

# Monthly Highlight Report

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Key Performance Indicators – Traffic light status report

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Health & Safety Summary

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Key Priorities Update

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Financial Management Report

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April 2022

# Core Infrastructure and Services

## Key Performance Indicators

**WATER CONSUMPTION**  
Average consumption of water per person per day

TARGET	RESULT
<452L	<b>584.5L</b>

**WATER SUPPLY COMPLAINTS**  
# of complaints per 1000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0	0.01
Clarity	0.1	0.1
Taste	0.07	0.02
Pressure/flow	0.34	0.32
Continuity of supply	0.24	0.21

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

**WATER SUPPLY FAULTS**  
Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	45 mins
<1440 mins	1,202.5 mins

**WATER SUPPLY FAULTS**  
Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1440 mins	137.5 mins
<10,080 mins	4,300 mins

**STORMWATER COMPLAINTS**  
# of complaints per 1000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
0.31	0.62

**STORMWATER FLOODING**  
Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

**STORMWATER FLOODING**  
# flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

Results in **RED**  
Target missed by >5%

**STORMWATER FLOODING**  
# of habitable floors affected for each event (per 1000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

**WASTEWATER OVERFLOWS**  
Median response time to attend site

TARGET	RESULT
<60 mins	22 mins

**WASTEWATER OVERFLOWS**  
Median response time to resolve problem

TARGET	RESULT
<240 mins	101 mins

Results in **AMBER**  
Target missed by <5%

**WASTEWATER COMPLAINTS**  
# of complaints per 1000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.07	0.13
Faults	0.27	0.23
Blockages	0.03	0.11

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

**REQUESTS FOR SERVICE (RFS)**  
% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	94.3%
Solid Waste	98.2%
Roading	87.9%

Results in **GREEN**  
Target achieved

**CAPEX**  
% of capital works completed annually, including renewals (against the annual budget adopted by Council for 3 Waters, waste management and roading).

TARGET	RESULT
80-110%	83%

**WASTE DIVERTED FROM LANDFILL**  
Total waste diverted from landfill

TARGET	RESULT
>630t	559t

**WASTE TO LANDFILL**  
Total waste to landfill

TARGET	RESULT
<3,284t	3,161t

**WASTE TO LANDFILL**  
% of MRF recycling contaminated

TARGET	RESULT
<20%	15.33%

DIA measures



## Exceptions

The following KPIs were not achieved and are shown on the previous page in red.

### Average consumption of water per person per day

The average consumption of water per person per day did not meet the target for the month of April, water consumption remains higher than usual at the end of a warmer month.

### Percentage of external contractor and internal RFS resolved within the specified timeframe for Roading

The percentage of internal and external requests for service target was not met in April due to the high numbers of requests.

### Number of complaints per 1,000 connections to a public water reticulation network about the pressure or flow of drinking water

The monthly pro-rata target was exceeded due to seasonal increase in lake algae clogging water filters, however are still within our annual target and therefore the target is still being met.

### Total waste diverted from landfill

The target was not met in April, and is lower than the same month in the previous year. Less waste to landfill was also observed during the month, so lower diversion is likely due to less waste generated in the month rather than poor diversion.

### Percentage of external contractor and internal RFS resolved within the specified timeframe for Water

While the target of external and internal requests for service was not met in April due to high request numbers and COVID-19 related absences, however, the result was within 5% of the target.



## Community Services

**ACTIVE PARTICIPANTS**  
# of gym and pool visits per capita (based on usual resident population)

TARGET	RESULT
1,840	1,736.27

**LIBRARY CIRCULATION**  
# of items issued per month

TARGET	RESULT
>30,617	43,802

**PARKS RFS**  
% RFS resolved within specified timeframe

TARGET	RESULT
>85%	98%

## Environment

**RESOURCE CONSENT TIME**  
% processed within the statutory timeframe

TARGET	RESULT
100%	81.11%

## Regulatory Functions & Services

**BUILDING CONSENT TIMES**  
% processed within the statutory timeframe

TARGET	RESULT
100%	95.35%

**FREEDOM CAMPING RFS**  
# of freedom camping RFS per month

TARGET	RESULT
<26.5	5

## Support

**CUSTOMER CALLS**  
% answered within 20 seconds

TARGET	RESULT
>80%	88.4%

**COMPLAINTS RESOLVED**  
% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

**LGOIMA REQUESTS**  
% responded to within 20 days

TARGET	RESULT
100%	100%

**COUNCILLOR ENQUIRIES**  
% responded to within 5 working days

TARGET	RESULT
100%	100%

**INTEREST RATES**  
Weighted average interest rate per month

TARGET	RESULT
<6%	2.59%

## Exceptions

The following KPIs were not achieved and are shown to the left in red.

