

Monthly Highlight Report

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

May 2022

Core Infrastructure and Services

Key Performance Indicators

WATER CONSUMPTION
Average consumption of water per person per day

TARGET	RESULT
<430L	278L

WATER SUPPLY COMPLAINTS
of complaints per 1000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.03	0.07
Clarity	0.07	1.04
Taste	0	0.21
Pressure/flow	0.23	3.47
Continuity of supply	0.13	2.33

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

WATER SUPPLY FAULTS
Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	24.5 mins
<1440 mins	522 mins

WATER SUPPLY FAULTS
Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1440 mins	604 mins
<10,080 mins	4,316 mins

STORMWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
0.5	6.6

STORMWATER FLOODING
Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

STORMWATER FLOODING
flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

Results in **RED**
Target missed by >5%

STORMWATER FLOODING
of habitable floors affected for each event (per 1000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

WASTEWATER OVERFLOWS
Median response time to attend site

TARGET	RESULT
<60 mins	28 mins

WASTEWATER OVERFLOWS
Median response time to resolve problem

TARGET	RESULT
<240 mins	145.5 mins

Results in **AMBER**
Target missed by <5%

WASTEWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0	1.37
Faults	0.27	2.88
Blockages	0.03	1.37

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

REQUESTS FOR SERVICE (RFS)
% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	95.8%
Solid Waste	98.2%
Roading	76.4%

Results in **GREEN**
Target achieved

CAPEX
% of capital works completed annually, including renewals (against the annual budget adopted by Council for 3 Waters, waste management and roading).

TARGET	RESULT
80-110%	83%

WASTE DIVERTED FROM LANDFILL
Total waste diverted from landfill

TARGET	RESULT
>560t	597t

WASTE TO LANDFILL
Total waste to landfill

TARGET	RESULT
<3,400t	3,387t

WASTE TO LANDFILL
% of MRF recycling contaminated

TARGET	RESULT
<20%	14.58%

DIA measures



Exceptions

The following KPIs were not achieved and are shown on the previous page in red.

Stormwater complaints

The monthly pro-rata target was exceeded with 15 Stormwater service requests this month. Given the number of Stormwater complaints over the year-to-date (189), the annual target per 1000 connections has been exceeded.

Percentage of external contractor and internal RFS resolved within the specified timeframe for Roading

The percentage of internal and external requests for service target was not met in May. While still receiving high numbers of requests, most of the delays in May were predominantly due to the contractor having new staff learning the Council system, so a significant number of the delays were administrative in nature.



Community Services

ACTIVE PARTICIPANTS
of gym and pool visits per capita (based on usual resident population)

TARGET	RESULT
3,135	2,311

LIBRARY CIRCULATION
of items issued per month

TARGET	RESULT
>30,788	43,244

PARKS RFS
% RFS resolved within specified timeframe

TARGET	RESULT
>85%	92%

Environment

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	RESULT
100%	88.51%

Regulatory Functions & Services

BUILDING CONSENT TIMES
% processed within the statutory timeframe

TARGET	RESULT
100%	98.78%

FREEDOM CAMPING RFS
of freedom camping RFS per month

TARGET	RESULT
<26.5	1

Corporate Services

CUSTOMER CALLS
% answered within 20 seconds

TARGET	RESULT
>80%	89%

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

LGOIMA REQUESTS
% responded to within 20 days

TARGET	RESULT
100%	100%

COUNCILLOR ENQUIRIES
% responded to within 5 working days

TARGET	RESULT
100%	33%

INTEREST RATES
Weighted average interest rate per month

TARGET	RESULT
<6%	2.6%

Exceptions

The following KPIs were not achieved and are shown to the left in red.

Active Participants

The impact of COVID-19 has decreased participation significantly. This is a similar result to the previous months.

Resource Consent Time

Resource consents processed within statutory timeframes did not meet the target. However, the percentage of consents processed within time this month is the highest for this year. May saw another high volume of consents lodged (119), taking up additional time to vett as well as process those accepted for processing. A steady volume of consents were issued (87) and the average processing days for a consent continues to be under 20 working days.

The processing team continues to focus on timeframes. Recruitment for vacancies continues to be a focus as does bringing on additional external processing planners to assist.

Building Consent Times

The building consent times did not meet the target set for May. The achieved result is within the 5% tolerance range and this result is higher than last month.

