

Item 1: September 2024 Quarterly Report

SESSION TYPE: Briefing

PURPOSE/DESIRED OUTCOME:

The purpose of this workshop is to present the Quarterly Report for September 2024 to Elected Members.

The Quarterly Report has been published to the website [here](#) on Monday 11 November.

Key points of the report will be highlighted. Following this there will be time for questions and comments.

DATE/TIME:

Tuesday, 26 November 2024 at 9.30am

TIME BREAKDOWN:

Presentation: 20 minutes

Questions: 10 minutes

Prepared by:



Name: Diana Pietruschke
Title: Organisation Performance Advisor
8 November 2024

Reviewed and Authorised by:



Name: Meaghan Miller
Title: Corporate Services General Manager
12 November 2024

ATTACHMENTS:

A	September 2024 Quarterly Report
---	---------------------------------

Quarterly Report

Key Performance Indicators – Traffic light status report

Health & Safety Summary





Key Priorities Update

Financial Management Report

September 2024

Quarter One

Contents

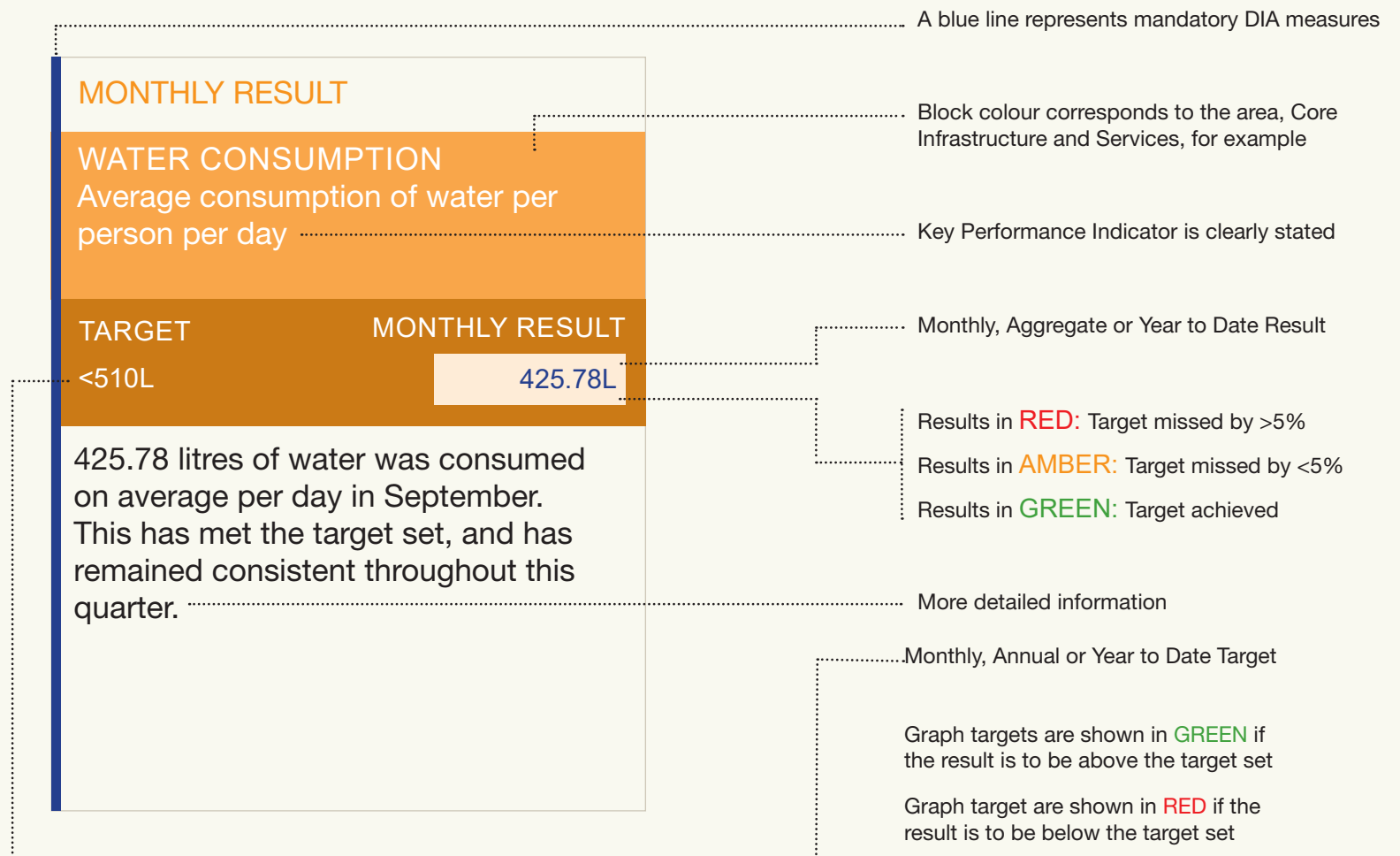
 Key Performance Indicators	04
 Health & Safety Summary	23
 Key Priorities Update	28
 Financial Management Report	35

WHAT IS A KPI?

A Key Performance Indicator (KPI) is a quantifiable measure that demonstrates how effectively an organisation is achieving key community outcomes and objectives. The KPIs and their targets are defined and consulted on every three years during the Long Term Plan (LTP) process. The LTP is comprised of monthly and annual KPIs and now includes an additional set of Department of Internal Affairs (DIA) measures.

The monthly KPIs and their targets are identified easily by the use of result boxes. These result boxes clearly state the KPI, the target and either the monthly, aggregated or year to date result. They are colour co-ordinated to relate to the different Queenstown Lakes District Council activities – Core Infrastructure and Services, Community Services and Facilities, Regulatory Functions and Services, Environment, Economy, Local Democracy, and Financial Support and Services.

HOW TO READ THIS REPORT

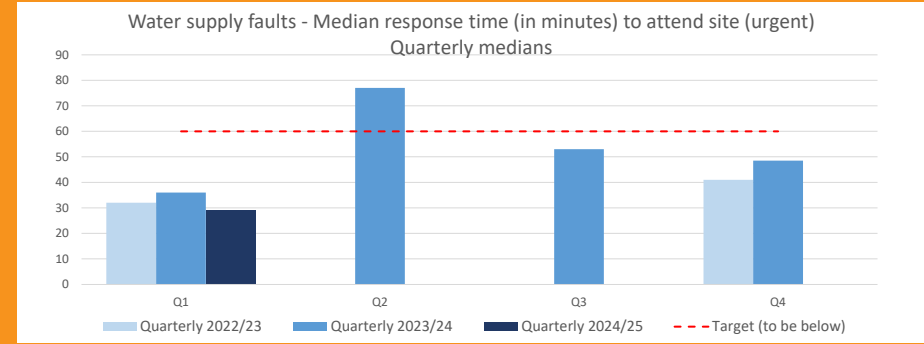
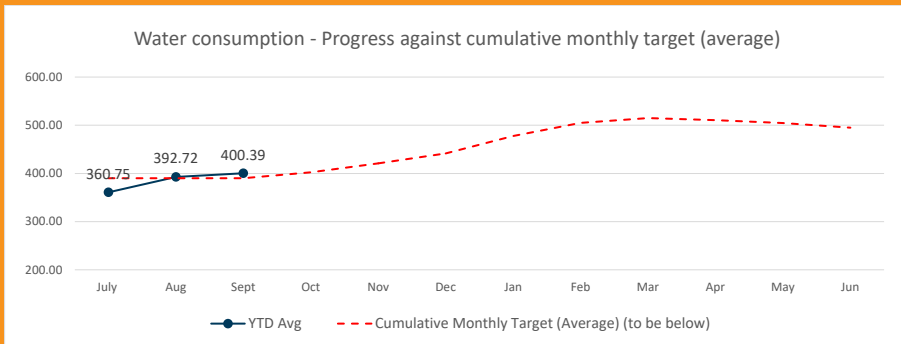
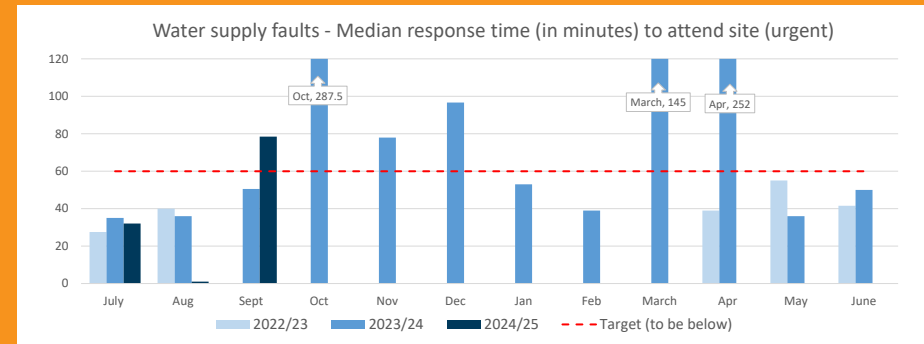
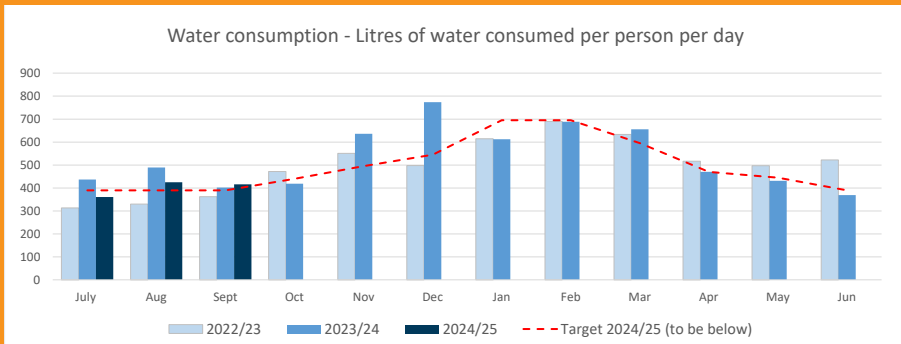


Key Performance Indicators



Core Infrastructure and Services

Water Supply



MONTHLY RESULT

WATER CONSUMPTION

Average consumption of water per person per day

TARGET

<390L

MONTHLY RESULT

415.75L

Water usage in September was approximately 7% above the scaled target. This is higher than the previous month but similar to the same period last year. The region experienced a late dump of snow which may have led to increased visitor numbers from previous years. This would result in higher overall water consumption in the district.

AGGREGATE RESULT

WATER CONSUMPTION

Average consumption of water per person per day

TARGET

<390L

YTD RESULT

400.39L

The result has only slightly missed target and is within a 5% margin. Planning is underway for water conservation messages to be shared with the local communities in the lead-up to summer to support responsible water usage and achieving this target.

MONTHLY RESULT

WATER SUPPLY FAULTS

Median response time to attend site (urgent)

TARGET

<60 mins

MONTHLY RESULT

78.5 mins

There were two urgent issues raised within September and the response time did not achieve the target set. Overall request numbers continue to drop compared to the same period last year. However, our contractor's resources were strained as a result of the higher than normal rainfall in September, which contributed to missing this target.

AGGREGATE RESULT

WATER SUPPLY FAULTS

Median response time to attend site (urgent)

TARGET

<60 mins

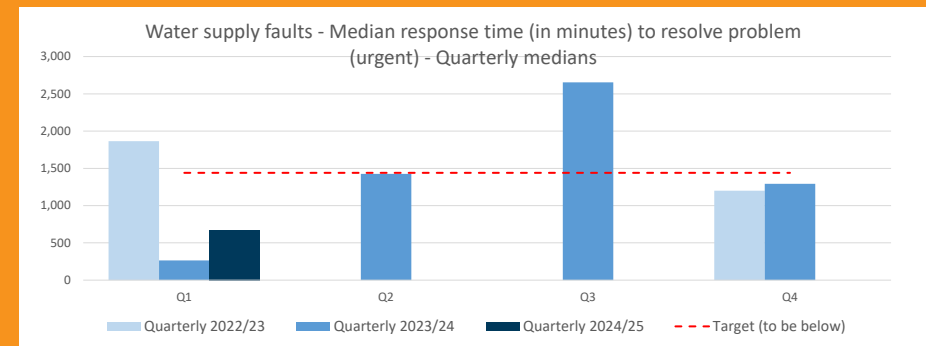
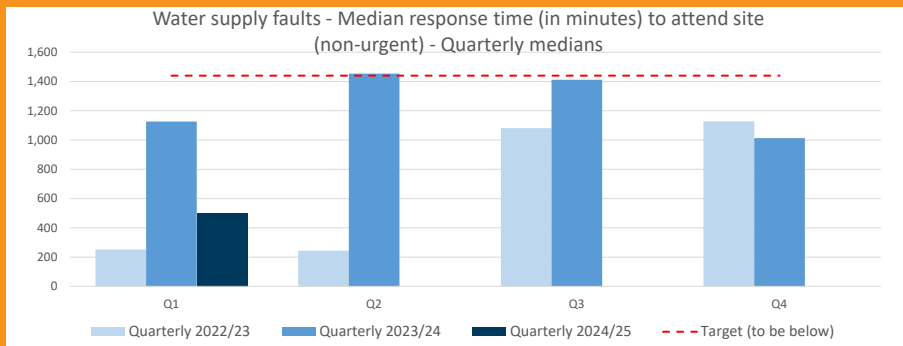
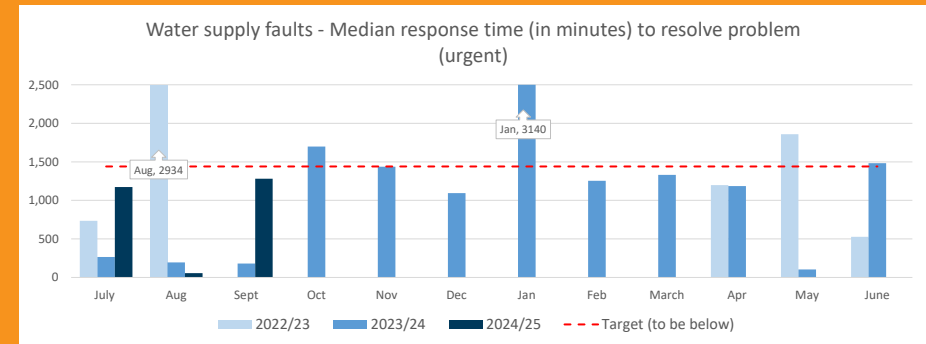
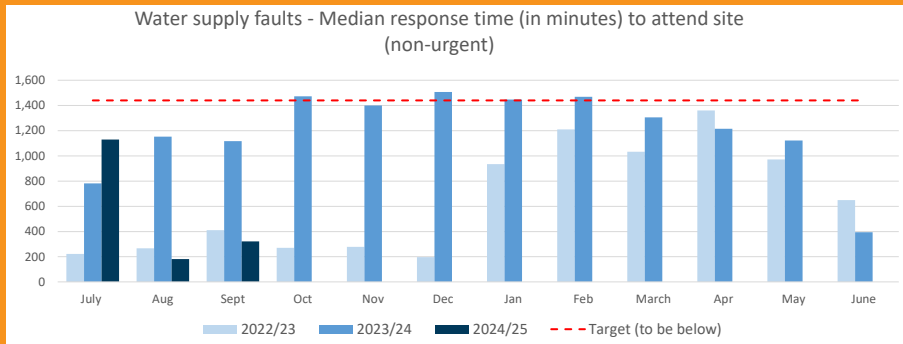
QTR RESULT

29 mins

There were six urgent issues raised in Quarter One, down from twelve in the previous quarter.

Core Infrastructure and Services

Water Supply



MONTHLY RESULT

WATER SUPPLY FAULTS

Median response time to attend site (non-urgent)

TARGET

<1,440 mins

MONTHLY RESULT

322 mins

There were 55 non-urgent issues raised in September, which is roughly equivalent to the same period last year.

AGGREGATE RESULT

WATER SUPPLY FAULTS

Median response time to attend site (non-urgent)

TARGET

<1,440 mins

QTR RESULT

503 mins

203 non-urgent requests were raised in Quarter One, which is consistent with the previous quarters. The median response time significantly outperformed the KPI target and was a great result.

MONTHLY RESULT

WATER SUPPLY FAULTS

Median response time to resolve problem (urgent)

TARGET

<1,440 mins

MONTHLY RESULT

1,282 mins

The median response time to resolve urgent problems was within target. There were two issues raised during the month. Our contractor's resources were strained as a result of the higher than normal rainfall in September.

