

# Monthly Highlight Report

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Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

January 2026

# Core Infrastructure and Services

## Key Performance Indicators

### WATER CONSUMPTION

Average consumption of water per person per day

TARGET	RESULT
<690L	489.52L

### WATER SUPPLY FAULTS

Median response time to attend site (urgent and non-urgent)

TARGET	RESULT
<60 mins	36 mins
<1,440 mins	1,447 mins

### WATER SUPPLY FAULTS

Median response time to resolve problem (urgent and non-urgent)

TARGET	RESULT
<1,440 mins	248 mins
<10,080 mins	7,136 mins

### WATER SUPPLY COMPLAINTS

# of complaints per 1,000 connections

	MONTHLY RESULT	YTD RESULT
Odour	0	0
Clarity	0	0.41
Taste	0	0.03
Pressure/flow	0.21	1.61
Continuity of supply	0.23	1.54

TARGET <2 PER ANNUM

QLDC response to issues	0	0
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### WASTEWATER OVERFLOWS

Median response time to attend site

TARGET	RESULT
<60 mins	45 mins

### WASTEWATER OVERFLOWS

Median response time to resolve problem

TARGET	RESULT
<240 mins	102 mins

### WASTEWATER COMPLAINTS

# of complaints per 1,000 connections

	MONTHLY RESULT	YTD RESULT
Odour	0.17	0.54
Faults	0.23	1.49
Blockages	0.03	0.53

TARGET <2 PER ANNUM

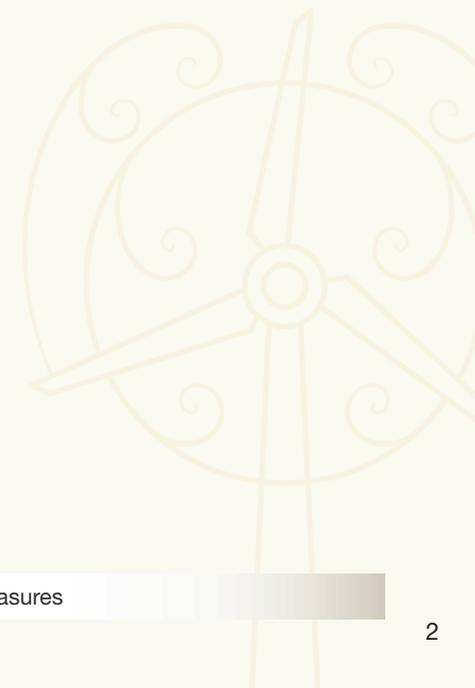
QLDC response to issues	0	0
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## Exceptions

The following KPIs were not achieved and are shown to the left in red or amber.

### Water supply faults - Median response time to attend site (non-urgent)

The target response time was narrowly missed during a period of high request numbers. To aid with operational management, enhancements to the request management system are being implemented to improve control and visibility. The year to date performance remains on track.



# Core Infrastructure and Services

## Key Performance Indicators

### STORMWATER COMPLAINTS

# of complaints per 1,000 connections

TARGET <5 PER ANNUM  
(0.42 per month)

MONTHLY RESULT	YTD RESULT
0.69	5.57

### STORMWATER FLOODING

Median response time to attend site

TARGET	RESULT
<180 mins	n/a

### STORMWATER FLOODING

# flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

### STORMWATER FLOODING

# of habitable floors affected for each event (per 1,000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

### WASTE DIVERTED FROM LANDFILL

Total waste diverted from landfill

TARGET	RESULT
>656t	1,021t

### WASTE DIVERTED FROM LANDFILL

Total waste placed at kerbside diverted from landfill

TARGET	RESULT
>29%	26%

### WASTE TO LANDFILL

Total waste to landfill

TARGET	RESULT
<4,286t	4,411t

### WASTE TO LANDFILL

% of MRF recycling contaminated

TARGET	RESULT
<20%	14.39%

### REQUESTS FOR SERVICE (RFS)

% customer RFS resolved on time

TARGET >95%	RESULT
3 Waters	94.5%
Solid Waste	96.2%
Roading	95%

### CAPEX% OF CAPITAL WORKS COMPLETED ANNUALLY, INCLUDING RENEWALS

(against the Annual Budget adopted by Council for Three Waters, Waste Management and Roothing)

TARGET	RESULT
80-110%	92%

## Exceptions

The following KPIs were not achieved and are shown to the left in red or amber.

### Storm water complaints

23 requests were associated with the stormwater network. The majority of requests were associated with blocked roadside sumps or isolated events following periods of rain. Effort will continue to ensure preventative maintenance activities are being optimised to reduce the number of requests received.

### Percentage of RFS Resolved On Time/Median response time Water faults - Three Waters

Whilst not quite achieving the target set, the result represents positive progress and reflects a more focused process for closing jobs within the required timeframes implemented by the contractor.

### Waste to Landfill

Summer volumes due to higher temporary population and tourism levels are impacting results.

### Total Waste placed at Kerbside diverted from Landfill

This target will not be achieved unless there is a step change in diversion. This will be when an organic waste solution is implemented, which has now been pushed out to 2027/28 at the earliest as it is dependent on access to a processing facility.

## Community Services

### ACTIVE PARTICIPANTS

# of sport & recreation participation visits per 1,000 residents (based on usual resident population)

TARGET	RESULT
>2,176	2,095.54

### LIBRARY CIRCULATION

# of items issued per month

TARGET	RESULT
>54,124	68,093

### PARKS RFS

% RFS resolved within specified timeframe

TARGET	RESULT
>95%	94%

### FREEDOM CAMPING RFS

% RFS resolved within 20 days

TARGET	RESULT
<95%	100%

## Environment

### RESOURCE CONSENT TIME

% processed within the statutory timeframe

TARGET	RESULT
100%	91.94%

## Regulatory Functions & Services

### BUILDING CONSENT TIMES

% processed within the statutory timeframe

TARGET	RESULT
100%	98.2%

## Corporate Services

### CUSTOMER CALLS

% answered within 20 seconds

TARGET	RESULT
>85%	88%

### COMPLAINTS RESOLVED

% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

### LGOIMA REQUESTS

% responded to within 20 days

TARGET	RESULT
100%	100%

### ELECTED MEMBER ENQUIRIES

% responded to within 5 working days

TARGET	RESULT
100%	100%

### INTEREST RATES

Weighted average interest rate per month

TARGET	RESULT
<6%	3.62%

## Exceptions

The following KPIs were not achieved and are shown to the left in red or amber.

