

Monthly Highlight Report

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

October 2021

Core Infrastructure and Services

Key Performance Indicators

WATER CONSUMPTION
Average consumption of water per person per day

TARGET	RESULT
<510L	414.65L

WATER SUPPLY COMPLAINTS
of complaints per 1000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0	0
Clarity	0.14	0.07
Taste	0	0.02
Pressure/flow	0.07	0.17
Continuity of supply	0.17	0.16

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

WATER SUPPLY FAULTS
Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	34 mins
<1440 mins	1,352 mins

WATER SUPPLY FAULTS
Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1440 mins	328.5 mins
<10,080 mins	4,340 mins

STORMWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
0.55	0.8

STORMWATER FLOODING
Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

STORMWATER FLOODING
flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

Results in **RED**
Target missed by >5%

STORMWATER FLOODING
of habitable floors affected for each event (per 1000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

WASTEWATER OVERFLOWS
Median response time to attend site

TARGET	RESULT
<60 mins	37 mins

WASTEWATER OVERFLOWS
Median response time to resolve problem

TARGET	RESULT
<240 mins	136 mins

Results in **AMBER**
Target missed by <5%

WASTEWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.18	0.12
Faults	0.21	0.28
Blockages	0.18	0.13

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

REQUESTS FOR SERVICE (RFS)
% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	97%
Solid Waste	98.25%
Roading	68.25%

Results in **GREEN**
Target achieved

CAPEX
% of capital works completed annually, including renewals (against the annual budget adopted by Council for 3 Waters, waste management and roading).

TARGET	RESULT
80-110%	96.25%

WASTE DIVERTED FROM LANDFILL
Total waste diverted from landfill

TARGET	RESULT
>650t	608t

WASTE TO LANDFILL
Total waste to landfill

TARGET	RESULT
<3,500t	3,383t

WASTE TO LANDFILL
% of MRF recycling contaminated

TARGET	RESULT
<20%	10.76%

DIA measures



Exceptions

The following KPIs were not achieved and are shown on the previous page in red.

Stormwater Complaints

Target not achieved based on the monthly requirement to meet the annual target of fewer than five complaints per 1,000 connections as there were 16 complaints received in October.

Total Waste Diverted from Landfill

Target not met in October. There has been an improvement from previous months due to better recovery of materials with the implementation of plant changes. However, this is still short of the diversion target of 650 tonnes per month.

Percentage of Roding RFS resolved within specified timeframe

Target not achieved for October. Despite lower numbers of requests in October, the timeliness of internal responses was slower than we would have liked, this is due to staff availability and workload. The contractor performance was only slightly below the target set at 94%.



Community Services

ACTIVE PARTICIPANTS
of gym and pool visits per capita (based on usual resident population)

TARGET	RESULT
75,000	1,841.58

LIBRARY CIRCULATION
of items issued per month

TARGET	RESULT
>33,611	42,272

PARKS RFS
% RFS resolved within specified timeframe

TARGET	RESULT
>85%	72%

Environment

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	RESULT
100%	83.33%

Regulatory Functions & Services

BUILDING CONSENT TIMES
% processed within the statutory timeframe

TARGET	RESULT
100%	99.32%

FREEDOM CAMPING RFS
of freedom camping RFS per month

TARGET	RESULT
<26.5	1

Support

CUSTOMER CALLS
% answered within 20 seconds

TARGET	RESULT
80%	85.5%

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

LGOIMA REQUESTS
% responded to within 20 days

TARGET	RESULT
100%	100%

COUNCILLOR ENQUIRIES
% responded to within 5 working days

TARGET	RESULT
100%	88%

INTEREST RATES
Weighted average interest rate per month

TARGET	RESULT
<6%	2.24%

Exceptions

The following KPIs were not achieved and are shown to the left in red.

Parks RFS resolved within specified timeframe

The Parks requests for service (RFS) KPI did not meet the target set due to internal staff only achieving ten of the 36 (28%) requests. However, external contractors achieved 62 of the 64 (97%) requests within the specified timeframe.

In October 2020 both internal and external RFS resolved within the specified timeframe was 107 of the 136 requests. This made 86% and met the KPI target which was not achieved in October 2021.