AGGREGATE RESULT

WATER SUPPLY FAULTS

Median response time to resolve problem (urgent)

TARGET

<1,440 mins

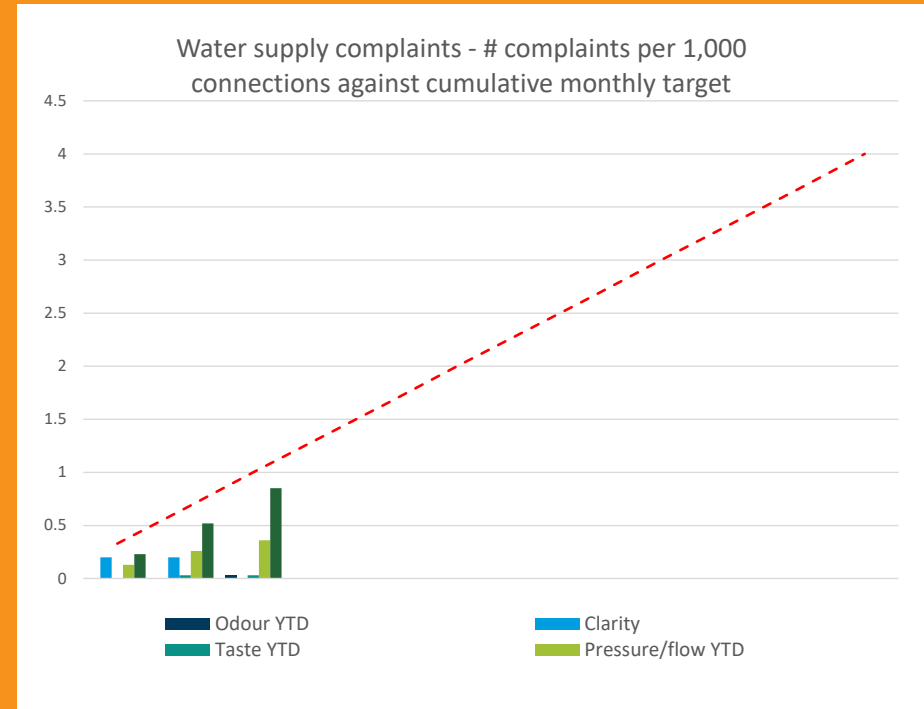
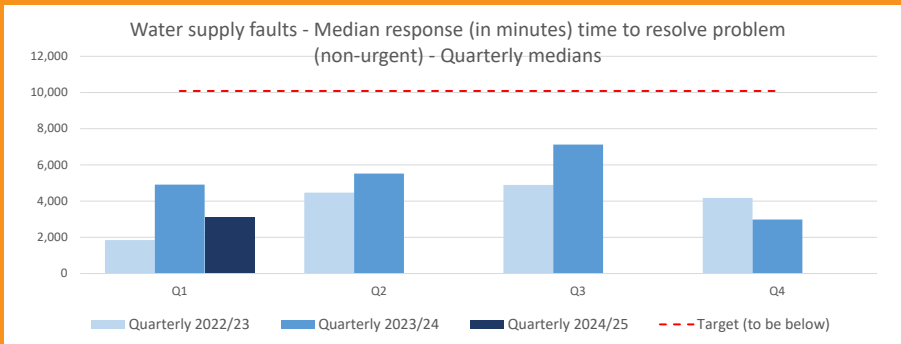
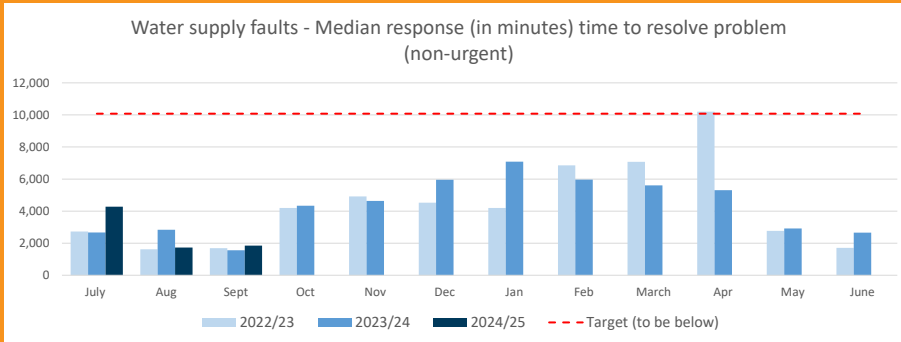
QTR RESULT

673.5 mins

The difference between the September and Quarter One figures is due to the closing out of old requests in the contractor's system and the strong August 2024 performance creating a favourable quarterly median result.

Core Infrastructure and Services

Water Supply



MONTHLY RESULT

WATER SUPPLY FAULTS

Median response time to resolve problem (non-urgent)

TARGET	MONTHLY RESULT
<10,080 mins	1,852 mins

Improved contractor response coupled with more typical request volumes are aiding the continued good performance.

AGGREGATE RESULT

WATER SUPPLY FAULTS

Median response time to resolve problem (non-urgent)

TARGET	QTR RESULT
<10,080 mins	3,100.5 mins

The median response time has been trending down since the start of the quarter and is consistently better than the target.

WATER SUPPLY COMPLAINTS

of complaints per 1,000 connections

TARGET <4 PER ANNUM

	MONTHLY RESULT	YTD RESULT
Odour	0.03	0.03
Clarity	0	0.40
Taste	0	0.03
Pressure/flow	0.10	0.36
Continuity of supply	0.33	0.85

TARGET <2 PER ANNUM

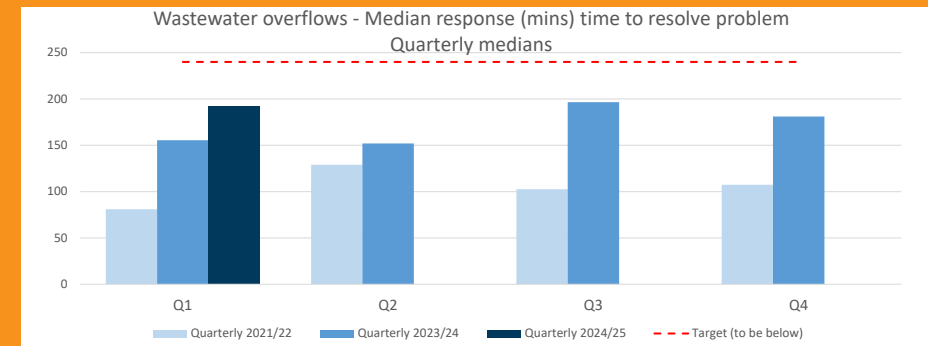
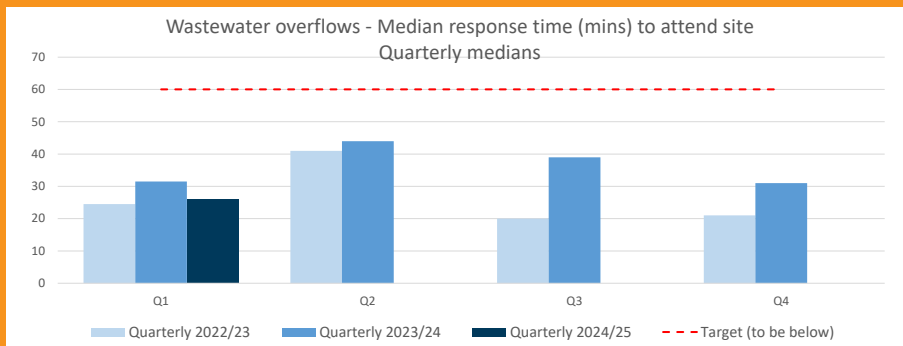
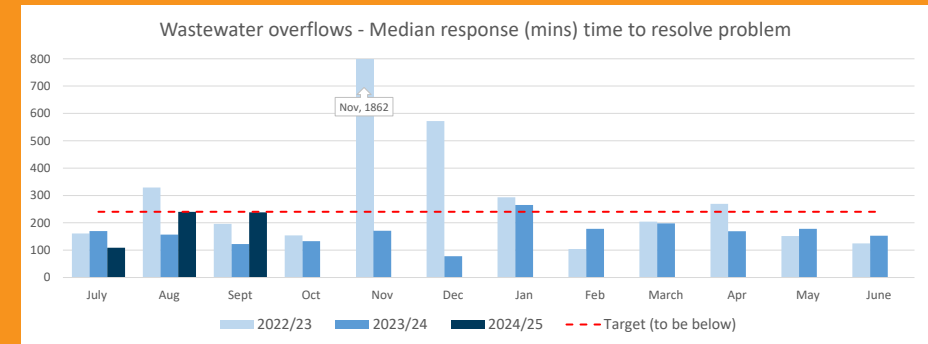
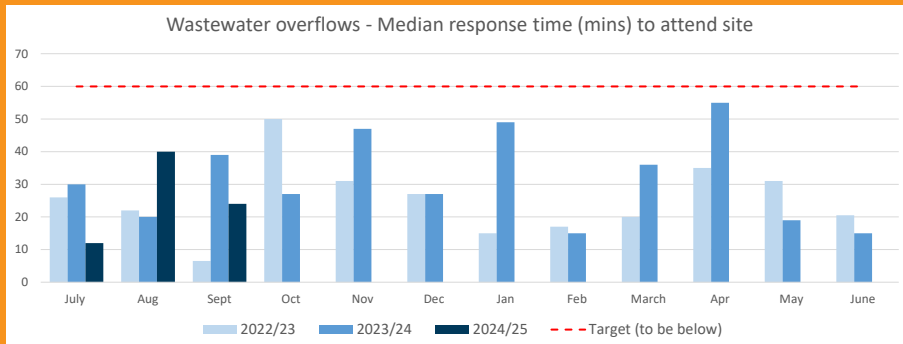
QLDC response to issues	0	0
-------------------------	----------	----------

The scaled monthly target of less than 0.33 and year-to-date target of less than 1.67 water supply complaints per 1,000 connections is achieved for all categories.

There were no complaints regarding council's response to issues in the month of September or year-to-date in the 2024-25 period.

Core Infrastructure and Services

Wastewater



MONTHLY RESULT

WASTEWATER OVERFLOWS
Median response time to attend site

TARGET: <60 mins
MONTHLY RESULT: **24 mins**

There was one wastewater overflow reported in September. This result represents a good monthly performance and is lower than the previous month result.

AGGREGATE RESULT

WASTEWATER OVERFLOWS
Median response time to attend site

TARGET: <60 mins
QTR RESULT: **26 mins**

A rigorous planned maintenance regime was undertaken to clean sewer mains leading to fewer blockages and overflows. Contractor response times improved which enabled them to attend sites before blockages became overflows.

MONTHLY RESULT

WASTEWATER OVERFLOWS
Median response time to resolve problem

TARGET: <240 mins
MONTHLY RESULT: **238 mins**

Response times are influenced by the time it takes identifying the cause of the blockage and subsequent overflow.

AGGREGATE RESULT

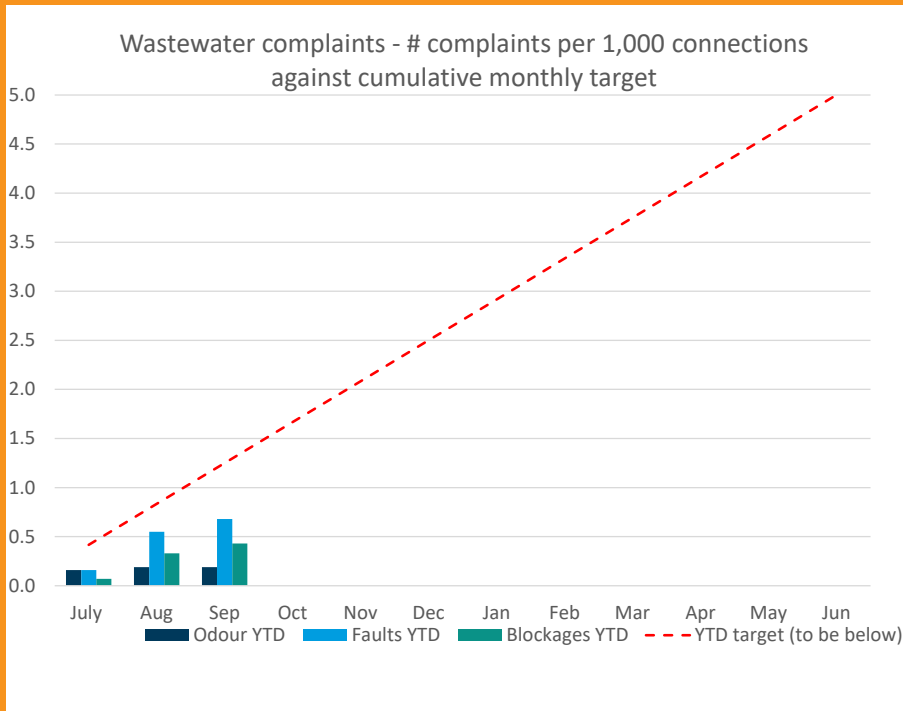
WASTEWATER OVERFLOWS
Median response time to resolve problem

TARGET: <240 mins
QTR RESULT: **192 mins**

The median resolution time for the first quarter is 48 minutes less than target attaining an overall satisfactory result for the period, and a good platform to build upon in the second quarter.

Core Infrastructure and Services

Wastewater



WASTEWATER COMPLAINTS

of complaints per 1,000 connections

TARGET <5 PER ANNUM

	MONTHLY RESULT	YTD RESULT
Odour	0	0.19
Faults	0.13	0.68
Blockages	0.10	0.43

TARGET <2 PER ANNUM

QLDC response to issues	0	0
-------------------------	---	---

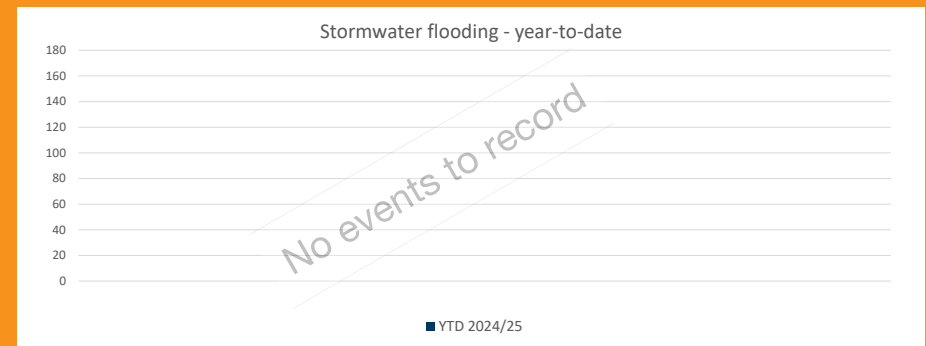
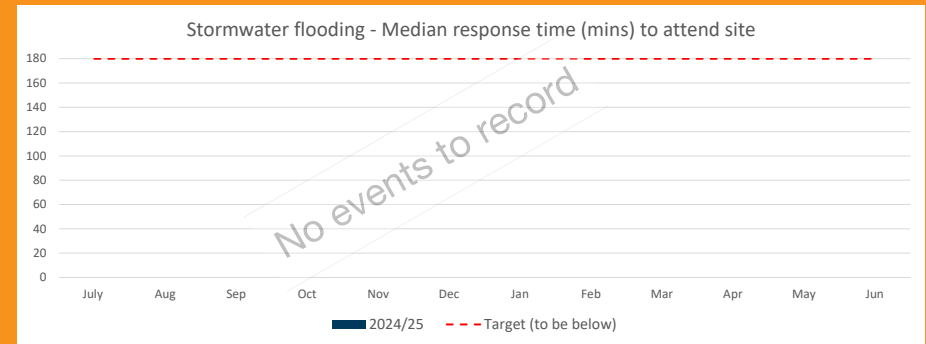
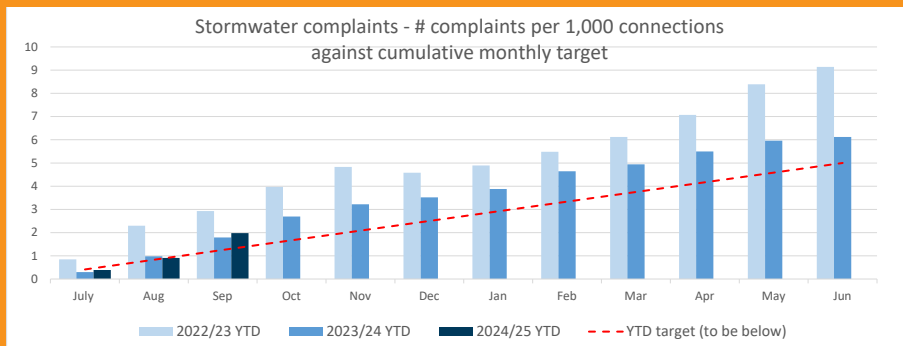
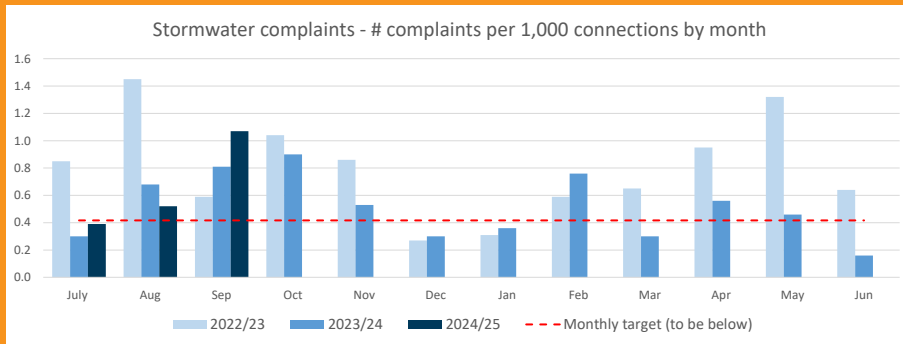
The September scaled target of less than 0.4 and the Quarter One scaled target of less than 1.25 complaints per 1,000 connections was achieved for all categories for the number of wastewater complaints.