### Active Participants

Total Sport & Recreation visits per 1,000 of population missed target by 4% during January. This was due to lower participation at the Queenstown community venues by 11% compared to last year with some of the regular events weather affected. Participation at the Wānaka Recreation Centre and Queenstown Events Centre both had significant growth compared to last year.

This KPI is proposed to be amended through the Annual Plan 2026/27 to measure total visits rather than visits per 1,000 residents. If adopted, this change will apply from July 2026.

### Parks RFS

342 requests were due to be completed in January. 20 of those took longer than the specified timeframe, mainly related to cleaning and tree related requests.

### Resource Consents

Performance fell outside the 5% tolerance in January, however there was improvement compared to the previous month. Timeliness has been impacted by extended staff leave. Year to date performance is still tracking in the 90th percentile. 86 applications were formally received (25% more than January 2025) and 62 decisions issued.

### Building Consents

The average time to process a building consent application was 15 days. Both December and January recorded the second largest volume of applications received in 6 years. This is a satisfactory result considering the high numbers of consents received.

Results in **RED**: Target missed by >5%

Results in **AMBER**: Target missed by <5%

Results in **GREEN**: Target achieved

DIA measures

# Health & Safety Summary

# QLDC Health and Safety Objectives for 2025/2026

## PREVENTION

### Positive Safety Actions

TYPE	RESULT
Take 5's	1,181
Inspections/Audits	132
Safety & Wellbeing	4
First Aid Training	2
H&S Meetings	52

## WORK EVENTS

### Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	5.33
LTIFR**	<9	5.33

\*Total Recordable Injury Frequency Rate (see disclaimer pg19)

\*\*Lost Time Injury Frequency Rate

## DEPT. SAFETY BEHAVIOURS

### Self-assessments from monthly safety activities

TYPE	RESULT
A) Safety Improved	1
B) Safety Constant	11
C) Accident or Incident	0
Target Achieved	yes

## NOTIFIABLE EVENTS

### Notifiable to Worksafe

EVENT TYPE	RESULT
Incident Type	0

### EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

## QLDC WORKPLACE INCIDENTS

### Across All Groups

TYPE	RESULT
Employees	4
Contractors	8
Volunteers	0
Public	8

## COMPLIANCE

No breaches of the Health and Safety at Work Act 2015.

Total Recordable Injury Frequency Rate 9 or below.

90% of all incidents reported are closed within allocated timeframe.

90% of all employee incidents reported into My Safety within 24 hours

## PREVENTION

Representatives and department constituents to undertake an office/facility inspection at least every three months.

Each department to conduct an annual review of their hazards to ensure that they are identified, recorded, appropriately risk assessed and have control measures in place.

A minimum of 18,000 Take 5's to be undertaken throughout the year across the organisation.

## IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

H&S Improvement focus for 2026: Contractor Safety video induction.

## BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported over the year than C scores.

A C-score is a significant accident or incident with insufficient action taken to remedy.

## WELLBEING

At least 80% department participation across QLDC wellbeing activities that take place in the Upper Clutha and Queenstown area.

Each team participate in two team activities per year that are not part of the wellbeing calendar.

# Monthly Commentary

## QLDC Workplace Incidents

There were no notifiable events in January, and no workplace incidents were significant. No “lost time injuries” were recorded this month and the “total recordable injury frequency rate” has decreased. This is a positive trend and well within the target range.

Inspections and audits continue as an important check on the workplace, both internally and with contractors. Take 5 pre-task risk assessments remain at good levels as expected.

Safety & wellbeing training has included growsafe and offroad transport.

Employee incidents include first aid, pain and discomfort, and one vehicle incident. Contractor incidents include three Serious Occurrences which were investigated and remedial actions taken. All public incidents were of minor nature.

With one A score, eleven B scores and no C scores the Department Safety Behaviours target was achieved.





## Key Priorities Updates

### Tracking of flow of projects in/out of reporting

- 
**New inclusion**  
 Include an overview of the project as an introduction.
- 
**Continued reporting**  
 Follow commentary guidelines.
- 
**Reporting ended**  
 Triggered by practical completion (capital projects), includes close out notes, referring to webpage where applicable.

### RAG Status

GREEN	AMBER	RED
The project is <b>being delivered in alignment with the Business Case</b> and within all set tolerances.	The project is <b>marginally out of tolerance</b> but there are control(s) in place to manage the project back within tolerance.	The project is <b>significantly out of tolerance</b> .
All project metrics* are green.	There is at least 1 amber project metric.	There is at least 1 red project metric <b>OR</b> There are more amber than green criteria.
*6 individual project criteria metrics and tolerances scored against <b>schedule, costs (3), scope and quality/benefits</b> .		

- 
**Status improved**  
 from last month
- 
**Status maintained**  
 from last month
- 
**Status worsened**  
 from last month

