

Monthly Highlight Report

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

May 2023

Core Infrastructure and Services

Key Performance Indicators

WATER CONSUMPTION
Average consumption of water per person per day

TARGET	RESULT
<407L	497L

WATER SUPPLY COMPLAINTS
of complaints per 1000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0	0
Clarity	0	0.44
Taste	0	0.07
Pressure/flow	0.27	3.37
Continuity of supply	0.17	2.66

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

WATER SUPPLY FAULTS
Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	55 mins
<1440 mins	972 mins

WATER SUPPLY FAULTS
Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1440 mins	1,859 mins
<10,080 mins	2,772 mins

STORMWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
1.32	8.39

STORMWATER FLOODING
Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

STORMWATER FLOODING
flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

Results in **RED**
Target missed by >5%

STORMWATER FLOODING
of habitable floors affected for each event (per 1000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

WASTEWATER OVERFLOWS
Median response time to attend site

TARGET	RESULT
<60 mins	31 mins

WASTEWATER OVERFLOWS
Median response time to resolve problem

TARGET	RESULT
<240 mins	151.5 mins

Results in **AMBER**
Target missed by <5%

WASTEWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0	1.12
Faults	0.24	2.76
Blockages	0.07	1.05

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

REQUESTS FOR SERVICE (RFS)
% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	88.3%
Solid Waste	99.3%
Roading	96.5%

Results in **GREEN**
Target achieved

CAPEX
% of capital works completed annually, including renewals (against the annual budget adopted by Council for 3 Waters, waste management and roading).

TARGET	RESULT
80-110%	84%

WASTE DIVERTED FROM LANDFILL
Total waste diverted from landfill

TARGET	RESULT
>574t	604t

WASTE TO LANDFILL
Total waste to landfill

TARGET	RESULT
<3,476t	4,160t

WASTE TO LANDFILL
% of MRF recycling contaminated

TARGET	RESULT
<20%	17.5%

DIA measures



Exceptions

The following KPIs were not achieved and are shown on the previous page in red or amber.

Water Consumption

The average consumption of water per person, per day was 497 litres for the month of May. This does not meet the scaled monthly target but the measure could still be on track to meet the yearly target of less than 505 litres of water per person, per day.

Water Supply Faults - Time to Resolve Problem (Urgent)

The target not achieved for the month of May. Two jobs were extensive and needed extra parts and labour which prolonged the response. However, alternative arrangements were put in place to ensure customers were not disrupted due to the delay.

Stormwater Complaints

The May monthly and year to date target was not achieved for Stormwater complaints. There is an on-going focus to optimise preventative maintenance activities by the contractor to reduce number of complaints raised by the community.

Requests For Service - 3 Waters

The target not achieved for the month of May with 88.3% of customer RFS resolved on time for 3 Waters. The contractor is making significant progress addressing a back log of requests and the result reflects an improvement on previous months.

Total Waste To Landfill

Total waste to landfill was above target for the month of May at 4,160 tonnes, this includes 91 tonnes of contaminated material. An increase in May is typical and most likely attributed to the disposal of waste prior to increased fees and charges at the start of the new financial year.



Community Services

ACTIVE PARTICIPANTS
of gym and pool visits per capita (based on usual resident population)

TARGET	RESULT
>1,799	3,141

LIBRARY CIRCULATION
of items issued per month

TARGET	RESULT
> 39,351	49,694

PARKS RFS
% RFS resolved within specified timeframe

TARGET	RESULT
>90%	95%

Environment

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	RESULT
100%	88.51%

Regulatory Functions & Services

BUILDING CONSENT TIMES
% processed within the statutory timeframe

TARGET	RESULT
100%	93.98%

FREEDOM CAMPING RFS
of freedom camping RFS per month

TARGET	RESULT
<10	5

Corporate Services

CUSTOMER CALLS
% answered within 20 seconds

TARGET	RESULT
>80%	63.6%

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

LGOIMA REQUESTS
% responded to within 20 days

TARGET	RESULT
100%	97%

COUNCILLOR ENQUIRIES
% responded to within 5 working days

TARGET	RESULT
100%	79%

INTEREST RATES
Weighted average interest rate per month

TARGET	RESULT
<6%	4.85%

Exceptions

The following KPIs were not achieved and are shown to the left in red or amber.

Resource Consent Time

The target for May was not met and the processing of applications within timeframes slipped slightly from April's result of 91.67% to 88.51%. However, May was a busier month than April with 109 applications received and 87 decisions issued. April had 60 applications received and 61 decisions issued. The average working days for processing a non-notified application was 18.26 days. This shows that resource consent applications in the majority are being processed efficiently by Council with a small number of applications not meeting timeframe requirements, predominantly due to being more complex and/or requiring additional liaison with applicants than the processing timeframes anticipate. Work is being undertaken to increase applicants' awareness of requirements to reduce the need for liaison to clarify applications.