There have been no complaints about Council's response to wastewater complaints in September or the first quarter of the 2024/25 period.



Core Infrastructure and Services

Stormwater



MONTHLY RESULT

STORMWATER COMPLAINTS
of complaints per 1,000 connections

TARGET	MONTHLY RESULT
<5 per annum	1.07

The scaled monthly target of less than 0.4 was not achieved. With the persistent wet weather over the month, a higher than normal amount of complaints was anticipated. These matters were prioritised and attended to promptly. 31 requests were received in the month, up from 12 in the previous month.

AGGREGATE RESULT

STORMWATER COMPLAINTS
of complaints per 1,000 connections

TARGET	YTD RESULT
<5 per annum	1.98

There were 55 issues raised in Quarter One compared to 35 in the previous quarter. This exceeds the year to date target of less than 1.26 per 1,000 connections.

MONTHLY RESULT

STORMWATER FLOODING
Median response time to attend site

TARGET	MONTHLY RESULT
<180 mins	N/A

A good result for the month of September considering the amount of rainfall experienced across the month in the district. This result has been enabled through a proactive approach from the network Contractor to ensure grates, outfall pipes and other strategic assets in the Stormwater Network are in good working order prior to the arrival of the rain.

AGGREGATE RESULT

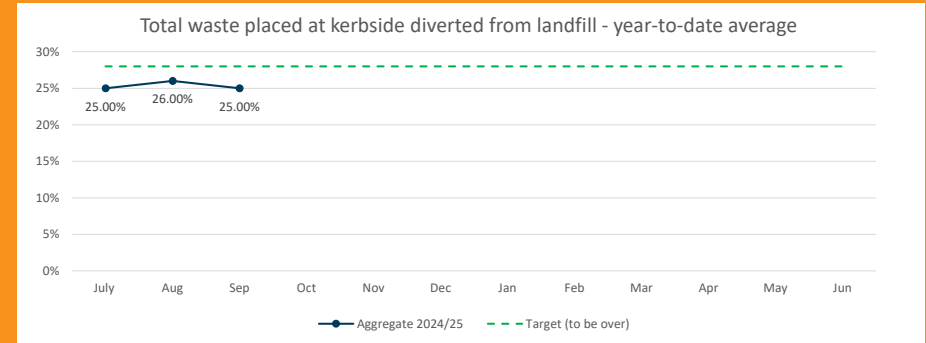
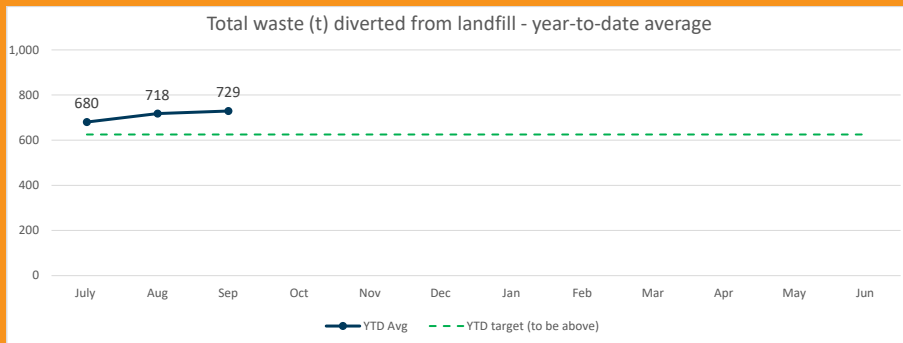
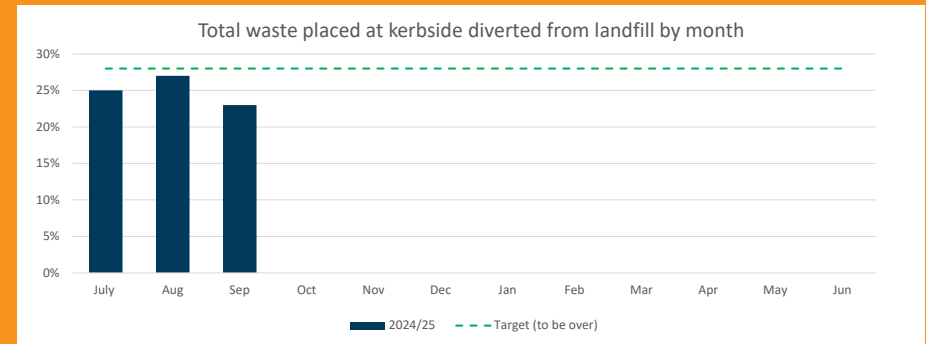
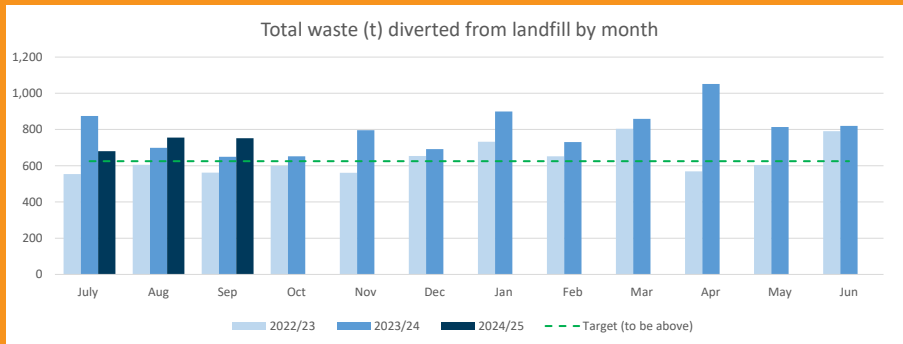
STORMWATER FLOODING
Median response time to attend site

TARGET	YTD RESULT
<180 mins	N/A

Queenstown Lakes District Council has not been contacted, via the Customer Services team, to respond to any flooding of habitable floors in the reporting year.

Core Infrastructure and Services

Waste Management



MONTHLY RESULT

WASTE DIVERTED FROM LANDFILL
Total waste diverted from landfill

TARGET	MONTHLY RESULT
>625t	752t

The positive result for September is largely attributable to higher than usual commercial volumes of Old Corrugated Card being received.

AGGREGATE RESULT

WASTE DIVERTED FROM LANDFILL
Total waste diverted from landfill

TARGET	YTD RESULT
>625t	729t

On average 729 tonnes of waste has been diverted from landfill per month in 2024/25.

MONTHLY RESULT

WASTE TO LANDFILL
Total waste placed at kerbside diverted from landfill

TARGET	MONTHLY RESULT
>28%	23%

The next step change to increase kerbside diversion will be when an organic waste solution is implemented. This is currently planned for 2026/27. MfE have signalled a requirement for 30% kerbside diversion to be achieved by 2026.

AGGREGATE RESULT

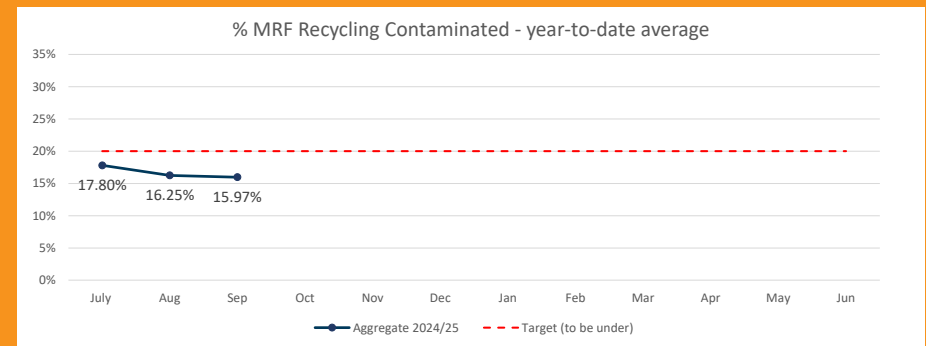
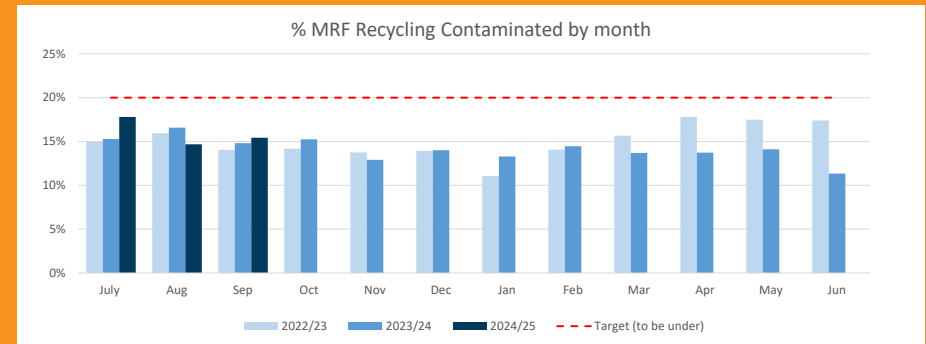
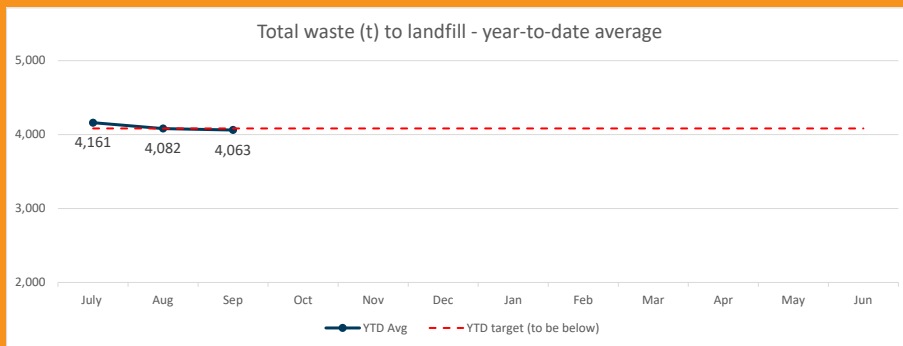
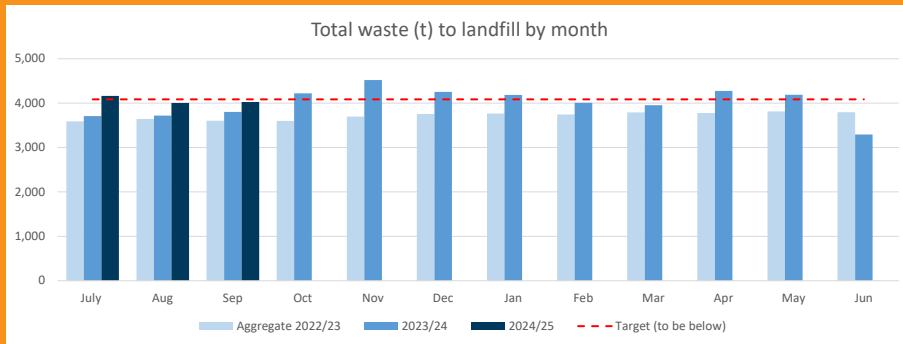
WASTE TO LANDFILL
Total waste placed at kerbside diverted from landfill

TARGET	YTD RESULT
>28%	25%

On average 25% kerbside diversion has been achieved per month year-to-date. This is a new KPI and its measurement over time will provide an understanding of our performance in this area.

Core Infrastructure and Services

Waste Management



MONTHLY RESULT

WASTE TO LANDFILL
Total waste to landfill

TARGET	MONTHLY RESULT
<4,083t	4,024t

Target was met for the month with 4,024 tonnes of waste sent to landfill.

AGGREGATE RESULT

WASTE TO LANDFILL
Total waste to landfill

TARGET	YTD RESULT
<4,083t	4,062t

On average, the total waste to landfill per month for the year-to-date 2024/25 is 4,062 tonnes. This is slightly better than the target, and higher than the average of 3,742 tonnes for the same period last year.

MONTHLY RESULT

WASTE TO LANDFILL
% of MRF recycling contaminated

TARGET	MONTHLY RESULT
<20%	15.43%

Education campaigns and processing changes continue to support lower contamination levels.

AGGREGATE RESULT

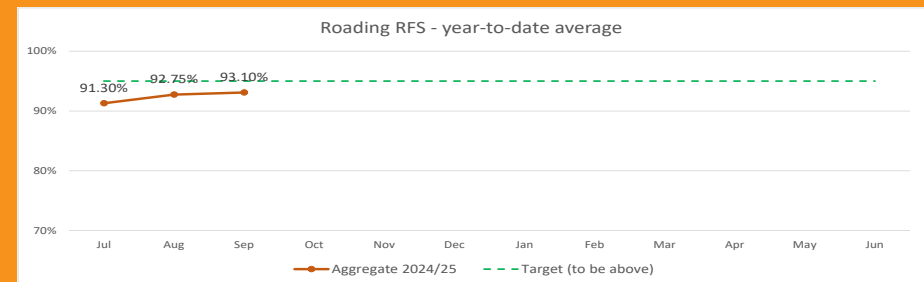
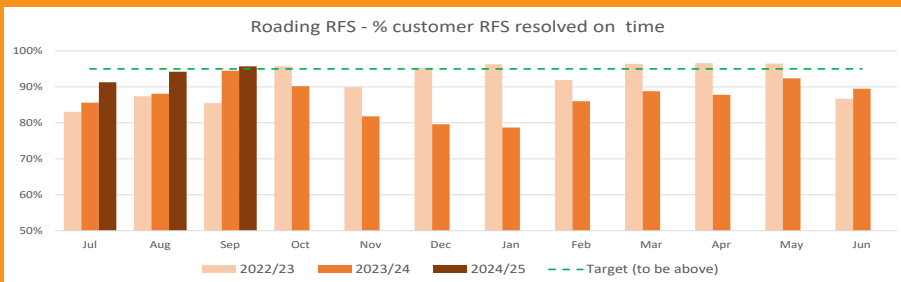
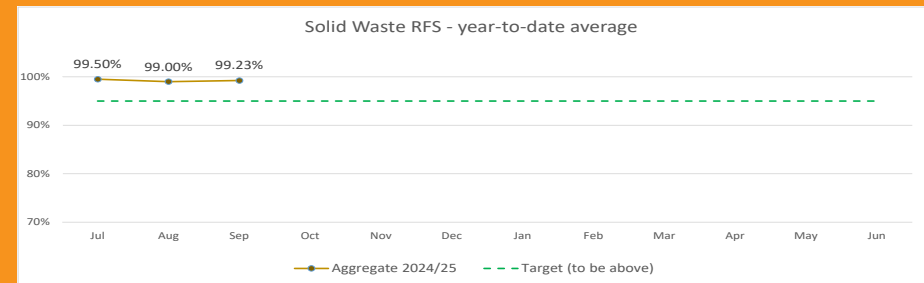
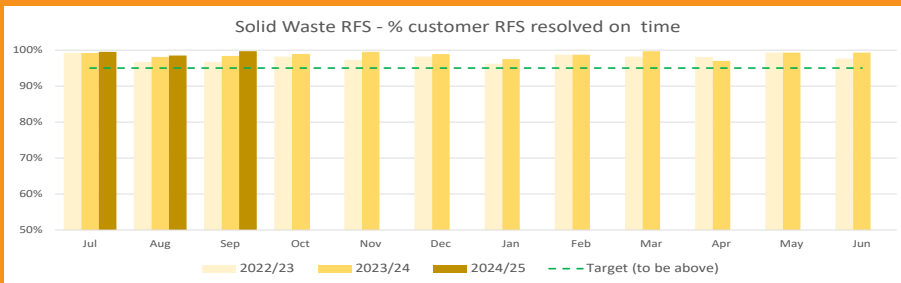
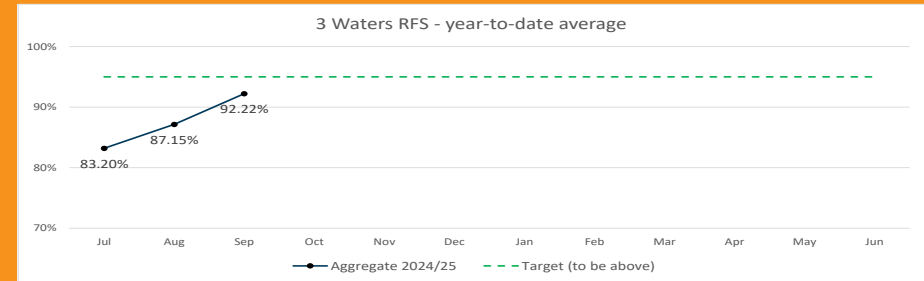
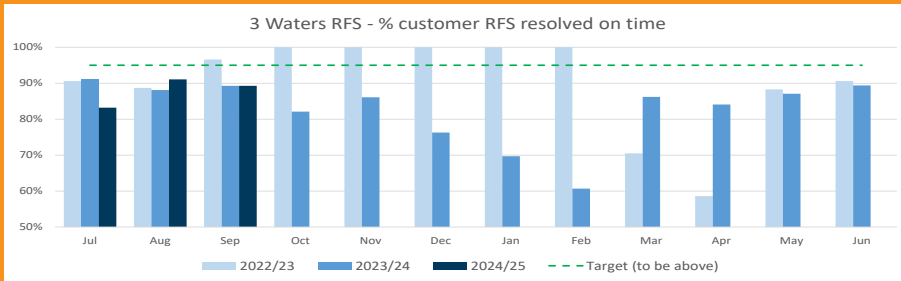
WASTE TO LANDFILL
% of MRF recycling contaminated

TARGET	YTD RESULT
<20%	15.97%

The positive year-to-date result is primarily attributable to processing changes made that continue to achieve lower levels of contamination than previously.

