

Minutes of a Full Council Workshop

Tuesday 2 September 2025 at 10.00am
Council Chambers, 10 Gorge Road, Queenstown

Membership:	Mayor Glyn Lewers (Chair)	Councillor Lisa Guy
	Councillor Gavin Bartlett	Councillor Craig ('Ferg') Ferguson
	Councillor Barry Bruce (online)	Councillor Cody Tucker
	Councillor Lyal Cocks	Councillor Matt Wong
	Councillor Niki Gladding (online)	Councillor Melissa White
	Councillor Quentin Smith (online)	
Apologies:	Councillor Esther Whitehead	
In attendance:	Mike Theelen	Briana Pringle
	Carrie Edgerton	Katherine Harbrow
	Tanna Reid	Dave Wallace
	Sara Irvine (Queenstown Airport Corporation (QAC), GM Sustainability & Corporate Affairs)	Todd Grace (Queenstown Airport Corporation, Interim Chief Executive Officer)
	Michelle Morss (online)	Simon Mason
	Ken Bailey	Roger Davidson
	Jon Winterbottom	Ruby Mills
	Dave Winterburn	Caleb Dawson-Swale
	Dianna Pietruschke	
Media:	One member of the media	
Public:	No members of the public	

No.	Agenda Item	Actions
1.	<p><u>Receiving of Queenstown Airport Annual Report 2024/25</u></p> <p>The purpose of this item was to enable the Queenstown Airport Corporation (QAC) to present its Annual Report 2024-25 to Council.</p> <p>Katherine Harbrow (General Manager Assurance, Finance and Risk), Sara Irvine (QAC, GM Sustainability & Corporate Affairs) and Todd Grace (QAC Interim Chief Executive Officer) presented the item and responded to questions.</p> <p>Key points of discussion included:</p> <ul style="list-style-type: none"> Update on financial position and sustainability. 	<p>Councillor request for QAC to share information about next stages of development plan.</p>

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	<ul style="list-style-type: none"> Domestic market numbers are flat due to limited aircraft availability across routes. Jetstar is actively expanding to support market growth and consumer choice. Airline pricing is renegotiated every 3–4 years under Civil Aviation Act guidance. QAC uses four banks to diversify lending and secure competitive interest rates. Solar investment is supported by QAC but remains a long-term focus. Heritage buildings are being considered within the northern helicopter precinct development. Dividend strategy aims for consistency over five years amid capital-heavy investment. Interest rate risks exist but are mitigated by robust costing methodology. Staging plan focuses on the next three years, with further details pending consultation. QAC is engaged with QLDC on wastewater disposal field options , prioritising safety around wildlife attraction. International carbon neutrality efforts offer learning and collaboration opportunities. <p><u>Attachments</u> <i>Attachment A: QAC Annual Report</i></p>	
2.	<p><u>Section 10A Dog Control Act report</u></p> <p>The purpose of this item was to brief councillors on 2024/25 stats for Dog Control that are required to be published on the QLDC website as per Section 10A of the Dog Control Act.</p> <p>Carrie Edgerton (Regulatory Support, Animal Control and Parking Manager) and Tanna Reid (Regulatory Support Team Leader) spoke to a PowerPoint and</p> <p>Key points of discussion included:</p> <ul style="list-style-type: none"> Responses from team can escalate based on need; from education to classification or prosecution depending on severity. Community event days are well-attended and valued for enabling discussion and feedback. Despite fewer impoundments, two pounds remain necessary due to district geography. Complaint levels are low compared to other regions, though each has unique challenges. 	<p>Officers indicated they would send councillors link to the website where dog owners can sign up to be emailed when QLDC is doing Pindone operations.</p>

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	<ul style="list-style-type: none"> • Pindone drop notifications are available via Scuttlemutt; cannot use dog registration database for notifications. • Financial pressures affect some residents' ability to pay fees, though they remain compulsory. • There is no current policy for cat registration fees. • Fee caps for large groups of working dogs have received positive community feedback. • SPCA enforces new tethered dog legislation, with QLDC providing support as needed. • Menacing dogs are categorised by breed where required, without assessing requests by breed type. <p><u>Attachments</u> <i>Attachment A: PowerPoint Presentation on Section 10A Report 2024 -2025</i> <i>Attachment B: Dog Control Policy and Practices report 2024</i></p>	
3.	<p><u>June 2025 Quarterly Performance Review</u></p> <p>The purpose of this workshop was to present the Quarterly Report for June 2025 to Elected Members.</p> <p>Dianna Pietruschke (Organisation Performance Advisor) and Caleb Dawson-Swale (Business Planning Manager) presented the report and responded to questions.</p> <p>Key points of the discussion included:</p> <ul style="list-style-type: none"> • Staff retention in Food Inspections is supported by strong MPI-endorsed processes, targeted recruitment, and an added 0.5 FTE resource. • Scaled water consumption targets reflect monthly variations averaged across the year. • Roading RFS examples include blocked grates, broken yellow lines, and damaged signage. • Development Contributions reporting is being reviewed to reduce misinterpretation and clarify perceived gaps between expenditure and revenue. • Progress is being made on Kingston land acquisition with regard to the Kingston three waters projects, though it is not yet complete. • Shotover Disposal Field shortlist assessment update is planned for November, with decisions expected in the new year. • Health & Safety data reflects positively on current performance. • Customer Service team answered 99% of calls in the past quarter. 	

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	<ul style="list-style-type: none"> Best result for QLDC resource consent processing KPI achieved in 24/25 over the past 9 years. <p><u>Attachments</u> <i>Attachment A: June 2025 Quarterly Report</i></p>	

4.	<p>PUBLIC EXCLUDED</p> <p><u>Ben Lomond/Reavers Recovery Works Update</u></p> <p>It is recommended that this subject matter is discussed while the public is excluded. This recommendation is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:</p> <p><i>Section and Grounds:</i> 6(c) to avoid prejudicing the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial</p> <p><i>Reason for this recommendation:</i> The matter being addressed is subject to ongoing enforcement investigation. It is necessary to discuss and consider advice with the public excluded as disclosure of the information would be likely to prejudice the right to fair consideration of any enforcement proceedings.</p>
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The workshop concluded at 11.58am.