Councillor Enquiries

There were three Councillor enquiries lodged for May. One enquiry for the Chief Executive's Office, and two for Property and Infrastructure. Two enquiries were not responded to within five days, these being, one enquiry to the Chief Executive's Office and one to Property and Infrastructure, this was due to the volume of information required to meet the enquiry.

Health & Safety Summary

PREVENTION Positive Safety Actions

TYPE	RESULT
Take 5's	1,699
Inspections/Audits	46
Safety & Wellbeing	13
First Aid Training	6
H&S Meetings	47

WORK EVENTS Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	4.05
LTIFR*	<5	4.05

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

DEPT. SAFETY BEHAVIOURS Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	0
B - Safety Constant	15
C - Accident or Incident	0
Target Achieved	Yes

NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
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Incident Type	0
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EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

QLDC WORKPLACE INCIDENTS Across All Groups

TYPE	RESULT
Employees	1
Contractors	24
Volunteers	0
Public	1

QLDC Health and Safety Objectives for 2021/2022

COMPLIANCE

Health and Safety internal audit by each department to be conducted utilising the Work Safety Management Plan standard.

PREVENTION

90% of all incidents were reported each month closed within allocated timeframe.

100% of all Positive Actions Safety Statistics were reported each month.

100% of safety statistics were reported for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.

IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported monthly compared to C scores.

WELLBEING

At least 60% participation across wellbeing activities for QLDC staff.

Monthly Commentary

QLDC Workplace Incidents

All workplace incidents were not notifiable and none were significant.



Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



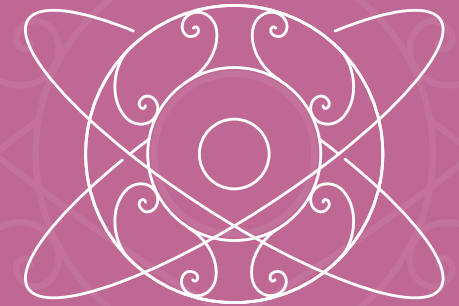
Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



Pride in sharing our places | Kia noho tahi tātou kātoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.



Vision Beyond 2050



High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wānaka Youth and Community Centre	<ul style="list-style-type: none"> Project Executive in the Council meeting on 28 April 2022 approved the lease and fitout funding. Lease preparation underway for Kahu Youth and Aspiring Gymnastics. 	<ul style="list-style-type: none"> Expressions Of Interest process currently underway around user groups/bookings. Staffing recruitment underway for a Facility Coordinator to assist fitout and management of the facility. Design team appointed for concept design. Funding applications to be prepared based on Option two for submission to Central Lakes Trust and Otago Community Trust. 	Amber
Lakeview Development and Ancillary Works	<ul style="list-style-type: none"> Road widening of Thompson Street is complete and Three Waters and utilities installation has commenced. Progress this month has been focussed on the temporary car park which is 80% complete and other ancillary works like kerbs, road crossings, completing manholes, and preparation for the rockfall fence. 	<ul style="list-style-type: none"> 30 May 2022 - Commencement of Skyline Rockfall Fence. mid-end June 2022 - Completion of Temporary Car Park construction. 	Green



Major Infrastructure Works

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Housing Infrastructure Fund (Kingston and Quail Rise) Kingston:</p> <p>Quail Rise:</p>	<ul style="list-style-type: none"> Wastewater Scheme: Detailed design is underway. Water Scheme: All consents are now obtained. Detailed design is complete. <ul style="list-style-type: none"> Detailed Design progresses. Notice of Requirement is being drafted – on hold until engagement with Affected Parties has been conducted. Affected party engagements in progress. Project Control Group decision regarding staging, easement and Notice of Requirement strategy expected in May 2022. 	<ul style="list-style-type: none"> November 2022 - Wastewater Scheme: This is when the construction to market date is estimated to be. Early July 2022 - Water Scheme: The construction to market date is delayed and is now planned for early July 2022. This will include the water treatment plant, one reservoir, access road, falling main (Water Treatment Plant to the Kingston Village Limited development), and reticulation pipework within the existing Kingston Township (provisional). <ul style="list-style-type: none"> Detailed Design progressing in parallel to the current activities. 	<p>Amber</p> <p>Amber</p>
<p>516 Ladies Mile</p>	<ul style="list-style-type: none"> Architect has been appointed for building the Detailed Design which is now underway. Survey regarding the naming of the facility has been circulated in the community for suggestions. Building name process is underway and requires Council sign off. 	<ul style="list-style-type: none"> 29 July 2022 - Detailed Design due. July 2022 - Civil Service contractor procurement work. Civil Services procurement is now on GETS with completion of civil works expected in late October 2022 June 2022 - Expression of Interest paperwork for Expression of Interest process is currently underway around user groups and bookings. December 2022/January 2023 - Expected completion date. 	<p>Amber</p>



Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Wānaka Lakefront Development Stage Two:</p>	<ul style="list-style-type: none"> Construction progress is tracking well with recent weather causing minor impacts on the programme. Formation of all major components are complete (car park, pathways, cultural features), and sections of the Active Travel pathway have been poured. 	<ul style="list-style-type: none"> Further concrete pours for the Active Travel pathway are scheduled; construction of the stormwater system is due for completion, and the re-sealing of Ardmore Street is scheduled if weather permits. 	<p>Green</p>
<p>Luggate Memorial Centre</p>	<ul style="list-style-type: none"> The windows are en route and scheduled to arrive mid-June 2022. Parking on Hopkins Street is complete with line marking, stops etc. Work is underway for early handover of these assets. Parking adjacent to the hall on the reserve has been completed, special dispensation was sought due to the late sealing of the carpark. 	<ul style="list-style-type: none"> Minimal site shutdown is expected now that the date for the arrival of the windows and doors is a bit firmer. Preparatory site works are almost complete in anticipation of their arrival. 	<p>Amber</p>
<p>Coronet Forest</p>	<ul style="list-style-type: none"> The harvest is 80% complete. 	<ul style="list-style-type: none"> July 2022 - The procurement plan with broader outcomes will be workshopped with Council. August 2022 - A report detailing the procurement plan for the re-vegetation of the forest is on the Council meeting agenda. August 2022 - An Registration of Interest for the tender will go out. 	<p>Green</p>



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Spatial Plan	<ul style="list-style-type: none"> The project team meets weekly to work through the priority initiative workstreams. The Integration Group (working group) meets monthly ensuring all partners are kept across workstream progress. This months' meeting was held on 9 May 2022. The Grow Well Whaiora Partnership Steering Group meeting was held on 30 May 2022. Key items discussed included the Ladies Mile Taskforce, the Mode Shift Plan and the Future Development Strategy. These meetings are held quarterly, and membership includes our partners from Kai Tahu, Central Government, and Otago Regional Council. 	<ul style="list-style-type: none"> 15 June 2022 and 12 July 2022 - Integration Group meeting scheduled. 12 July 2022 - Presentation to Otago Regional Council on Future Development Strategy. 8 August 2022 - Partnership Steering Group scheduled. 6 September 2022 - Partnership Governance Group meeting scheduled. 	Green
Annual Plan	<ul style="list-style-type: none"> Analysis of submissions to the Annual Plan complete and submissions pack and report put together for the Hearings and Deliberations in May. 	<ul style="list-style-type: none"> 30 June 2022 - Changes to be made to the Annual Plan based on Council deliberations and finalised ready for adoption at the Council meeting. 	Green

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
District Plan - Stage One appeals progress	<ul style="list-style-type: none"> Decisions and consent notices for over 90% of appeal points (101 appeals and 1065 appeal points originally lodged) received and updated into the plan. 	<ul style="list-style-type: none"> Third quarter 2022 - Environment Court decision to conclude rural landscapes appeal topic expected during this time. 	Green
Stage Two appeals progress	<ul style="list-style-type: none"> 84 appeals and 930 appeal points received challenging Council's decisions. Mediations are completed, and Environment Court hearings are underway. Environment Court decision on the Wakatipu Basin chapter was issued on 12 April 2022. This was an interim decision, with a final due in the third quarter of 2022. 	<ul style="list-style-type: none"> Environment Court Hearings for Wakatipu Basin re-zonings to be scheduled (third and fourth quarters of 2022). 	Green
Stage Three hearing progress	<ul style="list-style-type: none"> 43 appeals (total) containing 354 separate appeal points lodged. Environment Court mediations are underway. The Court issued a consent orders in April for two Wahi Tupuna mapping appeals and the Wayfare appeal on Chapter 30 Energy and Utilities. 	<ul style="list-style-type: none"> The Court has requested that Stage Three mediations are completed by the end of August 2022. Stage Three mediations are in the process of being scheduled. 	Green
Te Pūtahi - Ladies Mile Masterplan	<ul style="list-style-type: none"> Review of possible stormwater options for Property and Infrastructure and Planning and Development are ongoing. 3 May 2022 - Council workshop - Workshop with Councillors on final Masterplan and planning provisions. 12 May 2022 - Council workshop – Workshop with Councillors on planning provisions. 	<ul style="list-style-type: none"> 30 June 2022 - Council Meeting – Full Council meeting with Councillors on final planning provisions, masterplan, and request to notify using the Streamlined Planning Process. Dependant on outcome of 30 June 2022 meeting – move to next phase (notification). 	Amber