Core Infrastructure and Services

Service



MONTHLY RESULT

REQUESTS FOR SERVICE (RFS)
% customer RFS resolved on time

TARGET >95%	MONTHLY RESULT
3 Waters	88.90%
Solid Waste	99.70%
Roading	95.70%

Internal response performance for Three Waters is at 100% while the contractor's performance is currently 88.5% leading to a combined result of 88.9% for September.

For Roading the additional resourcing brought in to improve internal response times has led to a marked improvement in performance.

AGGREGATE RESULT

REQUESTS FOR SERVICE (RFS)
% customer RFS resolved on time

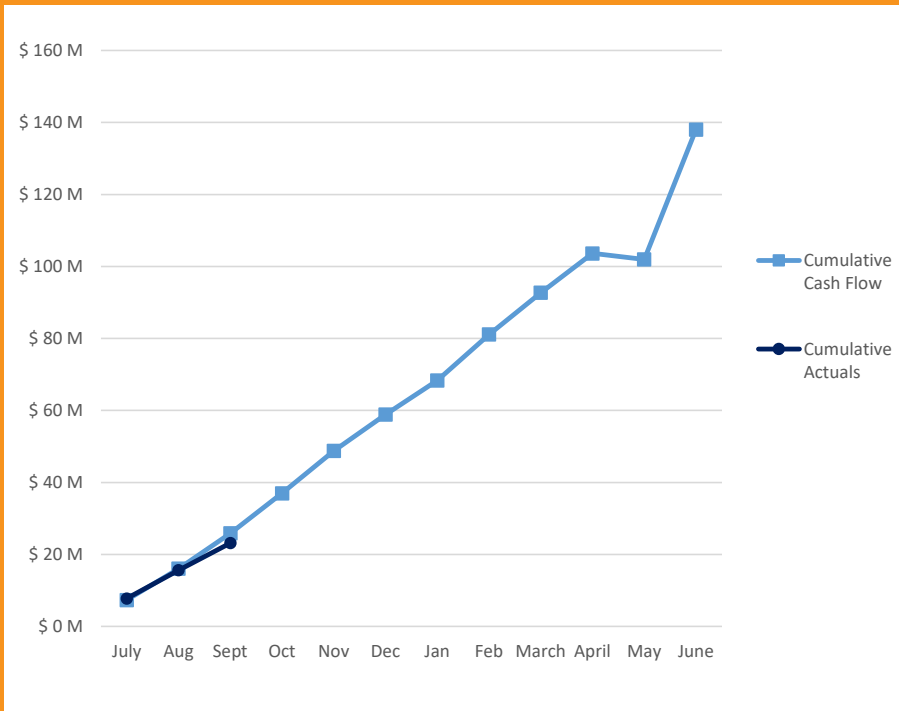
TARGET >95%	YTD RESULT
3 Waters	92.22%
Solid Waste	99.23%
Roading	93.10%

The Three Waters result represents a slight decrease on the previous month, and remains a focus of the contract team. Request numbers in the quarter were approximately 6.5% lower than in Quarter One of the previous year.

For Roading the year-to-date result does not achieve the target due to the lower results in the first two months of the quarter. However, this has been steadily improving since the beginning of the calendar year.

Core Infrastructure and Services

Capital Works



MONTHLY RESULT

CAPEX
% of capital works completed annually, including renewals (against the annual budget adopted by Council for Three Waters, Waste Management and Roding)

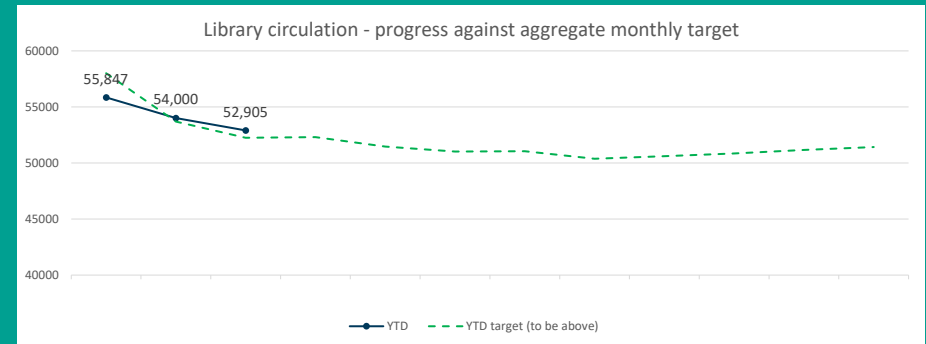
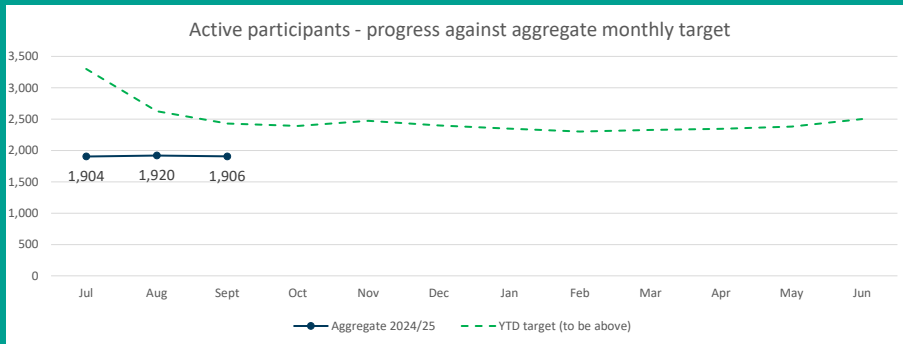
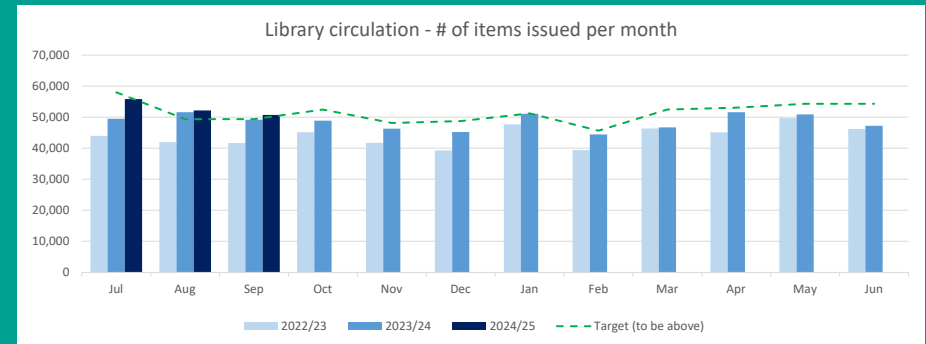
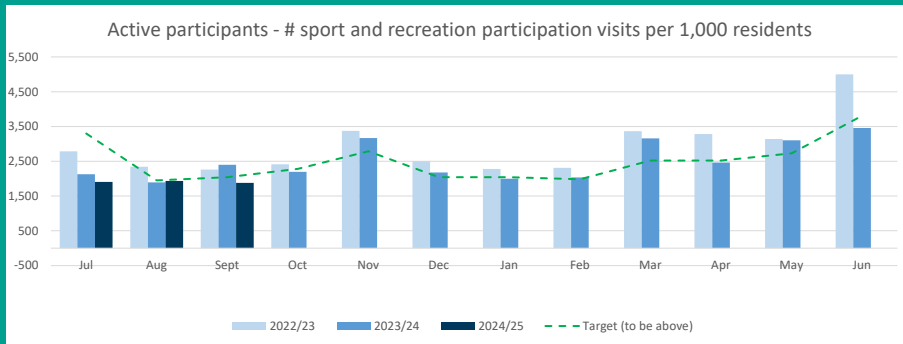
TARGET	MONTHLY RESULT
80-110%	93.40%

93.4% of the year-to-date budget has been spent. The main projects include:

- Queenstown Town Centre Arterials Stage 1 (\$2.8M)
- Project Shotover Wastewater Treatment Plant Upgrade (\$1.4M)
- Compliance Response UV Treatment Water Supply (\$0.9M)
- Kingston New Wastewater Scheme (\$0.3M)



Community Services



MONTHLY RESULT

ACTIVE PARTICIPANTS

of sport and recreation participation visits per 1,000 residents (based on usually resident population)

TARGET	MONTHLY RESULT
>2,040	1,876.84

The number of visits per thousand of population was 8% below target for September. However, compared to last year overall visits increased by 4% across Sport and Recreation activities, with the exception of our Queenstown venues. Winter Pride had significantly fewer participants compared to last year and their venue bookings were reduced, negatively impacting the result.

AGGREGATE RESULT

ACTIVE PARTICIPANTS

of sport and recreation participation visits per 1,000 residents (based on usually resident population)

TARGET	YTD RESULT
>2,430	1,905.92

The year-to-date result was 21% below target, while total visits are 0.6% below last year due to the pool maintenance shutdowns in both Queenstown & Wānaka in July. Compared to last year, total visits show strong growth in all other areas except the Queenstown venues which were affected by lower numbers attending Winter Pride, and the wettest September on record affecting play on fields.

MONTHLY RESULT

LIBRARY CIRCULATION

of items issued per month

TARGET	MONTHLY RESULT
>49,368	50,716

Physical and eCopy checkouts exceeded the monthly target by +2.7% (an increase of 1,348 items checked out) and the previous September by +3.6%. The increased eCheckout trend continues. Contributing factors are new-to-collection eMags, a larger selection of eBooks and eAudio available, and digital literacy workshops in demand across libraries inhouse and via outreach.

AGGREGATE RESULT

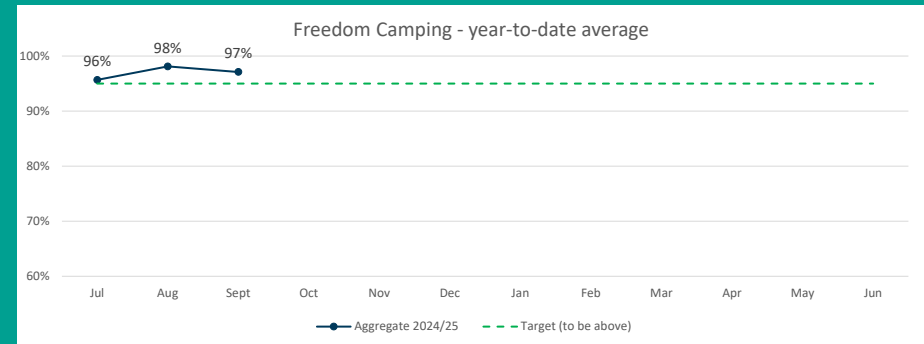
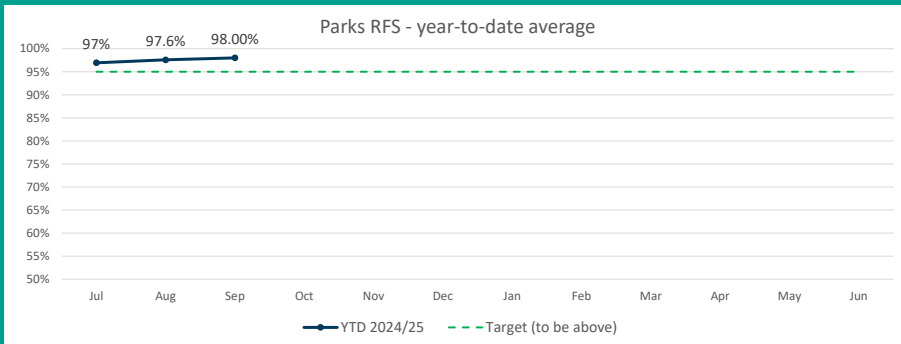
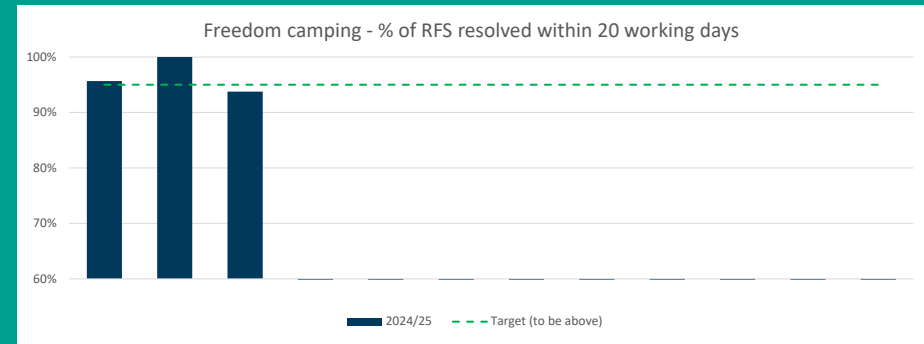
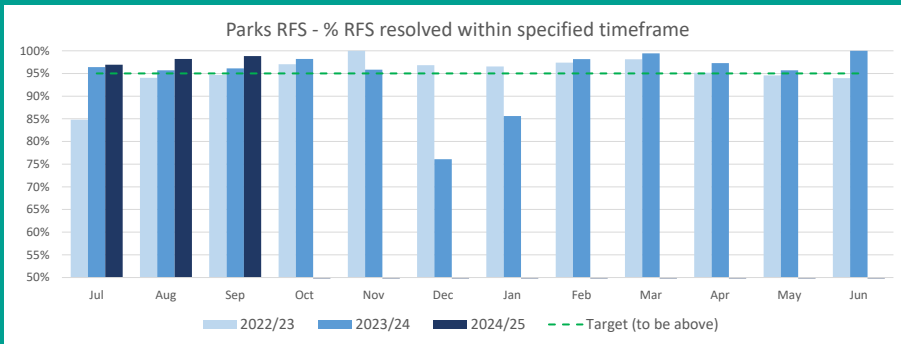
LIBRARY CIRCULATION

of items issued per month

TARGET	YTD RESULT
>52,248	52,905

The libraries provide access to a total 43,207 items (shared with Central Otago Library) and 180,778 physical items. Purchasing of Vox books and Library of Things has created interest. Demand for physical items, including a Stack collection of out-of-print, sometimes valuable NZ classics, Local History and Te ao Maori books, continue to increase. eResource demand increased by +27.2% compared to this quarter last year.

Community Services



MONTHLY RESULT

PARKS RFS
% RFS resolved within specified timeframe

TARGET	MONTHLY RESULT
>95%	99%

In September a total of 177 requests were received of which only two were overdue.