Resource Consent Time

October was another high month for resource consent applications received. Larger volumes in the second quarter of the financial year in the lead up to Christmas are expected. This is seen this October with 109 applications formally received. Average processing days are higher than usual, which is reflected in the number of resource consents issued within timeframes (noting this has increased slightly on September to 83.33%). This situation remains reflective of general capacity issues combined with higher consent volumes. Recruitment is ongoing.

Councillor Enquiries

Eight Elected member RFS were raised in October. These requests fell into various departments throughout council. The requests were; two for CE's office, two Community Services, two Property and Infrastructure, one Finance, Legal and Regulatory and one Planning and Development. One CE's office RFS did not meet KPI due to validation requirements across multiple departments.

Health & Safety Summary

PREVENTION Positive Safety Actions

TYPE	RESULT
Take 5's	1,921
Inspections/Audits	26
Safety & Wellbeing	8
First Aid Training	2
H&S Meetings	16

WORK EVENTS Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	7.12
LTIFR*	<5	5.7

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

DEPT. SAFETY BEHAVIOURS Self-assessments from monthly safety activities

TYPE	RESULT
A	1
B	9
C	1
Target Achieved	No

NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
Incident Type	0

EVENT TYPE	RESULT
Incident Type	0

EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

QLDC WORKPLACE INCIDENTS Across All Groups

TYPE	RESULT
Employees	2
Contractors	48
Volunteers	0
Public	5

QLDC Health and Safety Objectives for 2021/2022

COMPLIANCE

Health & Safety internal audit by each department to be conducted utilising the WSMP standard.

WORK EVENTS

TRIFR 9 - LTIFR 5.

PREVENTION

90% of all incidents reported each month closed within allocated timeframe.

100% of all Positive Actions Safety Statistics reported each month.

100% reporting of safety statistics for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.

IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management focus for Health & Safety improvement

BEHAVIOUR

Behavioural self assessment – Twice the amount of A scores to be reported monthly compared to C scores.

WELLBEING

At least 60% participation across wellbeing activities.

Monthly Commentary

LTIFR

While the target was not met due to no 'Recordable' incidents (Medical Treatment, Lost Time, Restricted Work) our TRIFR and LTIFR have gone down again.

Department Safety Behaviours

The Parks Team achieved a C-score for the month of October due to a vehicle incident: A vehicle incident (861) was recorded, there were no injuries but there was some damage to the vehicle. The driver was aware that there was a rock, but it was in a blind spot and as they drove out they clipped it.



Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



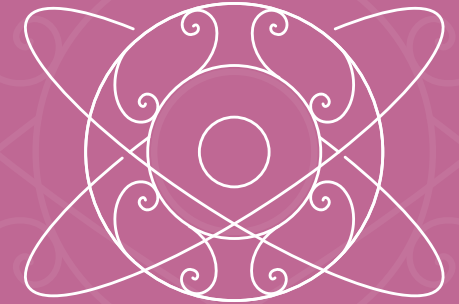
Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



Pride in sharing our places | Kia noho tahi tātou kātoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.



Vision Beyond 2050



High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Capital Infrastructure Projects (arterials and street upgrades)</p> <p>Street Upgrades:</p> <p>Arterial Stage One:</p>	<ul style="list-style-type: none"> • Prior to the Alert Level 4 lockdown, which saw construction sites close from 17 August, construction was nearing the peak point in productivity. Pavement, rain garden, water and wastewater construction within the historic core was progressing well. Changes in timber specification overcame supply issues for retaining walls. • The enabling package is well underway with the service investigations, having completed in excess of 130 slot trenches. Alongside this the establishment of the site compound at Ballarat St has progressed well with the site office in operation since early August, dilapidation surveys have commenced. 	<ul style="list-style-type: none"> • First concrete pavement pour scheduled for 24 September. • First shipment of stone pavers expected mid-September. • Service investigation package due for completion mid-September. • Main Contract Works to commence 27 September to meet CIP Funding milestone. 	<p>Green</p>
<p>Queenstown Gardens Stage One</p>	<ul style="list-style-type: none"> • Programme delayed due to required root network navigation, rock wall height changes, and delivery on signage elements. i.e. wood source constraints. • Project team maximise alternate routes for pedestrians during construction, and neighbouring Alliance construction works. 	<ul style="list-style-type: none"> • Numat pour is scheduled, special team is brought in to do this work. • Fabrication of signage. • Planting can take place after rock wall is complete. • Continued communication with stakeholders and Alliance Team. 	<p>Green</p>
<p>Tourism Infrastructure Fund</p>	<ul style="list-style-type: none"> • All Complete. 	<ul style="list-style-type: none"> • All Complete. 	<p>Green</p>