### Active Participants

The impact of COVID-19 has decreased participation significantly, this is a similar result to the previous months.

### Resource Consent Time

Resource consents processed within statutory timeframes did not meet the target. High numbers of consents lodged over the summer period as well as resourcing capacity issues due to vacancies and COVID-19 related absences contributed to this result. However, the processing team continues to focus on timeframes. Recruitment for vacancies continues to be a focus, as does bringing on additional external processing planners to assist.

### Building Consent Times

The building consent times did not meet the target set for April. Although the achieved result is within the 5% tolerance range, it is expected the percentage of building consents processed within the statutory timeframe may lessen due to contractor shortage, COVID-19 related vacancies and pent up annual leave demand since COVID-19 began.

## Health & Safety Summary

### PREVENTION Positive Safety Actions

TYPE	RESULT
Take 5's	1,486
Inspections/Audits	31
Safety & Wellbeing	37
First Aid Training	4
H&S Meetings	40

### WORK EVENTS Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	4.05
LTIFR*	<5	4.05

\*Total Recordable Injury Frequency Rate  
\*\*Lost Time Injury Frequency Rate

### DEPT. SAFETY BEHAVIOURS Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	0
B - Safety Constant	15
C - Accident or Incident	1
Target Achieved	No

### NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
Incident Type	0

#### EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

### QLDC WORKPLACE INCIDENTS Across All Groups

TYPE	RESULT
Employees	3
Contractors	14
Volunteers	0
Public	6

## QLDC Health and Safety Objectives for 2021/2022

### COMPLIANCE

Health and Safety internal audit by each department to be conducted utilising the Work Safety Management Plan standard.

### PREVENTION

90% of all incidents were reported each month closed within allocated timeframe.

100% of all Positive Actions Safety Statistics were reported each month.

100% of safety statistics were reported for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.

### IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

### BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported monthly compared to C scores.

### WELLBEING

At least 60% participation across wellbeing activities for QLDC staff.

## Monthly Commentary

### QLDC Workplace Incidents

All workplace incidents were not notifiable and none were significant.

### Department Safety Behaviours

One department assessed themselves as C for April.



## Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



## Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



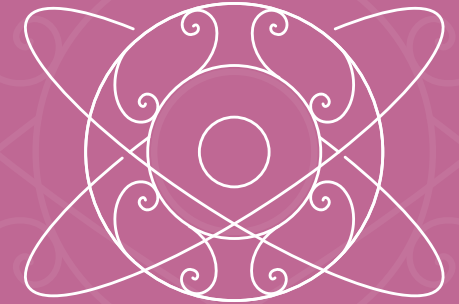
## Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



## Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



## Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



## Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



## Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



## Pride in sharing our places | Kia noho tahi tātou kātoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.



Vision Beyond 2050





## High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wānaka Youth and Community Centre	<ul style="list-style-type: none"> <li>Project Executive in the Council meeting on 28 April 2022 for approved lease and fitout budget.</li> <li>Lease preparation underway for Kahu Youth and Aspiring Gymnastics.</li> <li>Staffing recruitment to be undertaken for a Facility Coordinator to assist fitout and management of the facility.</li> <li>Design team appointed for concept design.</li> <li>Funding applications being prepared based on Option 2 for submission to Central Lakes Trust/Otago Community Trust.</li> </ul>	<ul style="list-style-type: none"> <li>Expressions Of Interest and Stakeholder Communications plan being prepared around user groups/bookings to go out end of May 2022.</li> <li>May 2022 - Lease to be finalised.</li> <li>May/June 2022 - Expressions Of Interest re-bookings.</li> <li>May/June 2022 - Staff recruitment.</li> <li>Project timeline indicates a May 2023 opening.</li> </ul>	Amber
Lakeview Development and Ancillary Works	<ul style="list-style-type: none"> <li>Closure of Thompson Street occurred on 1 February 2022 to commence road widening and three waters installation.</li> <li>Earthworks and tree removal on Man Street are complete. Three Waters infrastructure is 42% complete. New power, gas and communication utilities are 29% complete. Construction of the 19 raingardens and tree pits is ongoing.</li> </ul>	<ul style="list-style-type: none"> <li>30 May 2022 - Commencement of Skyline Rockfall Fence.</li> <li>14 April 2022 - Commencement of Temporary Car Park construction.</li> </ul>	Green