AGGREGATE RESULT

PARKS RFS
% RFS resolved within specified timeframe

TARGET	YTD RESULT
>95%	98%

In this quarter 417 requests for service were received, with the majority relating to trees, cleaning of gardens, parks and reserves. This quarter is back on track and meeting the target after the nationwide digital platform failure in December 2023 and its flow on effects in the second half of the previous year.

MONTHLY RESULT

FREEDOM CAMPING RFS
RFS resolved within 20 days

TARGET	MONTHLY RESULT
>95%	94%

There were 16 Freedom Camping requests due for completion in September 2024. All 16 were requests for enforcement. One request was late by one day due to the complexity of the request which required discussion with other land agencies.

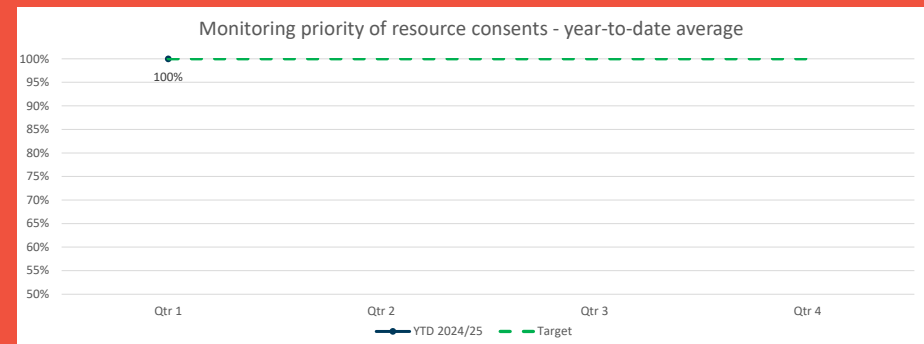
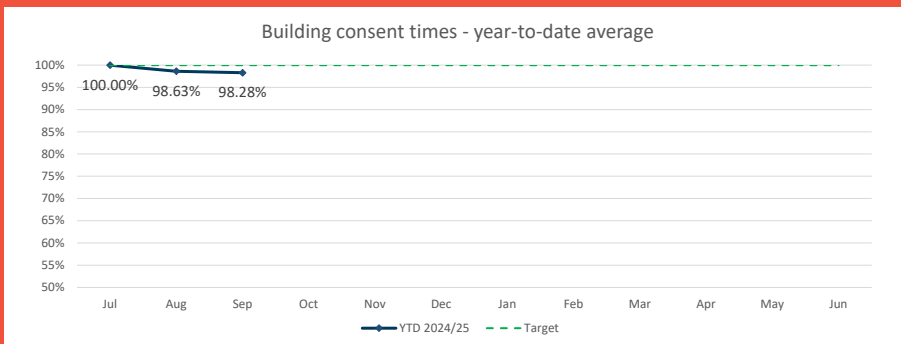
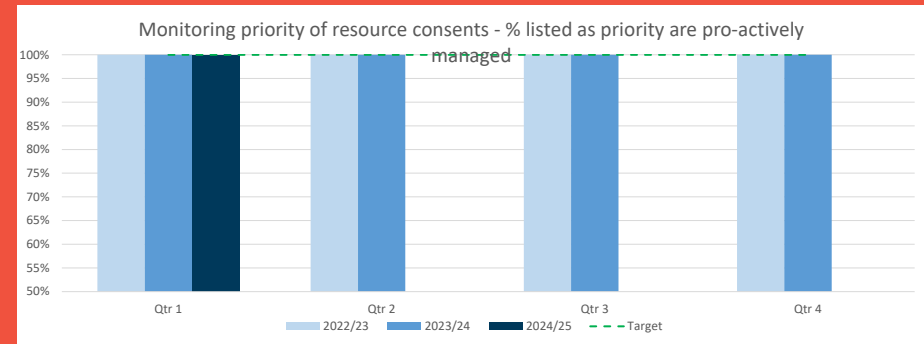
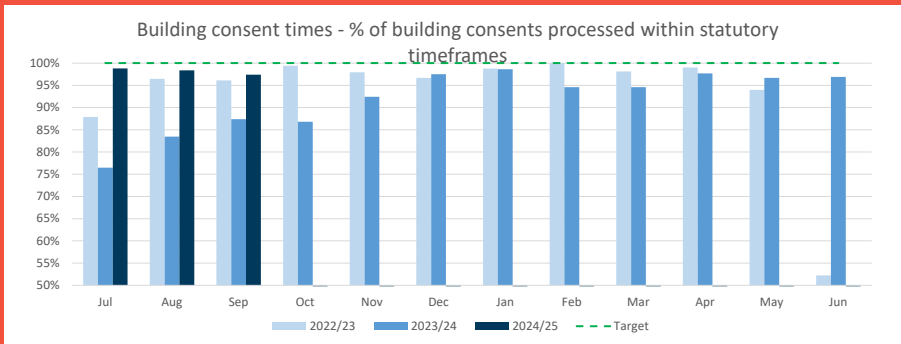
AGGREGATE RESULT

FREEDOM CAMPING RFS
RFS resolved within 20 days

TARGET	YTD RESULT
>95%	97%

Following a judicial review challenge by the New Zealand Motor Caravan Association, the Council's Freedom Camping Bylaw 2021 was ruled invalid. Work is underway to develop a new bylaw to manage freedom camping. Planning is underway for the 2024-25 Responsible Camping Summer Programme. Through communication channels and the QLDC Ambassadors it will have strong focus on education, sustainable camping practices, and the new self-containment certifications.

Regulatory Functions & Services



MONTHLY RESULT

BUILDING CONSENT TIMES
% of building consents processed within statutory timeframes

TARGET	MONTHLY RESULT
100%	97%

97.41% of building consents were processed within the 20-day statutory timeframe in September 2024. Although the target was not achieved it is within the 5% tolerance range. The average processing time this month was 14.37 days with a total of 116 consents issued and 148 applications received.

AGGREGATE RESULT

BUILDING CONSENT TIMES
% of building consents processed within statutory timeframes

TARGET	YTD RESULT
100%	98%

Due to a significant uplift in building consent numbers over the last three months coinciding with contractor unavailability it will be challenging for the team to achieve the target.

QUARTERLY RESULT

MONITORING PRIORITY OF RESOURCE CONSENTS
% listed as a priority are pro-actively monitored

TARGET	QTR RESULT
100%	100%

Monitoring undertaken in accordance with prioritisation strategy.

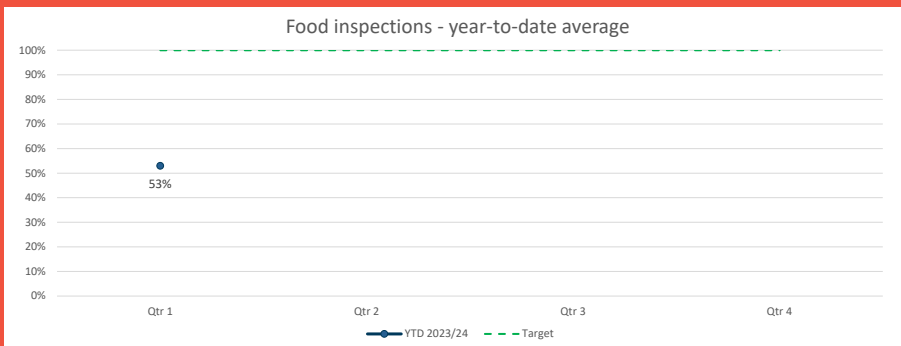
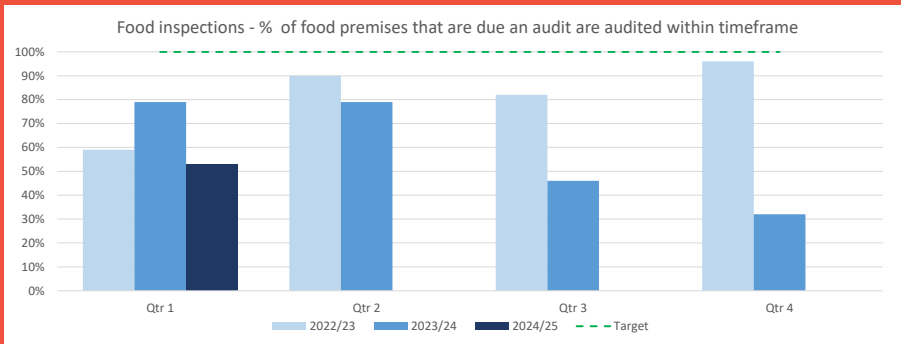
AGGREGATE RESULT

MONITORING PRIORITY OF RESOURCE CONSENTS
% listed as a priority are pro-actively monitored

TARGET	YTD RESULT
100%	100%

Monitoring undertaken in accordance with prioritisation strategy.

Regulatory Functions & Services



QUARTERLY RESULT

FOOD INSPECTIONS

% of food premises that are due an audit are audited within timeframe

TARGET

100%

QTR RESULT

53%

The team continues to focus on verifications for operators who are new and those who are deemed as higher risk. There has also been an increase in workload related to enforcement work and investigations.

AGGREGATE RESULT

FOOD INSPECTIONS

% of food premises that are due an audit are audited within timeframe

TARGET

100%

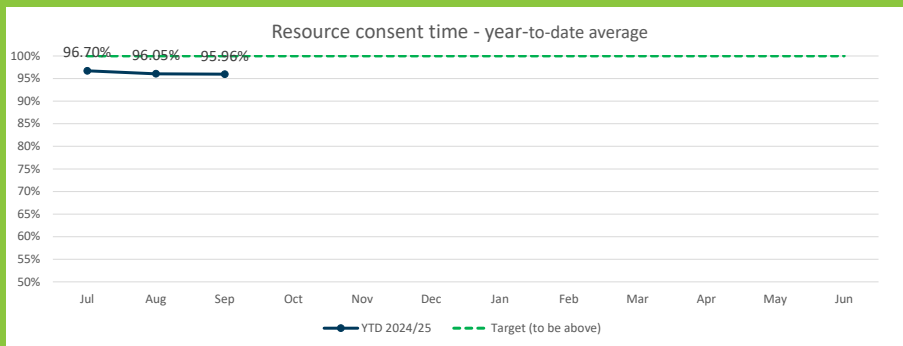
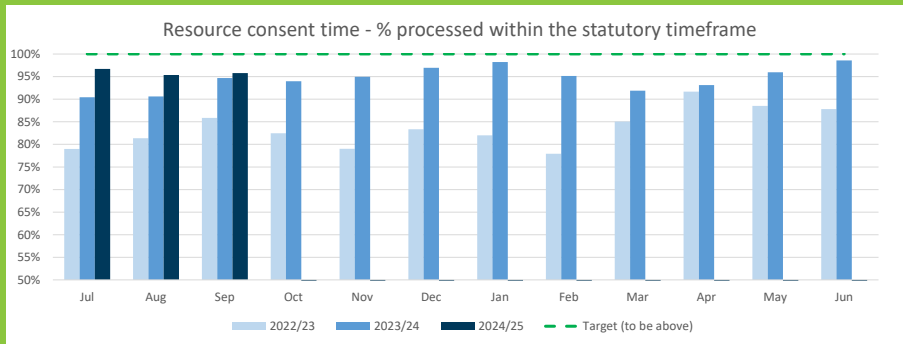
YTD RESULT

53%

Vacancies continue to have an impact on KPI performance. There has been a significant focus on recruitment. Recently a suitably qualified candidate has been identified and employment process is underway to bring this person on board. Expected start date is before the end of 2024.



Environment



MONTHLY RESULT

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	MONTHLY RESULT
100%	96%

This is the 16th consecutive month that resource consents have been processed within the 90th percentile which is an outstanding result for the team. This months result is a significant achievement with a high number of consents lodged (127) and a high number issued (95).

AGGREGATE RESULT

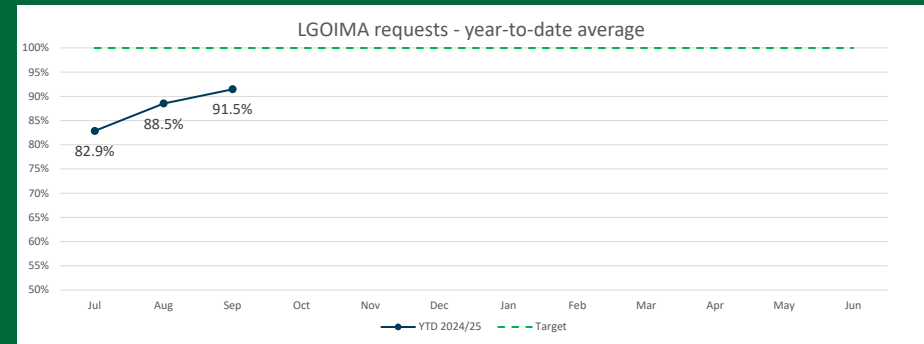
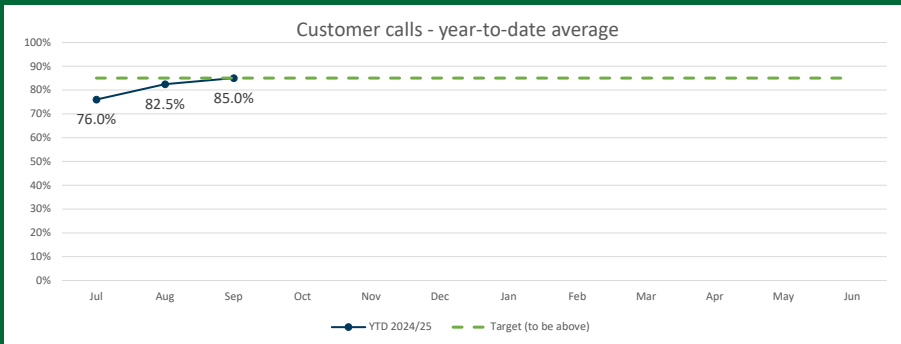
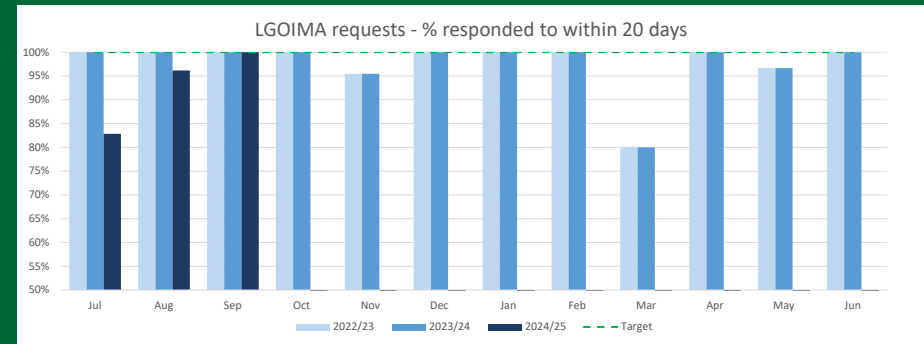
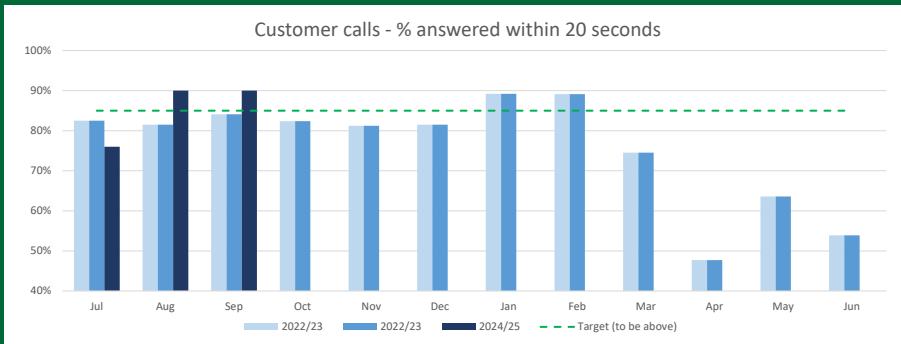
RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	YTD RESULT
100%	96%

Over the First Quarter a total of 335 applications were received and 272 decisions issued. The average processing time has been 16.70 days which is lower than in the previous year.



Corporate Services



MONTHLY RESULT

CUSTOMER CALLS
% answered within 20 seconds

TARGET	MONTHLY RESULT
85%	90%

3,130 calls were received in September. This is a lower call volume than the previous two years but an increase on the previous month by 300 calls. The performance remains high with all new team members fully trained and operational. Overall, 99% of all calls were answered with most queries addressed at first contact.

AGGREGATE RESULT

CUSTOMER CALLS
% answered within 20 seconds

TARGET	YTD RESULT
85%	85.33%

In this quarter, 9,276 calls were made to Council with 98% answered and addressed. 85% of those calls were answered within 20 seconds. With a fully resourced team answering phones the performance has improved as a result.