High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wanaka Youth and Community Centre	<ul style="list-style-type: none"> Commercial negotiations still underway. Building condition report received and letter sent to Landlord regarding remedial issues. Concept plans of possible usage in development with an architect along with costing of the fit out underway. 	<ul style="list-style-type: none"> Commercial lease negotiation. 	Amber
Lakeview Development and Ancillary Works	<ul style="list-style-type: none"> Handover of the first area (3500m2) within Lot 2 and the adjacent portion of the new Isle St occurred on 19 July. Works up until end August have included establishment of the site compound and commencement of new sewer services. 	<ul style="list-style-type: none"> Handover of the balance of the Lakeview site from the QLDC Site Clearance team was scheduled for 04 October but this has incurred a 10 day delay to 14 October. 	Green
Housing Infrastructure Fund (Kingston and Quail Rise) Kingston:	<ul style="list-style-type: none"> 3 Water Scheme: Detailed design nearing completion. Technical reviews underway. Wastewater Scheme: Detailed design on hold while obtaining discharge consent. Was publicly notified in September 2021 with hearing date in January 2022. Engagement with submitters ongoing. Contractor and QS cost estimates collated and presented to leadership team. 	<ul style="list-style-type: none"> Complete water scheme detailed design and reviews. Investigate alternative funding model due to cost estimates exceeding budget and present to leadership. Decision on procurement of water scheme to be made once funding work completed (early 2022). Wastewater discharge consent hearing January 2022. Obtain wastewater designation January 2022. 	Amber
Quail Rise:	<ul style="list-style-type: none"> The reservoir and associated rising and falling mains are now in detailed design and QLDC is soon to engage with stakeholders and affected parties regarding its Notice of Requirement application. 	<ul style="list-style-type: none"> Detailed Design due for completion April 2022. 	Amber



Major Infrastructure Works

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
516 Ladies Mile	<ul style="list-style-type: none"> Resource consent lodged with QLDC. Workshop in December with ELT/Council as part of December reforecast item. Procurement strategy completed but reviewing a traditional approach as an alternative option in the current market. 	<ul style="list-style-type: none"> December - Council Workshop to discuss project funding. 	Red
Te Atamira	<ul style="list-style-type: none"> Head lease, Sub Lease and Heads of Agreement all signed. Procurement plan/Business plan/Occupancy analysis all completed. Initial Funding of \$1.4M achieved. A number of grant applications have been lodged with major funders. \$700k received from CLT in addition to the \$1.4m. Contract awarded to Cook Brothers for \$1.8M to start fit out. 	<ul style="list-style-type: none"> 31st December 2021 – Funding completed. 	Green

Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Frankton Campground	<ul style="list-style-type: none"> Main civils and construction work at the site is now underway. 	<ul style="list-style-type: none"> Waka Kotahi Trail final design (due June) has been delayed, but works are now due to commence first week of October. August Covid impact to schedule has removed all contingency. Lessee/developer still estimating a mid December partial opening. 	Green
Wānaka Lakefront Development Stage Two:	<ul style="list-style-type: none"> Budget confirmed at Council meeting on 28 October 2021. 	<ul style="list-style-type: none"> Stage Two tender documents on track for RFT release on GETS in November 2021. 	Green
Stage Three:	<ul style="list-style-type: none"> Construction complete, official opening with community, led by Mayor Jim Boulton, with a blessing from Iwi, occurred on 11 October 2021. 	<ul style="list-style-type: none"> Practical completion due November 2021. 	Green
Luggate Memorial Centre	<ul style="list-style-type: none"> The temporary hall was relocated in October, allowing site works around the new hall to continue. Scaffold erected in anticipation of roof & wall panels being installed. 	<ul style="list-style-type: none"> Installation of the wall & roof panels to be completed in November, followed by installation of cladding and beginning of internal fit out. First blower door test scheduled for mid-November. 	Amber



Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Coronet Forest	<ul style="list-style-type: none">• Harvest is now 60% complete.• Procurement plan process has commenced.• An audit of the log sales to date is now underway.	<ul style="list-style-type: none">• Develop RFP for release to the market in early February.	Green



