

Monthly Highlight Report

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

February 2023

Core Infrastructure and Services

Key Performance Indicators

WATER CONSUMPTION
Average consumption of water per person per day

TARGET	RESULT
<636L	690L

WATER SUPPLY COMPLAINTS
of complaints per 1000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0	0
Clarity	0	0.36
Taste	0	0.06
Pressure/flow	0.62	2.54
Continuity of supply	0.24	2.64

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

WATER SUPPLY FAULTS
Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	0 mins
<1440 mins	1,211 mins

WATER SUPPLY FAULTS
Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1440 mins	0 mins
<10,080 mins	6,855 Mins

STORMWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
0.59	5.48

STORMWATER FLOODING
Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

STORMWATER FLOODING
flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

Results in **RED**
Target missed by >5%

STORMWATER FLOODING
of habitable floors affected for each event (per 1000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

WASTEWATER OVERFLOWS
Median response time to attend site

TARGET	RESULT
<60 mins	17 mins

WASTEWATER OVERFLOWS
Median response time to resolve problem

TARGET	RESULT
<240 mins	104 mins

Results in **AMBER**
Target missed by <5%

WASTEWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.11	0.64
Faults	0.14	2.24
Blockages	0.07	0.9

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

REQUESTS FOR SERVICE (RFS)
% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	100 %
Solid Waste	98.7%
Roading	91.9%

Results in **GREEN**
Target achieved

CAPEX
% of capital works completed annually, including renewals (against the annual budget adopted by Council for 3 Waters, waste management and roading).

TARGET	RESULT
80-110%	77%

WASTE DIVERTED FROM LANDFILL
Total waste diverted from landfill

TARGET	RESULT
>621t	688t

WASTE TO LANDFILL
Total waste to landfill

TARGET	RESULT
<3,470t	3,581t

WASTE TO LANDFILL
% of MRF recycling contaminated

TARGET	RESULT
<20%	13.32%

DIA measures



Exceptions

The following KPIs were not achieved and are shown on the previous page in red or amber.

Water Consumption

Target was not achieved in February with 690 litres the average consumption of water per person per day, significantly higher than for the same period last year. High water consumption was observed throughout February due to the hot, dry weather driving up demand for irrigation.

Water Supply Complaints - Pressure/Flow

The February monthly target was missed due to an increase in Water Supply complaints relating to Lake Algae, which blocks water filters and contributes to pressure and/or flow issues.

Stormwater Complaints

The February monthly target was missed due to mud tanks that were not cleaned in a timely manner, contributing to stormwater overflows and blockage issues. Issues relating to the Stormwater Complaints are being addressed with the contractor. Wet weather events in the first quarter of the year also contributed to the missed Year to Date Target.

Percentage customer RFS resolved on time - Roading

The target was not met for the month of February due to staffing availability, resulting in 91.9% of requests being resolved within the specified timeframe.

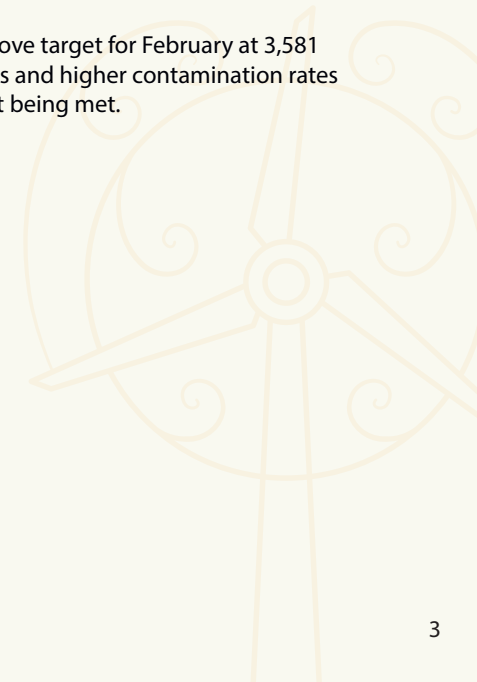
Percentage of Capital Works Completed Annually

The monthly target was missed due to the timing of delivery of the capital programme and reprioritisation of works due to funding constraints.

The largest CAPEX projects in February were: Queenstown Town Centre Arterials - Stage one, Queenstown Street Upgrades, Wakatipu Sealed Road Resurfacing, Project Pure Waste Water Treatment Plant Upgrade and Lakeview Development asbestos removal works.

Total Waste To Landfill

Total Waste to landfill above target for February at 3,581 tonnes. Summer volumes and higher contamination rates resulted in the target not being met.



