

**Wānaka-Upper Clutha Community Board**  
**3 November 2022**

**Report for Agenda Item | Rīpoata moto e Rāraki take : 1**

**Department:** Chief Executive's Office

**Title | Taitara:** Chief Executive's Report

**PURPOSE OF THE REPORT | TE TAKE MŌ TE PŪRONGO**

---

The purpose of this report is to present the declarations for Board members in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Prepared by:



Name: Mike Theelen

Title Chief Executive

27/10/2022

**CONTEXT | HOROPAKI**

---

**The Making and Attesting of Declarations**

*Declaration by member*

- (1) A person may not act as a member of a local authority until—
  - (a) that person has, at a meeting of the local authority following the election of that person, made an oral declaration in the form set out in subclause (3); and
  - (b) a written version of the declaration has been attested as provided under subclause (2).
- (2) The written declaration must be signed by the member and witnessed by—
  - (a) the chairperson; or
  - (b) the mayor; or
  - (c) a member of the local authority; or
  - (d) the chief executive of the local authority; or
  - (e) in the absence of the chief executive, some other officer appointed by the chief executive.
- (3) The form of the declaration must consist of the following elements:

### **Declaration by mayor or chairperson or member**

"I, [NAME], declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of [region or district], the powers, authorities, and duties vested in, or imposed upon, me as [mayor or chairperson or member] of the [local authority] by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at [place] this [number] day of [month] [year]

Signature:

Signed in the presence of:

[mayor or chairperson or member or chief executive of local authority]".

The following pages contain the declarations in the order in which they will be taken. The Chief Executive will administer all the declarations.

Individual copies with the Council's seal will be provided for reading aloud and signing at the meeting.