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Spatial Plan	<ul style="list-style-type: none">The Spatial Plan was adopted on 29 July 2021. An Implementation Plan is in development and the new governance structure has become live. The independent chair, Keith Turner has been appointed for the Steering Group and Governance Group.	<ul style="list-style-type: none">Political Governance Group meeting – February.	Green
Annual Plan	<ul style="list-style-type: none">Development of the Annual Plan for 2022/23 is underway.	<ul style="list-style-type: none">Council workshop scheduled – 14 December.Community Consultation – March/April 2022.	Green
Annual Report	<ul style="list-style-type: none">The Annual Report was adopted by the Council on 28 October 2021.	<ul style="list-style-type: none">Project is now complete.	Green

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
District Plan - Stage 1 appeals progress	<ul style="list-style-type: none"> Decisions and consent notices for over 90% of appeal points (101 appeals and 1065 appeal points originally lodged) received and updated into the plan. Small number of outstanding appeals on complex rezoning requests subject to Environment Court hearing timetables or further mediations. 	<ul style="list-style-type: none"> Small number of outstanding Rural Zone appeal points to be heard by Environment Court starting 9 December 2021. 	Green
Stage 2 appeals progress	<ul style="list-style-type: none"> 84 appeals and 930 appeal points received challenging Council's decisions. Mediations on all but a handful of appeals have been completed. 	<ul style="list-style-type: none"> Environment Court Hearings 4th quarter 2021. Wakatipu Basin hearing commences 6 December 2021. 	Green
Stage 3 hearing progress	<ul style="list-style-type: none"> 2 Appeals received on the Decisions on Chapter 30 Energy and Utilities. 42 appeals (total) containing 354 separate appeal points for the following topics – Wahi Tupuna, General Industrial and Service Zone, Three Parks Commercial & Business Zone, Settlement Zone, Rural Visitor Zone, 101 Ballantyne Road, Arthur's Point, Variations and Plan Maps, and Design Guidelines. One appeal received on the Walter Peak Rural Visitor Zone. (Wayfare). 	<ul style="list-style-type: none"> Mediations commence November 2021. 	Green
Ladies Mile Masterplan	<ul style="list-style-type: none"> Full Council meeting - Adoption of the masterplan – 28th October 2021. Council workshop – Briefing on MoE proposal to co-locate a High School on 516 – November 2021. 	<ul style="list-style-type: none"> Council workshop – Workshop with Councillors on DRAFT Planning provisions – 14th December 2021. Council workshop – Workshop with Councillors on FINAL Planning provisions – 22nd February 2022. Council Meeting – Full Council meeting with Councillors on final Planning provisions and masterplan – 20th March 2022. 	Amber



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan	<ul style="list-style-type: none"> The Economic Diversification Plan is an output of the Spatial Plan. It is currently being scoped and all relevant projects, initiatives and programmes are being collated. Consideration to the development of a reference group is underway. A procurement process will be undertaken to appoint a consultant to develop the plan further. 	<ul style="list-style-type: none"> Reference Group Development – November. Procurement - February. 	Green
Destination Management Plan	<ul style="list-style-type: none"> The Destination Management Plan is an output of the Spatial Plan. It is being developed in partnership with the Regional Tourism Organisations and will focus on regenerative tourism by 2030. A significant programme of community, council and elected member engagement continues, including at the WAO Summit in Wanaka. 	<ul style="list-style-type: none"> Pinnacle Events October/November. Community consultation on draft – Early 2022. 	Green
Climate Action Plan	<ul style="list-style-type: none"> The Climate Action Plan is currently being reviewed, through a broad process of targeted community consultation. The Climate Reference Group has prioritised actions within the plan and drafting continues. 	<ul style="list-style-type: none"> Draft preparation – September / October / November. Community consultation on draft - December. 	Green



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Housing Strategy	<ul style="list-style-type: none"> The Housing Strategy was consulted on during September. It will be finalised in early 2022 and will likely be aligned with the Inclusionary Zoning chapter of the Proposed District Plan. 	<ul style="list-style-type: none"> Finalisation of strategy – early 2022. 	Green
Responsible Camping Strategy	<ul style="list-style-type: none"> Governance Group Meeting – 1 October. Freedom Camping Bylaw deliberations – 7 October. Council Workshop Freedom Camping Bylaw – 19 October. Finalised procurement document for review of Responsible Camping Strategy – late October. 	<ul style="list-style-type: none"> Freedom Camping Bylaw Deliberations – 9 November. Draft revised MOU with Partner Agencies released for review – 9 November. Responsible Camping Strategy Review RFP released to market. 	Green