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>INFRASTRUCTURE – WATER SUPPLY   WASTEWATER   STORMWATER   TRANSPORT   WASTE MINIMISATION AND MANAGEMENT</b>			
<p><b>Kingston Three Waters Scheme</b></p> <p><a href="#">Project page</a></p>	<ul style="list-style-type: none"> <li> <b>Background:</b> The Kingston HIF Three Waters Scheme Project aims to deliver (in stages) community supply, collection and treatment infrastructure to service the Kingston Village Development of 750 new dwellings and provide future connections to the existing Kingston Township. The three projects involve a new water treatment plant and bulk supply main, new wastewater treatment plant (WWTP), pump station and reticulation, and a large diameter stormwater main. Outcomes include improved housing affordability, and reduction in environmental impacts. The project has been enabled through the “Housing Infrastructure Fund” (HIF) with an interest free loan.         </li> <li> <b>Wastewater:</b> Further work completed in the land transfer process. Negotiations have started with LINZ and Lessee to conclude the compensation process. The Contract for the construction of the new Oxford Street Wastewater Pump Station (WWPS) was awarded.         </li> <li> <b>Water:</b> Chemical commissioning delayed due to replacement parts awaited from supplier along with difficulties obtaining chemical (due end of February).         </li> <li> <b>Stormwater:</b> Installation of large diameter stormwater main nearing completion with only 17m left for installation on Oxford Street. Kerb, channel and roading preparation have been completed for two thirds of upper Oxford Street ahead of asphalt sealing mid-February. Contractors have met to coordinate works with commencement of the wastewater pump station. Sheet piling for the deep gravity wastewater main connected to the new pump station commenced.         </li> <li>           The overall project status remains <b>Red</b> due to the ongoing uncertainty related to Wastewater Treatment Plant land acquisition and programme delays. However, with negotiations progressing, this is much closer to resolution. Once agreement is reached, overall project status will shift to <b>Amber</b>.         </li> </ul>	<ul style="list-style-type: none"> <li> <b>Wastewater:</b> Milestones on the WWTP works continue to be delayed due to ongoing property works with LINZ. March 2026 - Formal approval of Detailed Design gateway by Project Control Group once property acquisition pathway is confirmed; Procurement process to commence following the approval. April 2026 – construction works are expected to start on the new Oxford Street WWPS. June 2026 - Progression of acquisition process expected to allow early access for construction; construction contract awarded. Project status will revert to Amber on reaching the construction milestone.         </li> <li> <b>Water:</b> March 2026 - Chemical commissioning. Decommissioning/Hibernation to proceed following chemical commissioning. Late 2026 - final commissioning undertaken once the Kingston Village development stage 1A is completed.         </li> <li> <b>Stormwater:</b> April 2026 - Project completion is scheduled, and the Contractor remains on track for this completion date.         </li> <li> <b>Projectwide:</b> Overall project completion is driven by the Wastewater Treatment Plant completion which is not yet defined due to the land acquisition negotiations underway.         </li> </ul>	<p style="text-align: center;"><b>Red</b></p> <div style="text-align: right;">  </div>

## Key Priorities - Capital Projects

January 2026

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
<p><b>Shotover Disposal Solution</b></p> <p><a href="#">Project page</a></p>	<ul style="list-style-type: none"> <li>• <b>Background:</b> The purpose of this project is to identify, design, consent and construct a new long-term disposal solution for treated wastewater produced from the Shotover Wastewater Treatment Plan (WWTP) to replace the existing disposal field that is not performing as designed and intended. The replacement infrastructure will cater for the treatment plant's long-term treated wastewater disposal requirements in a culturally appropriate, environmentally sustainable, and operationally effective manner.</li> <li>• <b>Progress:</b> National Water Environmental Protection Standards (WEPS) review is complete and options that apply/fall under exceptions has now been confirmed. Disposal field assessment, outfall assessment and updated land availability review completed. Consent pathways/ strategy to inform the options analysis completed.</li> <li>• Preliminary design for the long-term consent progressed to ensure that the enforcement order deadline 30 May 2026 can be achieved.</li> <li>• Overall status is <b>Red</b> due to:               <ul style="list-style-type: none"> <li>• Programme achievability of the enforcement order deadlines including both the consent application (May 2026) and implementation (Dec 2030).</li> <li>• Risk of principal delay with preferred option decision (Mar 2026) if further community consultation is required in accordance with the significance and engagement policy.</li> <li>• Risk that none of the presented shortlisted options are selected, and Councillors direct staff to undertake further investigation into hybrid options causing further delay.</li> <li>• Status may change once a Council decision has been confirmed for the selected long-term consent solution.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 19 February 2026 - Council Workshop to update on Options and impact of WEPS.</li> <li>• 19 March 2026 - Planned formal council approval of Preferred Option. This is dependent on Council feedback from workshop, internal QLDC reviews and Council meeting schedule.</li> <li>• 31 May 2026 – Current date for Resource Consent to be submitted (as required by Environment Court Enforcement Order).</li> </ul>	<p><b>Red</b></p>	
<p><b>Robins Road Conveyance Scheme</b></p> <p><a href="#">Project page</a></p>	<ul style="list-style-type: none"> <li>• <b>Background:</b> The project will provide additional wastewater capacity to the currently constrained Gorge Road and Arthurs Point catchments. The existing sewer main is undersized and runs through private properties. A new gravity sewer main is to be installed along Robins Road from the Horn Creek Bridge to a new connection point within the Recreation Ground.</li> <li>• <b>Progress:</b> 5 January 2026 – Contractor remobilised on site including traffic management and implementation of planned road closure.</li> <li>• Sheet piling works have progressed and are now complete. Excavation is progressing, with temporary works construction occurring in parallel.</li> <li>• Odour filter construction is advancing with the slab now poured. The pressure sewer sub-main has been installed and boundary kits have been completed at the relevant lots.</li> </ul>	<ul style="list-style-type: none"> <li>• Sheet piling and excavation works will continue to support the formation of access and launch pits.</li> <li>• March 2026 - Microtunnelling scheduled to commence.</li> </ul>	<p><b>Green</b></p>	