## Major Infrastructure Works

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Housing Infrastructure Fund (Kingston and Quail Rise) Kingston:</p> <p>Quail Rise:</p>	<ul style="list-style-type: none"> <li>Wastewater Scheme: Developed design is complete.</li> <li>Discharge consent has been granted. Designation is being processed.</li> <li>Water Scheme: Detailed design is complete.</li> <li>Due to delays in wastewater discharge consent, the timing for the water scheme is now ahead and will be issued to market separately.</li> </ul> <ul style="list-style-type: none"> <li>Detailed Design progresses.</li> <li>Notice of Requirement being drafted – On hold until engagement with Affected Parties has been conducted.</li> <li>Affected party engagements in progress.</li> </ul>	<ul style="list-style-type: none"> <li>Wastewater Scheme: Detailed design is ongoing and is likely to take 4-6 months.</li> <li>Water Scheme: Issue to market now planned for 27 May 2022 and will include the water treatment plant, 1 x reservoir, access roads, rising main (borefield to Water Treatment Plant) and falling main (Water Treatment Plant to the Kingston Village Limited development).</li> </ul> <ul style="list-style-type: none"> <li>Project Control Group decision regarding staging, easement and Notice of Requirement strategy expected in May 2022.</li> <li>Detailed Design progressing in parallel to above activities.</li> </ul>	<p>Amber</p> <p>Amber</p>
<p>516 Ladies Mile</p>	<ul style="list-style-type: none"> <li>Architect appointed for Detailed Design</li> <li>A survey for renaming of the facility has been circulated in the community for suggestions. NOTE: QLDC does not have a naming policy for buildings and the Communications team are now working on this for Council approval.</li> <li>Civil Services procurement plan approved and awaiting final Enabling Activity approval from Council before going out to tender.</li> </ul>	<ul style="list-style-type: none"> <li>May 2022 - Early Market engagement with contractors.</li> <li>May 2022 - EA approval waiting on Council approval.</li> <li>May 2022 - Civil Services tender for contractor .</li> </ul>	<p>Amber</p>



## Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wānaka Lakefront Development Stage Two:	<ul style="list-style-type: none"> <li>Contractors have mobilised on site, Ardmore Street has closed and construction works underway.</li> </ul>	<ul style="list-style-type: none"> <li>Construction works are on track and to continue as per the scheduled programme of works. Stakeholders to be updated as works progress.</li> </ul>	Green
Luggate Memorial Centre	<ul style="list-style-type: none"> <li>Windows and doors are en route to New Zealand, expected arrival early June.</li> <li>Additional landscaping works are complete. Waiting for grass to strike, area to be assessed by Parks team once this has happened to determine opening of the reserve.</li> </ul>	<ul style="list-style-type: none"> <li>Site is expected to be shutdown for 2-3 weeks during May, due to delays with the windows and doors arriving.</li> </ul>	Amber
Coronet Forest	<ul style="list-style-type: none"> <li>The harvest is 78% complete.</li> </ul>	<ul style="list-style-type: none"> <li>The procurement plan with broader outcomes will be workshopped with Council in July 2022.</li> <li>A report detailing the procurement plan for the re-vegetation of the forest is on the August Council meeting agenda.</li> <li>A Registration Of Interest for the tender will go out August 2022.</li> </ul>	Green



## Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Spatial Plan	<ul style="list-style-type: none"> <li>Project team meets weekly to work through priority initiative workstreams.</li> <li>Integration Group meets monthly ensuring all partners are kept across the workstreams. Meeting was held on 12 April 2022.</li> <li>Council workshop was attended on 19 April 2022 to provide Elected Members with an update on the Spatial Plan programme and the Grow Well Whaiora Partnership Governance Group agenda.</li> <li>Grow Well Whaiora Partnership Governance Group meeting was held on 28 April 2022. Items discussed included Ladies Mile Masterplan, Destination Management Plan and Economic Diversification Plan.</li> <li>These are held biannually, and membership is comprised of our partners from Kai Tahu, Central Government and Otago Regional Council.</li> <li>Agenda preparation is underway for Grow Well Whaiora Partnership Steering Group on 30 May 2022. This is a quarterly meeting and includes membership from Queenstown Lakes District Council, Kai Tahu, Central Government and Otago Regional Council.</li> </ul>	<ul style="list-style-type: none"> <li>Partnership Steering Group scheduled for 30 May 2022.</li> <li>Partnership Integration Group meeting scheduled for 15 June 2022.</li> <li>Partnership Governance Group meeting scheduled for 6 September 2022.</li> </ul>	Green
Annual Plan	<ul style="list-style-type: none"> <li>The Annual Plan and Consultation Document closed community consultation on 25 April 2022.</li> <li>Analysis of submissions to the Annual Plan began.</li> </ul>	<ul style="list-style-type: none"> <li>Analysis of submissions to the Annual Plan will continue and submissions pack and report to be put together for Hearings in May 2022.</li> </ul>	Green

## Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
District Plan - Stage One appeals progress	<ul style="list-style-type: none"> <li>Decisions and consent notices for over 90% of appeal points (101 appeals and 1065 appeal points originally lodged) received and updated into the plan.</li> </ul>	<ul style="list-style-type: none"> <li>Environment Court decision to conclude rural landscapes appeal topic expected during third quarter 2022.</li> </ul>	Green
Stage Two appeals progress	<ul style="list-style-type: none"> <li>84 appeals and 930 appeal points received challenging Council's decisions. Mediations completed, Environment Court hearings underway.</li> <li>Environment Court decision on the Wakatipu Basin chapter was issued on 12 April 2022. This was an interim decision, with a final due in third quarter 2022.</li> </ul>	<ul style="list-style-type: none"> <li>Environment Court Hearings for Wakatipu Basin re-zonings to be scheduled (third and fourth quarters 2022).</li> </ul>	Green
Stage Three hearing progress	<ul style="list-style-type: none"> <li>43 appeals (total) containing 354 separate appeal points lodged. Environment Court mediations underway.</li> <li>The Court issued a consent orders in April for two Wahi Tupuna mapping appeals and the Wayfare appeal on Chapter 30 Energy and Utilities.</li> </ul>	<ul style="list-style-type: none"> <li>The Court has requested that Stage Three mediations are completed by the end of August 2022.</li> </ul>	Green
Te Pūtahi - Ladies Mile Masterplan	<ul style="list-style-type: none"> <li>Review of possible stormwater options for Property and Infrastructure and Planning and Development ongoing.</li> <li>Council workshop – Workshop with Councillors on final Masterplan and planning provisions – 3 May 2022.</li> </ul>	<ul style="list-style-type: none"> <li>12 May 2022 - Council workshop – Workshop with Councillors on planning provisions.</li> <li>Council Meeting – Full Council meeting with Councillors on final Planning provisions and masterplan – delayed until 30 June 2022.</li> </ul>	Amber



## Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan	<ul style="list-style-type: none"> <li>The Economic Diversification Plan is an output of the Spatial Plan. It is going to be developed in three stages – framework, plan and communications. The consultant has been appointed and the first advisory group meeting has occurred.</li> </ul>	<ul style="list-style-type: none"> <li>June 2022 Draft framework complete.</li> <li>December 2022 Plan complete.</li> <li>February 2023 Strategy endorsed by public organisations and communications tools/collateral complete.</li> </ul>	Green
Destination Management Plan	<ul style="list-style-type: none"> <li>The Destination Management Plan is an output of the Spatial Plan. It is being developed in partnership with the Regional Tourism Organisations and will focus on regenerative tourism by 2030. A significant programme of community, council and elected member engagement continues, and the plan is being drafted. A report is being prepared for the Queenstown Lakes Spatial Plan Steering Group.</li> </ul>	<ul style="list-style-type: none"> <li>June 2022 – Complete public digital consultation and finalise the plan.</li> <li>August 2022 - adopted by Regional Tourism Operator boards and Council.</li> </ul>	Green
Climate and Biodiversity Plan	<ul style="list-style-type: none"> <li>Public consultation on both the draft 2022-25 Climate and Biodiversity Plan and Annual Plan closed on 25 April 2022 with a good response rate from the community. 54 submissions were received for the draft Climate and Biodiversity Plan and this feedback is being reviewed to help shape the final version which is targeted for adoption on 1 July 2022.</li> <li>Also influencing the editing of the final version is the recently released National Emissions Reduction Plan, draft National Adaptation Plan and National Policy Statement on Indigenous Biodiversity. These central government documents are being reviewed to ensure that our district level planning aligns and integrates with both the national direction and the opportunities for central government funding.</li> </ul>	<ul style="list-style-type: none"> <li>25 April 2022 - Public consultation closed.</li> <li>26 April 2022 - 9 June 2022 - Review of public consultation feedback and national plans. Editing of the final version of Climate and Biodiversity Plan.</li> <li>30 June 2022 - Adoption.</li> <li>1 July 2022 - Public Release.</li> </ul>	Green



## Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Joint Housing Action Plan	<ul style="list-style-type: none"> <li>The Housing Strategy was consulted on during September. It was finalised in late 2021 and will likely be aligned with the Inclusionary Zoning chapter of the Proposed District Plan.</li> <li>Officers are focusing on procurement for the development of the Joint Housing Action Plan, a priority initiative within the Spatial Plan.</li> </ul>	<ul style="list-style-type: none"> <li>Procurement documents to be finalised.</li> <li>Action plan to be drafted throughout 2022.</li> <li>18 July 2022 Contractor to be confirmed.</li> </ul>	Green
Responsible Camping Strategy	<ul style="list-style-type: none"> <li>Written update regarding the review of the Responsible Camping Strategy distributed to the Community Services Committee prior to their 7 April 2022 meeting.</li> <li>Responsible Camping Strategy review stakeholders workshop Queenstown 27 April 2022.</li> <li>Wanaka workshop 28 April 2022.</li> <li>Installation of final Freedom Camping sign – by 22 April 2022.</li> <li>Audit of redundant Freedom Camping signs by 30 April 2022.</li> </ul>	<ul style="list-style-type: none"> <li>Allen + Clarke to present to the Executive Leadership Team on 11 May 2022 and will also present at the Community Services Committee workshop on 19 May 2022.</li> </ul>	Green

## Operating Expenditure and Revenue

## Financial Management Report

% of the year completed 83%

DESCRIPTION	April 2022 Actual	April 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
<b>REVENUE</b>									
<b>Operating Revenue</b>									
Income - Rates	7,972,875	7,992,162	(19,287)	80,768,897	80,820,132	(51,235)	96,805,942	83%	
Income - Grants & Subsidies	571,398	489,325	82,073	4,995,341	5,223,617	(228,275)	6,447,423	77%	1*
Income - NZTA External Cost Recoveries	310,216	512,240	(202,024)	3,706,400	5,122,403	(1,416,004)	6,146,884	60%	2*
Income - Consents	979,365	856,414	122,951	10,413,122	10,487,146	(74,024)	12,558,418	83%	
Income - External Cost Recovery	91,789	78,133	13,656	717,940	781,327	(63,387)	937,592	77%	
Income - Regulatory	412,524	488,375	(75,851)	3,147,142	5,028,093	(1,880,951)	5,942,984	53%	3*
Income - Operational	2,655,415	2,270,100	385,315	18,890,630	22,492,589	(3,601,959)	26,887,177	70%	4*
<b>Total Operating Revenue</b>	<b>12,993,582</b>	<b>12,686,749</b>	<b>306,833</b>	<b>122,639,473</b>	<b>129,955,308</b>	<b>(7,315,835)</b>	<b>155,726,420</b>	<b>79%</b>	
<b>EXPENDITURE</b>									
<b>Personnel Expenditure</b>									
Expenditure - Salaries and Wages	3,056,339	3,328,348	272,009	30,575,049	32,812,524	2,237,475	39,323,565	78%	5*
Expenditure - Salaries and Wages Contract	359,114	227,405	(131,709)	4,060,339	2,911,397	(1,148,943)	3,478,512	117%	6*
Expenditure - Health Insurance	0	36,031	36,031	256,093	360,308	104,216	432,370	59%	
<b>Total Personnel Expenditure</b>	<b>3,415,453</b>	<b>3,591,784</b>	<b>176,331</b>	<b>34,891,481</b>	<b>36,084,229</b>	<b>1,192,748</b>	<b>43,234,447</b>	<b>81%</b>	
<b>Operating Expenditure</b>									
Expenditure - Professional Services	324,153	407,906	83,754	2,654,698	4,203,867	1,549,169	5,084,681	52%	7*
Expenditure - Legal	562,443	251,846	(310,597)	5,167,477	2,518,458	(2,649,019)	3,022,149	171%	8*
Expenditure - Stationery	27,330	32,870	5,540	271,603	328,698	57,095	394,437	69%	
Expenditure - IT & Phones	59,573	79,402	19,829	653,685	843,579	189,894	1,007,691	65%	
Expenditure - Commercial Rent	250,898	287,929	37,031	2,598,055	2,879,293	281,237	3,455,149	75%	9*
Expenditure - Vehicle	73,256	58,833	(14,423)	643,258	588,330	(54,928)	706,000	91%	
Expenditure - Power	230,804	291,116	60,312	2,738,882	3,056,027	317,145	3,656,725	75%	10*
Expenditure - Insurance	166,060	130,308	(35,753)	1,703,418	1,303,080	(400,338)	1,563,700	109%	11*