Building Consent Time

The target of 100% of building consents being processed within the 20-day statutory timeframe was not achieved in May 2023. 93.98% of consents were processed within the statutory timeframe. The reason the target was not met is due to a significant surge in building consent applications due to applicants wanting to have consents in the processing system before new insulation standards came into effect in May 2023. This has created a backlog of consents to be processed and will take two - three months to clear and get back to the usual 95% plus of building consents processed within 20-day statutory timeframe. Average processing days for building consents in May was 14.81 working days.

Customer Calls

3,028 calls were made to Council in May 2023 and 63.6% were answered within 20 seconds, not meeting target. Challenges with sickness, staff training with turnover, annual leave and ongoing bedding in of new software contributed to the missed target. Customer Services is focused on meeting this KPI as it has done year on year. In the interim callers are encouraged at the commencement of the call to go online for service or request a 'call-back'.

LGOIMA Requests

30 responses were due in May 2023. 25 received a response in 20 working days and a further four agreed extensions due to legal review, further clarification or technical issues with email archive searching. One request was late by one working day due to confirming the response with internal teams. Of the 30 responses; 20 responses were provided in full, one was refused on the grounds the information did not exist or could not be located and nine responses included redactions or partial withholding.

Councillor Enquiries

14 Elected member request raised in May 2023. Nine for Property and Infrastructure, one Community Services, three Planning and Development and one Assurance, Finance and Risk. Three Property and Infrastructure requests did not meet KPI. This was due to the complexity of information requested.

Health & Safety Summary

PREVENTION Positive Safety Actions

TYPE	RESULT
Take 5's	2,212
Inspections/Audits	14
Safety & Wellbeing	13
First Aid Training	11
H&S Meetings	52

WORK EVENTS Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<8.5	3.98
LTIFR*	<5	2.65

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

DEPT. SAFETY BEHAVIOURS Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	3
B - Safety Constant	14
C - Accident or Incident	0
Target Achieved	Yes

NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
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Incident Type	0
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EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

QLDC WORKPLACE INCIDENTS Across All Groups

TYPE	RESULT
Employees	2
Contractors	21
Volunteers	0
Public	3

QLDC Health and Safety Objectives for 2022/2023

COMPLIANCE

Health and Safety internal audit by each department to be conducted utilising the Work Safety Management Plan standard.

PREVENTION

90% of all incidents were reported each month closed within allocated timeframe.

100% of all Positive Actions Safety Statistics were reported each month.

100% of safety statistics were reported for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.

IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported monthly compared to C scores.

A C-score is a significant accident or incident with insufficient action taken to remedy.

WELLBEING

At least 60% participation across wellbeing activities for QLDC staff.

Monthly Commentary

QLDC Workplace Incidents

There were no notifiable events in May, and no workplace incidents were significant.

There were two incidents involving Employees in May; both pain and discomfort. None of these were of a significant nature.

There were 21 contractor incidents in May.

There were three incidents involving members of the public in May, all all were of a minor nature.



Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



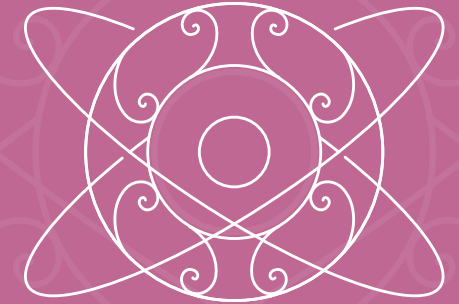
Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



Pride in sharing our places | Kia noho tahi tātou katoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.



Vision Beyond 2050



High Profile Capital Projects

*RAG Status refers to Red/Amber/Green and shows the status of the project and how well it is performing.