## Key Priorities - Capital Projects

January 2026

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
<p><b>Frankton Track Wastewater Upgrades</b></p> <p><a href="#">Project page</a></p>	<ul style="list-style-type: none"> <li>• <b>Background:</b> The existing gravity sewer main along Frankton track is nearing capacity and carries a risk of untreated wastewater overflowing to the receiving natural environment (including Lake Whakatipu) in heavy rainfall events or natural disaster. Additional wastewater conveyance capacity between Queenstown CBD and Frankton Beach Pump Station is required to maintain levels of service and support projected demand growth in the area. A new pressure sewer main to run adjacent to the existing pipeline has been identified as the preferred solution. Improvements to the track will be made as part of the wastewater pipeline installation (e.g., strategic widening, stormwater management, pause-points etc.)</li> <li>• <b>Progress:</b> All fibre cables successfully removed from the track.</li> <li>• 150m of trench excavated including a significant volume of rock.</li> <li>• The first 100m of new 560mm pipe has been installed and backfilled through the trickier section of track. This section involved a significant existing culvert diversion to re-direct running stormwater away from the work site.</li> <li>• 3 new ducts laid along this alignment in a common trench with the sewer main.</li> <li>• Further pipe strings have been pre-welded ready for installation.</li> </ul>	<ul style="list-style-type: none"> <li>• Consultation meetings are ongoing as required with community groups and other entities affected by the project.</li> <li>• 16 March 2026 - Stage 2 pipe installation is scheduled to begin, with investigation works to commence early March.</li> <li>• 14 November 2026 – Temporary re-opening of the track to accommodate Queenstown Marathon.</li> <li>• Late 2026 – Construction due for completion.</li> </ul>	<p>Green</p>	
<p><b>Upper Clutha Conveyance Scheme</b></p> <p><a href="#">Project page</a></p>	<ul style="list-style-type: none"> <li>• <b>Background:</b> This project is intended to provide a long term solution to Hāwea wastewater management needs and increase capacity and resilience in the Wānaka network. The Hāwea upgrade scope includes decommissioning the Hāwea Waste Water Treatment Plant (WWTP), construction of a new wastewater pump station on Domain Road, and a new pipeline from Hāwea to Albert Town. The Wānaka scope includes upgrade of the Riverbank Road wastewater pump station and construction of a new pipeline to the Project Pure WWTP.</li> <li>• <b>Progress:</b> Construction is continuing on all work fronts across the two pipeline sections and the two pumping stations.</li> <li>• Planning is in progress for the upcoming works on Albert Town Bridge and Camp Hill Road Bridge.</li> <li>• Installation of 1.2km of new water main as a connection to Corbridge was completed by the project Contractor. This is to support the Compliance Response – UV Treatment project. Final connection works and commissioning will occur in February 2026.</li> </ul>	<ul style="list-style-type: none"> <li>• February 2026 – Final commissioning of the new water main connection to Corbridge.</li> <li>• March 2026 – Work to install the pipeline across Camp Hill Road Bridge will commence.</li> <li>• June 2026 – Work to install the pipeline across Albert Town Bridge will commence.</li> <li>• Ongoing through construction period - Targeted engagement with community associations and other parties that may experience temporary disruption during the works.</li> </ul>	<p>Green</p>	

## Key Priorities - Capital Projects

January 2026

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
<p><b>Compliance Response - UV Treatment</b></p> <p><a href="#">Luggate Project Page</a></p>	<ul style="list-style-type: none"> <li>• <b>Background:</b> The UV Compliance project was initiated in response to the October 2023 Cryptosporidium outbreak in Queenstown. The project will improve the quality of key water supplies through a range of treatment measures including installation of UV water treatment plants at 6 locations, bore head upgrades, installation of compliance monitoring equipment and other related pipeworks.</li> <li>• <b>Progress:</b> <ul style="list-style-type: none"> <li>• Fernhill UV Plant (temporary container) – Completed December 2023</li> <li>• Western Intake UV Plant (container) – Completed December 2023</li> <li>• Beacon Point UV Plant (within existing building) – Completed February 2024</li> <li>• Wānaka Airport (UV container, bore upgrades and compliance monitoring) – Completed November 2024</li> <li>• Glenorchy (UV Container, bore upgrades and compliance monitoring) – completed December 2024</li> <li>• Two Mile (UV equipment) - Completed April 2025</li> </ul> </li> <li>• <b>Luggate:</b> Commissioning of bores, reservoir and water treatment plant completed. UV compliant water now being provided to the Luggate township.</li> <li>• <b>Corbridge:</b> Pipework connection to Corbridge under the Upper Clutha Waste Water Conveyance Scheme project has been completed.</li> <li>• The project is <b>Amber</b> due to a slight delay in achieving the original compliance timeframe anticipated for the Corbridge scheme, now forecast for March 2026; this has been communicated to the Water Services Authority.</li> </ul>	<ul style="list-style-type: none"> <li>• February 2026 - Complete testing, flushing &amp; sterilisation of the pipework to Corbridge. Complete commissioning of the booster pump station required to provide water from the Luggate reservoir to Corbridge.</li> <li>• Late Feb / Early March 2026 – Provide UV compliant water to Corbridge.</li> </ul>	<p><b>Amber</b></p>	

## Key Priorities - Capital Projects

January 2026

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
<b>Wānaka Waste Facilities</b>	<ul style="list-style-type: none"> <li>• <b>Background:</b> The existing Wānaka Waste Facility on the corner of Ballantyne and Riverbank Roads (beside Wastebusters) is facing capacity challenges as well as health and safety concerns. The existing layout does not maximise diversion opportunities, nor encourages behaviour change to minimise waste sent to landfill. The facility requires redesign including layout reconfiguration and capacity upgrades to enhance the user experience and maximise diversion opportunities. Once completed, this project will improve waste minimisation and management in the Wānaka-Upper Clutha Ward.</li> <li>• <b>Progress:</b> Test pits completed to inform the Detailed Site Investigation report, with samples currently under analysis. Results are due in early March.</li> <li>• Design continues to progress in line with the re-baselined programme.</li> </ul>	<ul style="list-style-type: none"> <li>• April 2026 - 50% Detailed Design</li> <li>• April/May 2026 - QLDC and Subject Matter Experts review of 50% Detailed Design</li> <li>• Second quarter 2026 - Lodgement of Resource Consent for site development</li> <li>• Third quarter 2026 - Detailed Design Complete</li> <li>• Fourth quarter 2026 - Contractor Procurement</li> <li>• First quarter 2027 - Construction Commencement</li> </ul>	<span style="background-color: green; color: white; padding: 2px 5px;">Green</span>	
<b>Rockabilly Gully Erosion Protection</b>	<ul style="list-style-type: none"> <li>• <b>Background:</b> Rockabilly Gully is located on Department of Conservation (DOC) land in North Wānaka. The project was initiated in response to an abatement notice issued by the Otago Regional Council (ORC) in October 2021. Stormwater flows from upstream developments are causing significant erosion in the gully, resulting in sediment discharge into the Clutha River. To mitigate risk of further erosion of the gully there is a need to implement a solution to manage stormwater flows.</li> <li>• <b>Progress:</b> Constructability Report complete and under review.</li> <li>• Procurement of Topographical Survey and Environmental services completed.</li> </ul>	<ul style="list-style-type: none"> <li>• Late February 2026 - Basin Earthworks Consent lodgement.</li> <li>• March 2026 – Pre-Application Meetings with DOC and ORC.</li> <li>• May 2026 – Tender to market for Construction of basin and gully works.</li> <li>• Late July 2026 - Construction of basin to commence.</li> <li>• November 2026 to January 2027 - Remediation of Gully anticipated to commence.</li> </ul>	<span style="background-color: green; color: white; padding: 2px 5px;">Green</span>	