## Operating Expenditure and Revenue

## Financial Management Report

% of the year completed 83%

DESCRIPTION	April 2022 Actual	April 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
<b>EXPENDITURE</b>									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	2,582,367	2,779,201	196,834	27,356,670	28,457,012	1,100,341	34,394,914	80%	12*
Expenditure - Parks & Reserves Maintenance	1,028,872	1,035,235	6,363	9,163,677	10,578,294	1,414,617	12,417,139	74%	13*
Expense - External Cost On Chargeable	91,789	78,133	(13,656)	694,943	781,327	86,383	937,592	74%	
Expenditure - Grants	701,148	565,974	(135,173)	6,235,269	6,154,217	(81,052)	8,443,549	74%	
Expenditure - Other	1,039,259	1,255,579	216,320	11,285,193	13,015,576	1,730,382	16,981,449	66%	14*
<b>Total Operating Expenditure</b>	<b>7,137,953</b>	<b>7,254,333</b>	<b>116,380</b>	<b>71,166,828</b>	<b>74,707,756</b>	<b>3,540,928</b>	<b>92,065,175</b>	<b>77%</b>	
<b>Interest and Depreciation</b>									
Expenditure - Interest	436,932	746,747	309,815	4,032,372	7,467,467	3,435,095	8,960,960	45%	15*
Expenditure - Depreciation	3,577,792	3,577,792	0	35,831,567	35,830,939	(629)	42,899,010	84%	
<b>Total Interest and Depreciation</b>	<b>4,014,724</b>	<b>4,324,539</b>	<b>309,815</b>	<b>39,863,939</b>	<b>43,298,405</b>	<b>3,434,466</b>	<b>51,859,970</b>	<b>77%</b>	
<b>TOTAL EXPENDITURE</b>	<b>14,568,130</b>	<b>15,170,655</b>	<b>602,525</b>	<b>145,922,248</b>	<b>154,090,390</b>	<b>8,168,142</b>	<b>187,159,591</b>	<b>78%</b>	
<b>NET OPERATING SURPLUS (DEFECIT)</b>	<b>(1,574,548)</b>	<b>(2,483,906)</b>	<b>909,358</b>	<b>(23,282,775)</b>	<b>(24,135,082)</b>	<b>852,307</b>	<b>(31,433,171)</b>		

### \* Commentary

\*1 Income - Grants & Subsidies - \$228k unfavourable variance with NZTA subsidy roading maintenance costs due to timing.

\*2 Income - NZTA External Cost Recoveries - The \$1.4m unfavourable variance is mainly within Infrastructure and is due mainly to lower internal time allocations to CAPEX projects of \$1.3m, due in part to staff vacancies and lower than assumed internal time allocations.

\*3 Income - Regulatory - \$1.9m below budget. Legal and Regulatory \$1.2m unfavourable with Parking fees and infringements \$684k below, this is 68% of prior years actuals YTD due to tourism downturn/lockdowns. Campervan infringements \$234k below, driven by international border delays and lockdown restrictions (95 campervan infringements issued YTD vs 2,310 to YTD Apr 19/20 (pre covid) Nil inf issue in Apr 20). Premise registrations \$173k under as a result of business closures, suspensions and level 4 & 3 restrictions. Infrastructure Parking income \$725k unfavourable due to lower volume driven by lockdowns and international border delays.





