



MONUMENT PERMIT

APPLICATION FORM

IN ACCORDANCE WITH NEW ZEALAND STANDARD HEADSTONE AND CEMETERY MONUMENTS: NZS 4242: 1995

Date:

Application is hereby made for permission to carry out monumental work in the:

[Cemetery]

Plot Number:

Block Number:

On approval of application for monument work an Approval Fax or email will be forwarded and must be carried at all times while working in the Cemetery.

I hereby declare that all monumental masonry work carried out by the undersigned is done in accordance with NZS 4242:1995 (Headstone and Cemetery Monuments), and also in accordance with Queenstown Lakes District Council's Cemetery Bylaw 2010. I further understand that failure to comply with the above standards will result in a fine of up to \$500.00.

Name of Monumental Mason:

Address:

Fax:

Signature of Monumental Mason:

AUTHORITY TO BE SIGNED BY OWNER OF PLOT(S)

I hereby give my permission for the erection of the work mentioned above, and in consideration of Council permitting the execution of such work on the above plot, I the undersigned DO HEREBY INDEMNIFY and hold safe and harmless the Council against all actions, proceedings, claims, demands, damages, costs, losses and expenses whatsoever which may be made on or instituted against or suffered by the Council in any manner whatsoever by reason of the Council having consented to the execution of such work.

Name of Plot Owner or Next of Kin:

Address:

Name of Legal Representative:

Address:

Signature:

PRIVACY STATEMENT:

Queenstown Lakes District Council will use personal information for the purposes for which it was collected, or as otherwise authorised by the Privacy Act 1993 or any other legislation. The Council will share personal information with the Council's contractors and agents for the purposes of complying with the Council's obligations, and carrying out its functions under the Burial and Cremation Act 1964. In all other cases the Council will not share personal information with any third parties unless written permission is given by next of kin, or unless authorised by the Privacy Act 1993 or any other legislation.

PARTICULARS OF WORK

Name of deceased:

ACTIVITY	SINGLE	DOUBLE	ASHES
Headstone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kerbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marble/Chips	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Slab	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Renovation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Inscription (detail below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bronze Plaque	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Others (describe)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

First Inscription:

Scale sketch showing all aspects of work to be carried out (brochure of appropriate monument may be substituted). Dimensions of intended work must also be included.

Second Inscription:

Scale sketch of monument detailing Anchor points, layout etc.

PLEASE NOTE:

Burial plot headstone plinth areas are 1200mm x 600mm while Ash headstone plinth areas are 500mm x 300mm.

HEADSTONE INSTALLATION CONFIRMATION

In accordance with QLDC Cemetery Bylaws and approved Monument Permit application;

I hereby confirm that the headstone as approved by

QLDC has been erected on Plot Block .

In the Cemetery.

On / / 20 .

Signed *[authorised Monumental Mason]*

PLEASE NOTE: this form must be returned to QLDC upon completion of headstone installation. Failure to do so will be in breach of Council Bylaws and may result in the headstone being removed.

- Postal – QLDC Private BAG 50072 Queenstown 9348
- Email – services@qldc.govt.nz
- Fax – 03 4502223

Only approved Monumental Masons will be permitted to erect headstones and monuments in any QLDC Cemetery.