## Key Priorities - Capital Projects

January 2026

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
<b>COMMUNITY SERVICES – PARKS AND RESERVES, SPORT, RECREATION, COMMUNITY FACILITIES AND VENUES, LIBRARIES</b>				
<p><b>Project Tohu - Coronet Revegetation programme</b></p> <p><a href="#">Project Page</a></p>	<ul style="list-style-type: none"> <li>• <b>Background:</b> Project Tohu is one of the largest revegetation programmes currently being undertaken in Aotearoa, transitioning 200ha on the south facing slope of Coronet Peak from an ex-Douglas fir plantation (exotic species) into indigenous vegetation. The successful harvest of the Coronet Forest was completed in May 2023.</li> <li>• <b>Progress:</b> Ongoing work to construct the first stage of mountain bike trails.</li> <li>• General summer maintenance completed, including spot spraying of weeds around existing plantings.</li> </ul>	<ul style="list-style-type: none"> <li>• March 2026 – Completion of first stage of mountain bike trail construction. Date has been adjusted from November/December 2025 completion due to trail alignment changes and potential consenting impacts.</li> <li>• 7/8 March 2026 - Mountain bikers, trail runners, walkers, horse riders and paragliders are invited to experience the first stage of the new trail network.</li> <li>• March/April 2026 – Autumn planting.</li> </ul>	Green	
<p><b>Ballantyne Road Site remediation works</b></p> <p><a href="#">101 Ballantyne Road Masterplan</a></p>	<ul style="list-style-type: none"> <li>• <b>Background:</b> The Ballantyne Road project is to convert a 20ha site into a flat grassed area for future recreational and community facilities/needs.</li> <li>• <b>Progress:</b> Continuation of contracted ground works.</li> </ul>	<ul style="list-style-type: none"> <li>• February/ March 2026 - Works will proceed on site. Completion still on track for December 2026.</li> <li>• All other activities are on hold.</li> </ul>	Green	
<p><b>QEC Upgrades</b></p>	<ul style="list-style-type: none"> <li>• <b>Background:</b> The Queenstown Events Centre (QEC) is the premier recreation &amp; sport hub for the District. A continual plan of upgrades and renewals is required to meet the ongoing needs of the community. This is delivered through a strategic programme of work outlined in the 2024-34 Long Term Plan.</li> <li>• <b>Progress:</b> Continued development of the Business Case to support the project requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• February/ March 2026 - Internal workshops to be held to test and validate three scope scenarios.</li> </ul>	Green	
<p><b>Energy Renewals - Swimming pools</b></p> <p><a href="#">Project page</a></p>	<ul style="list-style-type: none"> <li>• <b>Background:</b> The objective of the Energy project/s is to transition from the use of LPG to other sources that best reduce operational costs and reduce Council's carbon emissions. These projects are reflected in the 2024-34 Long Term Plan and include QEC indoor pools, Wānaka indoor pool, and Arrowtown outdoor pool.</li> <li>• <b>Progress:</b> 20 February - Internal Project Steering Group meeting held.</li> </ul>	<ul style="list-style-type: none"> <li>• February/ March 2026 - Options for heating solutions are currently under review. Design planned in 2025/26 followed by construction in 2026/27.</li> </ul>	Green	

## Key Priorities - Strategies, Policies and Plans

January 2026

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
<b>CORPORATE SERVICES</b>				
<b>Annual Plan 2026-2027</b>	 <ul style="list-style-type: none"> <li>• <b>Background:</b> The Annual Plan provides an explanation of what the Council will deliver and how it will fund services for the year ahead. It shows any changes from the Long-Term Plan and sets the rates for the year. Preparing and adopting the Annual Plan is a requirement of the Local Government Act.</li> <li>• <b>Progress:</b> 29 Jan 2026 - Progress of Annual Plan work presented at <a href="#">Full Council Workshop</a>.</li> </ul>	<ul style="list-style-type: none"> <li>• 19 March 2026 – <a href="#">Full Council Meeting</a> to adopt draft Annual Plan and Consultation Document.</li> <li>• 25 June 2026 - Annual Plan 2026-2027 to be adopted at the Full Council Meeting.</li> </ul>	<span style="background-color: green; color: white; padding: 2px;">Green</span>	
<b>Long Term Plan 2027-37</b>	 <ul style="list-style-type: none"> <li>• <b>Background:</b> The Long Term Plan (LTP) 2027-2037 sets out QLDC's intentions for its activities and investments over the ten year period commencing 1 July 2027. It is the major statutory planning document which Local Government authorities are required to prepare and adopt under the Local Government Act.</li> <li>• <b>Progress:</b> Early work towards the Long Term Plan 2027-2037 has commenced, including project planning and LTP pre-engagement with the community on <a href="#">Let's Talk</a> running through the month of January, closing 8 February.</li> </ul>	<ul style="list-style-type: none"> <li>• 17 February - The first LTP Steering Group meeting with all Councillors will consider the project plan for LTP 2027-37, strategic matters and outcomes of community pre-engagement with the community.</li> </ul>	<span style="background-color: green; color: white; padding: 2px;">Green</span>	New
<b>Wānaka Airport Future Review</b>  <a href="#">Wānaka Airport Future Review   Queenstown Lakes District Council</a>	 <ul style="list-style-type: none"> <li>• <b>Background:</b> QLDC signalled in the Long Term Plan its intent to enable the development of a long-term plan for Wānaka airport, and an assurance that the Upper Clutha community will be part of shaping it, noting this is a district asset and engagement will be open to the wider community and stakeholders.</li> <li>• <b>Progress:</b> Work is ongoing to progress to the next milestone. Independent consultant (Egis) preparing report based on two completed phases of community engagement. A summary of findings and recommendations was prepared for the February workshop.</li> </ul>	<ul style="list-style-type: none"> <li>• 10 February 2026 - Combined workshop with Wānaka Upper Clutha Community Board with Egis to outline its findings.</li> <li>• 19 March 2026 - The Egis report and recommended scenario will be considered in a <a href="#">Full Council Meeting</a>.</li> </ul>	<span style="background-color: green; color: white; padding: 2px;">Green</span>	