Operating Expenditure and Revenue

Financial Management Report

% of the year completed

33%

DESCRIPTION	October 2021 Actual	October 2021 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	7,954,929	7,992,162	(37,232)	32,463,357	32,412,815	50,542	96,805,942	34%	
Income - Grants & Subsidies	518,253	553,875	(35,623)	2,131,377	2,329,500	(198,123)	6,447,423	33%	1*
Income - NZTA External Cost Recoveries	316,362	512,240	(195,879)	1,511,063	2,048,961	(537,898)	6,146,884	25%	2*
Income - Consents	1,030,512	1,201,559	(171,047)	4,281,276	4,597,796	(316,520)	12,558,418	34%	3*
Income - External Cost Recovery	142,711	78,133	64,578	366,127	312,531	53,596	937,592	39%	
Income - Regulatory	346,898	467,755	(120,858)	1,332,482	1,912,261	(579,780)	5,942,984	22%	4*
Income - Operational	2,263,718	2,248,517	15,201	8,261,490	8,981,295	(719,805)	26,887,177	31%	5*
Total Operating Revenue	12,573,381	13,054,241	(480,859)	50,347,171	52,595,159	(2,247,988)	155,726,420	32%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	2,975,873	3,137,898	162,025	12,144,885	12,987,855	842,969	39,323,565	31%	6*
Expenditure - Salaries and Wages Contract	394,454	337,747	(56,707)	1,828,398	1,293,549	(534,849)	3,478,512	53%	7*
Expenditure - Health Insurance	52,363	36,031	(16,332)	109,141	144,123	34,982	432,370	25%	
Total Personnel Expenditure	3,422,689	3,511,675	88,986	14,082,424	14,425,527	343,102	43,234,447	33%	
Operating Expenditure									
Expenditure - Professional Services	230,472	407,906	177,435	1,017,470	1,626,427	608,956	5,084,681	20%	8*
Expenditure - Legal	642,735	251,846	(390,889)	2,040,138	1,007,383	(1,032,755)	3,022,149	68%	9*
Expenditure - Stationery	23,259	32,870	9,610	108,925	131,479	22,554	394,437	28%	
Expenditure - IT & Phones	66,062	79,402	13,339	252,244	317,607	65,363	1,007,691	25%	
Expenditure - Commercial Rent	253,829	287,929	34,100	1,016,858	1,151,717	134,859	3,455,149	29%	10*
Expenditure - Vehicle	60,116	58,833	(1,283)	234,278	235,332	1,054	706,000	33%	
Expenditure - Power	205,273	296,059	90,785	1,180,136	1,256,697	76,561	3,656,725	32%	
Expenditure - Insurance	149,923	130,308	(19,615)	603,386	521,232	(82,154)	1,563,700	39%	

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 33%

DESCRIPTION	October 2021 Actual	October 2021 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	2,977,637	2,784,201	(193,436)	11,471,409	11,796,805	325,396	34,394,914	33%	11*
Expenditure - Parks & Reserves Maintenance	826,176	1,127,190	301,014	2,721,976	3,831,907	1,109,931	12,417,139	22%	12*
Expense - External Cost On Chargeable	38,061	78,133	40,072	289,839	312,531	22,692	937,592	31%	
Expenditure - Grants	666,447	659,806	(6,641)	2,795,677	2,769,469	(26,208)	8,443,549	33%	
Expenditure - Other	943,064	1,157,832	214,768	3,946,183	4,799,793	853,610	16,981,449	23%	13*
Total Operating Expenditure	7,083,055	7,352,315	269,260	27,678,519	29,758,378	2,079,859	92,065,175	30%	
Interest and Depreciation									
Expenditure - Interest	391,336	746,747	355,410	1,659,716	2,986,987	1,327,271	8,960,960	19%	14*
Expenditure - Depreciation	3,584,616	3,584,616	0	14,359,356	14,358,728	(629)	42,899,010	33%	
Total Interest and Depreciation	3,975,953	4,331,363	355,410	16,019,072	17,345,714	1,326,642	51,859,970	31%	
TOTAL EXPENDITURE	14,481,697	15,195,353	713,656	57,780,015	61,529,619	3,749,604	187,159,591	31%	
NET OPERATING SURPLUS (DEFECIT)	(1,908,315)	(2,141,112)	232,797	(7,432,844)	(8,934,460)	1,501,616	(31,433,171)	(30,391,319)	