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS*
<p>Crown Infrastructure Partners Street Upgrades</p>	<ul style="list-style-type: none"> The construction of Park Street was completed on 31 March. As this is the first separable portion for the project, the Practical Completion process with the Alliance is being worked through to reach an alignment on expectations. The 28 April milestone for the construction completion of Rees Street was met on 19 May. The 31 May milestone for construction completion of the Lower Brecon intersection with Shotover, and completion of the separable portion for the Historic Core, has been missed and is targeted for no later than 22 June (prior to the Prime Minister's opening event on 23 June). Upper Brecon Street is progressing well and is on track to have construction completed by 31 October 2023. The Funding Agreement Amendment Request, submitted to Crown Infrastructure Partners on 28 April, is awaiting response. This included a request to remove the Hotops Rise Cycle Path from the scope of the project. High inflation and a constrained supply chain mean that delays and additional costs to this project may be incurred. Therefore, the RAG status has been updated to Amber to reflect the current operating environment. 	<ul style="list-style-type: none"> 22 June 2023 - Remaining paving and final landscape areas in Shotover - Duke Steets intersection due for completion. 30 June 2023 - Brecon Street footpath due for completion. 	<p>Amber</p>
<p>Crown Infrastructure Partners Arterial Stage One</p>	<ul style="list-style-type: none"> Construction continues on three waters pipework installation, retaining walls, site clearance, piling, column and ground anchor installation. Surfacing on the southern side on Melbourne Street has enabled the transfer of vehicles from the northern side and the imminent commencement of the remaining stormwater work. Subcontractor and material procurement is approximately 83% complete. Works towards an interim opening of Gorge Road on 16 June are progressing well to facilitate better traffic flow for the ski season period. Awaiting response to the Funding Agreement Amendment Request, submitted to Crown Infrastructure Partners on 28 April. This includes the request to remove the Pedestrian Overpass from the scope of the project. The release of the media advisory for the removal of the overpass will be formalised once Ministerial approval has been received via Crown Infrastructure Partners. Ongoing media and political attention have been focused on costs and disruption and the impacts on the commercial sector and wider community. 	<ul style="list-style-type: none"> 16 June 2023 - Opening of Gorge Road. 31 July 2023 - Three waters complete in Gorge Road (excluding waste water relining). 	<p>Green</p>



High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Lakeview Development and Ancillary Works	<ul style="list-style-type: none"> Site works continue to progress well. Paving crews are now 70% complete on all paving and are on track to be completed in mid-July. Three waters crews are working between the top of Lake Street to Hay Street on the replacement water main and sewer networks. Retaining Wall A has had approx. 50% of all facing pours completed with the remaining due for completion in early July. Brunswick Street soil nail drilling has been completed and finishing works are progressing well. Natural Habitats is making good progress with planting trees and will soon start with the shrub planting. 	<ul style="list-style-type: none"> 17 July 2023 - Completion of Brunswick Street wall shotcrete and steel. 21 July 2023 - Completion of paving phase one and two. 21 July 2023 - Completion of landscape planting one and two. 	Green
Housing Infrastructure Fund Kingston Three Waters Scheme	<ul style="list-style-type: none"> Funding to be resolved prior to further procurement of any major package. Timeline is currently uncertain. Wastewater Scheme: Developed design is approved but detailed design is on hold. Designation is being finalised. <p>Odour (air discharge) consent has been compiled and affected party approvals are being obtained.</p> <ul style="list-style-type: none"> Water Scheme: All consents obtained and detailed design complete. Bore headworks construction complete. Construction procurement on hold. Stormwater: Detailed design is currently subject to Queenstown Lakes District Council's Engineering Acceptance process. <p>Construction procurement currently on hold.</p>	<ul style="list-style-type: none"> Wastewater Scheme: June 2023 – Construction tender release to market expected. Water Scheme: August 2023 – Procurement planned. Stormwater scheme: August 2023 – Tender release date expected. 	Red
Housing Infrastructure Fund Quail Rise Reservoir	<ul style="list-style-type: none"> Hearing date for planning postponed; resolution expected without a Hearing. Subdivision structure and advice due end of June 2023. Detailed Design to Engineering Challenge Group expected early July 2023 for review, then on-hold till construction, expected 2027-2030. 	<ul style="list-style-type: none"> June 2023 - Subdivision structure and advice due. July 2023 - Detailed Design review and Engineering Challenge Group. July 2023 - Revised cost baselining expected in line with Engineering Challenge Group. July – August 2023 - Arrow Irrigation works approved and expected delivery due. 	Green

Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wānaka Lakefront Development Stage Two	<ul style="list-style-type: none"> Managing on-going minor defects and regular routine maintenance. 	<ul style="list-style-type: none"> Spring 2023 - Tile install delayed until Spring due to seasonal impact during Winter and short supply of paving Contractors. 	Amber
Wānaka Youth and Community Centre	<ul style="list-style-type: none"> Naylor Love have been progressing the construction programme with the majority of works completed through the last period. Fit out & framing in the Kahu Youth space is largely complete with insulation and wall linings currently being installed. The framing to the toilet blocks / meeting rooms are well underway. Currently the project is still on track to hand the Aspiring Gym Sports space over on the 30 June, with a blessing / small opening ceremony to be held on the 3 July. Forward programme include the completion of the Aspiring Gym Sports space next period as we move toward the handover date. The large dividing curtain to be installed on site within the next 2 weeks. The Wānaka-Upper Clutha Community Board and other relevant members will attend a site visit on 16 June for a walkthrough and general board update. Due to delayed responses from the consultants, some minor delays to the project have been incurred. As such, the RAG status has been updated to Amber as there is some potential for slippage in the programme. 	<ul style="list-style-type: none"> 16 June 2023 - Wānaka-Upper Clutha Community Board walk-through. 30 June 2023 - Aspiring Gym Sports handover. 3 July 2023 - Aspiring Gym Sports Opening Ceremony and Blessing. 	Amber
Coronet Harvest	<ul style="list-style-type: none"> The Tree harvest/felling programme is now complete, the site will be handed back as a restoration site to QLDC in Spring, the contractors are carrying out post-harvest remedial works clearing culverts and sediment traps. The contract for the planting manager was awarded. 	<ul style="list-style-type: none"> June 2023 - A Request for Proposal for the Planting contractor will be released in late June with the contract to be awarded in July/August 2023. 	Green
516 Ladies Mile	<ul style="list-style-type: none"> Council workshop planned for 13 June 2023; setting out the revised options to inform the August Council report. Forward programme includes confirmation of costings/budget aligned to the workshop outcomes. 	<ul style="list-style-type: none"> 13 June 2023 - Council Workshop. 	Amber
Marine Parade Upgrade	<ul style="list-style-type: none"> Project Close out activity continues. 	<ul style="list-style-type: none"> July 2023 - Aiming for Practical Completion. 	Green