## \* Commentary

### \*4 Income - Operational - \$3.6m unfavourable

- Property & Infrastructure \$1.6m unfavourable of which \$817k is due to lower Refuse income, driven mainly by the transfer station due to Aug/Sep lockdown and budget assumptions not being aligned to a new contract model. Property \$876k unfavourable due mainly to commercial licence fees within campgrounds due to rental assessments based on actual trading results instead of a base rent due to the impact of COVID and unfavourable Lakeview base rent reductions due to the ongoing development on this site.
- Community Services \$1.5m below with Parks & Reserves \$1.3m down, \$230k due to lower forestry volumes and reduction in yield which has started to improve (offset by expenditure, net impact +\$172k). Community Property \$739k unfavourable due to lower lease rental income (mainly Wakatipu due to Skyline which is based on 20-21 actuals). Venue hire revenue lower by \$559k due in part to the delayed opening of the Wanaka Youth & Community Centre (\$313k) and lower revenue within Sport & Rec pool activities (\$258k) due to a decrease in pool memberships and admissions, and the waterslide being closed due to staff shortages.
- Finance \$0.8m lower with net interest driven by BNZ factoring position
- Corporate \$320k favourable variance in Corporate, driven mainly by income for Economic Development \$165k being unbudgeted income relating to Welcoming Communities and Lifetime value of a visitor and \$189k Civil Defense from MBIE - COVID recovery. Income offset by expenditure.

### \*5 Expenditure - Salaries and Wages - \$2.3m lower with favourable budget variances in Infrastructure & Property of \$1.1m, Planning & Development \$814k, Corporate \$310k, and Finance, Legal & Regulatory \$165k, Community \$176k higher than budget. The favourable variance is being driven by 62 (Mar: 69) vacancies across all directorates, an decrease of 7 since last month.

### \*6 Expenditure - Salaries and Wages Contract - \$1.1m above budget with \$1.0m unfavourable in Planning & Development to cover vacancies, \$581k in Resource Consents, \$260k in Building Services and \$172k within Engineering. The balance is spread across a number of directorates.

### \*7 Expenditure - Professional Services - \$1.5m lower with \$1.0m favourable in Infrastructure of \$544k within Roothing and \$463k within 3 Waters due to timing. Corporate \$631k with \$447k favourable in HR Other Consultants and \$191k in Policy and Performance due to timing of projects within Spatial plan. Community \$236k favourable due to mainly to timing, of which the majority is likely to be spent before year end. Partially offset by unfavourable P&D costs of \$453k within District Plan due to higher than budgeted Ladies Mile, appeal and hearing costs.

### \*8 Expenditure - Legal - \$2.6m unfavourable with \$2.5k unfavourable weather tightness variance in Building Services with high month result due to a catch up in invoicing.

### \*9 Expenditure - Commercial Rent - \$281k favourable with \$518k favourable in Community Services as the Wanaka Youth & Community Centre building lease has not started. Lease starting 1 May 22.

### \*10 Expenditure - Power - \$317k favourable due to the delay of the Wanaka Youth & Community Centre lease, lower Lakeview utilisation and a number of smaller variances across 3W infrastructure.

### \*11 Expenditure - Insurance - \$400k adverse due to an increase in premiums following the renewal of the policy.

### \*12 Expenditure - Infrastructure Maintenance - \$1.1m favourable of which \$724k is being driven by 3W maintenance due to timing and less unscheduled maintenance work than budgeted. The balance is due to other smaller favourable variances within Roothing and Refuse due to timing.

### \*13 Expenditure - Parks & Reserves Maintenance - \$1.4m favourable largely within Community Services. \$402k lower stumpage costs relating to reduced YTD forestry output (offset by unfavourable revenue variance due to August covid lockdown and poor weather in July), and \$353k favourable Parks and Reserves Open Space contract costs due to Covid in August and savings in the tree maintenance space. \$414k due to amenity lighting, pest control and environmental protection work due to timing.

