

# Monthly Highlight Report

---

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

July 2023

# Core Infrastructure and Services

## Key Performance Indicators

**WATER CONSUMPTION**  
Average consumption of water per person per day

TARGET	RESULT
<395L	437.09L

**WATER SUPPLY COMPLAINTS**  
# of complaints per 1000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0	0
Clarity	0.03	0.03
Taste	0	0
Pressure/flow	0.17	0.17
Continuity of supply	0.17	0.17

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

**WATER SUPPLY FAULTS**  
Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	35 mins
<1440 mins	782.5 mins

**WATER SUPPLY FAULTS**  
Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1440 mins	265 mins
<10,080 mins	2,666 mins

**STORMWATER COMPLAINTS**  
# of complaints per 1000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
0.3	0.3

**STORMWATER FLOODING**  
Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

**STORMWATER FLOODING**  
# flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

Results in **RED**  
Target missed by >5%

**STORMWATER FLOODING**  
# of habitable floors affected for each event (per 1000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

**WASTEWATER OVERFLOWS**  
Median response time to attend site

TARGET	RESULT
<60 mins	30 mins

**WASTEWATER OVERFLOWS**  
Median response time to resolve problem

TARGET	RESULT
<240 mins	170 mins

Results in **AMBER**  
Target missed by <5%

**WASTEWATER COMPLAINTS**  
# of complaints per 1000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.07	0.07
Faults	0.31	0.31
Blockages	0.31	0.31

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

**REQUESTS FOR SERVICE (RFS)**  
% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	91.9%
Solid Waste	99.2%
Roading	85.6%

Results in **GREEN**  
Target achieved

**CAPEX**  
% of capital works completed annually, including renewals (against the annual budget adopted by Council for 3 Waters, waste management and roading).

TARGET	RESULT
80-110%	-%

**WASTE DIVERTED FROM LANDFILL**  
Total waste diverted from landfill

TARGET	RESULT
>683t	875t

**WASTE TO LANDFILL**  
Total waste to landfill

TARGET	RESULT
<3,833t	3,707t

**WASTE TO LANDFILL**  
% of MRF recycling contaminated

TARGET	RESULT
<20%	15.28%

DIA measures



## Exceptions

The following KPIs were not achieved and are shown on the previous page in red or amber.

### Average Consumption of Water

The average consumption of water per person, per day was 437 litres for the month of July. Although this result does miss the scaled monthly target and represents an increase on the same period last year, it does show a decrease in usage from the previous month when 522 litres per person, per day was reported.

### Percentage of RFS Resolved On Time - 3 Waters

The target was not achieved for the month of July with 91.9% of customer RFS resolved on time for 3 Waters. Despite missing target, the result represents another positive step towards achieving the target and reflects the efforts of the contract team to improve results in this area.

### Percentage of RFS Resolved On Time - Roading

The target was not achieved for the month of July with 85.6% of customer RFS resolved on time for roading. The responsiveness of the QLDC roading team was challenged in the month due to resourcing constraints. The contractor performance achieved the target set.

### Percentage of Capital Works completed annually.

No KPI result has been submitted for July reporting for this measure, as budgets are re-phased to align with the carry forward adjustments from 2022-23 which do not gain approval until 31 August 2023.