Strategy, Policy and Planning Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
District Plan - Stage One Appeals	<ul style="list-style-type: none"> Decisions and consent notices for approximately 93% of appeal points received and updated into the plan. (101 appeals and 1181 appeal points originally lodged) A project has commenced to identify if there are significant parts of the Proposed District Plan that could be made operative. Environment Court decision issued on Topics one, two, 17 – Regionally Significant Infrastructure. 	<ul style="list-style-type: none"> Sticky Forest Environment Court hearing was moved and a new date has not been set (given the number of experts this has proven difficult). 	Green
Stage Two Appeals	<ul style="list-style-type: none"> 84 appeals and 930 appeal points received challenging Council's decisions. Mediations completed; Environment Court hearings underway. An Environment Court decision was issued on Topic 25 & 30 Wakatipu Basin Rural Amenity Zone. 	<ul style="list-style-type: none"> Three rezoning appeal hearings on the Wakatipu Basin have been put on hold pending further direction from the Environment Court on the impact of the National Policy Statement - Highly Productive Land. 	Green
Stage Three Appeals	<ul style="list-style-type: none"> 43 appeals (total) containing 445 separate appeal points lodged. Environment Court mediations underway. A consent order has been issued for Topic 37 subtopic one – Universal Developments Hāwea Limited and Streat Development Limited. 	<ul style="list-style-type: none"> Hearing timetables are being set for all Industrial rezonings in the second half of 2023. Evidence is being exchanged for the Wānaka Industrial rezoning appeals. Cardrona Cattle Company Environment Court hearing (Industrial Zoning) has been postponed again, a new date is yet to be set. 	Green
Inclusionary Housing	<ul style="list-style-type: none"> Notified 13 October 2022. 181 original submissions and 20 further submissions received. Scheduling commissioners for hearing to be held in the second half of 2023. The summary of decisions requested for one submission is to be re-notified on 22 June 2023. 	<ul style="list-style-type: none"> Confirming commissioners. Setting hearing date. Setting evidence exchange timetable. 	Green

Strategy, Policy and Planning Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Landscape Schedules	<ul style="list-style-type: none"> Priority Areas <p>Priority Areas were notified 30 June 2022. 208 original submissions and 38 further submissions received.</p> <p>Commissioners have been selected and Council report confirming their appointment is prepared for 1 June 2023</p> <p>Hearing is scheduled for early October.</p> <ul style="list-style-type: none"> Rural Character Landscapes (RCLs) <p>Commissioners have been selected and Council report confirming their appointment is prepared for 1 June 2023.</p> <p>Draft RCL Schedules have been completed by the Landscape Architect, expert review and review by Mana Whenua has been arranged.</p> <p>Internal review of the schedules has also been arranged (by Queenstown Lakes District Council consent and policy planners).</p>	<ul style="list-style-type: none"> Priority Areas <p>Preparation of S42A report.</p> <p>Renotification of missing/incorrect submission points.</p> <p>Setting evidence exchange timetable.</p> <ul style="list-style-type: none"> Rural Character Landscapes (RCLs) <p>Expert review complete.</p> <p>Notification of Rural Character Landscapes (RCLs) Schedules.</p>	Green
Te Pūtahi - Ladies Mile Masterplan and Plan Variation	<ul style="list-style-type: none"> Minister has approved the use of the Streamlined Planning Process. Submission period has closed and submissions are being summarised. 121 submissions received. 	<ul style="list-style-type: none"> Contact expert witnesses and Commissioners for the Hearings Panel to confirm availability for when Hearings commence (approx. hearing start date December 2023) 	Green