Community Services

ACTIVE PARTICIPANTS
of gym and pool visits per capita (based on usual resident population)

TARGET	RESULT
>1,801	2,310

LIBRARY CIRCULATION
of items issued per month

TARGET	RESULT
>37,140	39,390

PARKS RFS
% RFS resolved within specified timeframe

TARGET	RESULT
>90%	97%

Environment

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	RESULT
100%	77.91%

Regulatory Functions & Services

BUILDING CONSENT TIMES
% processed within the statutory timeframe

TARGET	RESULT
100%	100%

FREEDOM CAMPING RFS
of freedom camping RFS per month

TARGET	RESULT
<10	16

Corporate Services

CUSTOMER CALLS
% answered within 20 seconds

TARGET	RESULT
>80%	89.1%

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

LGOIMA REQUESTS
% responded to within 20 days

TARGET	RESULT
100%	100%

COUNCILLOR ENQUIRIES
% responded to within 5 working days

TARGET	RESULT
100%	100%

INTEREST RATES
Weighted average interest rate per month

TARGET	RESULT
<6%	4.28%

Exceptions

The following KPIs were not achieved and are shown to the left in red.

Resource Consent Time

The target was not met. The percentage of applications processed on time in February dropped to 77.91% and the number of applications received increased to more typical numbers at 83. The number of decisions issued this month was significantly higher than the previous month at 86. All the decisions issued this month that were not processed within timeframes were applications lodged in 2022. They were all affected at lodgement time by a delay in being allocated due to resourcing constraints, which had a follow-on effect on the timeframes for other expert reporting that feeds into the application processing. The Council team continues to focus on what they can control in the processing of applications to Resource Management Act requirements and timeframes.

The team continue to make efforts to shorten allocation times and to increase in-house resources to reduce consent timeframes.

Freedom Camping Request For Service

There were 30 RFS for freedom camping in February, 12 of which were unsubstantiated and two were on private land. The remaining 16 were made up of eight regularly patrolled area, one added as an additional patrol, five ticketed for prohibited and two daytime education.

Whilst we have seen an increase in campers this summer, this has not resulted in a return to pre-COVID levels of non-compliance. No significant illegal camping hot spots have been identified during the summer so far and overall, behaviour from campers around the Queenstown Lakes District has been good. Both the Enforcement Team and the Responsible Camping Team expected the return of campers this season and were prepared to respond to the increased demands. It is anticipated that freedom camping numbers will increase further for the 2023/24 Summer.

Health & Safety Summary

PREVENTION Positive Safety Actions

TYPE	RESULT
Take 5's	1,923
Inspections/Audits	35
Safety & Wellbeing	50
First Aid Training	30
H&S Meetings	49

WORK EVENTS Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<8.5	4.05
LTIFR*	<5	2.7

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

DEPT. SAFETY BEHAVIOURS Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	2
B - Safety Constant	9
C - Accident or Incident	0
Target Achieved	Yes

NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
Incident Type	0

EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

QLDC WORKPLACE INCIDENTS Across All Groups

TYPE	RESULT
Employees	2
Contractors	24
Volunteers	0
Public	4

QLDC Health and Safety Objectives for 2021/2022

COMPLIANCE

Health and Safety internal audit by each department to be conducted utilising the Work Safety Management Plan standard.

PREVENTION

90% of all incidents were reported each month closed within allocated timeframe.

100% of all Positive Actions Safety Statistics were reported each month.

100% of safety statistics were reported for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.

IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported monthly compared to C scores.

A C-score is a significant accident or incident with insufficient action taken to remedy.

WELLBEING

At least 60% participation across wellbeing activities for QLDC staff.

Monthly Commentary

QLDC Workplace Incidents

There were no notifiable events in February, and no workplace incidents were significant.

There were two incidents involving Employees in February and 24 incidents involving Contractors.

There were four incidents involving members of the public in February.



Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



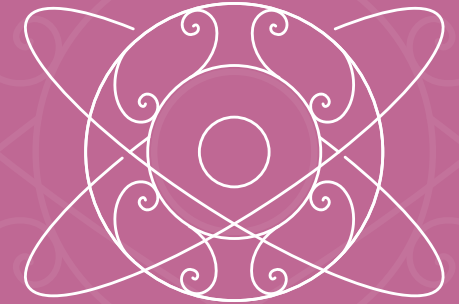
Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



Pride in sharing our places | Kia noho tahi tātou katoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.



Vision Beyond 2050

High Profile Capital Projects

*RAG Status refers to Red/Amber/Green and shows the status of the project and how well it is performing.