## Community Services

**ACTIVE PARTICIPANTS**  
# of gym and pool visits per capita (based on usual resident population)

TARGET	RESULT
>3,849	2,716

**LIBRARY CIRCULATION**  
# of items issued per month

TARGET	RESULT
>50,179	49,485

**PARKS RFS**  
% RFS resolved within specified timeframe

TARGET	RESULT
>95%	96%

## Environment

**RESOURCE CONSENT TIME**  
% processed within the statutory timeframe

TARGET	RESULT
100%	88.89%

## Regulatory Functions & Services

**BUILDING CONSENT TIMES**  
% processed within the statutory timeframe

TARGET	RESULT
100%	77%

**FREEDOM CAMPING RFS**  
# of freedom camping RFS per month

TARGET	RESULT
<8	3

## Corporate Services

**CUSTOMER CALLS**  
% answered within 20 seconds

TARGET	RESULT
>80%	66%

**COMPLAINTS RESOLVED**  
% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

**LGOIMA REQUESTS**  
% responded to within 20 days

TARGET	RESULT
100%	90%

**COUNCILLOR ENQUIRIES**  
% responded to within 5 working days

TARGET	RESULT
100%	100%

**INTEREST RATES**  
Weighted average interest rate per month

TARGET	RESULT
<6%	4.95%

## Exceptions

The following KPIs were not achieved and are shown to the left in red or amber.

### Active Participants

The number of gym and pool visits per capita was 2,716 for July, this misses the monthly target and does represent a slight reduction on last year (-2.5%). July is always a quiet month due to winter sport activities and no major events occurring to bolster numbers.

### Library Circulation

The number of Library items issued per month was 49,485 for July; 40,736 physical copy checkouts and 8,749 e-copy checkouts. This result misses the monthly target by 1% but does show an increase on July last year (+5.4%). Physical checkouts saw increases year on year at Arrowtown, Frankton, Glenorchy and Hāwea however, decreased at Kingston due to building issues, at Queenstown due to access limitations caused by roadworks and in Wānaka.

### Resource Consents

The percentage of resource consents processed within statutory timeframes target was not met in July but with 88.89% processed within timeframes, it is a continued improvement from May and June. The number of applications formally received in July continues to be steady at 92. Around ten less decisions were issued (72) in comparison to recent months. The average processing days for a non-notified application increased slightly from June at 17.47 days. This reflects that the majority of non-notified applications are being processed within the 20-day timeframe. The team continue to undertake work to ensure timeframes are front of mind with a view to continually improving the level of consents issued within statutory timeframes.

### Building Consents

The target of 100% of building consents being processed within 20 statutory days was not achieved in July 2023 at 77%. This was due to the processing team working through a backlog of building consents received in April and May; applicants wanting to lodge applications before new insulation changes came into force in May 2023. These changes will add increased costs to new builds. The processing team is working to improve on the current 77% and back to the usual result of over 90% within the next 2 months.

### Customer Calls

3,169 calls made to Council in July 2023 and 66% were answered within 20 seconds. Challenges with new software contributed to the missed target, whilst the team work to resolve this callers are encouraged at the commencement of the call to go online for service or request a 'call-back'.

### LGOIMA Requests

Ten responses were due within July, of those nine were provided a decision and, where appropriate, materials released within 20 working days. One request was extended by agreement and then Council was unable to meet the new date.

# Health & Safety Summary

# QLDC Health and Safety Objectives for 2023/2024



## Monthly Commentary

### PREVENTION Positive Safety Actions

TYPE	RESULT
Take 5's	1,876
Inspections/Audits	41
Safety & Wellbeing	64
First Aid Training	8
H&S Meetings	42

### WORK EVENTS Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<8	5.19
LTIFR**	<5	3.9

\*Total Recordable Injury Frequency Rate  
\*\*Lost Time Injury Frequency Rate

### DEPT. SAFETY BEHAVIOURS Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	1
B - Safety Constant	13
C - Accident or Incident	0
Target Achieved	Yes

### NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
Incident Type	0

#### EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

### QLDC WORKPLACE INCIDENTS Across All Groups

TYPE	RESULT
Employees	1
Contractors	32
Volunteers	0
Public	2

### COMPLIANCE

Health and Safety internal audit by each department to be conducted utilising the Work Safety Management Plan standard.

### PREVENTION

90% of all incidents were reported each month closed within allocated timeframe.

100% of all Positive Actions Safety Statistics were reported each month.

100% of safety statistics were reported for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.

### IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

### BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported monthly compared to C scores.

A C-score is a significant accident or incident with insufficient action taken to remedy.

### WELLBEING

At least 60% participation across wellbeing activities for QLDC staff.

### QLDC Workplace Incidents

There were no notifiable events in July, and no workplace incidents were significant.

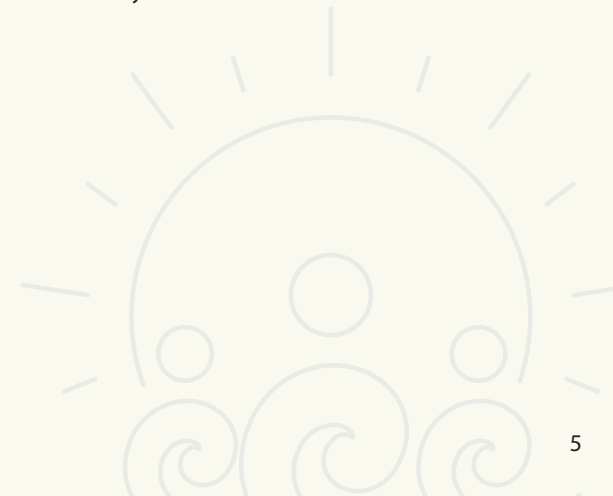
There was one employee incident, where an employee experienced a strain. This 'Lost Time Injury' resulted in the Frequency Rate increasing to 3.9 in July.

There were 32 contractor incidents in July, none were 'Notifiable Events' to WorkSafe.

There two incidents involving members of the public. One was a minor incident at the Swimming Pool, which did not result in injury, and the other incident was involved abusive behaviour and was reported to Police.

Take 5's remain at a high level with 1,876 reported in July. There were 64 Safety & Wellbeing Training sessions undertaken. These included 29 winter driving safety courses, 17 fire warden training sessions, three sessions on attending to suspected spinal injuries, seven tractor handling sessions and eight 'Proud to be QLDC' meetings.

With one A score this month, 13 B scores and no C scores, the Department Safety Behaviours target was achieved in July.



## Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



## Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



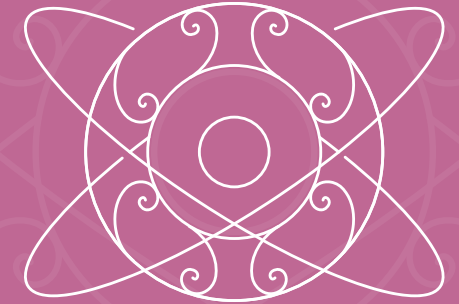
## Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



## Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



## Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



## Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



## Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



## Pride in sharing our places | Kia noho tahi tātou katoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.



Vision Beyond 2050



## High Profile Capital Projects

\*RAG Status refers to Red/Amber/Green and shows the status of the project and how well it is performing.

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS*
Crown Infrastructure Partners Street Upgrades	<ul style="list-style-type: none"> <li>The construction of Park Street was completed on 31 March, with practical completion achieved effective 1 May 2023.</li> <li>Construction completion in Man / Brecon Street and Upper Brecon Street has been delayed as works were not progressed enough to enable all asphalt laying in time for the embargo on winter sealing. Works are on track to be complete by 31 October 2023.</li> <li>The new Man Street kerb has been installed. There has been continued work where Man Street meets Brecon Street, and traffic signals have been installed for a controlled crossing.</li> </ul>	<ul style="list-style-type: none"> <li>31 October 2023 - Brecon Street construction completion.</li> </ul>	Amber
Crown Infrastructure Partners Arterial Stage One	<ul style="list-style-type: none"> <li>Construction continues across the project on three waters pipework installation, retaining walls, site clearance, piling, column and ground anchor installation.</li> <li>Surfacing on the southern side on Melbourne Street has enabled the transfer of works to the northern side for completion of the remaining stormwater works.</li> <li>Three waters (excluding waste water relining) was complete Gorge Road allowing temporarily reopening to enable traffic flow during the ski season.</li> <li>Recent milestones include piles installed on lower Beetham Street wall and Manawa wall anchoring complete.</li> <li>Works on track to achieve three-waters infrastructure complete in the northern half of Melbourne Street, with a wider goal of having completed Arterial Stage One in November 2024.</li> </ul>	<ul style="list-style-type: none"> <li>31 October 2023 - Underground works complete in Melbourne Street and Ballarat timber walls complete.</li> </ul>	Green