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan	<ul style="list-style-type: none"> The Economic Diversification Plan is an output of the Spatial Plan. It is going to be developed in three stages – framework, plan and communications. The consultant has been appointed and the first advisory group meeting has occurred. 	<ul style="list-style-type: none"> June 2022 - Draft framework complete. December 2022 - Plan complete. February 2023 - Strategy endorsed by public organisations and communications tools/collateral complete. 	Green
Destination Management Plan	<ul style="list-style-type: none"> The Destination Management Plan is an output of the Spatial Plan. It is being developed in partnership with the Regional Tourism Organisations and will focus on regenerative tourism by 2030. A significant programme of community, council and elected member engagement continues, and the plan is being drafted. A report is being prepared for the Queenstown Lakes Spatial Plan Steering Group. 	<ul style="list-style-type: none"> June 2022 - Complete public digital consultation and finalise the plan. August 2022 - adopted by Regional Tourism Operator boards and Council. 	Green
Climate and Biodiversity Plan	<ul style="list-style-type: none"> The development of the final version of the 2022-25 Climate and Biodiversity Plan has progressed throughout the month of May. Feedback received from the recent public consultation has influenced this development as well as the recently released draft National Adaptation Plan, National Emissions Reduction Plan and National Policy Statement on Indigenous Diversity. These central government documents have been reviewed to ensure that our district level planning aligns and integrates with both the national direction and the opportunities for central government funding. 	<ul style="list-style-type: none"> 30 June 2022 - Climate and Biodiversity Plan Adoption. 1 July 2022 - Public Release. 	Green



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Joint Housing Action Plan	<ul style="list-style-type: none"> The Housing Strategy was consulted on during September. It was finalised in late 2021 and will likely be aligned with the Inclusionary Zoning chapter of the Proposed District Plan. Officers are focusing on finalising the procurement documents for the development of the Joint Housing Action Plan, a priority initiative within the Spatial Plan. 	<ul style="list-style-type: none"> Procurement documents to be distributed for quotes. Action plan to be drafted throughout 2022. 18 July 2022 Contractor to be confirmed. 	Green
Responsible Camping Strategy	<ul style="list-style-type: none"> 11 May 2022 - Briefing to the Executive Leadership Team on development of the draft updated Responsible Camping Strategy. 19 May 2022 - Community and Services Committee meeting - Allen + Clarke lead the workshop on the draft updated Responsible Camping Strategy. 	<ul style="list-style-type: none"> 1 June 2022 - Final draft of updated Responsible Camping Strategy to be submitted by Allen + Clarke. 7 July 2022 - A report will go to the Community and Services Committee meeting. 	Green