## Key Priorities - Strategies, Policies and Plans

January 2026

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
<b>PARKS &amp; RESERVES</b>				
<b>Blue-Green Network Plan</b>  <a href="#">Project Page</a>	 <ul style="list-style-type: none"> <li>• <b>Background:</b> The Blue Green Network (BGN) Plan will provide a strategic, long-term framework that identifies opportunities for protecting and integrating natural systems and open spaces into the planning and development of Queenstown Lakes District's urban areas and settlements. It is being prepared in partnership with Kāi Tahu.</li> <li>• <b>Progress:</b> Review of submissions received from the consultation underway.</li> </ul>	<ul style="list-style-type: none"> <li>• March 2026 – Complete proposed changes to the BGN Plan and finalise reports.</li> <li>• April/May 2026 – Review of final BGN Plan by Wānaka Upper Clutha Community Board, Council and the Grow Well Whaiora Steering Group.</li> </ul>	Green	
<b>SPORT &amp; RECREATION</b>				
<b>516 Ladies Mile</b>	 <ul style="list-style-type: none"> <li>• <b>Background:</b> In 2019, Council purchased a 14ha site at 516 Ladies Mile for future development of open space and facilities for the community. Council approved budget of \$6.8M in the 24/34 LTP starting in July 2025. Pre-work is currently underway.</li> <li>• <b>Progress:</b> Continued development of the Business Case to support the project requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• February/March 2026- Project is exploring options for delivery in 2026/27.</li> </ul>	Green	
<b>BYLAW DEVELOPMENT</b>				
<b>Bylaw Development work programme</b>	 <ul style="list-style-type: none"> <li>• <b>Background:</b> The purpose of this work programme is to ensure that QLDC's bylaws are reviewed and developed to meet statutory requirements and timeframes.</li> <li>• <b>Progress:</b> Work is on track to progress to the next milestone, a 28 April 2026 workshop with Councillors on findings and options for a draft Dog Control Bylaw.</li> <li>• The bylaw development process for the Shotover River Bylaw has been put on hold until the end of 2026. This will still allow sufficient time for the Council to make decisions on the bylaw ahead of its statutory revocation date in June 2028.</li> </ul>	<ul style="list-style-type: none"> <li>• 28 April 2026 – Workshop with Councillors on findings and options for a draft Dog Control Bylaw.</li> </ul>	Green	

# Operating Expenditure and Revenue

# Financial Management Report

% of the year completed: 58%

DESCRIPTION	January 2026 Actual	January 2026 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
<b>REVENUE</b>									
<b>Operating Revenue</b>									
Income - Rates	14,679,075	14,629,010	50,065	103,613,451	103,203,070	410,381	176,700,120	58.6%	*1
Income - Grants & Subsidies	287,776	646,297	-358,521	5,200,227	5,317,696	-117,470	8,621,612	60.3%	*2
Income - Consents	1,293,795	1,122,230	171,564	10,769,381	10,872,810	-103,429	18,443,758	58.4%	*3
Income - External Cost Recovery	-102,436	290	-102,726	-130,663	2,029	-132,691	3,478	-3757.3%	
Income - Regulatory	1,334,544	1,167,036	167,507	7,928,722	6,755,251	1,173,471	10,810,434	73.3%	*4
Income - Operational	3,124,203	2,793,768	330,434	21,781,602	19,372,952	2,408,650	33,493,658	65.0%	*5
<b>Total Operating Revenue</b>	<b>20,616,956</b>	<b>20,358,632</b>	<b>258,324</b>	<b>149,162,721</b>	<b>145,523,808</b>	<b>3,638,912</b>	<b>248,073,059</b>	<b>60.1%</b>	
<b>EXPENDITURE</b>									
<b>Personnel Expenditure</b>									
Expenditure - Salaries and Wages	3,890,032	4,125,723	235,691	31,246,202	30,730,240	-515,962	53,124,242	58.8%	*6
Expenditure - Salaries and Wages Contract	436,694	505,486	68,792	2,897,816	3,343,158	445,342	5,783,258	50.1%	*7
Expenditure - Elected Member Expenses	92,451	82,491	-9,960	946,704	760,378	-186,326	1,172,834	80.7%	
Expenditure - Personnel Other	174,911	229,780	54,869	1,310,983	1,613,065	302,082	2,764,949	47.4%	*8
<b>Total Personnel Expenditure</b>	<b>4,594,089</b>	<b>4,943,480</b>	<b>349,391</b>	<b>36,401,705</b>	<b>36,446,841</b>	<b>45,136</b>	<b>62,845,282</b>	<b>57.9%</b>	
<b>Operating Expenditure</b>									
Expenditure - Professional Services	150,769	612,803	462,034	2,822,641	5,089,613	2,266,973	8,345,072	33.8%	*9
Expenditure - Strategic Initiatives	22,267	129,041	106,775	684,000	940,543	256,543	1,585,749	43.1%	*10
Expenditure - Legal	-6,980	358,359	365,339	1,951,868	2,508,512	556,644	4,300,306	45.4%	*11
Expenditure - Office Expenses	49,192	45,882	-3,311	375,828	321,351	-54,477	549,020	68.5%	
Expenditure - IT	146,674	462,758	316,084	2,862,557	3,239,307	376,751	5,553,099	51.5%	
Expenditure - Property costs	1,318,329	1,351,542	33,213	9,227,614	9,403,718	176,104	16,081,875	57.4%	*12
Expenditure - Infrastructure Maintenance	4,372,659	3,756,909	-615,750	30,646,363	27,263,274	-3,383,089	47,363,120	64.7%	*13
Expenditure - Parks & Reserves Maintenance	1,503,549	1,310,173	-193,376	8,897,019	8,733,273	-163,746	15,440,971	57.6%	*14

