

Friday 28 March 2025

Mr Mike Theelen
Chief Executive
Queenstown Lakes District Council
Private Bag 50072
QUEENSTOWN

Dear / Tēnā koe, Mr Theelen

REQUISITION OF EXTRAORDINARY MEETING

In accordance with Standing Order 8.3, I hereby requisition an extraordinary meeting of the Planning & Strategy Committee to be held on Thursday 3 April 2025 commencing at 12.30pm. The purpose of the meeting is to consider amending the existing delegated authority to the Planning Policy Manager to represent Queenstown Lakes District Council (QLDC) in mediation on Gertrudes Saddlery Appeal. The timeframe for the mediation has now been set for 4-10 April, which is prior to the next ordinary meeting of Planning & Strategy Committee.

Yours sincerely, Nāku noa nā,



Glyn Lewers
MAYOR