## High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Lakeview Development and Ancillary Works	<ul style="list-style-type: none"> <li>Site works within the Lakeview subdivision are close to construction complete, with the focus on snagging works and preparation of quality and handover processes to enable the registration of the subdivision.</li> <li>The works outside the subdivision (Thompson Street, Man Street and the Brunswick Street wall) are experiencing delays and are now scheduled for completion towards the end of 2023.</li> <li>Work has continued on Thompson Street on footpaths, retaining walls and work on reinforcement on the Brunswick Street wall extension, aiming to be completed by September 2023. The final pour of retaining wall A on Thompson Street was a recent milestone.</li> </ul>	<ul style="list-style-type: none"> <li>30 September 2023 - construction completion of East and West Isle Streets.</li> </ul>	Amber
Housing Infrastructure Fund Kingston Three Waters Scheme	<ul style="list-style-type: none"> <li>Funding to be resolved prior to further procurement of any major package. Timeline is currently uncertain.</li> <li>Wastewater Scheme: Developed design is approved but detailed design is on hold. Designation is being finalised. Odour (air discharge) consent has been compiled and affected party approvals are being obtained.</li> <li>Water Scheme: All consents obtained and detailed design complete. Bore headworks construction complete. Construction procurement on hold.</li> <li>Stormwater: Detailed design is currently subject to Queenstown Lakes District Council's Engineering Acceptance process. Construction procurement currently on hold.</li> </ul>	<ul style="list-style-type: none"> <li>Progress has been significantly delayed across all 3 waters schemes in Kingston until key risks and funding have been resolved.</li> </ul>	Red
Housing Infrastructure Fund Quail Rise Reservoir	<ul style="list-style-type: none"> <li>Notice of Requirement and Designation; Working with submitters and Queenstown Lakes District Council Planning to resolve submissions (endeavouring to negate the need for a hearing).</li> <li>Detailed Design accepted by Engineering Challenge Group on 31 July 2023.</li> <li>Arrow Irrigation construction works commenced and expected to complete early September.</li> <li>Subdivision Strategy under review for presentation in September 2023.</li> <li>Construction funding to be allocated in 2029-30.</li> <li>Preparing for the project to go on hold till 2029.</li> </ul>	<ul style="list-style-type: none"> <li>Early September 2023 - Arrow Irrigation works completion expected.</li> <li>September 2023 - Subdivision Strategy presentation.</li> </ul>	Green



## Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wānaka Lakefront Development - Stage Five.	<ul style="list-style-type: none"> <li>Stage Five is progressing to detailed design.</li> </ul>	<ul style="list-style-type: none"> <li>Cost estimate for the revised design to be obtained.</li> </ul>	Amber
Coronet Harvest Reforestation Programme	<ul style="list-style-type: none"> <li>The Tree felling is now complete, the site to formally handed back to QLDC in Spring, the contractors are carrying out post-harvest remedial works clearing culverts and sediment traps.</li> <li>The Request for proposal for the planting Contractor has been extended due to clarification around the planting area and fence. The tender now closes at the end of August 2023.</li> <li>6,300 trees are to be planted as part of spring reforestation programme.</li> </ul>	<ul style="list-style-type: none"> <li>August 2023 - The Request for proposal for the planting Contractor closes.</li> <li>October 2023 - Request for proposal for the Planting contractor will be awarded.</li> </ul>	Green
Paetara Aspiring Central	<ul style="list-style-type: none"> <li>Wānaka Youth and Community Centre Facility has been named Paetara Aspiring Central. The name was adopted by the Wānaka Upper Clutha Community Board at the June meeting.</li> <li>The Sports Court Flooring has been laid throughout the last few weeks and line painting will commence in August. Final completion date expected Thursday 17 August.</li> <li>The final completion works are being carried out with carpet currently on track to be laid in August. Painting and closing out of the final construction works will follow this.</li> <li>Site walkthrough scheduled for Friday 18 August with QLDC internal stakeholders, Sport and Recreation and the Project Team.</li> <li>The Project and Construction Team are focused on meeting the 7 September completion date. Noted reporting Amber as cautious monitoring this key milestone.</li> </ul>	<ul style="list-style-type: none"> <li>17 August 2023 – Sports flooring complete.</li> <li>26 August 2023 – Specified systems inspection.</li> <li>7 September 2023 – Practical Completion expected.</li> <li>1 October 2023 - Opening ceremony.</li> <li>2 October 2023 – Centre operating.</li> </ul>	Amber
Arts, Culture & Heritage Strategy	<ul style="list-style-type: none"> <li>Community Huis complete. Compiling data and Hui feedback to inform the first draft of the strategy, yet to be written.</li> <li>Engagement with Iwi as part of our partnership on this key project.</li> <li>Draft to be reviewed by Policy Team and international expert (author of Three Lakes Cultural Trust Cultural Strategy 2020).</li> <li>OPEX recommendation to be made for LTP to ensure some resource for implementation of Strategy actions.</li> </ul>	<ul style="list-style-type: none"> <li>End August 2023 - Timeline and process for final community feedback and eventual adoption by Council to be finalised by end of August.</li> <li>February 2024 - Tentatively booked in date for adoption in February 2024.</li> </ul>	Amber
Marine Parade Upgrade	<ul style="list-style-type: none"> <li>Project Close Out activity continues.</li> </ul>	<ul style="list-style-type: none"> <li>August 2023 - Practical completion.</li> </ul>	Green