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Spatial Plan	<ul style="list-style-type: none"> Spatial Plan project team meets weekly to work through implementation of priority initiative workstreams. Ministry of Education and Queenstown Lakes District Council quarterly update was held on 8 May 2023. Partnership Steering Group meeting was held on 29 May 2023. <p>Key agenda items discussed were Te Ta-puae/Southern Corridor structure plan, Blue/Green network project plan, Te Putahi -Ladies Mile taskforce, Future Development Strategy, Economic Diversification Plan, Destination Management Plan – Roadmap to Carbon Zero by 2030 Discussion Paper, and updates were given on Way To Go Transport programme, Joint Housing Action Plan, Hāwea Infrastructure Acceleration Fund and National policy Statement - Urban Development Policy five implementation.</p> <ul style="list-style-type: none"> Future development strategy joint workshop held with Otago Regional Council and Queenstown Lakes District Council on 30 May. Contract awarded for the Blue/Green network project. Boffa Miskell and Kauati were the successful joint tender. Future development strategy project team (Barker & Associates, Otago Regional Council and Queenstown Lakes District Council) continue to hold fortnightly meetings. Call for sites planning is being finalised and draft criteria has been developed. 	<ul style="list-style-type: none"> Mid June 2023 - 'Call for sites' public engagement will commence. June 2023 - Key landowners in Te Tapuae/Southern Corridor to be contacted and informed of structure plan process. End July 2023 - Key stakeholder workshop scheduled and will be held jointly for Te Tapuae/Southern Corridor structure plan and Blue Green Network. 7 August 2023 - Partnership Steering Group meeting scheduled. End August 2023 - Key partner stakeholder workshops Future development strategy scheduled. 	Green
Annual Plan	<ul style="list-style-type: none"> Analysis of submissions to make the Draft Annual Plan consultation are complete. The Submissions Pack and Submissions Report to support the Hearings and Deliberations have been created. <p>Hearings: 22 May in Wānaka Deliberations: 24 May</p>	<ul style="list-style-type: none"> Early June 2023 - Final document updates with changes from Council deliberation. 29 June 2023 - Council Meeting for Final Annual Plan adoption. 	Green
Long-term Plan 2024-2034	<ul style="list-style-type: none"> The Long-term Plan project team has been established and initial planning is underway. Project team meets weekly to review workstreams and timelines. The first Steering Group meeting took place on 24 May. 	<ul style="list-style-type: none"> 31 July 2023 - Steering Group session two. 	Green

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan	<ul style="list-style-type: none"> • Early feedback on draft from stakeholders being gathered 	<ul style="list-style-type: none"> • June 2023 – Draft canvassed amongst key stakeholders to move towards endorsement of projects and/or the whole plan by external organisations. • August 2023 – Councillor workshop. 	Green
Climate and Biodiversity Plan	<ul style="list-style-type: none"> • Delivery of the actions within Climate & Biodiversity Plan 2022-2025 is progressing well, with 56 of the 70 actions underway and 3 actions complete. • The application process for the Climate Reference Group Chairperson is underway. • Council has completed its Toitū Enviromark audit to verify baseline and year one organisational greenhouse gas emissions, and is working through the data requests. • The recommendation report for Project Taiao - embedding climate & biodiversity considerations into Council decision making - has been received. The workprogramme to deliver its recommendations is being planned. • A Food Resilience hui was held on Monday 22 May that involved food system stakeholders from across the district. • Wānaka Community Shuttle trial was launched on 29 May. 	<ul style="list-style-type: none"> • Review and recommendation of candidate for the Independent Chair of the Climate Reference Group. • Launch of Project Taiao workstreams. • Release of draft Long Term Plan Carbon Baseline Report. • Public release of Food Resilience project report. • Project Grant funding to be finalised for Wānaka Community Shuttle Trial and Optimal Biodiversity Study. • Site visits to be completed to support development of the Emissions Reduction Plan. • Final design of a new Climate & Biodiversity website to be completed. Expected launch date is early in the new financial year. • Multiple project delivery milestones to be completed. 	Green
Joint Housing Action Plan	<ul style="list-style-type: none"> • Draft Joint Housing Action Plan to go out for community consultation from 03 May until 09 June 2023. 	<ul style="list-style-type: none"> • 03 May – 09 June 2023 - Community Consultation period. • 12 July 2023 – Draft Joint Housing Action Plan and community feedback to go to an Executive Leadership Team for consideration. • 10 August 2023 – Joint Housing Action Plan and summary of community feedback to go to a Council meeting for adoption. 	Green

