, unless required for evidential purposes. It was noted that although facial recognition technology was currently available, it was not a function the Council used. If this was to change in the future, the policy would need to be updated to reflect this new option.

**On the motion of Councillors Lewers and Clark it was resolved that the Infrastructure Committee:**

- 1. Note the contents of this report;**
- 2. Adopt the QLDC Closed Circuit Television Policy; and**
- 3. Authorise officers to make further minor changes to the QLDC Closed Circuit Television (CCTV) Policy without further recourse to Council where this is necessary to**
  - a. Fix identified minor errors and/or omissions;**
  - b. Ensure continuity with other proposed provisions.**

*Councillor Gladding recorded her vote against the motion.*

## **2. Southern Corridor Network Operating Framework**

A report from Adam Bray (Transport Planner) presented the Southern Corridor Network Operating Framework for endorsement. The Southern Corridor is the area sought of Frankton including Jack's Point as well as the planned further development areas of Coneburn, Hanley's Farm and Homestead Bay Marina. The framework contained operational strategies and objectives for managing the transport network to provide effective network management for all users.

Mr Hansby and Mrs Bray presented the report.

**On the motion of Councillors Clark and Copland it was resolved that the Infrastructure Committee:**

- 1. Notes the contents of this report; and**
- 2. Endorse the report as a background document to support integration of planning for transport and land use.**

**3. QLDC Submission on Otago Regional Council ['ORC'] Plan Change 7 – Water Permits Plan Change**

A covering report from Jen McGirr (Environmental Manager) presented a submission to the ORC Plan Change to the Regional Plan: Water for Otago, noting that the minister for the Environment had called in the Plan Change as a proposal of national significance and the submission and hearing process was now being managed by the Environmental Protection Authority. The submission made comment principally upon the duration of community supply water permits.

Ms McGirr presented the report.

**On the motion of Councillors Clark and Gladding it was resolved that the Infrastructure Committee:**

- 1. Notes the contents of this report and the submission;**
- 2. Approve the provision of the submission to the Environmental Protection Authority.**

*The meeting concluded at 11.16am.*

**CONFIRMED AS A TRUE AND CORRECT RECORD:**

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**CHAIRPERSON**

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**DATE**