* Commentary

*1 Income - Grants & Subsidies - \$198k unfavourable variance with \$228k unfavourable income within Rooding due mainly to the mild winter resulting in less revenue. This is a timing difference as the shortfall can be re-prioritised to other activities throughout the year. In addition, target income has reduced as a result of lower than expected Waka Kotahi funding which results in a reduction in Infrastructure maintenance costs. This unfavourable variance typically offsets in Infrastructure maintenance costs (Note 11 below) (variance) however during October, an accrual was posted based on prior month which has not related to a clear offset. This will be corrected in November.

*2 Income - NZTA External Cost Recoveries - The \$538k unfavourable variance is mainly within Infrastructure and is due to lower internal time allocations to CAPEX projects of \$507k, due in part to staff vacancies and lower than assumed internal time allocations.

*3 Income - Consents - Unfavourable variance of \$317k is within Planning & Development with Resource Consents \$442k unfavourable due to lower recoverable hours and issued consents, driven mainly by the onboarding of new resources in Q1 (hours 1% lower and issued consents 9% lower than budgeted) and lower recovery rates which is being investigated. This has been partially offset by Engineering Consents \$121k favourable with a greater than budgeted level of recoverable hours (28% higher than budget).



* Commentary

Financial Management Report

Operating Expenditure and Revenue

- *4 Income - Regulatory - \$580k below budget. Legal and Regulatory \$446k unfavourable with Parking \$284k below, campervan infringements \$90k below, driven by international border delays and lockdown restrictions (32 campervan infringements issued YTD vs 455 to YTD Oct 19/20 (pre covid)). Premise registrations \$79k under as a result of business suspensions and level 4 & 3 restrictions. Parking fees and permits are \$145k unfavourable and are 64% of prior years actuals YTD due to tourism downturn/lockdowns. Infrastructure Parking income \$177k unfavourable due to lower volume driven by lockdowns and international border delays.
- *5 Income - Operational - \$720k unfavourable
- Community Services \$715k below with Parks & Reserves \$435k down, \$285k due to low forestry volumes, the balance being offset by higher yield prices relative to prior year, which have been dropping since July (October revenue estimate in the absence of any other data), Community Property \$288k unfavourable due to lower lease rental income (mainly Wakatipu due to Skyline which is based on 20-21 actuals).
 - Finance \$205k unfavourable with net interest driven by BNZ factoring position.
 - Venues & Facilities \$195k unfavourable as Mitre 10 Community Centre hasn't opened yet as the lease still in negotiation and then fit out is required. Overall net \$56k savings in operating profit each month as a result as unfavourable revenue variance is offset by expense variance.
 - Infrastructure Roothing \$153k favourable due to \$100k contribution received for the Gorge Road lease (bike park section), and \$50k ORC recoveries for bus stop maintenance and construction.
 - \$251k favourable variance in Corporate, driven mainly by income for Economic Development \$158k being unbudgeted income relating to Welcoming Communities and Lifetime value of a visitor and Civil Defense \$130k for MBIE - COVID recovery income offset by expenditure.
- *6 Expenditure - Salaries and Wages - \$843k lower with favourable variances in Infrastructure for \$383k, Planning & Development \$274k, CEO \$167k, and Finance \$63k. The favourable variance is being driven largely by 56 vacancies across all directorates, an improvement vs last month as 8 resources were placed into roles.
- *7 Expenditure - Salaries and Wages Contract - \$534k above budget with \$433k unfavourable in Planning & Development to cover vacancies, \$234k in Resource Consents and \$155k in Building Inspections. The balance is spread across a number of directorates.
- *8 Expenditure - Professional Services - \$609k favourable with \$377k favourable in Infrastructure with favourable variances of \$201k within Roothing and \$154k within 3 Waters due to timing. CEO \$231k with \$119k favourable in Other Consultants and \$63k in Economic Development due to timing of projects.
- *9 Expenditure - Legal - \$1.0m unfavourable with \$600k unfavourable weather tightness variance in Building Services (Weather Tightness).
- *10 Expenditure - Commercial Rent - \$135k favourable with \$200k favourable in Community Services as the Mitre 10 Community centre in Wanaka building lease has not started yet as the lease agreement is still under negotiation.
- *11 Expenditure - Infrastructure Maintenance - \$325k favourable with \$132k in Refuse due to impact of August lockdown, 3W maintenance \$218k favourable due to timing and less unscheduled maintenance work.
- *12 Expenditure - Parks & Reserves Maintenance - \$1.1m favourable largely within Community Services (\$939k) with \$545k lower stumpage costs relating to reduced forestry output (offset by unfavourable revenue variance due to August covid lockdown and poor weather in July), and \$285k favourable Parks and Reserves Open Space contract costs due to Covid in August and savings in tree maintenance as targeted cost saving opportunity pursued in this area.
- *13 Expenditure - Other - \$854k favourable due largely to timing. \$393k in Planning & Development due mainly to favourable District Plan commissioner costs, \$248k in CEO due to Knowledge Management service contracts & HR Staff Training, Finance, Legal & Regulatory \$108k due to lower parking control and infringement related court costs, with the balance being driven by small variances across a number of directorates.
- *14 Expenditure - Interest - Interest expense is favourable by \$1.3m due to lower than expected interest rates and timing of capex spend which is mainly within the Property & Infrastructure space where

