

**Community & Services Committee  
15 March 2018**

Minutes of a meeting of the Community & Services Committee held on Thursday 15 March 2018 in Council Chambers, 10 Gorge Road, Queenstown commencing at 10.00am.

**Present**

Councillors Stevens (Chair), Clark, Ferguson and Smith

**In Attendance**

Dr Thunes Cloete (General Manager Community Services), Ms Jan Maxwell (Arts & Events Facilitator), Stephen Quin (Parks Planning Manager), Mr Dan Cruickshank and Mr Blake Hoger (APL), Ms Shelley Dawson (Senior Governance Advisor) and 1 member of the media

**Apologies**

It was noted that Councillor Miller was on a leave of absence.

**Declaration of Conflicts of Interest**

There were no conflicts noted

**Matters Lying on the Table**

There were no items on the table

**Public Forum**

There were no speakers in public forum

**Confirmation of Agenda**

The agenda was confirmed without addition or alteration

**Confirmation of Minutes**

**On the motion of Councillors Stevens and Clark it was resolved that the minutes of the Community & Services Committee meeting held on the 7 December 2017 be accepted.**

## **1. Heritage Incentive Grant Application – Shanahan’s Cottage Centennial Avenue Arrowtown**

Consideration was given to a request for a Heritage Incentive Grant for reimbursement for professional services costs for maintenance of Shanahan’s Cottage ruins situated at the 11th hole, Arrowtown Golf Course, Centennial Ave, Arrowtown. The grant application was to provide professional advice from Origin Consultants on how to maintain the ruins so further damage was limited and so that the site could still be viewed by the public and used by the golf club on the Arrowtown course as a feature. Ms Maxwell joined the table to speak to this report.

Ms Maxwell commented that Origin would investigate how the site could be best preserved going forward as it was a significant ruin and it was deteriorating. She explained that as QLDC owned the land she would be working closely with the Arrowtown Golf Club to apply for any other funding required to do any suggested works. Ms Maxwell noted that the club hoped to add information panels and a bench seat to the site so that the community could interact with the ruin.

It was noted that the ruin was not currently classified as a protected feature under the District Plan. Ms Maxwell explained that information Origin hoped to gather would assist in obtaining classification for the site which would in turn help with further funding applications. There was discussion around how the fund could be used for other areas such as this and it was noted that currently staff relied on the public getting in touch about areas of possible historical significance. Ms Maxwell commented that they hoped to be more proactive to find sites such as these before they were lost.

**On the motion of Councillors Stevens and Ferguson it was resolved that the Community & Services Committee:**

- 1. Note the contents of this report and in particular;**
- 2. Approve the Heritage Incentive Grant of \$2,500 for reimbursement of professional services for Shanahan’s Cottage ruins Centennial Ave, Arrowtown.**

## **2. Public Toilet Facilities Improvement Report**

Consideration was given to a report that reviewed the current status of toilets throughout the District, including the current and future demands, and made recommendations on new toilet facilities, some of which could be partially funded under Central Government’s Tourism Infrastructure Funding. Mr Quin and Mr Hoger spoke to this report.

Dr Cloete commented that there was a variation between the report in the agenda and the figures included in the draft Ten Year Plan (TYP) that was currently out for consultation. He explained that the Toilet Facilities Improvement Report was not finalised before the draft TYP was completed. It was suggested that the team look at the proposed workload with the goal of completing the Glenorchy facility and commence planning for Shotover Delta in year 1. Dr Cloete commented that they required adoption of the report to aid staff in applications to the next round of the Tourism Infrastructure Fund.

There was discussion on the proposal for Albert Town and that it was preferable to move the project to year 2 or 3 rather than rush to construct something in year 1 that would not be appropriate to the needs of the area. After discussion around prioritising different sites Mr Quin noted that there was the opportunity through future Annual Plan's to realign projects with the report's recommendations and priorities. It was requested that the report be amended to note that the delivery of the Luggate toilet would be aligned with the delivery of the community project.

There was a suggestion that when toilets were upgraded, that the existing toilets where appropriate be kept to increase capacity. Dr Cloete noted that increasing the number of toilets would increase the level of service as well as the cost. Mr Quin noted that there was the opportunity to look at capacity issues as they went through the renewal process. It was suggested that the team do some forward planning by looking at the areas that needed extra capacity this summer and plan for portaloos to be installed there next summer. Dr Cloete noted this could be possible. He commented that he was due to meet with the Department of Conversation to discuss toilet provision and would discuss high use/crises areas.

**On the motion of Councillors Smith and Clark it was resolved that the Community & Services Committee:**

- 1. Note the contents of this report and in particular;**
- 2. Adopt the Public Toilet Facilities Improvement Report;**
- 3. Agree that an application be made to the next round of Tourism Infrastructure Funding for high and medium priority infrastructure projects.**

*The meeting closed at 10.22am.*

**Confirmed as a True and Correct Record:**

**Chairperson**

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**Date**

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