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 92%

DESCRIPTION	May 2023 Actual	May 2023 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	8,895,267	8,819,792	75,474	98,012,502	97,726,162	286,340	106,574,635	92%	1*
Income - Grants & Subsidies	587,505	457,687	129,818	6,662,958	5,793,175	869,783	8,450,936	79%	2*
Income - NZTA External Cost Recoveries	1,059,999	536,384	523,615	5,048,827	5,900,223	(851,396)	6,436,607	78%	3*
Income - Consents	1,497,807	1,309,927	187,879	13,423,786	13,202,171	221,615	14,351,938	94%	4*
Income - External Cost Recovery	203,925	80,522	123,403	1,387,586	885,739	501,847	966,261	144%	5*
Income - Regulatory	460,614	545,241	(84,627)	4,616,350	6,294,801	(1,678,451)	6,890,242	67%	6*
Income - Operational	3,455,354	2,198,073	1,257,281	27,440,536	24,297,635	3,142,902	26,809,914	102%	7*
Total Operating Revenue	16,160,471	13,947,626	2,212,845	156,592,546	154,099,906	2,492,640	170,480,532	92%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	3,805,788	3,919,560	113,772	37,483,785	39,970,046	2,486,261	43,720,151	86%	8*
Expenditure - Salaries and Wages Contract	590,599	326,012	(264,587)	5,247,087	3,320,875	(1,926,212)	3,606,715	145%	9*
Expenditure - Health Insurance	42,438	38,564	(3,874)	382,566	424,201	41,636	462,765	83%	
Total Personnel Expenditure	4,438,824	4,284,136	(154,688)	43,113,437	43,715,122	601,685	47,789,631	90%	
Operating Expenditure									
Expenditure - Professional Services	448,733	422,554	(26,178)	3,499,256	4,967,137	1,467,881	7,607,038	46%	10*
Expenditure - Legal	304,755	613,344	308,589	4,990,156	6,046,781	1,056,625	6,760,125	74%	11*
Expenditure - Stationery	98,467	34,343	(64,124)	403,873	377,773	(26,100)	412,120	98%	
Expenditure - IT & Phones	38,221	74,908	36,687	627,021	868,197	241,176	955,928	66%	12*
Expenditure - Commercial Rent	548,855	311,751	(237,105)	3,999,392	3,429,257	(570,136)	3,741,003	107%	13*
Expenditure - Vehicle	96,141	69,452	(26,689)	935,800	763,970	(171,830)	833,422	112%	
Expenditure - Power	384,606	346,198	(38,407)	4,404,550	3,626,796	(777,753)	3,975,113	111%	14*
Expenditure - Insurance	179,152	179,152	0	1,983,108	1,970,671	(12,437)	2,149,823	92%	

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 92%

DESCRIPTION	May 2023 Actual	May 2023 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	3,221,654	3,142,583	(79,071)	32,680,563	35,204,414	2,523,850	38,661,720	85%	15*
Expenditure - Parks & Reserves Maintenance	948,053	745,457	(202,596)	11,513,422	9,099,823	(2,413,599)	9,760,160	118%	16*
Expense - External Cost On Chargeable	167,873	78,766	(89,107)	1,382,703	866,429	(516,274)	945,195	146%	17*
Expenditure - Grants	492,344	500,677	8,333	7,488,860	7,316,097	(172,763)	8,886,722	84%	
Expenditure - Other	1,643,599	1,401,572	(242,028)	15,387,531	17,070,926	1,683,396	19,329,291	80%	18*
Total Operating Expenditure	8,572,453	7,920,757	(651,697)	89,296,236	91,608,272	2,312,036	104,017,659	86%	
Interest and Depreciation									
Expenditure - Interest	1,874,737	921,661	(953,076)	15,853,047	10,138,271	(5,714,775)	11,059,932	143%	19*
Expenditure - Depreciation	3,829,519	3,829,519	0	42,124,071	42,124,713	642	45,954,233	92%	
Total Interest and Depreciation	5,704,256	4,751,180	(953,076)	57,977,118	52,262,985	(5,714,133)	57,014,165	102%	
TOTAL EXPENDITURE	18,715,534	16,956,073	(1,759,461)	190,386,791	187,586,379	(2,800,413)	208,821,456	91%	
NET OPERATING SURPLUS (DEFECIT)	(2,555,063)	(3,008,447)	453,384	(33,794,246)	(33,486,473)	(307,773)	(38,340,924)		

* Commentary

*1 Income - Rates - \$0.3m Rates Penalties for the year to date at the end of May is \$401k.

*2 Income - Grants & Subsidies - \$0.9m favourable variance. Community Services \$0.1m favourable due to \$103k from Te Hau Toka funding received for Libraries. Planning & Development \$0.1m favourable due to third community housing contribution to the Queenstown Lakes Community Housing Trust as part of its Special Housing Area agreement \$178k. Property & Infrastructure have received 3W Transitional funding of \$0.3m and the Landfill Levy \$0.2m favourable at the end of April.

*3 Income - NZTA External Cost Recoveries - \$0.9m unfavourable variance is mainly within Infrastructure and is due to lower internal time allocations to CAPEX projects of \$1.3m, due in part to staff vacancies and lower than assumed internal time allocations offset by Internal Time recoveries in Audit, Finance and Risk of \$0.4m. This work was caught up by \$0.9m in May.