## Strategy, Policy and Planning Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Proposed District Plan - Stage One Appeals	<ul style="list-style-type: none"> <li>Decisions and consent notices for approximately 95% of appeal points received and updated into the plan. (101 appeals and 1,181 appeal points originally lodged).</li> <li>A project has commenced to identify if there are significant parts of the Proposed District Plan (PDP) that could be made operative.</li> </ul>	<ul style="list-style-type: none"> <li>Sticky Forest Environment Court hearing was moved and a new date has not been set (given the number of experts this has proven difficult).</li> </ul>	Green
Stage Two Appeals	<ul style="list-style-type: none"> <li>84 appeals and 930 appeal points received challenging Council's decisions. Mediations completed; Environment Court hearings underway.</li> <li>A consent order was received for Topic 31 – Crown Investment Trust.</li> </ul>	<ul style="list-style-type: none"> <li>Three rezoning appeal hearings on the Wakatipu Basin have been put on hold pending further direction from the Environment Court on the impact of the National Policy Statement - Highly Productive Land.</li> </ul>	Green
Stage Three Appeals	<ul style="list-style-type: none"> <li>43 appeals (total) containing 445 separate appeal points lodged. Environment Court mediations underway.</li> <li>Two Stage Three consent orders received – one for Topic 37 – Lake McKay and another for Topic 34 resolving all appeals for Topic 34 Wahi Tupuna.</li> </ul>	<ul style="list-style-type: none"> <li>Hearing timetables are being set for all Industrial rezonings in the second half of 2023. Evidence is being exchanged for the Wānaka Industrial rezoning appeals.</li> <li>Cardrona Cattle Company Environment Court hearing (Industrial Zoning) has been postponed again, a new date is yet to be set.</li> </ul>	Green
Inclusionary Zoning	<ul style="list-style-type: none"> <li>Notified 13 October 2022. 181 original submissions and 20 further submissions received.</li> <li>Commissioners have been confirmed by Council for the hearing to be held in early 2024.</li> </ul>	<ul style="list-style-type: none"> <li>Setting hearing date.</li> <li>Setting evidence exchange timetable.</li> </ul>	Green
Landscape Schedules	<ul style="list-style-type: none"> <li>Priority Areas Priority Areas were notified 30 June 2022. 208 original submissions and 38 further submissions received. Incorrect and missed submission points were renotified and no submissions were received. Hearing is scheduled for early October; and a procedural Minute 1 has now been released. The evidence exchange has begun with the Section 42A report published on Friday 11 August.</li> <li>Rural Character Landscapes (RCLs) Expert review completed, now back with landscape architect to consider the comments. Commissioners have been selected and approved by Council. Currently preparing relevant procurement documents. Internal review of the draft schedules has been undertaken by QLDC Policy Planners and Consent Planners, and a consultant planner.</li> </ul>	<ul style="list-style-type: none"> <li>Priority Areas Continue with the evidence exchange timetable leading up to the hearing. Begin scheduling speakers. Hearing to commence 16 October 2023.</li> <li>Rural Character Landscapes (RCLs) Landscape architect to address expert comments. Notification of RCL Schedules.</li> </ul>	Green
Te Pūtahi - Ladies Mile Masterplan and Plan Variation	<ul style="list-style-type: none"> <li>Minister has approved the use of the Streamlined Planning Process.</li> <li>124 submissions and 25 further submissions received.</li> <li>Direction Minute One issued and the hearing will commence with procedural issues on Monday 27 November 2023.</li> </ul>	<ul style="list-style-type: none"> <li>Section 42A report due 29 September 2023.</li> <li>Organise hearing and begin scheduling speakers.</li> </ul>	Green

## Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan	<ul style="list-style-type: none"> <li>Economic Diversification Plan timeline finalised.</li> <li>Work started to combine framework and plan into one document.</li> </ul>	<ul style="list-style-type: none"> <li>August 2023 – Workshop Event being held to gather feedback from key stakeholders to move towards endorsement of projects and/or the whole plan by external organisations and to “join the dots” of these key projects.</li> <li>August 2023 – Executive Leadership Team Workshop, Spatial Plan Steering Group and Councillor Workshop scheduled.</li> </ul>	Green
Climate and Biodiversity Plan	<ul style="list-style-type: none"> <li>The first year of the Climate &amp; Biodiversity Plan (CBP) has been completed. Of the 62 actions that were scheduled to commence in the first year (2022-23), four are complete, 56 are in progress and two were delayed into Year Two. There are also three actions that were scheduled to start in year two but which have commenced early.</li> <li>The selection progress for the Climate Reference Group Chairperson is in progress with a decision to be confirmed in August.</li> <li>Council has achieved its Toitū Enviromark carbonreduce certification. This is based on the completed emission audits for FY2018-19 and 2019-20. The 2018-19 year will be used as a baseline against which emissions reductions targets are measured.</li> <li>Development of an Emissions Reduction Plan for Council is in progress. This will model emissions reduction options to enable Councils to achieve its 2030 targets.</li> <li>The workstreams for “Project Taiao- embedding climate &amp; biodiversity considerations into Council decision making” are in progress.</li> <li>Project planning for the implementation of two trial Environmental Sensor networks in Wānaka and Queenstown is underway. These networks will have a number of environmental monitoring features including early wildfire detection and alerting capability.</li> <li>Phase two of Food Resilience project is being planned with WAO Wānaka (<a href="https://www.wao.co.nz/food-resilience">https://www.wao.co.nz/food-resilience</a>). This project has been funded through the CBP budget.</li> <li>Wānaka Community Shuttle trial is underway. This project has been funded through the CBP budget.</li> </ul>	<ul style="list-style-type: none"> <li>Confirmation of the Independent Chair of the Climate Reference Group.</li> <li>Early September 2023 - Toitū Enviromark audit for FY2020-21 scheduled.</li> <li>Early September 2023 - Technical workshops to review the findings of the 2021-2031 LTP Carbon Baseline Report scheduled.</li> <li>Late August 2023 - Final draft of the Organisation Emissions Reduction Plan due.</li> <li>Late August 2023 - Delivery of Project Taiao workstreams scheduled.</li> <li>Community communications for the new Environmental Sensor network to be released, including letter drops, drop-in sessions, webpage and media release.</li> <li>Multiple project delivery milestones to be completed.</li> </ul>	Green

## Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Joint Housing Action Plan	<ul style="list-style-type: none"> <li>Feedback from the community and key social agencies were analysed and changes incorporated into the draft Joint Housing Action Plan, refinements and agreement on each change was worked through with the Joint Housing Action Plan development partners.</li> <li>Draft Joint Housing Action Plan and community feedback went Executive Leadership Team for consideration on 12 July 2023.</li> </ul>	<ul style="list-style-type: none"> <li>7 August 2023 – Grow Well Whaiora Partnership Steering Group meeting to endorse Joint Housing Action Plan.</li> <li>10 August 2023 – Joint Housing Action Plan and summary of community feedback to go to a Council meeting for adoption.</li> </ul>	Green
Spatial Plan	<ul style="list-style-type: none"> <li>Spatial Plan project team meets weekly to work through implementation of priority initiative workstreams.</li> <li>Future development strategy project team (Barker &amp; Associates, Otago. Regional Council and Queenstown Lakes District Council) continue to hold fortnightly meetings. Call for sites planning is being finalised and draft criteria has been developed.</li> <li>'Call for sites' public engagement went out in mid- June and closed on 16 July</li> <li>Site visits to Te Tapuae/Southern Corridor took place on 10 July.</li> <li>Key partner stakeholder workshop was held jointly for Te Tapuae/Southern Corridor structure plan and Blue Green Network on 18 July.</li> </ul>	<ul style="list-style-type: none"> <li>7 August 2023 - Partnership Steering Group meeting scheduled.</li> <li>22 August 2023 - Council workshop on Te Tapuae/Southern Corridor scheduled.</li> <li>Mid/End October 2023 - Co-design workshop on Te Tapuae/Southern Corridor scheduled.</li> </ul>	Green
Annual Plan	<ul style="list-style-type: none"> <li>Final document updates with changes from Council deliberations.</li> <li>Council Meeting held on 29 June and for Final Annual Plan was adopted.</li> </ul>	<ul style="list-style-type: none"> <li>August 2023 - Issue responses to Submitters.</li> <li>August 2023 - Close project.</li> </ul>	Green
Long Term Plan 2024-2034	<ul style="list-style-type: none"> <li>The Long-term Plan project team has been established and planning is underway.</li> <li>Project team meets weekly to review workstreams and timelines.</li> <li>The first Steering Group meeting took place on 24 May.</li> </ul>	<ul style="list-style-type: none"> <li>3 August 2023 - Steering Group session two to take place.</li> <li>14 August 2023 - Steering Group session three to take place.</li> </ul>	Green
Annual Report 2022-23	<ul style="list-style-type: none"> <li>Annual Report Project Team and Steering Group have been created, meeting once a week and fortnightly respectively.</li> <li>Content creation and collation is underway, with activity managers providing progress updates for 2022-23 against KPIs and activities as set out in the 2021–31 Long Term Plan.</li> </ul>	<ul style="list-style-type: none"> <li>August 2023 - Content received back from activity managers will be reviewed by the Communications Team throughout August.</li> <li>September 2023 - The draft 2022-23 Annual Report will be submitted for Chief Financial Officer and Chief Executive Officer review in the first week of September.</li> </ul>	Green