## Operating Expenditure and Revenue

## Financial Management Report

% of the year completed: 58%

DESCRIPTION	January 2026 Actual	January 2026 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
<b>EXPENDITURE</b>									
Operating Expenditure continued									
Expenditure - Grants & Events	1,271,526	977,104	-294,422	7,710,212	7,757,843	47,631	11,565,342	66.7%	
Expenditure - Travel & Accom	21,432	25,007	3,575	184,097	175,047	-9,051	300,080	61.3%	
Expenditure - Regulatory	224,701	151,881	-72,820	1,197,689	1,063,168	-134,521	1,822,575	65.7%	*15
Expenditure - Other	357,681	316,787	-40,894	2,518,004	2,246,065	-271,938	3,850,695	65.4%	*16
<b>Total Operating Expenditure</b>	<b>9,431,798</b>	<b>9,498,246</b>	<b>66,447</b>	<b>69,077,891</b>	<b>68,741,715</b>	<b>-336,176</b>	<b>116,757,903</b>	<b>59.2%</b>	
Interest and Depreciation									
Expenditure - Depreciation	5,856,950	5,856,948	-2	41,003,274	40,998,633	-4,642	70,283,370	58.3%	
Expenditure - Interest	2,377,016	2,274,169	-102,847	15,785,851	15,804,783	18,932	26,889,625	58.7%	
<b>Total Interest and Depreciation</b>	<b>8,233,966</b>	<b>8,131,117</b>	<b>-102,849</b>	<b>56,789,126</b>	<b>56,803,416</b>	<b>14,290</b>	<b>97,172,995</b>	<b>58.4%</b>	
<b>TOTAL EXPENDITURE</b>	<b>22,259,853</b>	<b>22,572,842</b>	<b>312,989</b>	<b>162,268,722</b>	<b>161,991,972</b>	<b>-276,750</b>	<b>276,776,179</b>	<b>58.6%</b>	
<b>NET OPERATING SURPLUS (DEFECIT)</b>	<b>-1,642,897</b>	<b>-2,214,210</b>	<b>571,313</b>	<b>-13,106,001</b>	<b>-16,468,164</b>	<b>3,362,163</b>	<b>-28,703,120</b>	<b>45.7%</b>	

### \*Commentary

\*1 Income - Rates- \$0.4M favourable

The variance mainly relates to penalties for late receipt of rates payments.

\*2 Income - Grants & Subsidies - \$0.1M unfavourable

Unfavourable income for Grants General (\$0.2M) re MBIE grant for Freedom Camping which was budgeted but no longer received, offset by higher income from NZTA mainly re roadmarking work being ahead of schedule & prior year emergency event claims.

\*3 Income - Consents - \$0.1M unfavourable.

Unfavourable variance in Labour Recoveries, offset by lower Salaries & Wages expense.

\*4 Income - Regulatory - \$1.2M favourable

Favourable variance of \$0.5M in Traffic & Parking Infringements and in Freedom Camping infringements \$0.3M.

\*5 Income - Operational - \$2.4M favourable

Compensation for Ballarat St \$0.4M; Cardrona Recovery \$0.3M; \$200k Cleanfill royalty from CODC \$0.2M; commercial rent \$0.2M, Transfer Station revenue \$0.6M.

\*6 Expenditure - Salaries & Wages - \$0.5M overspent

Overspend relates to the annual leave taken YTD being less than anticipated.

### \*Commentary

\*7 Expenditure - Salaries & Wages Contract - \$0.4M underspent

Underspend due to lower than budgeted contract staff for the year, which offsets the overspend in permanent staff.

\*8 Expenditure - Personnel Other - \$0.2M overspent

Underspend in recruitment fees which is a temporary variance.

\*9 Expenditure - Professional Services - \$2.3M underspent

\$0.7M underspend re Structure Planning delays caused by regional deal & RMA changes. Likely to be \$0.5M underspent by year end; Infrastructure \$0.2M underspend re 3Waters; Commissioner Costs for District Plan \$0.2M; Network Investigations underspend of \$0.3M re hydraulic modelling & network management, all of which are expected to be temporary variances.

\*10 Strategic Initiatives \$0.3M underspent

Programme Initiatives underspent by \$0.3M. Some Economic Development programmes have fallen behind, but a pipeline of further initiatives is underway. Overspend in Climate & Biodiversity plan of \$0.1M is forecast to remain by year end.

\*11 Expenditure - Legal - \$0.6M underspent

An underspend in general legal fees due to work being completed in-house.

\*12 Expenditure - Property Costs - \$0.2M underspent

Mostly relates to underspends in insurance costs & Council office lease payments.

\*13 Expenditure - Infrastructure Maintenance - \$3.4M overspent

\$1.5M is in roading maintenance due to Spring weather event. This will be partially offset by income received from NZTA. Water maintenance \$0.4M due to water supply leakage; \$0.6M in Landfill costs due to higher sludge volumes relating to the upgraded Shotover waste water treatment plant, and in waste management (transfer stations, rubbish collection landfill ) mostly due to volume increases.

\*14 Expenditure - Parks & Reserves Maintenance - \$0.2M overspent

Overspend in Building & Ground Maintenance and Parks & Reserves tree contract & maintenance due to spend on November storm remediation.

\*15 Expenditure - Regulatory - \$0.1M overspent

Parking contractor costs up on budget, but in line with prior years spend to date. Cost will exceed budget, but tracking less than last year. Court lodgement fees up in line with increased volume of tickets. Overall net is still favourable.

\*16 Expenditure - Other - \$0.3M overspent

Relates to bad debt expense re Traffic & Freedom Camping Infringements, offset by favourable revenue.

\*17 Income - Development Contributions - \$3.6M favourable

Development Contributions are ahead of budget YTD. The timing of this income is difficult to estimate.

\*18 Income - Vested Assets - \$11.0M favourable

Vested Assets are ahead of budget YTD, and is expected to remain favourable at year end.

\*19 Income - Grants & Subsidies Capex \$4.8M unfavourable

Includes unfavourable variances of \$1.6M within NZTA Subsidised capex (due to timing of delivery of subsidised work programme) and \$3.5M for Other Capital Grants (\$5.7M of the full year budget was assumed third party funding for Upper Clutha Conveyance Wastewater Scheme which is now unlikely to be received due to the reduction in the total capital budget required). This is offset with \$0.3M favourable for Arterial CIP subsidy income (final \$0.5M of total \$50M invoiced to Crown Infrastructure Partners in October 2025).