*4 Income - Consents - \$0.2m favourable variance in Planning and Development for favourable labour recoveries of \$0.2k.

*5 Income - External Cost Recoveries - \$0.5m favourable mainly due to Planning & Development with favourable recoveries in Resource Consents \$0.3m together with Property & Infrastructure \$0.2m favourable cost recoveries. The net impact on the P&L is largely offset by cost, see Expenditure - External Cost On Chargeable below.

*6 Income - Regulatory - \$1.7m unfavourable variance. Regulatory & Enforcement \$0.9m unfavourable due to lower traffic and parking infringements \$0.5m, environmental health \$0.2m with premises registration is lower and staff vacancies affecting audit numbers, Liquor Licensing \$0.1 unfavourable due to fewer events. Property and Infrastructure \$0.6m unfavourable due to lower parking fees income from paid parking removed in the arterial project in addition to a reduction in paid parking from 6pm- 9pm. Planning & Development \$0.2m unfavourable due to an increase in Engineering doubtful debt provision.

* Commentary

- *7 Income - Operational - \$3.1m favourable variance. Community Services \$2.9m favourable due to forestry proceeds of \$2.8m (which is offset by forestry maintenance expenses of \$2.8m as per the Expenditure - Parks & Reserves Maintenance commentary below). Forestry harvest has taken longer (was due to finish in July 22) than expected due to finding a market for lower quality wood. Sport and Recreation \$0.3m favourable across all their cost centres due to an increase in usage across swim school and golf facilities. This is offset by \$0.4k as a result of lower lease income received for the Wakatipu Reserve. Property & Infrastructure \$1.8m unfavourable due to lower transfer station receipts in Queenstown \$1.1m and a refund to CODC \$0.6m for Environmental Trading Scheme credits, see Infrastructure Maintenance for more detail. Property is \$0.4m unfavourable driven by Commercial Property \$0.4m as a result of the Wanaka Airport hanger leases lower than budget and Lakeview Rental lower due to the removal of cabins. Finance \$1.8m favourable due to interest received YTD due to MBIE funds interest.
- *8 Expenditure - Salaries & Wages - \$2.5m lower than budget due to underspends in Property & Infrastructure \$1.5m, Corporate Services \$0.6m and Planning & Development \$0.6m. The lower spend was driven by vacancies across directorates. These lower spends are offset by higher than budget spending on contractor salary & wages, see Expenditure - Salaries & Wages Contract below.
- *9 Expenditure - Salaries & Wages Contract - \$1.9m higher than budget variance. Planning & Development \$1.0m over due to higher variances in Engineering \$0.4m, Resource Consents \$0.4m and Building Services \$0.2m. Property & Infrastructure are \$0.7m overspent on budget. These overspent variances are driven by increase utilisation of contractors due to permanent staff vacancies as details in Expenditure - Salaries & Wages above.
- *10 Expenditure - Professional Services - \$1.5m lower than budget variance. Property & Infrastructure \$0.9m underspent to lower than budget variances in Roding \$0.5m and 3 Waters \$0.3m. Strategy & Policy \$0.3m under due to underspend in Other Consultants of \$0.3m in the Strategy cost centre due to timing with the better off funding expenditure. Corporate Services \$0.4m underspent due to variance in Other Consultants of \$0.3m resulting from the timing of expenditure.
- *11 Expenditure - Legal - \$1.1m YTD lower than budget variance. Community Services is overspent by \$0.3m due to the contract renegotiation in relation to the Skyline rent review. Planning & Development is \$1.3m lower than budget, due to lower than assumed costs in relation to weather tightness claims \$1.2m, \$0.3m lower spend within Resource Consents due to greater use of the inhouse legal team which has been partially offset by higher District Plan \$0.3m resulting from the resource management act requirements which wasn't anticipated in the budget.
- *12 Expenditure - IT & Phones - \$0.2m lower than budget variance. \$36k underspent on Data Usage after audit on connections found savings, \$148k System Support because of less requirement for Non project consultancy.
- *13 Expenditure - Commercial Rent - \$0.6m higher than budget variance. Property & Infrastructure \$0.2m overspent due to overspend in 3 Waters \$0.1m due to water rates and roading costs \$0.1m. Corporate Services \$0.2m overspent due to Knowledge Management operating lease expenses of \$0.1m for last quarter of 2021/22 processed in 2022/23. Community is \$0.1m overspent due to a \$0.1m Tenancy Fit Out spend incurred.
- *14 Expenditure - Power - \$0.8m higher than budget due to Property and Infrastructure \$0.6m mainly due to increased electricity cost for 3 Waters sites in relation to consumption, cost increases and site additions. Community \$0.2m due to cost and consumption increased for the swimming pools gas \$100k and electricity \$50k following rate increases higher than those budgeted.
- *15 Expenditure - Infrastructure Maintenance - \$2.5m lower than budget in Property & Infrastructure \$2.5m which is underspent due to a \$3.4m favourable adjustment processed in April for waste management as a result of a reduction in the Emissions factor used for calculating the Environmental Trading scheme credits, this was offset by 3W overspend of \$400k which was mainly due to regulatory requirements of Shotover WW disposal fields, Pure Project and Veolia contract transition and Roding overspend of \$500k relating to Minor Events & Emergency Reinstate Road, Roding power supply and Transport cost.
- *16 Expenditure - Parks & Reserves Maintenance - \$2.4m higher than budget due to Community Services \$2.3m overspent as a result of \$2.8m in forestry maintenance (which is offset by forestry proceeds of \$2.8m as per the Income - Operational commentary above), Ground Maintenance & Open Spaces partly due to procurement savings (toilet consumables) \$0.2m, reduced spend on the Tracks & Trails maintenance \$0.2m, and amenity lighting & roading lower spend on maintenance due to contractor unavailable \$0.1m.
- *17 Expenditure - External Cost On Chargeable - \$0.5m higher than budget due to Planning & Development Resource Consents \$0.3m overspent, Building Services \$0.1m overspent and Property & Infrastructure overspent by \$0.2m on onchargeable consultants. These costs are offset by higher than budget Income - External Cost Recoveries, see above.
- *18 Expenditure - Other - \$1.7m lower than budget due to Planning & Development \$1.3m underspent as a result of District Plan Commissioner Fees underspend of \$1.3m due to timing of matters. Strategy & Policy \$0.4m underspent due largely to a favourable Climate Action variance of \$0.4m which is expected to be caught up by the end of June