MONTHLY RESULT

LGOIMA REQUESTS
% responded to within 20 days

TARGET	MONTHLY RESULT
100%	100%

21 responses were due in September. One was withdrawn, 20 were provided a decision within the timeframe or agreed extension. The average response time was 13 days. Nine requests were released in full; five subject to partial redaction or withholding; six withheld or refused. Reasons included privacy, prejudicing a commercial position, legal privilege and confidentiality, protecting public health&safety, substantial research or collation, the information cannot be found or is not held by Council.

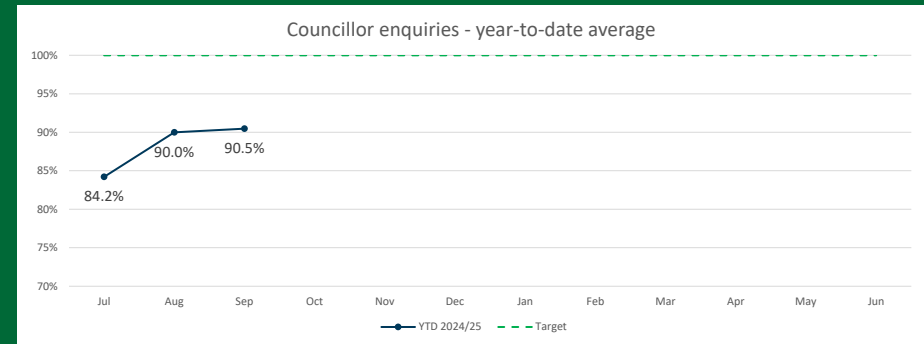
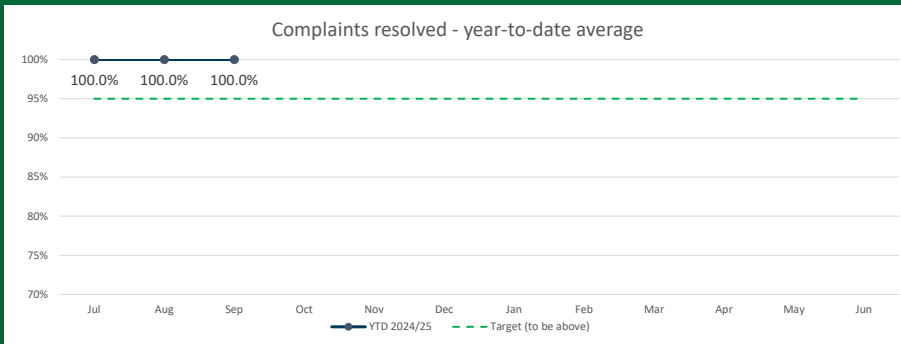
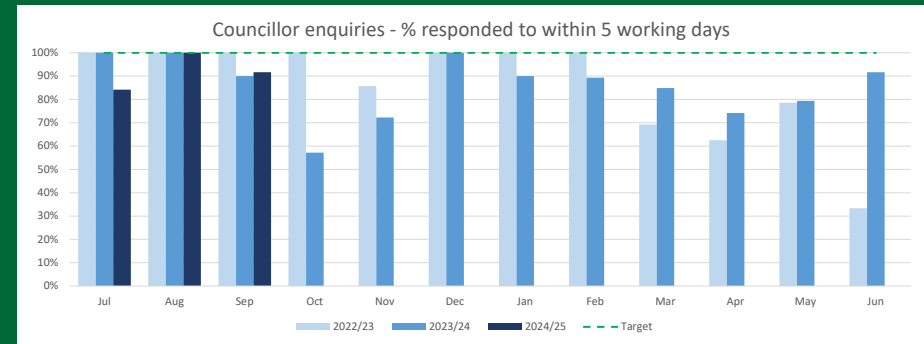
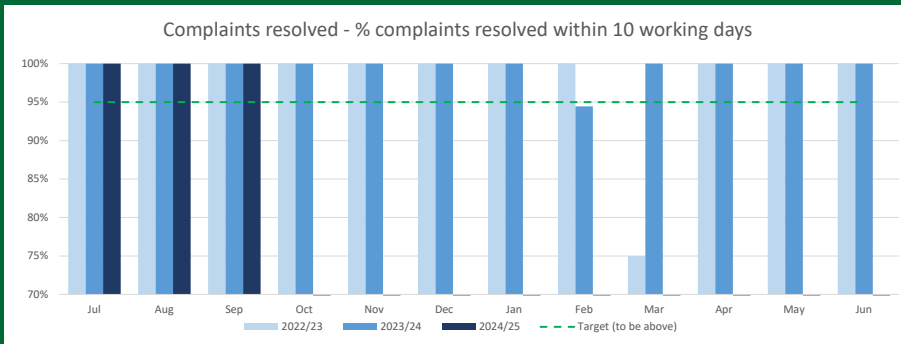
AGGREGATE RESULT

LGOIMA REQUESTS
% responded to within 20 days

TARGET	YTD RESULT
100%	91.5%

Year to date 82 requests were due a response. Seven of those did not meet the statutory timeframe or agreed extension. This was due to a significant increase in the number of requests and shortages within the team at the beginning of the reporting year. A new officer has since been trained and results have improved as seen with a 100% achievement in the last month.

Corporate Services



MONTHLY RESULT

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	MONTHLY RESULT
>95%	100%

Nine formal complaints were recorded in September. Three related to parking policies and enforcement, two related to requests for more infrastructure (streetlighting and public toilet), maintenance issues, water leak and development contribution. Formal complaint numbers were consistent from previous two years. All were resolved on time.

AGGREGATE RESULT

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	YTD RESULT
>95%	100%

12 formal complaints were received this quarter, similar figures as the two previous years. A quarter related to customer discontent with parking enforcement (tickets, waiver requests), followed by lack of communication/inaction to promised work. The remainder had no common theme or trend. The result represents equal performance to the year prior.

MONTHLY RESULT

COUNCILLOR ENQUIRIES
% responded to within 5 working days

TARGET	MONTHLY RESULT
100%	92%

12 Councillor enquiries were raised in September. One response was delayed due to waiting on information from other sources to provide a full response. The number of requests has increased from the prior two years for the same month. This trend follows in the quarterly statistics as well.

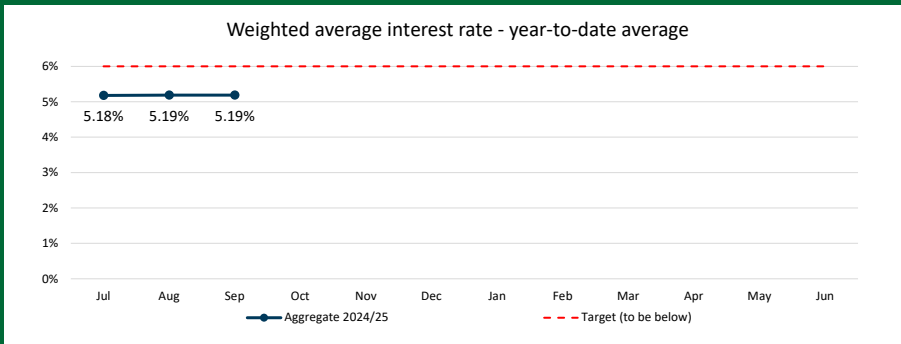
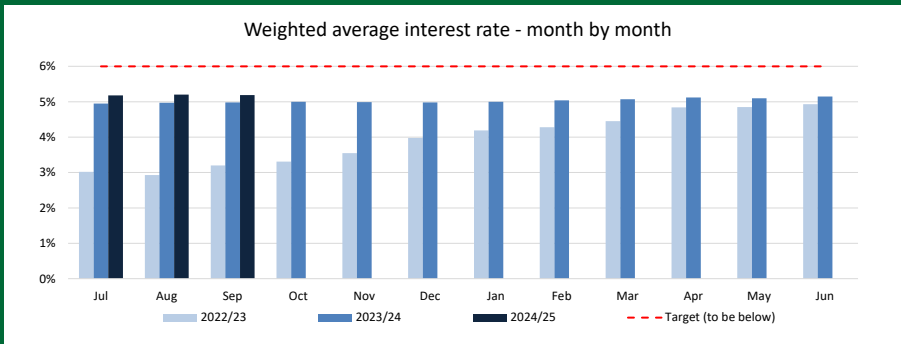
AGGREGATE RESULT

COUNCILLOR ENQUIRIES
% responded to within 5 working days

TARGET	YTD RESULT
100%	90.5%

42 Elected Member requests were raised this quarter (compared to 23 last year). Four of those were overdue due to significant research and collation required for a full response. Subjects included Roading projects, Infrastructure projects, and removal of the jetty on Pidgeon Island.

Corporate Services



MONTHLY RESULT

INTEREST RATES

Weighted average interest rate per month

TARGET

<6%

MONTHLY RESULT

5.19%

With a weighted average interest rate of 5.19% for September 2024 the target of less than 6% has been met.

AGGREGATE RESULT

INTEREST RATES

Weighted average interest rate per month

TARGET

<6%

YTD RESULT

5.19%

The aggregate result year-to-date is 5.19%. The interest rate remains below the target of less than 6%.



KPI Data Disclaimers

KPI	DATA DISCLAIMER
CORE INFRASTRUCTURE AND SERVICES	
Average consumption of water per person per day	Calculation is inclusive of visitor numbers to the district. Visitor numbers are extracted from the Ministry of Business, Innovation and Employment funded Accommodation Data Programme, which is not available in time of the reporting period, so the previous year's numbers are used. The resident population is derived from our Demand Projection which can be found here on our website. The medium scenario is used and the percentage of projected growth over 5 years is added to calculate this year's number of 52,734.
Percentage of Material Recovery Facility (MRF) recycling contaminated	Does not include contamination of public litter bins.
Percentage of total household waste placed at kerbside diverted from landfill	Contaminated recycling and organic waste, which is subtracted from diverted household waste, is estimated.
Total waste diverted from landfill	Calculations of totals only include waste taken to QLDC landfills.
Total waste sent to landfill	Calculations of totals only include waste taken to QLDC landfills.
COMMUNITY SERVICES	
Total library borrowing (including books, e-books, e-audio and magazines)	The Electronic Library is shared between Queenstown Lakes District and Central Otago District. The result includes total checkouts of electronic items from all members across both districts.
Total number of Sport & Recreation participation visits per 1000 residents	a) Some figures are estimated where a precise count is not possible. b) A mixture of automated and manually collected data is used. For example, pool/gym entries recorded by the gates vs. casual (free) court play or pool spectators recorded by the reception team and gym programme attendance recorded by instructors. c) The resident population is derived from our Demand Projection which can be found here on our website. The medium scenario is used and the percentage of projected growth over 5 years is added to calculate this year's number of 52,734.
Percentage of Freedom Camping RFS resolved within 20 working days	Freedom Camping RFS are categorised between enforcement requests and signage / bylaw enquiries. The KPI result is calculated using 20 working days for all RFS, however requests for enforcement are mostly resolved within five working days.
REGULATORY FUNCTIONS & SERVICES	
Percentage of building consents processed within statutory timeframes	Quality Assurance of data for Ministry of Environment reporting can result in updated figures.
Percentage of resource consents processed within statutory timeframes	Quality Assurance of data for Ministry of Environment reporting can result in updated figures.

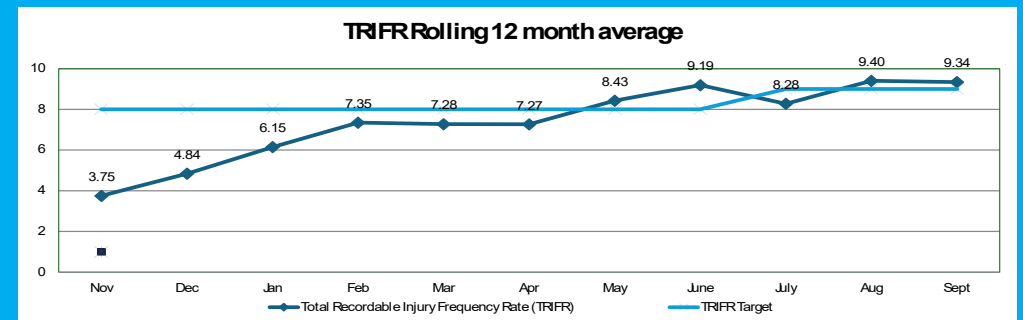
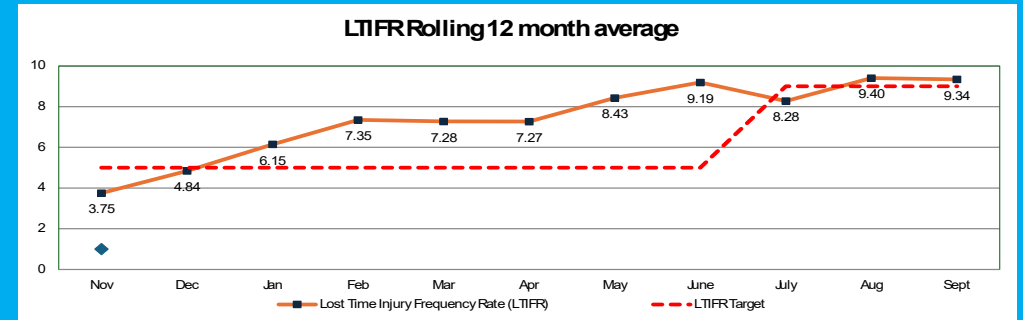
Health & Safety Summary



Health and Safety Committee

CHAIR'S SUMMARY

- The Lost Time Injury Frequency Rate and Total Recordable Injury Frequency Rate have decreased slightly. These are lagging indicators as they include data from the previous 12 months.
- All incidents in the month of September were minor in nature and not notifiable to WorkSafe.
- No reportable speeding events were recorded this month.



UNSAFE EVENTS Frequency rates

	TARGET	RESULT
TRIFR	9	9.34
LTIFR	7	9.34

TRIFR = Total Recordable Injury Frequency Rate

LTIFR = Lost Time Injury Frequency Rate

(The result shows the average over the past 12 months.)

No Recordable Incidents occurred in this reporting period. Recordable incidents are; Notifiable Event, Medical Treatment Case, Restricted Work Case, Lost Time Injury.

There has been one Recordable Incident for the year-to-date.

No Lost Time Injuries were recorded in September, this is due to employees following procedures and receiving prompt care.

For the year-to-date there has been one unavoidable Lost Time Injury.

NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
N/A	0

EVENT DETAILS

N/A

As defined under section 25 of the Health and Safety at Work Act 2015

There were no notifiable events in September, and no workplace incidents were significant.

No notifiable events were recorded for the year-to-date.

