

**Minutes of a meeting of the Queenstown Lakes District Council Community & Services Committee held in the Council Chambers, 10 Gorge Road on Thursday 2 November 2023 commencing at 11:00am.**

**Present**

Councillor Craig Ferguson (Chair), Councillor Barry Bruce, Councillor Lisa Guy, Councillor Matt Wong, Councillor Cody Tucker.

**In attendance**

Ms Marie Day (Community Partnerships Manager), Ms Briana Pringle (Parks and Open Spaces Planning Manager), Ms Jessica Hughes Hutton (Parks and Reserves Planner), Mr Kenneth Bailey (General Manager Community Services), Mr Jon Winterbottom (Governance Team Leader) and Miss Sarah Bradey (Governance Advisor).

**Apologies**

Apologies were received from Councillor Lisa Guy and Councillor Cody Tucker

**On the motion of Councillor Whitehead and Councillor Bruce the Community & Services Committee resolved that the apologies be accepted.**

**Motion carried.**

**Declarations of Conflicts of Interest**

No declarations were made.

**Public Forum**

No public forum

**Matters Lying on the Table**

There were no matters lying on the table.

**Confirmation of Agenda**

**On the motion of Councillor Wong and Councillor Whitehead the Community & Services Committee resolved that the agenda be confirmed without addition or alteration.**

**Motion carried.**

## **Confirmation of Minutes**

**On the motion of Councillor Whitehead and Councillor Wong the Community & Services Committee resolved that the minutes of the meeting held on 21 September 2023 be confirmed without alteration.**

**Motion carried.**

### **1. Notice of Intent to prepare a Reserve Management Plan for the Riverside Road Reserves in Frankton, Queenstown**

A report from Ms Briana Pringle (Parks and Open Spaces Planning Manager) and Ms Jessica Hughes Hutton (Parks & Reserves Planner) recommended that a Notice of Intent be published advising that a Reserve Management Plan for the Riverside Road Reserves is to be prepared in accordance with section 41(5) of the Reserves Act 1977.

Ms Hughes Hutton presented and spoke to the report. Ms Hughes Hutton, Ms Pringle and Mr Kenneth Bailey responded to elected members questions.

The Chair acknowledged the contributions of the Young Family and members of the Queenstown community including the zoological gardens. A question was asked about when the family's lease on the zoological gardens come to an end. Staff indicated that the lease ended in December 2022 and will not be renewed.

Further questions were asked about the footprint of the house and the associated parcel of land, whether the Young property is outside of the zoological reserve, and whether there is any potential association of this matter with Project Manawa.

In response to a question regarding whether the Council would informally go out for initial feedback from the community, staff indicated that they would do so and that initial feedback which would inform the first draft.

In response to a comment raising concern that the community does not have a chance to have a say on whether this should become a reserve, staff indicated their belief that community support would be strong and that they would take the matter to the project manager at Te Manawa.

In response to a question about a potential conflict of interest of the Young family, staff indicated that the family has not renewed the lease and has removed all assets from the site.

A question was about whether Remarkables Park Limited – some of whose land is adjacent to the proposed reserve – are on board with collaboration over the land adjacent. Staff indicated that they have been working alongside Remarkables Park Limited, including on issues related to potential transport links.

**On the motion of Councillor Whitehead and Councillor Wong  
it was resolved that the Community & Services Committee:**

- 1. Note the contents of this report and;**
- 2. Recommend that a Notice of Intent is published advising that a Reserve Management Plan for the Riverside Road Reserves is to be prepared in accordance with section 41(5) of the Reserves Act 1977.**

**Motion carried unanimously**

*The meeting concluded at 11:17am.*

**Confirmed as a true and correct record:**

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**CHAIR**

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**DATE**