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS*
Crown Infrastructure Partners Street Upgrades	<ul style="list-style-type: none"> Park Street, Beach Street and Rees Street are all on track to be completed by 06 April 2023. The asphalt footpath on Park Street and seating alongside Earnslaw Park have been completed. The paving within Rees Street is progressing well. Brecon Street Construction Completion has been delayed from 31 May 2023 to 30 September 2023 due to utility relocations for traffic signals. This then pushes the final sealing of the road to the next road sealing season, commencing 15 September 2023. This, alongside resourcing challenges, will have a corresponding delay to Practical Completion, now 28 December 2023. An updated Funding Agreement Amendment Request, reflecting the change to Separable Portion completions for each of the streets and associated cashflow, was submitted to Crown Infrastructure Partners on 28 February. 	<ul style="list-style-type: none"> 31 March 2023 - Construction Completion of Park Street. 22 March 2023 - Traffic Signals to go live at the Shotover/Rees/Duke Streets intersection. 	Green
Crown Infrastructure Partners Arterial Stage One	<ul style="list-style-type: none"> Construction remains focused on three waters pipework installation, retaining walls, site clearance, piling, column and ground anchor installation. Subcontractor and material pro-curement is approximately 73% complete. St Joseph's Parish and School have signed their Easement and Access Agreement which has enabled site establishment and clear-ance works to commence this month. Crown Infrastructure Partners have been advised that the programme has been updated and Construction Completion is forecasted for 30 November 2024 with Practical Completion on 28 February 2025. They have also been advised that a Funding Agreement Amendment Request is being prepared, to reflect the revised programme milestone dates and associated cashflow, for submission by 31 March 2023. The impact of the increase in the forecasted cost to complete and the corresponding budget implications are being worked through. 	<ul style="list-style-type: none"> 7 February 2023 - Commencement of tree pits on Melbourne Street. 20 February 2023 - Commencement of works on St Joseph's Parish and School retaining wall. 	Red
Lakeview Development and Ancillary Works	<ul style="list-style-type: none"> Site works continue to progress well. The installation of Phase One light poles has been completed along with the asphaltting of Thompson Street. Additional paving resource from Auckland arrived on 20 February enabling the commencement of stone paving of bus bays and parking areas in Phase One. Three waters has been completed within the subdivision and preparation is underway for the final testing of pipe works in Thompson Street. Retaining Wall A footing works continue. 	<ul style="list-style-type: none"> 17 March 2023 - Pressure test for the final water main in Thompson Street. 13 March 2023 -Commence of pavement construction between Thompson, Isle and Man Streets. 29 March 2023 - Undertake final Fibre reinforced concrete footpath base pour. 	Green

High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Housing Infrastructure Fund Kingston Three Waters Scheme</p>	<ul style="list-style-type: none"> Funding to be resolved prior to further procurement of any major package. Currently expected for March 2023. Wastewater Scheme: Developed design is approved and design negotiations are underway. <p>Odour (air discharge) consent has been compiled and affected party approvals are being obtained.</p> <ul style="list-style-type: none"> Water Scheme: All consents obtained and detailed design complete. <p>Water quality testing is completed and within design envelope. Further test results are to be carried out to investigate the opportunity to reduce caustic dosing.</p> <p>Procurement now planned for August 2023, and this will include the water treatment plant, one reservoir, access road, falling main (Water Treatment Plant to the Kingston Village Limited development), and reticulation pipework within the existing Kingston Township (provisional).</p> <ul style="list-style-type: none"> Stormwater: Design submitted for engineering acceptance and feedback has been received. <p>Tender expected for August 2023. This includes large diameter (>1500mm) stormwater trunk main, water main, wastewater main, and reticulation network (provisional) within Oxford Street, Kingston.</p>	<ul style="list-style-type: none"> Wastewater Scheme: June 2023 – Construction tender release to market expected. Water Scheme: August 2023 – Procurement planned. Stormwater scheme: August 2023 – Tender release date expected. 	<p>Amber</p>
<p>Housing Infrastructure Fund Quail Rise Reservoir</p>	<ul style="list-style-type: none"> Amendments to the Notice of Requirement have been lodged reflecting the revised designation strategy. A revised planning strategy has been agreed and land and easement matters are being assessed in respect to the new strategy. Revised affected party approvals have been issued. Peer review of the detailed design is complete which will allow for revised cost baselining. 	<ul style="list-style-type: none"> March 2023 - Revised cost baselining expected to begin. 	<p>Green</p>
<p>Wānaka Youth and Community Centre</p>	<ul style="list-style-type: none"> Tender for fit-out works closed on 9 February 2023 and the Tender Evaluation Team evaluation was completed. Project update provided, including procurement recommendation and total budget approval. 	<ul style="list-style-type: none"> Late February 2023 - Project Manager to update the Wānaka Community Board following contract issue to the successful tenderer. March 2023 - Contractor to establish on site mid-March. 	<p>Amber</p>

Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wānaka Lakefront Development Stage Two	<ul style="list-style-type: none"> On-going defects and recovery works for great lawn following the Wānaka A&P Show. 	<ul style="list-style-type: none"> March 2023 - Resolution for parking restrictions and official name for historic pathway to be decided at March meeting. Spring 2023 - Tile install potentially delayed until Spring 2023 due to the seasonal impacts of Winter and the short supply of paving contractors. 	Amber
Coronet Harvest	<ul style="list-style-type: none"> The harvest is 99% complete. The procurement plan with boarder outcomes was adopted by Council on the 1st September. A Registration of Interest for the Planting Contractor went to tender in December 2022. A Request for Proposal for a Planting Manager went to tender in December 2022. 	<ul style="list-style-type: none"> 28 February 2023 - Registration of Interest for the Planting Contractor closed. A Request for Proposal will be released in late March with the contract expected to be awarded in May/June 2023. 24 February 2023 - A Request for Proposal for a Planting Manager closed, an extension of a week was requested from applicants due to their involvement in cyclone Gabrielle. Contract to be awarded in April 2023. 	Green
516 Ladies Mile	<ul style="list-style-type: none"> Options circulated with Executive Leadership Team before Council Workshop in March 2023. 	<ul style="list-style-type: none"> March 2023 - Council Workshop to discuss preferred option going forward. May 2023 - Discussions with Executive Leadership Team as to direction of Project. 	Amber
Marine Parade Upgrade	<ul style="list-style-type: none"> Identified snags on site continue to be worked through. Variation work in Queenstown Gardens has commenced. Project Close Out activity commenced. 	<ul style="list-style-type: none"> March 2023 - All but one section of the grassed areas will be open to the public by the end of March 2023. April 2023 - Variation work in Queenstown Gardens to be completed. April 2023 - Project close out expected early April 2023. 	Green

Strategy, Policy and Planning Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
District Plan - Stage One Appeals	<ul style="list-style-type: none"> Decisions and consent notices for approximately 93% of appeal points received and updated into the plan. (101 appeals and 1,181 appeal points originally lodged) A project has commenced to identify if there are significant parts of the Proposed District Plan that could be made operative. 	<ul style="list-style-type: none"> Topic 17 Energy, Topics One and Two (Regionally Significant Infrastructure) appeals minute issued by the Court with new directions requiring further work. Sticky Forest Environmental Court Hearing set for end of March. 	Green
Stage Two Appeals	<ul style="list-style-type: none"> 84 appeals and 930 appeal points received challenging Council's decisions. Mediations completed, Environment Court hearings underway. Topic 29 Visitor Accommodation consent order issued and amendments to District Plan now live 	<ul style="list-style-type: none"> Three Rezoning appeal hearings on the Wakatipu Basin have been put on hold pending further direction from the Environment Court on the impact of the National Policy Statement - Highly Productive Land. 	Green
Stage Three Hearings	<ul style="list-style-type: none"> 43 appeals (total) containing 445 separate appeal points lodged. Environment Court mediations underway. 	<ul style="list-style-type: none"> Hearing timetables are being set for all Industrial rezonings in 2023 – at present there is no additional Environment Court hearing time available until June 2023 at the earliest. Scaife Rural Visitor Zone Appeal set for Environmental Court Hearing beginning March. Cardrona Cattle Company hearing (Industrial Zoning) set for Environment Court Hearing at the beginning of May. 	Green
Inclusionary Zoning	<ul style="list-style-type: none"> Notified 13 Oct 2022. 181 original submissions and 20 further submissions received. Scheduling commissioners for hearing. 	<ul style="list-style-type: none"> Confirming commissioners. Setting hearing date. Setting evidence exchange timetable. 	Green
Landscape Schedules	<ul style="list-style-type: none"> Notified 30 June 2022. 208 original submissions and 38 further submissions received. Scheduling commissioners for hearing. 	<ul style="list-style-type: none"> Confirming commissioners. Setting hearing date. Setting evidence exchange timetable. 	Green
Te Pūtahi - Ladies Mile Masterplan and Plan Variation	<ul style="list-style-type: none"> Awaiting outcome of Streamlined Planning Process Application sent to Minister to request approval to enter into the Streamlined Planning Process as an alternative to the standard Schedule One. 	<ul style="list-style-type: none"> Contact expert witnesses and Commissioners for the Hearings Panel to confirm availability for when Hearings commence - estimated for August onwards. 	Green