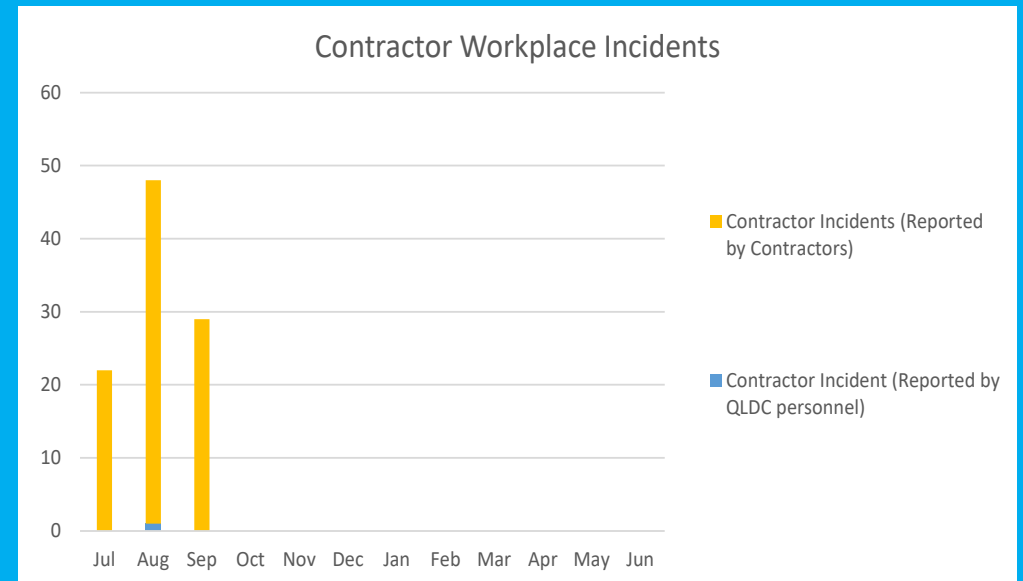
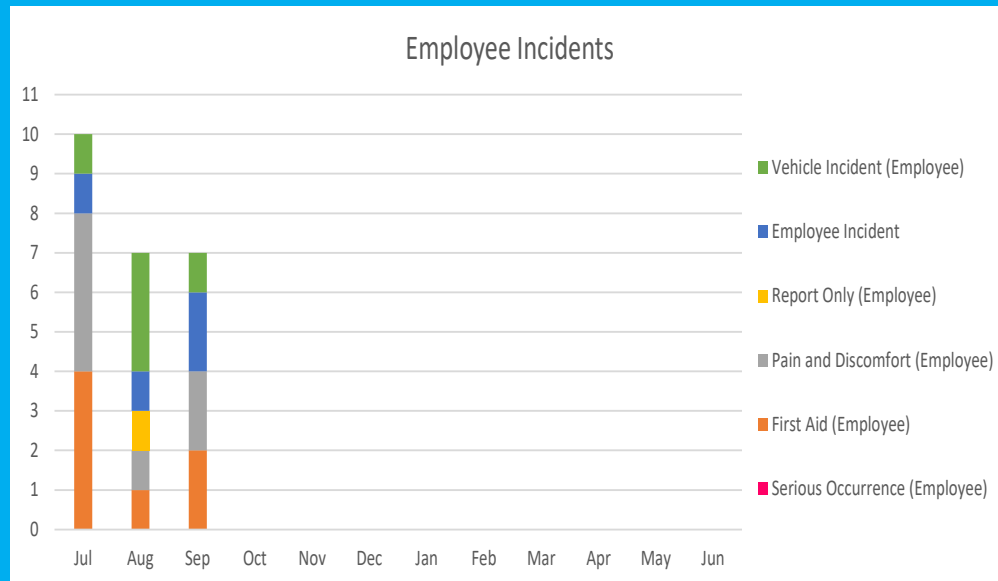
Health and Safety Committee

Queenstown Lakes District Council has set a range of measurable indicators that demonstrate progress across a range of Health, Safety and Wellbeing areas. These indicators are shown below and are referenced throughout this section.

2024/25	
Compliance	<ul style="list-style-type: none"> No breaches of the Health and Safety at Work Act 2015
Unsafe Events	<ul style="list-style-type: none"> Total Recordable Injury Frequency Rate - 9 or below 90% of all incidents reported each month closed within allocated timeframe
Prevention	<ul style="list-style-type: none"> Representatives and departments constituents to undertake an office/facility inspection at least every three months. Any actions, by whom and by when, allocated within two days of the inspection and recorded on the inspection sheet Each department to conduct an annual review of their hazards to ensure that they are identified, recorded, appropriately risk assessed and have control measures in place A minimum of 18,000 Take 5's to be undertaken throughout the year across the organisation
Improvement	<ul style="list-style-type: none"> 90% of Health and Safety Committee actions completed on time H&S Improvement focus for 2025: Contractor Management Contractor incident reporting to be transitioned to My Safety
Behaviour	<ul style="list-style-type: none"> Behavioural self assessment - Twice the amount of A scores to be reported monthly compared to C scores
Wellbeing Engagement	<ul style="list-style-type: none"> At least 80% department participation across wellbeing activities that take place in the Upper Clutha and Queenstown area Each team participate in two team activities per year that are not part of the wellbeing calendar



Unsafe Events and Frequency Rates



UNSAFE EVENTS Incidents and accidents across all groups

	MONTHLY	YTD
Employees	7	25
Contractors	29	98
Volunteers	1	1
Public	7	11

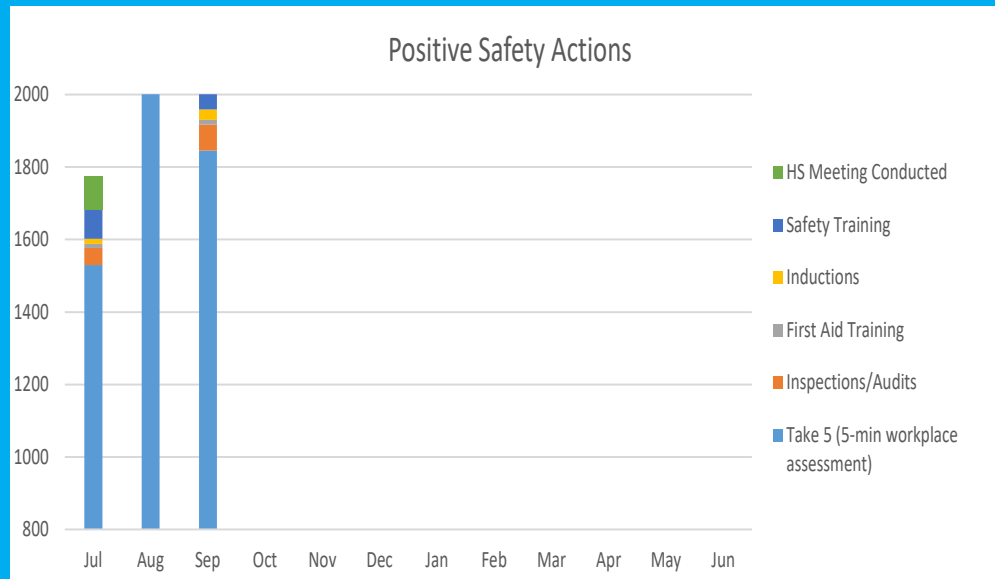
The employee incidents in September and year to date include first aid, pain and discomfort, employee incident and one vehicle incident.

There were 29 contractor incidents recorded in September, including one Notifiable Event and one Serious Occurrence. The number of incidents recorded year-to-date shows good reporting from contractors.

The incidents involving members of the public and volunteers were all of a minor nature.



Prevention



POSITIVE SAFETY ACTIONS

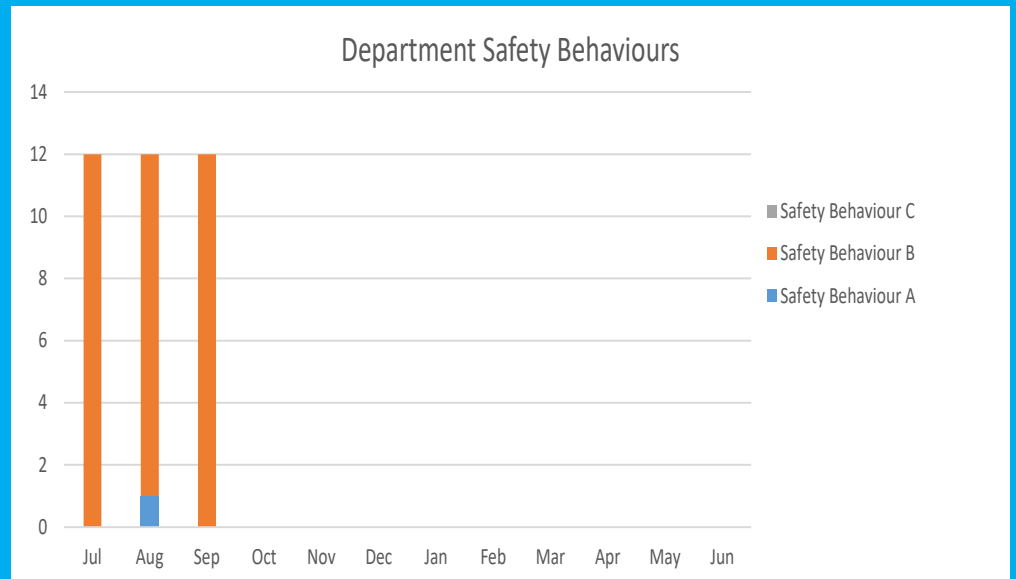
	MONTHLY	YTD
Take 5's	1,845	5,513
Inspection/Audits	72	173
Safety & Wellbeing Training	122	233
HS Meetings	80	236
First Aid	13	40

Take5 pre task risk assessments continue to stay at good levels with 1,845 recorded in September. This shows that our employees are proactive in their approach to risks in the workplace.

Inspections and audits, both of contractors and our own facilities, are providing good feedback to maintain or improve safety.

Training for Safety&Wellbeing and First Aid across the organisation remains consistent.

Behaviour – Self Assessment



DEPARTMENT SAFETY BEHAVIOURS

	MONTHLY	YTD
Type A	0	1
Type B	12	35
Type C	0	0
Target Achieved		Yes

Queenstown Lakes District Council departments are required to rate their monthly safety performance based on a simple question; have they improved safety (A score) or has it been business as usual (B score)?

A – You have improved safety.
 B – It has been Business as usual (BAU).
 C – There has been a significant accident or incident where insufficient (or no) action was taken to remedy.

The objective set is to have twice the number of A's to C's annually.




Key Priorities Summary








Legend for Key Priorities



Tracking of flow of projects in/out of reporting

- 
New inclusion
 Include an overview of the project as an introduction.
- 
Continued reporting
 Follow commentary guidelines.
- 
Reporting ended
 Triggered by practical completion (capital projects), includes close out notes, referring to webpage where applicable.

RAG Status









GREEN	AMBER	RED
The project is being delivered in alignment with the Business Case and within all set tolerances.	The project is marginally out of tolerance but there are control(s) in place to manage the project back within tolerance.	The project is significantly out of tolerance .
All project metrics* are green.	There is at least 1 amber project metric.	There is at least 1 red project metric OR There are more amber than green criteria.
*6 individual project criteria metrics and tolerances scored against schedule, costs (3), scope and quality/benefits .		


- 
Status improved
 from last month
- 
Status maintained
 from last month
- 
Status worsened
 from last month


ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
INFRASTRUCTURE – WATER SUPPLY WASTEWATER STORMWATER TRANSPORT WASTE MINIMISATION AND MANAGEMENT			
<p>Arterial Stage One (TR) Major Projects</p> <p>For a more detailed progress update please head to the QLDC Website: Town Centre Arterial Road Project Update (qldc.govt.nz)</p>	<ul style="list-style-type: none"> Preparation works on Frankton Road completed, ready to be asphalted. Numerous pedestrian and shared paths have been prepared or completed, including the footpath on the lakefront side of Frankton Road and at the intersection of Sydney Street. Numerous locations along the Arterial Route are prepared for the installation of street furniture including light poles, landscaping and benches as well as the installation of traffic lights, garden beds and pedestrian crossings. The project remains Amber as it continues to face time and cost pressures due to the scale and complexity of the Arterials project. A wet September has delayed some of the planned asphaltting works, the contractor is working to ensure the programme is still on track. 	<ul style="list-style-type: none"> October 2024 - Lower Beetham Street Walls to be completed. Mid-October 2024 - Commence lower Ballarat Street Stormwater works. These upgrades will boost resilience in the network and improve water quality. They are expected to be completed prior to Christmas 2024. Mid-October to December 2024 - Stage One, Horn Creek outfall and pipes to Stanley Street Intersection to be completed. With sealing season now well underway and the majority of the underground works completed, asphaltting across the Arterial Route will begin. 	<p>Amber </p>
<p>Kingston Three Waters Scheme Major Projects</p>	<ul style="list-style-type: none"> Wastewater - Detailed design is nearing completion. Council review of draft package has been completed. Odour (air discharge) consent application drafted. Awaiting conclusion of Kingston Village Ltd review and acceptance of affects prior to lodgement with ORC. Applications lodged with LINZ for acquisition and easements. Land head agreement has been signed. Resolution of the easement and acquisition processes is the main constraint to the construction programme. Water - Site establishment completed. Installation of access track underway. Topsoil strip and tree removal/trimming completed. Bulk earthworks underway to WTP site. Bulk supply main PE pipe welding underway on Kent Street. Stormwater (Oxford Street Services) - Enabling Works tenders received from five tenderers. Tender evaluation undertaken and tender interactives completed. Identification of preferred tenderer underway. Projectwide - Regular updates (newsletter, emails, comms) with KCA and Kingston residents regarding works underway. Only a few queries received demonstrating comms activities have been effective. Monthly PCG meetings held with Developer. The overall RAG status remains Amber as the LINZ land transfer arrangement for the Wastewater Treatment Plant remains a key risk. Discussions underway as to an alternative proposal for temporary servicing for wastewater. 	<ul style="list-style-type: none"> Wastewater - Late 2024: Detailed design estimated completion. November 2024: Lodge air discharge consent. Water - Procurement packages & technical submittals to be submitted including reservoir. Powernet and Chorus works completed inside development. Builder's power supply to site. First stage of Kent Street Bulk Supply Main installation completion. Stormwater - Complete tender negotiation with preferred tenderer. End of October 2024 - Contract award anticipated. Commence works to the outlet gallery prior to the Christmas break. Projectwide - Next meeting scheduled with Kingston Community Association Committee beginning of November 2024 once preferred Oxford Street Stormwater contractor selected. Receipt of contractor proposal for alternative option for temporary Wastewater servicing to enable early application of s224c for approval and titles. 	<p>Amber </p>



Key Priorities - Capital Projects











September 2024


ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
COMMUNITY SERVICES – PARKS AND RESERVES, SPORT, RECREATION, COMMUNITY FACILITIES AND VENUES, LIBRARIES				
Wānaka Lakefront Development Stage Five Major Projects	 <ul style="list-style-type: none"> Retaining wall piles have been installed. Preparation for the base of the footpath underway. 	<ul style="list-style-type: none"> Asphalt to be placed along carpark kerb edge once ground temperatures are more favourable. Completion of the footpath up to Lakeside road. 8 November 2024 - Project to be completed. 	Green	
Coronet Harvest Reforestation Programme	 <ul style="list-style-type: none"> September 2024 - Site mobilisation occurred. This includes the delivery of facilities such as portacom and toilets. New project and Health & Safety signage was installed at entrance, on tracks, and at the site office. New gate lock was installed at access. 	<ul style="list-style-type: none"> November 2024 - Fencing construction around the perimeter will begin. The delay is due to sub-contractor availability. This has not affected the overall programme of work. 	Green	
Paetara Aspiring Central	 <ul style="list-style-type: none"> Final works are being completed at Paetara Aspiring Central for the installation of basketball hoops. A minor works agreement is in place with the original contractor who completed the original Paetara Aspiring works. Steel installation was completed in July 2024. Installation of hoops has commenced late September 2024. 	<ul style="list-style-type: none"> 4 October 2024 - The project is on track for early completion (original target was 14 October). Week commencing 7 October 2024 - Final inspections to be completed. 	Green	
Glenorchy Marina	 <ul style="list-style-type: none"> September 2024 – Project construction works ongoing. 	<ul style="list-style-type: none"> November 2024 – Construction due for completion. 	Green	

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
ORGANISATION PERFORMANCE				
<p>Long Term Plan (LTP) 2024-2034</p>	<ul style="list-style-type: none"> 19 September 2024 - The QLDC LTP 2024-2034 was adopted unanimously by Councillors at the Council meeting. The LTP received a clean audit. The audit concluded without noting any significant issues – meaning that there were no audit qualifications or emphases of matter. The adopted LTP can be found here: QLDC - Long Term Plan (LTP) The LTP project was delivered to required quality standards and within the project deadline (noting that the deadline was extended by approximately 2.5 months in February 2024 due to Central Government direction to re-integrate Three Waters back into the full ten years of the plan). 	<ul style="list-style-type: none"> All members of the community who submitted on the LTP during public consultation will receive letters from Council acknowledging their contribution to the process in the coming weeks. The adoption of the LTP enables the rates notices to be issued. Due to the extended time for the LTP, the first rates instalment for 2024/2025 was issued on 27 September 2024, with the last day for payment being 25 October 2024. As this project has now delivered its required output, it has been closed. Therefore, it will no longer be reported through this report. 	<div style="background-color: #006633; color: white; padding: 2px 5px; display: inline-block;">Green</div>	

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
STRATEGIC GROWTH – SPATIAL PLAN			
<p>Spatial Plan 2021 - Implementation</p> <p>Planning & Strategy Committee Queenstown Lakes District Council (qldc.govt.nz)</p> <p>Latest: Te Tapuae Southern Corridor</p>	<p>Spatial Plan 2021</p> <ul style="list-style-type: none"> 5 and 23 August 2024 - Grow Well Whaiora Partnership Steering Group meetings were held to discuss current Spatial Plan priority initiatives, and the development of Spatial Plan Gen 2.0. 15 August 2024 - QLDC/Ministry of Environment quarterly meeting held to discuss schooling provisions in the district. <p>Te Tapuae Southern Corridor structure plan</p> <ul style="list-style-type: none"> The below meetings were held in August to progress Te Tapuae Southern Corridor structure plan: 6 August 2024 - Te Tapuae Southern Corridor project team continues to meet regularly with a Project Control Group. 7 August 2024 - A transport modelling workshop was held with transport consultants. Work is progressing to identify how transport investment can be appropriately planned, staged, and funded through this structure planning process. 12 August 2024 - Fortnightly meetings with consultants, and a monthly meeting with partner organisations to discuss all work-streams (ecology, urban design, transport, landscape, natural hazards, three waters infrastructure, commercial, cultural) The Three Waters consultant team are progressing their gap analysis and have met with developers. Natural hazards in Te Tapuae Southern Corridor continues to be discussed with Otago Regional Council and consultants. 22 August 2024 - Aukaha, Te Ao Marama & Strategic Growth team monthly meeting. Progression undertaking a cultural values/impact assessment was discussed. 	<ul style="list-style-type: none"> 22 October 2024 - Planning & Strategy Committee meeting 30 October 2024 - Grow Well Whaiora Partnership Governance Group meeting 11 November 2024 - Grow Well Whaiora Partnership Steering Group meeting 	<p>Green</p> 