## Capital Expenditure and Revenue

## Financial Management Report

DESCRIPTION	January 2026 Actual	January 2026 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
<b>Capital Revenue</b>									
Income - Development Contributions	1,055,392	277,173	778,219	20,140,975	16,552,569	3,588,406	32,550,792	61.9%	*17
Income - Vested Assets	2,296,894	2,296,894	0	27,041,278	16,078,260	10,963,019	30,941,658	87.4%	*18
Income - Grants & Subsidies Capex	128,825	1,244,548	-1,115,723	2,590,375	7,342,522	-4,752,146	12,736,333	20.3%	*19
Income - Dividends received	0	0	0	8,830,927	7,505,395	1,325,532	13,015,000	67.9%	*20
Income - Gain/(loss) on diposal of property, plant & equipment	3,562,291	0	3,562,291	5,413,412	0	5,413,412	1,427,670	379.2%	*21
<b>Total Capital Revenue</b>	<b>7,043,402</b>	<b>3,818,615</b>	<b>3,224,786</b>	<b>64,016,968</b>	<b>47,478,745</b>	<b>16,538,223</b>	<b>90,671,453</b>	<b>70.6%</b>	
<b>Capital Expenditure</b>									
Projects/Asset Purchases	9,095,645	10,777,940	1,682,295	59,950,442	67,428,835	7,478,392	146,392,546	41%	*22
Debt Repayment	0	0	0	0	0	0	16,890,000		
<b>Total Capital Expenditure</b>	<b>9,095,645</b>	<b>10,777,940</b>	<b>1,682,295</b>	<b>59,950,442</b>	<b>67,428,835</b>	<b>7,478,392</b>	<b>146,392,546</b>		
<b>NET CAPITAL FUNDING REQUIRED</b>	<b>2,052,243</b>	<b>6,959,325</b>	<b>-1,542,492</b>	<b>-4,066,526</b>	<b>19,950,089</b>	<b>-9,059,830</b>	<b>55,721,093</b>		
<b>External Borrowing</b>									
Loans	0			728,735,000			735,201,000		
<b>Total Borrowing</b>	<b>0</b>			<b>728,735,000</b>			<b>735,201,000</b>		

### \*Commentary

\*20 Income - Dividends received \$1.3M favourable

The dividend received from Queenstown Airport Corporation was higher than anticipated in Year 2 of the Long Term Plan.

\*21 Gain/Loss on Sale of Property, Plant & Equipment - \$5.4M favourable

Relates to sale of 6 Merioneth Street and lot 8 Lakeview, offset by a \$0.3M related to 3 Waters disposals.

\*22 Expenditure - Capital Projects \$7.5M underspent

January YTD actuals of \$60.0M vs budget of \$67.4M. Main project spend this month includes \$1.8M for Sealed Road Resurfacing Wakatipu, \$1.1M for CBD to Frankton Conveyance Wastewater, \$1.1M for Robins Road Conveyance, \$0.7M for Upper Clutha Wastewater Conveyance Scheme, and \$0.6M for Compliance Response UV Treatment.

## KPI Data Disclaimers

KPI	DATA DISCLAIMER
<b>CORE INFRASTRUCTURE AND SERVICES</b>	
Average consumption of water per person per day	Calculation is inclusive of visitor numbers to the district. Visitor numbers are extracted from the Ministry of Business, Innovation and Employment funded Accommodation Data Programme, which is not available in time of the reporting period, so the previous year's numbers are used. The resident population is derived from our Demand Projection which can be found <a href="#">here</a> on our website. The medium scenario is used and the percentage of projected growth over 5 years is added to calculate this year's number of 54,440.
Requests for service - 3 Waters, Roding, Solid waste	Monthly stats provide a snapshot of performance and only include completed RFSs at time of reporting. The final result is subject to change as some requests will be closed following month end.
Percentage of Material Recovery Facility (MRF) recycling contaminated	Does not include contamination of public litter bins.
Percentage of total household waste placed at kerbside diverted from landfill	Contaminated recycling and organic waste, which is subtracted from diverted household waste, is estimated.
Total waste diverted from landfill	Calculations of totals only include waste taken to QLDC landfills.
Total waste sent to landfill	Calculations of totals only include waste taken to QLDC landfills.
<b>COMMUNITY SERVICES</b>	
Total library borrowing (including books, e-books, e-audio and magazines)	The e-materials are shared between Queenstown Lakes District and Central Otago District. The result includes total checkouts of electronic items from all members across both districts.
Total number of Sport & Recreation participation visits per 1,000 residents	a) Some figures are estimated where a precise count is not possible. b) A mixture of automated and manually collected data is used. For example, pool/gym entries recorded by the gates vs. casual (free) court play or pool spectators recorded by the reception team and gym programme attendance recorded by instructors. c) The resident population is derived from our Demand Projection which can be found <a href="#">here</a> on our website. The medium scenario is used and the percentage of projected growth over 5 years is added to calculate this year's number of 54,440.
Percentage of Freedom Camping RFS resolved within 20 working days	Freedom Camping RFS are categorised between enforcement requests and signage / bylaw enquiries. The KPI result is calculated using 20 working days for all RFS, however requests for enforcement are mostly resolved within five working days.
<b>REGULATORY FUNCTIONS &amp; SERVICES</b>	
Percentage of building consents processed within statutory timeframes	Quality Assurance of data for Ministry of Environment reporting can result in updated figures.
Percentage of resource consents processed within statutory timeframes	Quality Assurance of data for Ministry of Environment reporting can result in updated figures.
<b>HEALTH &amp; SAFETY</b>	
TRIFR (Total Recordable Injury Rate)	The Total Recordable Injury Frequency Rate (TRIFR) KPI target was incorrectly published as <8 in the Long Term Plan 2024-2034 adopted by Council on 19 September 2024. The KPI target for TRIFR is <9. The KPI target is therefore shown as intended in these reports, with the published error clearly acknowledged.