### \*14 Expenditure - Other - \$1.7m favourable due largely to timing. \$1.2m in Planning & Development due mainly to favourable District Plan commissioner costs, \$661k in Corporate mainly due to HR Staff Training & KM Service Contracts, and \$165k in Community due to a number of smaller items. This has been partially offset by \$381k unfavourable spend within Infrastructure mainly withing 3W due to \$484k of asset write-offs.

### \*15 Expenditure - Interest - favourable by \$3.4m due to lower than expected interest rates and timing of capex spend which is mainly within the Property & Infrastructure space (\$3.1m) where the interest budget is phased straight line and has not been adjusted for projects deferred timing of delivery. Balance made up of a number of smaller items across other directorates.

## Capital Expenditure and Revenue

## Financial Management Report

DESCRIPTION	April 2022 Actual	April 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
<b>Capital Revenue</b>									
Income - Development Contributions	217,952	1,112,881	(894,929)	15,530,248	11,128,813	4,401,435	13,354,575	116%	16*
Income - Vested Assers	0	0	0	5,641,621	0	5,641,621	19,600,000	29%	
Income - Grants & Subsidies Capex	3,317,099	3,246,749	70,350	32,657,602	39,798,590	(7,140,988)	46,292,086	71%	17*
Income - Grants & Subsidies	0	0	0	4,869,797	0	4,869,797	0	0%	
<b>Total Capital Revenue</b>	<b>3,535,051</b>	<b>4,359,630</b>	<b>(824,579)</b>	<b>58,699,267</b>	<b>50,927,403</b>	<b>7,771,865</b>	<b>79,246,661</b>	<b>74%</b>	
<b>Capital Expenditure</b>									
Projects/Asset Purchases	10,066,201	20,745,893	10,679,692	125,393,317	157,031,556	31,638,239	209,600,329	60%	19*
Debt Repayment	0	0	0	0	0	0	16,890,000		
<b>Total Capital Expenditure</b>	<b>10,066,201</b>	<b>20,745,893</b>	<b>10,679,692</b>	<b>125,393,317</b>	<b>157,031,556</b>	<b>31,638,239</b>	<b>226,490,329</b>		
<b>NET CAPITAL FUNDING REQUIRED</b>	<b>6,531,149</b>	<b>16,386,262</b>	<b>11,504,271</b>	<b>66,694,050</b>	<b>106,104,153</b>	<b>23,866,374</b>	<b>147,243,668</b>		
<b>External Borrowing</b>									
Loans	295,023,000						342,400,000		
<b>TOTAL BORROWING</b>	<b>295,023,000</b>						<b>342,400,000</b>		

### \* Commentary

\*16 Income - Development Contributions - \$4.4m favourable. \$3.5m favourable within Infrastructure roading and Community Parks & Reserves \$931k favourable.

\*17 Income - Grants & Subsidies Capex \$7.1m unfavourable

- \$3.9m within NZTA Subsidy target income due to the late notification of NLTP budgets in September, which coupled with changes to Waka Kotahi activities, has caused a delay with developing the 3 year work programme to align with funding approved. Budgets have now been more closely aligned through the December 2021 and April 2022 reforecasts and the Capex subsidy budget has been adjusted down by \$4.6m and \$2.1m respectively.

- \$3.8m within CIP Subsidy - Queenstown Town Centre Arterials CIP - The Target Outturn Cost (TOC) estimate based on the 30% detailed design was approved in December 2021. The main contract works construction is progressing in line with the CIP funding agreement amendment milestones which were approved on 24 November 2021. Queenstown Street Upgrades CIP - Construction is continuing on Brecon St, Park St, Beach St and Rees St. The deferral of \$2.9M for Arterials approved in the April Reforecast has reduced the capex subsidy budget by a further \$1.7M.

- Offset with \$0.5m favourable within Grants includes \$348k for Luggate Hall from the Otago Community Trust and \$166k from MBIE Funding for Twin Rivers, (two slips), Old School road, Kelvin heights.

\*18 Projects - Capital Expenditure - \$125.4m year to date spend vs budget of \$157.0m. Main project spend this month included \$2.8m Queenstown Street Upgrades CIP, \$2.1m Qtn Town Centre Arterials - Stage 1, \$0.6m Lakeview Development (Other INF), \$0.4m Reform Stimulus Delivery Plan (3W), \$0.3m Lakeview Development WS Servicing, & \$0.3m Wanaka Lakefront Development Plan.