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
<p>Joint Housing Action Plan (JHAP)</p> <p>Joint Housing Action Plan 2023-2028</p> <p>Also reported through: Planning & Strategy Committee</p>	<p>Implementation of the 34 JHAP actions is underway, with key updates for September as follows:</p> <ul style="list-style-type: none"> • Full Council considered the annual JHAP monitoring report. (actions 1A, 1B) • Full Council agreed to update the prices in the Hāwea Special Housing Area Deed to account for construction cost inflation only, and did not accept the prices proposed by the developer. QLDC is working with the developer to determine next steps. (action 4B) • Ongoing conversations with a developer regarding compliance with three separate stakeholder deeds: Three Parks, Ballantyne Investments, and Orchard Road. (action 4B) • Draft terms of reference for project to consider different ways to help fund QLCHT and to review rates settings for short-term letting. (actions 3B, 3E, 6B, 6E) • Evaluation of impact of Manaaki communications campaign: In June-September 2024, compared to the same period in 2023, views on the landing webpage decreased by 20%. However, views and activity increased on the subpages by an average of 106%, showing much stronger engagement with the substantive content than last year. (actions 6A, 6D) 	<p>Milestones for October include:</p> <ul style="list-style-type: none"> • Ongoing conversations with three developers regarding stakeholder deeds, including on next steps for the Hāwea Special Housing Area Deed (Longview), information on community housing requirements at Jack’s Point, and regarding compliance with three separate stakeholder deeds: Three Parks, Ballantyne Investments, and Orchard Road. (action 4B) • Initiate literature review of the rates settings for short-term letting in Councils across New Zealand and similar settings overseas. (actions 3B, 3E, 6B, 6E) • Hosting a Community Hui on Housing to discuss local community solutions to the housing challenge. (actions 6A, 6C) 	<p>Green</p>	
<p>DISTRICT PLAN – PLANNING POLICY</p>				
<p>Appeals</p>	<p>Stage One</p> <ul style="list-style-type: none"> • Decisions and consent notices for approximately 97% of appeal points received and updated into the plan. (107 appeals and 1189 appeal points originally lodged) • Scoping work underway with Simpson Grierson on a process to make parts of the PDP Operative. • A decision was issued by the Environment Court on the Bunker & Rouse appeal (Sticky Forest). The Court has indicated several processes need to be confirmed before the District Plan is amended with the Decision. 	<ul style="list-style-type: none"> • Working to resolve any remaining Stage One appeal points. Time frames are dependant on Environment Court availability/ timing and release of decisions. 	<p>Green</p>	

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
DISTRICT PLAN – PLANNING POLICY				
Appeals	 Stage Two <ul style="list-style-type: none"> 86 appeals and 1,010 appeal points received challenging Council’s decisions. Mediations completed; Environment Court hearings underway. 	<ul style="list-style-type: none"> Awaiting confirmation of Hearing dates for remaining zoning appeals. Waiting for Final Decisions from the Environment Court on three Wakatipu Basin rezoning appeals before the District Plan is amended. 	Green	
Appeals	 Stage Three <ul style="list-style-type: none"> 43 appeals (total) containing 458 separate appeal points lodged. Environment Court mediations underway. 	<ul style="list-style-type: none"> A date has been set for Cardrona Cattle Company Environment Court mediation (Industrial Zoning), 24-25 October 2024. A date has been set for Tussock Rise Environment Court hearings (Industrial Zoning), Evidence exchanged, set down for a hearing – potentially week of 9 December 2024. 	Green	
Variations	 Landscape Schedules - Upper Clutha Landscapes (RCLs) <ul style="list-style-type: none"> The Upper Clutha Landscape Variation was withdrawn on 25 July 2024. Feedback on the clause 34 consultation on Documents to be Incorporated by Reference being analysed. 	<ul style="list-style-type: none"> December 2024 - Report going to Council meeting for adoption for Notification of the RCL schedules in early 2025. 	Green	
Variations	 Te Pūtahi - Ladies Mile Masterplan and Plan Variation <ul style="list-style-type: none"> The former Minister for the Environment (David Parker) has approved the use of the Streamlined Planning Process. 124 submissions and 25 further submissions were received. The Independent Hearing Panel final Recommendation Report has been sent to the Minister for the Environment (Hon Penny Simmonds). 	<ul style="list-style-type: none"> Awaiting the decision of the Minister. 	Green	
Variations	 Urban Intensification <ul style="list-style-type: none"> 24 August 2023 - Public notification of proposal. 1,258 submissions (5577 submission points) were received. Summary of Decisions requested were notified and further submissions were received. 	<ul style="list-style-type: none"> Work on s42A report, evidence and evidence exchange timetable. 	Green	

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
ECONOMIC FUTURES				
<p>Economic Diversification Plan</p> <p>Planning & Strategy Committee Queenstown Lakes District Council (qldc.govt.nz)</p>	<p>The Economic Diversification Plan is a collaborative document that has been endorsed by 18 local organisations. It has been endorsed by Council at the Full Meeting on 1 August 2024.</p> <ul style="list-style-type: none"> • The Economic Futures team will play a role in <ul style="list-style-type: none"> • instigating specific projects • ongoing support for film, startups and cluster development • monitoring delivery of the plan as a whole. 	<ul style="list-style-type: none"> • Future updates will be provided through the Planning & Strategy Committee and on the economic futures pages within the QLDC website. https://www.qldc.govt.nz/community/economic-development/ • This Plan is now in its implementation phase and will no longer be reported through the Monthly and Quarterly Reports. 	<div style="background-color: #28a745; color: white; padding: 5px; display: inline-block; border-radius: 3px;">Green</div>	

Financial Management Report



Operating Expenditure and Revenue

Financial Management Report

% of the year completed 25%

DESCRIPTION	September Actual	September Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	12,362,169	12,500,794	(138,625)	37,238,827	37,402,381	(163,554)	150,410,325	25%	
Income - Grants & Subsidies	907,123	635,325	271,797	2,489,819	2,044,705	445,114	9,358,819	27%	*1
Income - NZTA External Cost Recoveries	499,537	497,000	2,537	1,440,024	1,491,000	(50,976)	5,964,000	24%	
Income - Consents	1,523,284	1,468,733	54,551	4,524,753	4,406,198	118,555	17,624,792	26%	*2
Income - External Cost Recovery	69,927	101,192	(31,264)	241,428	303,575	(62,147)	1,214,299	20%	
Income - Regulatory	757,505	623,087	134,418	2,604,633	2,396,919	207,714	7,814,489	33%	*3
Income - Operational	2,752,650	1,868,301	884,349	8,221,416	7,255,412	966,004	32,464,332	25%	*4
Total Operating Revenue	18,872,194	17,694,431	1,177,763	56,760,901	55,300,190	1,460,711	224,851,056	25%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	4,190,644	4,331,273	140,629	13,294,527	13,599,014	304,487	53,843,409	25%	*5
Expenditure - Salaries and Wages Contract	450,314	442,308	(8,005)	1,371,305	1,326,925	(44,379)	5,607,701	24%	
Expenditure - Health Insurance	35,000	45,351	10,351	137,588	136,053	(1,535)	544,212	25%	
Total Personnel Expenditure	4,675,958	4,818,932	142,975	14,803,420	15,061,992	258,572	59,995,322	25%	
Operating Expenditure									
Expenditure - Professional Services	447,854	547,609	99,755	1,199,059	1,792,827	593,768	8,569,355	14%	*6
Expenditure - Legal	375,534	360,534	(15,000)	826,594	1,081,603	255,009	4,326,413	19%	*7
Expenditure - Stationery	39,368	32,594	(6,774)	155,669	97,782	(57,887)	391,130	40%	*8
Expenditure - IT & Phones	(9,852)	74,070	83,923	174,436	222,210	47,775	888,842	20%	
Expenditure - Commercial Rent	426,568	391,158	(35,410)	1,165,054	1,173,474	8,419	4,693,894	25%	
Expenditure - Vehicle	86,562	81,445	(5,117)	236,731	244,336	7,605	1,027,345	23%	
Expenditure - Power	483,812	462,883	(20,928)	1,531,178	1,381,030	(150,148)	4,893,774	31%	*9
Expenditure - Insurance	301,057	295,196	(5,861)	931,761	886,104	(45,657)	3,545,997	26%	

Operating Expenditure and Revenue

Financial Management Report

% of the year completed

25%

DESCRIPTION	September Actual	September Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	3,863,745	3,685,351	(178,394)	11,572,240	11,106,054	(466,186)	42,546,356	27%	*10
Expenditure - Parks & Reserves Maintenance	671,946	882,800	210,855	2,235,765	2,573,341	337,576	11,281,655	20%	*11
Expense - External Cost On Chargeable	76,859	101,163	24,304	254,926	303,490	48,563	1,213,960	21%	
Expenditure - Grants	1,035,153	1,044,333	9,180	2,877,878	3,019,283	141,405	9,205,516	31%	*12
Expenditure - Other	1,402,421	1,665,227	262,806	4,748,163	4,971,855	223,692	21,215,610	22%	*13
Total Operating Expenditure	9,201,026	9,624,365	423,340	27,909,454	28,853,390	943,936	113,799,847	25%	
Interest and Depreciation									
Expenditure - Interest	3,708,222	3,289,703	(418,520)	8,708,574	8,290,055	(418,519)	30,002,107	29%	*14
Expenditure - Depreciation	5,500,987	5,500,987	0	16,502,962	16,502,962	0	66,011,849	25%	
Total Interest and Depreciation	9,209,210	8,790,690	(418,520)	25,211,536	24,793,017	(418,519)	96,013,956	26%	
TOTAL EXPENDITURE	23,086,193	23,233,988	147,794	67,924,410	68,708,399	783,989	269,809,125	25%	
NET OPERATING SURPLUS (DEFECIT)	(4,213,999)	(5,539,557)	1,325,557	(11,163,509)	(13,408,209)	2,244,700	(44,958,069)		

* Commentary

*1 Income - Grants & Subsidies - \$0.4m favourable

Variance relates to Landfill Levy received from MBIE (\$0.2m) which is offset by spend on waste management education; NZTA subsidised opex (\$0.2m) is a timing variance only; \$0.1m favourable variance re Income from MHUD is offset by equivalent expense

*2 Income - Consents - \$0.1m favourable

Higher than budgeted number of resource consents processed due to level of activity, partly offset by an increase in contractor staff utilised for consent processing

*3 Income - Regulatory - \$0.2m favourable

Mainly relates to favourable variances in Parking fees & Permits and Traffic & Parking Infringements. There will be a reduction in revenue due to the Freedom Camping Bylaw being revoked, which will be offset by an increase in parking infringements revenue due to fee increase from 1 October 2024.

*4 Income - Operational - \$1.0m favourable

Lease income \$0.3m favourable due to revenue sharing with Parks & Reserves tenants, Road & Work Charge re paper road sale \$0.1m favourable, Other Income \$0.3m favourable re income mainly due to release of Street Front Bonds



* Commentary

*5 Expenditure - Salaries & Wages - \$0.3m favourable
Underspend relates to vacancies across the organisation

*6 Expenditure - Professional Services - \$0.6m favourable
Mainly relates to timing of spend on the programme of work across the organisation

*7 Expenditure - Legal Fees - \$0.3m favourable
Underspend mainly relates to timing of spend re District Plan which has hearings in 2025

*8 Expenditure - Stationery \$0.1 unfavourable
The variance is due to the LTP consultant documents being produced for all ratepayers

*9 Power - \$0.2m unfavourable
Overspent is mainly in Property & Infrastructure, and is due to increased cost of electricity

*10 Infrastructure Maintenance - \$0.5m unfavourable
Landfill Costs \$0.2m unfavourable variance, due to additional costs of reducing the solid content of the reactor in the water treatment plant. This unfavourable variance is expected to increase.
Water Maintenance \$0.2m unfavourable variance
Road Maintenance Internal Time Costs \$0.1m unfavourable due to the NZTA programme of work being ahead of budget

*11 Parks & Reserves Maintenance - \$0.3m favourable
Building & Garden Maintenance \$0.1m favourable variance
Parks & Reserves Maintenance \$0.1m unfavourable
Turf Maintenance \$0.2m favourable due to lower levels of spend during winter months

*12 Expenditure - Grants - \$0.1m favourable
Underspend mainly in Grants - General, due to timing of invoicing from relevant entities

*13 Expenditure - Other - \$0.2m favourable
Relates to expenditure in various categories across the organisation. Underspends in Commissioner expense (\$0.2m), Service Contracts (\$0.1m) are partially offset by unfavourable variances in Bad Debt expenses (\$0.2m), spend related to Climate Action (\$0.1m)

*14 Interest - \$0.4m unfavourable
The average interest rate is currently higher than was budgeted in the Long Term Plan. Whilst interest rates are expected to reduce throughout the year, there is still a risk of an unfavourable variance at year end.

*15 Development Contributions - \$3.1m unfavourable
Due to its nature, the timing of this income is difficult to estimate. Higher contribution rates will commence from 1 October 2024, but there is still a risk of an unfavourable variance at year end.

*16 Income - Grants & Subsidies Capex \$0.3m unfavourable
\$3.1m year to date funding received vs budget of \$3.4m. Variance of \$0.3m includes \$1.8m unfavourable for NZTA/Waka Kotahi Capex subsidy (late timing of approved NZTA/NLTP subsidised projects along with reduced funding and in some cases no funding approved for LTP projects anticipated) offset with \$1.1m favourable for CIP projects due to timing of subsidised roading construction works and \$0.4m received for other capital grants.

*17 Gain on Sale of Property, Plant & Equipment - \$0.8m favourable
Variance due to NZTA Land Purchase of Golf Course realignment re Frankton Bus Hub Improvement Project

Capital Expenditure and Revenue

Financial Management Report

DESCRIPTION	September Actual	September Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	2,045,154	3,276,204	(1,231,049)	6,709,625	9,828,611	(3,118,986)	39,314,442	17%	*15
Income - Vested Assets	0	0	0	0	0	0	30,235,437	0%	
Income - Grants & Subsidies Capex	1,116,907	1,119,813	(2,906)	3,088,329	3,359,438	(271,109)	13,437,752	23%	*16
Income - Dividends received	0	0	0	10,682,174	10,737,000	(54,826)	10,737,000	99%	
Income - Gain/(Loss) on disposal of dev. prop.	0	0	0	760,000	0	760,000	0	0%	*17
Total Capital Revenue	3,162,062	4,396,016	(1,233,955)	21,240,128	23,925,049	(2,684,920)	93,724,631	33%	
Capital Expenditure									
Projects/Asset Purchases	8,917,185	11,669,183	2,751,998	25,674,857	30,563,185	4,888,328	170,206,977	15%	*18
Debt Repayment	0	0	0	0	0	0	0		
Total Capital Expenditure	8,975,471	11,669,183	2,693,712	25,733,143	30,563,185	4,830,042	170,206,977		
NET CAPITAL FUNDING REQUIRED	5,813,410	7,273,167	3,927,667	4,493,015	6,638,136	7,514,962	76,482,346		
External Borrowing									
Loans	0			690,131,000			661,380,000		
TOTAL BORROWING	0			690,131,000			661,380,000		

* Commentary

*18 Expenditure - Capital Projects \$4.9m favourable

\$25.7M spend vs YTD budget of \$30.6M. Main project spend this month includes \$2.8M for Queenstown Centre Arterials - Stage 1, \$1.4M for Project Shotover Wastewater Treatment Plant Upgrade, \$0.9M for Compliance Response UV Treatment WS, \$0.4M for Wanaka Lakefront Development Plan Stage 5 and \$0.3M for Kingston new Wastewater Scheme. The Council meeting on 24/10/2024 approved the forecasted capital programme for 2024/25 which will be reduced by \$3.28m