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Spatial Plan	<ul style="list-style-type: none"> Project team meets weekly to work through implementation of priority initiative workstreams. Meetings held in February with Murihiku board and TAMI staff to discuss the future development strategy. Meeting held with Aukaha staff in February to discuss the future development strategy. Meeting with Otago Regional Council staff and Council Workshop to discuss the future development strategy held in February. Scoping work has begun for the Blue/Green Network; a compilation of all the parks, open spaces, streets and accessible waterways that deliver a variety of benefits to the public. A Request for Proposal will go out for a landscape architect soon. Future development strategy project team established between Barker & Associates, Otago Regional Council and Queenstown Lakes District Council continue to hold fortnightly meetings. Call for sites planning underway and draft criteria developed. Scoping work has commenced with internal teams for the development of the Grow Well Whaiora website. 	<ul style="list-style-type: none"> March/April 2023 - Procurement plan to be progressed regarding Priority Development Areas. 6 March 2023 - Partnership Steering Group meeting scheduled. March 2023- Tender for a landscape architect for the Blue/Green Network expected. 4 April 2023 Council workshop regarding Future development strategy 'Call for Sites' upcoming engagement. 18 April 2023 - Partnership Governance Group meeting scheduled. 	Green
Annual Plan	<ul style="list-style-type: none"> The Annual Plan is in progress. 	<ul style="list-style-type: none"> 23 March 2023 - Council meeting to adopt Draft Annual Plan and Consultation Document ahead of Community Consultation. 24 March - 26 April 2023 - Community Consultation. 22 - 23 May 2023 - Submission Hearings & Deliberations 	Green

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan	<ul style="list-style-type: none"> Industry focus groups have been held. Draft plan complete. Presentation of key findings to Council Workshop 	<ul style="list-style-type: none"> February 2023 - Strategy to be endorsed by public organisations, and communications tools/collateral to be complete (This is likely to be delayed to ensure buy-in from a mix of organisations and alignment with other strategies – e.g., Whakatip Hangarau). 	Green
Destination Management Plan	<ul style="list-style-type: none"> Destination Management Plan Council endorsed by Council in February 2023. Love Wānaka and Love Queenstown Projects were launched. Non-profit platforms raising funds for localised climate, conservation and biodiversity action in Queenstown. 	<ul style="list-style-type: none"> Discussion paper on the measurement of Tourism Carbon Zero. Proposal to Ministry of Business, Innovation and Employment for implementation funding 	Green
Climate and Biodiversity Plan	<ul style="list-style-type: none"> Delivery planning and execution for the adopted 2022-25 Climate and Biodiversity Plan is progressing well. <p>Of the 70 actions in the plan, 62 are due this year: 57 actions have been started and are in progress, 1 action is complete (5.1 Partner with the Regional Tourism Operators to create a Destination Management Plan) and 4 further actions are due to start before 30th June.</p> <ul style="list-style-type: none"> Application process for new membership of the Climate Reference Group is underway. 	<ul style="list-style-type: none"> 3 March 2023 - Confirmation of the new Climate Reference Group structure and membership for the new triennium. 9 March 2023 - Audit, Finance & Risk Committee governance update. Procurement recommendation for project to embed climate and biodiversity considerations into Council decision-making (Climate and Biodiversity Plan action 1.5). 10 March 2023 - Launch of new Climate Strategy Group. 	Green
Joint Housing Action Plan	<ul style="list-style-type: none"> A consultant has been procured to aid in the development of the Joint Housing Action Plan, priority initiative five within the Spatial Plan. A draft of the Joint Housing Action Plan has been circulated through executives of the Grow Well Whaiora Partnership for feedback. 	<ul style="list-style-type: none"> Draft Joint Housing Action Plan to be finalised for consultation and agreement. 	Green

