

Meeting Mins #8



| Glenorchy Airstrip Consultative Governance Committee Notice of Meeting | |
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| Where: | MS Teams |
| Time: | 10.30am |
| Date: | Monday 7 March 2022 |
| Who: | Jamie Waaka (QAC), Tom Butler (Blanket Bay) Jeannie Galavazi Tiana Prudden, Mark Samways, Thunes Cloete, Quintin Howard (QLDC) Nick Nicholson (Operators), Christina Lister (GCA), Niki Gladding (Councillor), Quintin Howard (QLDC) |
| Apologies | Peter Campbell (Wyuna Preserve Residents Association), |

| Item | Topic | Meeting Minutes |
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| ITEM 1: | Terms of Reference <ul style="list-style-type: none"> - Adopt Terms of Reference - Discussion | <ul style="list-style-type: none"> - QLDC not receive substantial feedback on the draft ToR sent out to the Committee at the end of last year - Discussion in Nov 2021 which circulated comments has been incorporated into current document - James Stokes to be included in next meeting if Terms of Reference are adopted - Comments/feedback on Terms of Reference: <ul style="list-style-type: none"> NG – Suggested that 'Elected member of QMUG' be noted within context of Tier 2 representative, indicating a process to fulfil the position. James Stokes is a current Tier 2 operator <i>and</i> QMUG chair. NG – Clarity around when agendas should be released – 10 working days prior to next meeting NG – No standing orders currently. Suggested standing order should consensus not be met in a meeting and how chair should manage – reference Renton's Rules to be consistent with NMP - Chair elected – NG nominated (unanimous agreement) - Deputy Chair elected – NG nominated (NN seconded, unanimous agreement) - Terms of Reference can now be adopted – JG to apply changes and circulate - Changes can be made later during annual review |
| ITEM 2: | Noise Management Plan feedback <ul style="list-style-type: none"> - Draft circulated - Discuss feedback - QLDC to collate feedback | <ul style="list-style-type: none"> - Draft NMP meets all designation conditions according to QLDC legal - Draft NMP needs to be submitted to QLDC Resource Consents by March 15 2022, and to be operative 3 months later. - Feedback <ul style="list-style-type: none"> NG – 2.4 meeting procedure – suggested to reference Terms of Reference |

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| | <ul style="list-style-type: none"> - Draft NMP to be submitted to QLDC Resource Consents on or before 15 March 2022. | <p>NG – Appendix B – suggested inclusion of Campbell town (approx. 7 dwellings north of Buckler Burn) and to not concentrate flights over this area. NG acknowledged conflict of interest as she lives in Campbell Town. NN to discuss with QMUG on departures and approaches and obtain comments. JG to add Campbell town to 3.11 and appendix B. Suggestion by NG to reroute via Buckleburn but NN advised this will inhibit operational performance. NN suggested map amended to highlight Campbell Town and rough flight path arrow, to be sent to operators. JW to update AIP if required, referencing Campbell Town.</p> <ul style="list-style-type: none"> - AIMMS Data – clarification on when data will be submitted to Consents team and how they want to receive it (QLDC) – end of calendar year. - TB commented on rural use of designation – no provisions for rural conditions being exempt. Under proposed license regime, provided advance notice, they may be issued a license for activity – to come out of noise bucket. MS advised that Otago Airspread has approached for license – for certainty of operation. - Mechanism to make rural operations exempt would be the RMP. - Potential increase in ceiling for recreation use to include rural or add content to RMP outlining separate process for rural operations (after defining what rural operations are). To be addressed in RMP review. - Recreational users do not need license but will need to comply with NMP – larger fees may discourage multiple landings in one day – item to address in RMP review. - NN to send NMP to QMUG to review after changes applied. Deadline end of week. - NG suggested urgent items to be actioned be outlined on agenda and calendar invite (timelines highlighted). - JW – QAC are not collecting information at the moment, QAC not recording landings in aim – to be changed in NMP (JG) |
| <p>ITEM 3:</p> | <p>Update on progress on licences and charging of fees</p> <ul style="list-style-type: none"> - All Tier 1 and 2 licences - QLDC Special Approval Process - | <ul style="list-style-type: none"> - MS – Concession agreement sent to 12 companies confirmed as currently using airstrip– 4 advised they have less than 12 landings per year, 3 signed, 3 engaged and in discussion, 2 questioning process. - Confusion surrounding rationale for percentages and what will happen with landings not used. Lack of understanding around 30%/50% allocation of 2019 landings and concern around inability to plan forward. Lack of information surrounding the bucket and what they are allowed to apply for later. (feedback from operators – NN) - NN concern around how licence percentages are being drafted and the need to reassure operators their businesses are still able to operate viably in the future. - Consultation with operators and defining/clarifying the system may result in more buy in (NN). Increased communication suggested. - MS/JG to check HeliGY’s allocation and advise NN - CE sign off on Special Approval Process. - JG to provide clarification on the approval process, licencing methodology and rationale that can be provided to the community ASAP. - Community support for HeliGY – allocation may be able to be reconsidered (MS) based on 2019 flights and faster recovery of business during covid. - JG to provide information on Special Approval Process with meeting mins that can be circulated to community - NG requested information on NZONE and their resource consent process. |
| <p>ITEM 4:</p> | <p>Complaints</p> | <ul style="list-style-type: none"> - Current method via QLDC website – form needs to be updated. Under the MSA, complaints need to be channelled via QAC – work to be done with Jaime on the process (JG) - Only a handful of complaints over the years - Process to be easily publicly available |

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| ITEM 5: | Airstrip Operations Update | - (JW) Bringing in weekly inspections (safety along the runway). AIP has been updated |
| ITEM 6: | Reserve Management Plan Review Update | - Good insight as to what the RMP should address within this group, as per above notes. RMP review to recommence latter half of 2022 once NMP and licencing has been progressed. |
| ITEM 7: | General Business | <ul style="list-style-type: none"> - Feedback from GCA on communication surrounding the new framework, which is suggested to be improved. - An initial phone call and subsequent letter stating QLDC's position has taken place with all operators (MS). - Suggestion from NN for an online consultation with operators to broaden communication channel and address queries directly. |