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 92%

DESCRIPTION	May 2022 Actual	May 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	24,071,636	24,196,419	(124,784)	88,873,058	88,812,294	60,764	96,805,942	92%	
Income - Grants & Subsidies	1,428,217	1,477,226	(49,008)	5,380,494	5,684,942	(304,448)	6,447,423	83%	1*
Income - NZTA External Cost Recoveries	1,034,059	1,536,721	(502,662)	4,185,642	5,634,644	(1,449,001)	6,146,884	68%	2*
Income - Consents	3,116,533	3,244,933	(128,401)	11,613,026	11,553,250	59,776	12,558,418	92%	
Income - External Cost Recovery	202,467	234,398	(31,931)	879,184	859,459	19,724	937,592	94%	
Income - Regulatory	1,094,458	1,465,126	(370,668)	3,400,089	5,475,229	(2,075,140)	5,942,984	57%	3*
Income - Operational	6,176,263	6,758,734	(582,471)	20,388,215	24,659,992	(4,271,777)	26,887,177	76%	4*
Total Operating Revenue	37,123,633	38,913,557	(1,789,925)	134,719,707	142,679,809	(7,960,102)	155,726,420	87%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	9,548,158	9,940,016	391,858	33,829,093	35,995,451	2,166,358	39,323,565	86%	5*
Expenditure - Salaries and Wages Contract	1,209,787	907,267	(302,520)	4,521,956	3,204,706	(1,317,249)	3,478,512	130%	6*
Expenditure - Health Insurance	120,356	108,092	(12,264)	356,011	396,339	40,328	432,370	82%	
Total Personnel Expenditure	10,878,301	10,955,375	77,074	38,707,060	39,596,497	889,437	43,234,447	90%	
Operating Expenditure									
Expenditure - Professional Services	695,733	1,288,720	592,987	2,947,911	4,611,773	1,663,862	5,084,681	58%	7*
Expenditure - Legal	2,126,680	755,537	(1,371,142)	5,750,689	2,770,303	(2,980,385)	3,022,149	190%	8*
Expenditure - Stationery	64,142	98,609	34,467	314,707	361,567	46,860	394,437	80%	
Expenditure - IT & Phones	225,013	287,766	62,753	758,582	922,980	164,398	1,007,691	75%	9*
Expenditure - Commercial Rent	799,082	863,788	64,705	2,934,535	3,167,222	232,687	3,455,149	85%	10*
Expenditure - Vehicle	184,309	176,499	(7,810)	714,517	647,163	(67,354)	706,000	101%	
Expenditure - Power	712,908	908,319	195,411	3,033,675	3,353,947	320,272	3,656,725	83%	11*
Expenditure - Insurance	587,099	390,924	(196,175)	1,859,387	1,433,388	(425,999)	1,563,700	119%	12*

Operating Expenditure and Revenue

Financial Management Report

% of the year completed

92%

DESCRIPTION	May 2022 Actual	May 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	8,756,228	8,337,603	(418,624)	29,935,657	31,236,213	1,300,556	34,394,914	87%	13*
Expenditure - Parks & Reserves Maintenance	3,267,235	3,473,776	206,541	10,171,196	11,575,021	1,403,824	12,417,139	82%	14*
Expense - External Cost On Chargeable	159,086	234,398	75,312	844,400	859,459	15,059	937,592	90%	
Expenditure - Grants	1,820,870	1,801,194	(19,676)	6,920,020	6,825,911	(94,110)	8,443,549	82%	
Expenditure - Other	3,499,030	3,946,787	447,758	12,148,506	14,333,981	2,185,475	16,981,449	72%	15*
Total Operating Expenditure	22,897,414	22,563,921	(333,493)	78,333,783	82,098,929	3,765,145	92,065,175	85%	
Interest and Depreciation									
Expenditure - Interest	1,209,986	2,240,240	1,030,254	4,469,304	8,214,213	3,744,909	8,960,960	50%	16*
Expenditure - Depreciation	10,745,153	10,745,153	0	39,380,474	39,379,845	(629)	42,899,010	92%	
Total Interest and Depreciation	11,955,138	12,985,393	1,030,254	43,849,778	47,594,058	3,744,281	51,859,970	85%	
TOTAL EXPENDITURE	45,730,854	46,504,689	773,836	160,890,621	169,289,484	8,398,863	187,159,591	86%	
NET OPERATING SURPLUS (DEFECIT)	(8,607,221)	(7,591,132)	(1,016,089)	(26,170,914)	(26,609,674)	438,760	(31,433,171)		

* Commentary

*1 Income - Grants & Subsidies - \$304k unfavourable variance mainly NZTA subsidy roading maintenance costs due to underspend in professional service costs.

*2 Income - NZTA External Cost Recoveries - The \$1.4m unfavourable variance is mainly within Infrastructure and is due mainly to lower internal time allocations to CAPEX projects of \$1.3m, due in part to staff vacancies and lower than assumed internal time allocations.