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 67%

DESCRIPTION	February 2023 Actual	February 2023 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	8,954,902	8,947,203	7,699	71,373,139	71,223,376	149,763	106,574,635	67%	
Income - Grants & Subsidies	754,398	475,417	278,981	4,684,693	4,020,175	664,518	8,450,936	55%	1*
Income - NZTA External Cost Recoveries	263,158	536,384	(273,226)	2,520,698	4,291,071	(1,770,373)	6,436,607	39%	2*
Income - Consents	1,204,869	1,100,760	104,109	9,756,813	9,643,979	112,834	14,351,938	68%	
Income - External Cost Recovery	114,850	80,522	34,328	916,946	644,174	272,772	966,261	95%	3*
Income - Regulatory	443,595	539,994	(96,399)	3,282,383	4,723,011	(1,440,628)	6,890,242	48%	4*
Income - Operational	1,711,040	2,149,749	(438,709)	18,288,316	17,679,749	608,567	26,809,914	68%	5*
Total Operating Revenue	13,446,811	13,830,029	(383,218)	110,822,988	112,225,535	(1,402,547)	170,480,532	65%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	3,045,281	3,393,672	348,392	26,325,701	28,719,729	2,394,028	43,720,151	60%	6*
Expenditure - Salaries and Wages Contract	507,742	293,986	(213,756)	3,883,496	2,432,924	(1,450,572)	3,606,715	108%	7*
Expenditure - Health Insurance	48,300	38,564	(9,736)	289,190	308,510	19,320	462,765	62%	
Total Personnel Expenditure	3,601,323	3,726,222	124,900	30,498,388	31,461,163	962,775	47,789,631	64%	
Operating Expenditure									
Expenditure - Professional Services	228,796	422,054	193,258	2,033,190	3,599,628	1,566,438	7,607,038	27%	8*
Expenditure - Legal	615,014	613,344	(1,671)	4,330,151	4,206,750	(123,401)	6,760,125	64%	9*
Expenditure - Stationery	28,357	34,343	5,986	245,109	274,744	29,635	412,120	59%	
Expenditure - IT & Phones	59,631	76,886	17,255	421,994	641,645	219,652	955,928	44%	10*
Expenditure - Commercial Rent	306,841	311,751	4,910	2,799,628	2,494,005	(305,623)	3,741,003	75%	11*
Expenditure - Vehicle	69,489	69,452	(37)	670,510	555,615	(114,896)	833,422	80%	12*
Expenditure - Power	469,389	322,637	(146,752)	2,600,143	2,630,028	29,885	3,975,113	65%	
Expenditure - Insurance	179,152	179,152	0	1,445,653	1,433,215	(12,437)	2,149,823	67%	

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 67%

DESCRIPTION	February 2023 Actual	February 2023 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	3,231,122	3,139,583	(91,539)	26,143,048	25,782,665	(360,384)	38,661,720	68%	13*
Expenditure - Parks & Reserves Maintenance	1,034,653	842,950	(191,703)	8,140,262	6,603,007	(1,537,255)	9,771,160	83%	14*
Expense - External Cost On Chargeable	204,488	78,766	(125,722)	1,000,610	630,130	(370,480)	945,195	106%	15*
Expenditure - Grants	742,968	664,606	(78,362)	5,888,637	5,587,415	(301,222)	8,886,722	66%	16*
Expenditure - Other	1,439,813	1,517,823	78,010	10,937,320	12,706,618	1,769,298	19,329,291	57%	17*
Total Operating Expenditure	8,609,712	8,273,347	(336,365)	66,656,255	67,145,465	489,209	104,028,659	64%	
Interest and Depreciation									
Expenditure - Interest	1,095,471	921,661	(173,810)	7,730,494	7,373,288	(357,205)	11,059,932	70%	18*
Expenditure - Depreciation	3,829,519	3,829,519	0	30,636,155	30,636,155	0	45,954,233	67%	
Total Interest and Depreciation	4,924,990	4,751,180	(173,810)	38,366,649	38,009,444	(357,205)	57,014,165	67%	
TOTAL EXPENDITURE	17,136,025	16,750,750	(385,276)	135,521,292	136,616,071	1,094,779	208,832,456	65%	
NET OPERATING SURPLUS (DEFECIT)	(3,689,214)	(2,920,720)	(768,494)	(24,698,304)	(24,390,536)	(307,768)	(38,351,924)		

* Commentary

*1 Income - Grants & Subsidies - \$0.7m favourable variance. Community Services \$0.3m favourable due to \$103k from Te Hau Toka funding received for Libraries and \$150k received in relation to Freedom Camping Transition funding (instalment one). Planning & Development \$0.1m favourable due to third community housing contribution to the Queenstown Lakes Community Housing Trust as part of its Special Housing Area agreement \$178k. Property & Infrastructure have received 3W Transitional funding of \$210k.

*2 Income - NZTA External Cost Recoveries - \$1.8m unfavourable variance is mainly within Infrastructure and is due to lower internal time allocations to CAPEX projects of \$1.4m and NZTA Opex of \$0.2m, due in part to staff vacancies and lower than assumed internal time allocations.