Capital Expenditure and Revenue

DESCRIPTION	May 2023 Actual	May 2023 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	1,533,595	1,767,256	(233,661)	16,035,759	19,439,819	(3,404,060)	21,207,075	76%	
Income - Vested Assers	0	0	0	26,545,189	0	26,545,189	20,238,850	131%	
Income - Grants & Subsidies Capex	2,609,249	3,391,706	(782,457)	34,834,852	39,583,479	(4,748,627)	45,375,184	77%	20*
Income - Dividends received	0	0	0	5,461,478	762,000	4,699,478	762,000	717%	21*
Income - Gain/(loss) on disposal of PP&E	(952,145)	0	(952,145)	1,254,120	0	1,254,120	0	0%	22*
Income - Gain/(Loss) on disposal of dev. prop.	0	0	0	0	0	0	23,393,284	0%	
Total Capital Revenue	3,190,698	5,158,962	(1,968,264)	84,131,398	59,785,298	24,346,100	110,976,394	76%	
Capital Expenditure									
Projects/Asset Purchases	17,288,131	18,984,183	1,696,052	167,160,890	209,966,877	42,805,988	234,759,949	71%	23*
Debt Repayment	0	0	0	0	0	0	16,890,000		
Total Capital Expenditure	17,288,131	18,984,183	1,696,052	167,160,890	209,966,877	42,805,988	251,649,949		
NET CAPITAL FUNDING REQUIRED	14,097,433	13,825,221	3,664,315	83,029,491	150,181,580	18,459,887	140,673,556		
External Borrowing									
Loans	6,000,000			513,023,000			479,458,000		
TOTAL BORROWING	6,000,000			513,023,000			479,458,000		

* Commentary

*19 Interest - \$5.7m higher than budget cost due to an increase in debt incurred in this year for Weather Tightness claim settlements and higher than budgeted interest rates.

*20 Grants & Subsidies Capex - \$4.7m unfavourable year to date variance includes \$2.3m below budget for CIP projects (Crown Infrastructure Partners) funding for Queenstown Arterials and Street Upgrades (due to a reduced monthly percentage able to be claimed as a result of time delays and associated cost escalation), \$1.7m unfavourable for NZTA & ORC CAPEX Subsidy income due to timing of renewals and improvements programme (which has seen construction of some subsidised projects deferred to 2023/24) and \$0.7m within Capital Grants.

*21 Income - Dividends received - \$4.7m favourable variance due to higher dividends received from QAC which was not forecasted when the budget was set.

*22 Income - Gain/(loss) on disposal of PP&E - \$1.2m favourable variance. Proceeds from disposal of property - Old Wanaka swimming pool of \$2.2m offset by year end Disposals (Three Waters Asset) finalised in May 2023 of \$1m.

*23 Projects/Asset Purchases - \$167.2m year to date spend vs budget of \$210.0m. Main project spend this month includes \$4.1m for Queenstown Town Centre Arterials - Stage 1, \$1.5m for Queenstown Street Upgrades CIP, \$1.3m for Project Pure WWTP upgrade, \$0.9m for Lakeview Development Road & Public Realm, \$0.8m for Beacon Point New Reservoir and \$0.7m for Wanaka Pool to School Active Travel.