*3 Income - Regulatory - \$2.1m below budget. Regulatory & Enforcement \$1.3m unfavourable with traffic and parking infringements \$742k below, this is 69% of prior years actuals YTD due to tourism downturn/lockdowns and boarder delays. Campervan infringements \$284k below, driven by international border delays and lockdown restrictions (115 campervan infringements issued YTD vs 2,322 to YTD May 19/20 (pre covid) Nil inf issue in Apr & May 20). Premise registrations \$180k under as a result of business closures, suspensions and level 4 & 3 restrictions. \$700k U within roading relating to parking fees and permits due to fewer tourists and international boarder delays.

*4 Income - Operational - \$4.3m unfavourable

- Property & Infrastructure \$1.9m unfavourable of which \$901k is due to lower Refuse income, driven mainly by the transfer station due to Aug/Sep lockdown and budget assumptions not being aligned to a new contract model. Property \$1.0m unfavourable due mainly to commercial licence fees within campgrounds due to rental assessments based on actual trading results instead of a



* Commentary

Financial Management Report

Operating Expenditure and Revenue

base rent due to the impact of COVID and unfavourable Lakeview base rent reductions due to the ongoing development on this site.

- Community Services \$1.7m below with Parks & Reserves \$1.2m down, \$374k due to lower forestry volumes and reduction in yield which has started to improve (offset by expenditure, net impact +\$130k). Community Property \$853k unfavourable due to lower lease rental income (mainly Wakatipu due to Skyline which is based on 20-21 actuals). Venue hire revenue lower by \$410k due in part to the delayed opening of the Wanaka Youth & Community Centre (\$344k) and lower revenue within Sport & Rec pool activities (\$95k) due to a decrease in pool memberships and admissions, and the waterslide being closed due to staff shortages.

- Finance \$1.1m lower with net interest driven by BNZ factoring position.

- Corporate \$331k favourable variance in Corporate, driven mainly by income for Economic Development \$165k being unbudgeted income relating to Welcoming Communities and Lifetime value of a visitor and \$182k Civil Defense from MBIE - COVID recovery. Income offset by expenditure.

*5 Expenditure - Salaries and Wages - \$2.2m lower with favourable budget variances in Infrastructure & Property of \$1.2m, Planning & Development \$786k, Corporate \$270k, and Finance, Legal & Regulatory \$139k, Community \$265k higher than budget. The favourable variance is being driven by 67 (Apr: 62) vacancies across all directorates, an increase of 5 since last month.

*6 Expenditure - Salaries and Wages Contract - \$1.3m above budget with \$1.2m unfavourable in Planning & Development to cover vacancies, \$644k in Resource Consents, \$304k in Building Services and \$205k within Engineering. The balance is spread across a number of directorates.

*7 Expenditure - Professional Services - \$1.7m lower with \$1.1m favourable in Infrastructure of \$606k within Roding and \$515k within 3 Waters due to timing. Corporate \$712k with \$491k favourable in CEO Other Consultants and \$216k in Policy and Performance due to timing of projects within Spatial plan. Community \$243k favourable due to mainly to timing, of which the majority is likely to be spent before year end. Partially offset by unfavourable P&D costs of \$559k within District Plan due to higher than budgeted Ladies Mile, appeal and hearing costs.

*8 Expenditure - Legal - \$3.0m unfavourable with \$2.7m unfavourable weather tightness variance in Building Services with high month result due to a catch up in invoicing.

*9 Expenditure - IT & Phones - \$164k favourable mostly with Knowledge Management being savings through the renegotiation of contract and software budget not required for use this year.

*10 Expenditure - Commercial Rent - \$233k favourable with \$521k favourable in Community Services as the Wanaka Youth & Community Centre building lease commenced on 1 May 22.

*11 Expenditure - Power - \$320k favourable due to the delay of the Wanaka Youth & Community Centre lease, lower Lakeview utilisation and a number of smaller variances across 3W infrastructure.

*12 Expenditure - Insurance - \$426k adverse due to an increase in premiums following the renewal of the policy.

*13 Expenditure - Infrastructure Maintenance - \$1.3m favourable of which 1,019k is being driven by 3W maintenance due to timing and less unscheduled maintenance work than budgeted. \$273k F variance in Refuse mainly due to lower emission trading scheme credit costs due to lower than budgeted tonnage into the landfill.