*3 Income - External Cost Recoveries - \$0.3m favourable mainly due to Planning & Development with favourable recoveries in Resource Consents \$0.2m. The net impact on the P&L is largely offset by cost, see Expenditure - External Cost On Chargeable below.

*4 Income - Regulatory - \$1.4m unfavourable variance. Regulatory & Enforcement \$0.8m unfavourable due to lower traffic and parking infringements \$0.4m, infringement numbers are similar to 20/21 YTD and volume lower by 15.2k compared to 19/20. Environmental Health \$0.2m premises registration is also lower, staff vacancies are affecting audit numbers. Property and Infrastructure \$0.3m unfavourable due to lower parking fees income from paid parking removed in the arterial project in addition to a reduction in paid parking from 6pm- 9pm. Planning & Development \$0.3m unfavourable due to an increase in Engineering doubtful debt provision. It is likely the provision will be released once the sub-division consent has been issued.



* Commentary

Financial Management Report

Operating Expenditure and Revenue

*5 Income - Operational - \$0.6m unfavourable variance. Community Services \$2.6m favourable due to forestry proceeds of \$2.4m (which is offset by forestry maintenance expenses of \$2.4m as per the Expenditure - Parks & Reserves Maintenance commentary below). Forestry harvest has taken longer (due to finish in July 22) than expected due to finding a market for lower quality wood. Sport and Recreation \$0.3m favourable across all their cost centres due to an increase in usage across swim school and golf facilities. Property & Infrastructure \$0.9m unfavourable due to lower transfer station receipts in Queenstown \$0.9m offset partially by favourable roading income of \$0.4m (Church St carpark). Property is \$0.3m unfavourable driven by Commercial Property \$0.3m driven by Wanaka Airport hanger leases being lower than budget and a reduction in concession fees \$50k, Lakeview is also lower due to the removal of cabins, there are 11 remaining. Assurance, Finance & Risk \$1.5m unfavourable due to interest and loan facility costs.

*6 Expenditure - Salaries & Wages - \$2.4m lower with favourable variances in Property & Infrastructure \$1.1m, Corporate Services \$0.7m and Planning & Development \$0.5m. Favourable variances driven by vacancies across all directorates. Favourable variances are offset by unfavourable variances in contractor salary & wages, see Expenditure - Salaries & Wages Contract below.

*7 Expenditure - Salaries & Wages Contract - \$1.5m unfavourable variance. Planning & Development \$0.8m over due to unfavourable variances in Engineering \$0.3m, Resource Consents \$0.3m and Building Services \$0.2m. Property & Infrastructure are \$0.5m over. Unfavourable variances driven by increase utilisation of contractors due to permanent staff vacancies as details in Expenditure - Salaries & Wages above.

*8 Expenditure - Professional Services - \$1.6m favourable variance. Property & Infrastructure \$0.9m under due to favourable variances in Roding \$0.5m and 3 Waters \$0.2m due to timing. Strategy & Policy \$0.3m under due to favourable Other Consultants variance of \$0.3m in the Strategy cost centre due to timing with the better off funding expenditure. Corporate Services \$0.3m under due to favourable variance in Other Consultants of \$0.2m due to timing.

*9 Expenditure - Legal - \$0.1m YTD unfavourable variance. Community Services is unfavourable by \$0.4m due to the ongoing litigation in relation to the Skyline rent review. Planning & Development is \$0.2m favourable, due to lower than assumed costs in relation to weather tightness \$0.3m, \$0.2m lower within Resource Consents due to greater use of the inhouse legal team which has been partially offset by higher District Plan expenses driven by stage 2 and stage 3 appeals.

*10 Expenditure - IT & Phones - \$0.2m favourable variance. \$33k favourable Data Usage after audit on connections found savings, \$110k System Support because of less requirement for Non project consultancy.

*11 Expenditure - Commercial Rent - \$0.3m unfavourable variance. Property & Infrastructure \$0.1m over due to unfavourable variances in 3 Waters due to timing of water rates, Roding costs are \$0.1 higher which have been partially offset by the Rod Dury donation.

*12 Expenditure - Vehicles - \$0.1m unfavourable variance of which \$0.2m is due to higher rental charges and fuel costs due to an increase in fleet size, partially offset by a transfer of responsible camping vehicles to capex \$26k.

*13 Expenditure - Infrastructure Maintenance - \$0.4m unfavourable variance. Property & Infrastructure is over due to 3W opex non-contract work, \$270k relating to regulatory requirements of Shotover WW disposal fields. \$200k unfavourable relating to waste management, due to higher than expected CPI increases, offset with a reduction in ETS carbon credits due to a lower emissions factor used for calculating.