Capital Expenditure and Revenue

Financial Management Report

DESCRIPTION	October 2021 Actual	October 2021 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	1,984,302	1,112,881	871,421	5,816,672	4,451,525	1,365,147	13,354,575	44%	15*
Income - Vested Assers	0	0	0	0	0	0	19,600,000	0%	
Income - Grants & Subsidies Capex	6,711,367	4,953,144	1,758,223	12,012,456	19,812,576	(7,800,120)	59,437,726	20%	16*
Income - Grants & Subsidies	0	0	0	2,579,799	0	2,579,799	0	0%	
Total Capital Revenue	8,695,669	6,066,025	2,629,644	20,408,926	24,264,101	(3,855,175)	92,392,301	22%	
Capital Expenditure									
Projects/Asset Purchases	11,713,099	13,094,048		44,464,049	46,796,639		287,439,402	15%	17*
Debt Repayment	0	0	0	0	0	0	16,890,000		
Total Capital Expenditure	11,713,099	13,094,048	0	44,464,049	46,796,639	0	304,329,402		
NET CAPITAL FUNDING REQUIRED	3,017,429	7,028,023	(2,629,644)	24,055,122	22,532,538	3,855,175	211,937,101		
External Borrowing									
Loans	218,023,000						187,082,000		
TOTAL BORROWING	218,023,000						187,082,000		

* Commentary

*15 Income - Development Contributions - \$1.4m favourable. \$1.0m favourable within Infrastructure roading \$1.8m, partially offset by \$0.7m unfavourable in 3 Waters. Community Parks & Reserves \$0.3m favourable.

*16 Income - Grants & Subsidies Capex \$7.8m unfavourable

- NZTA Subsidy target income has reduced as a result of lower than expected Waka Kotahi funding along with the late notification of NLTP budgets in September, which coupled with changes to Waka Kotahi activities, has caused a delay with developing the 3 year work programme to align with funding approved. Budgets will be more closely aligned through the December 2021 reforecast and the Capex subsidy budget will be adjusted down following council approval in February 2022.

- CIP Subsidy - the Programme Alliance Agreement (PAA) has now been signed and the main contract works for Arterials construction commenced on 27 September, expecting claims to increase as we progress throughout the year. Street upgrades construction is continuing but \$9.5M is expected to be deferred to 22/23 through the December reforecast, partly due to the Hotops Rise Cycle path which remains on hold pending a decision at the 16 December Council Meeting. The percentages claimed from CIP were also below budgeted as variable based on milestone dates and some works such as internal time being non-recoverable."

*17 Projects - Capital Expenditure - \$44.4m year to date spend vs budget of \$46.8m. Main project spend this month included \$11.9M Queenstown Street Upgrades, \$6.2M Qtn Town Centre Arterials - Stage 1, \$2.6M Recreation Ground new WW Pump Station, \$1.7M Wanaka Lakefront Development, \$1.6M Reform Stimulus Delivery Plan (3W), \$1.4M Ballantyne Road Reseal, \$1.4M Lakeview Storm Water upgrade, \$1.2M Lucas Place SW upgrades existing pipes, \$1.2M Shotover Country WS new WTP and \$x1.0M Luggate Hall Replacement.