*14 Expenditure - Parks & Reserves Maintenance - \$1.4m favourable largely within Parks & Reserves (\$1.3m) within Community Services. \$511k lower stumpage costs relating to reduced YTD forestry output (offset by unfavourable revenue variance due to August covid lockdown and poor weather in July), and \$255k favourable Parks and Reserves Open Space contract costs due to Covid in August and savings in the tree maintenance space. \$400k due to amenity lighting, parks roading maintenance, pest control and environmental protection work due to timing.

*15 Expenditure - Other - \$2.2m favourable due largely to timing. \$1.3m in Planning & Development due mainly to favourable District Plan commissioner costs, \$527k in Corporate mainly due to HR Staff Training & KM Service Contracts, and \$184k in Community due to a number of smaller items.

*16 Expenditure - Interest - favourable by \$3.7m due to lower than expected interest rates and timing of capex spend which is mainly within the Property & Infrastructure space (\$3.4m) where the interest budget is phased straight line and has not been adjusted for projects deferred timing of delivery. Balance made up of a number of smaller items across other directorates.

Capital Expenditure and Revenue

Financial Management Report

DESCRIPTION	May 2022 Actual	May 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	5,214,577	3,338,644	1,875,933	16,937,260	12,241,694	4,695,566	13,354,575	127%	17*
Income - Vested Assers	1,170,407	0	1,170,407	15,677,302	0	15,677,302	19,600,000	80%	
Income - Grants & Subsidies Capex	13,577,776	12,524,797	1,052,979	35,209,132	43,045,339	(7,836,207)	46,292,086	76%	18*
Income - Grants & Subsidies	0	0	0	5,817,797	0	5,817,797	0	0%	
Total Capital Revenue	19,962,760	15,863,441	4,099,319	73,641,490	55,287,033	18,354,457	79,246,661	93%	
Capital Expenditure									
Projects/Asset Purchases	15,757,651	20,679,648	4,921,997	141,150,968	177,711,204	36,560,236	209,194,575	67%	19*
Debt Repayment	0	0	0	0	0	0	16,890,000		
Total Capital Expenditure	0	0	0	0	0	0	226,084,575		
NET CAPITAL FUNDING REQUIRED	(19,962,760)	(15,863,441)	(4,099,319)	(73,641,490)	(55,287,033)	(18,354,457)	146,837,914		
External Borrowing									
Loans				288,023,000			342,400,000		
TOTAL BORROWING				288,023,000			342,400,000		

* Commentary

*17 Income - Development Contributions - \$4.7m favourable. \$3.7m favourable mainly within Infrastructure roading and Community Parks & Reserves \$1.0m favourable.

*18 Income - Grants & Subsidies Capex \$7.8m unfavourable

- \$3.9m within NZTA Subsidy target income due to the late notification of NLTP budgets in September, which coupled with changes to Waka Kotahi activities, has caused a delay with developing the 3 year work programme to align with funding approved. Budgets have now been more closely aligned through the December 2021 and April 2022 reforecasts and the Capex subsidy budget has been adjusted down by \$4.6m and \$2.1m respectively.

- \$4.7m within CIP Subsidy - Queenstown Town Centre Arterials CIP - The Target Outturn Cost (TOC) estimate based on the 30% detailed design was approved in December 2021. The main contract works construction is progressing in line with the CIP funding agreement amendment milestones which were approved on 24 November 2021. Queenstown Street Upgrades CIP - Construction is continuing on Brecon St, Park St, Beach St and Rees St. The deferral of \$2.9M for Arterials approved in the April Reforecast has reduced the capex subsidy budget by a further \$1.7M.

- Offset with \$0.7m favourable within Grants includes \$197k for Cricket events from Destination Queenstown, \$348k for Luggate Hall from the Otago Community Trust and \$166k from MBIE Funding for Twin Rivers, (two slips), Old School road, Kelvin heights.

*19 Projects - Capital Expenditure - \$141.2m year to date spend vs budget of \$177.7m. Main project spend this month included \$2.6m Queenstown Street Upgrades CIP, \$2.4m Qtn Town Centre Arterials - Stage 1, \$1.4m Reform Stimulus Delivery Plan (3W), \$1.4m Western Wanaka Level of Service (WS), \$1.1m Project Pure WWTP upgrade, and \$0.9m Shotover Country WS new WTP.