*14 Expenditure - Parks & Reserves Maintenance - \$1.5m unfavourable variance. Community Services \$1.5m over due to an unfavourable variance of \$2.4m in forestry maintenance (which is offset by forestry proceeds of \$2.6m as per the Income - Operational commentary above). \$0.2m favourable in ground maintenance due to procurement savings in consumables, \$0.3m favourable in open spaces contract due to CPI adjustment due in March and \$0.2m favourable in amenity lighting and road maintenance due to contractor availability.

*15 Expenditure - External Cost On Chargeable - \$0.4m unfavourable variance. Planning & Development Resource Consents are \$0.2m unfavourable, Building Services are higher by \$0.1m and Property & Infrastructure is higher by \$0.1m. These costs are largely offset by favourable Income - External Cost Recoveries, see above.

Capital Expenditure and Revenue

Financial Management Report

DESCRIPTION	February 2023 Actual	February 2023 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	551,874	1,767,256	(1,215,382)	11,540,564	14,138,050	(2,597,486)	21,207,075	54%	
Income - Vested Assers	0	0	0	0	0	0	20,238,850	0%	
Income - Grants & Subsidies Capex	3,523,894	3,935,385	(411,491)	29,343,207	28,321,003	1,022,204	45,375,184	65%	19*
Income - Grants & Subsidies	0	0	0	975,130	762,000	213,130	762,000	128%	20*
Income - Dividends received	0	0	0	2,206,000	0	2,206,000	0	0%	21*
Income - Gain/(loss) on diposal of PP&E	0	0	0	0	0	0	23,393,284	0%	
Income - Gain/(Loss) on disposal of dev. prop.	4,075,768	5,702,641	(1,626,873)	44,064,902	43,221,054	843,848	110,976,394	40%	
Total Capital Revenue	6,377,170	5,158,962	1,218,209	31,580,436	26,856,809	4,723,626	110,976,394	28%	
Capital Expenditure									
Projects/Asset Purchases	13,705,641	20,222,237	6,516,596	113,717,333	149,228,677	35,511,344	232,913,232	49%	22*
Debt Repayment	0	0	0	0	0	0	16,890,000		
Total Capital Expenditure	13,705,641	20,222,237	6,516,596	113,717,333	149,228,677	35,511,344	249,803,232		
NET CAPITAL FUNDING REQUIRED	9,629,873	14,519,596	8,143,469	69,652,431	106,007,623	34,667,496	138,826,838		

* Commentary

*16 Expenditure - Grants - \$0.3m unfavourable variance. Planning & Development \$120k unfavourable due to third community housing contribution to the Queenstown Lakes Community Housing Trust as part of its Special Housing Area which is offset with a grant received, see Income - Grants & Subsidies above. Property & Infrastructure \$100k unfavourable due to a contribution to ferries and Community Services \$70k Startup QT Lakes 22/23 due to budget phasing.

*17 Expenditure - Other - \$1.8m favourable variance. Planning & Development \$1.0m under due mainly to a favourable District Plan Commissioner Fees variance of \$0.9m due to timing of matters. Strategy & Policy \$0.5m under due largely to a favourable Climate Action variance of \$0.5m due to timing of expenses. Corporate Services \$0.2m under due to a favourable Staff Training variance of \$0.2m due to timing and vacancies across all directorates. IT favourable variance of \$0.1m driven by service contracts due to timing.

*18 Interest - \$0.4m unfavourable variance due to an increase in debt and higher than assumed interest rates.

*19 Grants & Subsidies Capex - \$1.0m favourable year to date variance includes additional \$3.3m for CIP projects (Crown Infrastructure Partners) funding for Queenstown Arterials and Street Upgrades, offset with \$1.8m unfavourable for NZTA & ORC CAPEX Subsidy income due to timing of renewals and improvements programme and \$0.5m within Capital Grants.

*20 Income - Dividends received - \$0.2m favourable variance due to higher dividends received from QAC.

*21 Income - Gain/(loss) on disposal of PP&E - \$2.2m favourable variance. Proceeds from disposal of property - Old Wanaka swimming pool.

*22 Projects/Asset Purchases - \$113.7m year to date spend vs budget of \$149.2m. Main project spend this month includes \$2.7m Qtn Town Centre Arterials - Stage 1, \$1.6m Queenstown Street Upgrades CIP, \$1.3m Wakatipu Sealed Road Resurfacing, \$1.2m Project Pure WWTP upgrade and \$0.6m for Lakeview Development asbestos removal works.