

## **Community & Services Committee 31 May 2018**

Minutes of a meeting of the Community & Services Committee held on Thursday 31 May 2018 in Council Chambers, 10 Gorge Road, Queenstown commencing at 10.00am.

### **Present**

Councillors Stevens (Chair), Clark, Ferguson and Smith

### **In Attendance**

Dr Thunes Cloete (General Manager Community Services), Ms Meaghan Miller (General Manager Corporate Services), Ms Jan Maxwell (Arts & Events Facilitator), Ms Marie Day (Community & Events Facilitator), Mr Aaron Burt (Senior Planner Parks & Reserves), Ms Maddy Dowman (Parks Officer, Projects), Ms Shelley Dawson (Senior Governance Advisor) and 1 member of the media

### **Apologies**

It was noted that Councillor Miller was on a leave of absence.

### **Declaration of Conflicts of Interest**

There were no conflicts noted

### **Matters Lying on the Table**

There were no items on the table

### **Public Forum**

There were no speakers in public forum

### **Confirmation of Agenda**

The agenda was confirmed without addition or alteration

### **Confirmation of Minutes**

**On the motion of Councillors Stevens and Clark it was resolved that the minutes of the Community & Services Committee meeting held on the 19 April 2018 be accepted.**

## **1. Heritage Incentive Grant Application – Preston’s Cottage 30 Kent Street Arrowtown**

Consideration was given to a request for a Heritage Incentive Grant for reimbursement of maintenance costs for Preston’s Cottage situated at 30 Kent Street, Arrowtown. The cottage had a Category 3 listing in the District Plan (Item 350 - Map 28) on the QLDC Inventory of Protected Features. The requested grant would provide maintenance costs to repair the veranda by Bagley Builders. This work would include replacement of rotting posts and the replacement of rafter beams where needed. This was required to stop further water damage to both the veranda and exterior walls of the cottage. Ms Maxwell joined the table to speak to this and the following report.

The Chair questioned how the amount of \$1,500 was set. Ms Maxwell explained that the Heritage Policy specified a scale of funds able to be granted based on heritage category listing. \$1,500 was the maximum amount able to be granted to this category 3 building and the applicants had been advised of this. There was discussion on the process to find and look after these historic cottages and buildings. Ms Maxwell explained that she had undertaken some advertising around the availability of grants to advise private owners that they could apply for funding. It was up to private owners of heritage features to come to Council for the grant. Ms Maxwell noted that she would do another promotion of the grant process this year.

**On the motion of Councillors Stevens and Clark it was resolved that the Community & Services Committee:**

- 1. Note the contents of this report and in particular;**
- 2. Approve the Heritage Incentive Grant of \$1,500 for reimbursement of maintenance costs for Preston’s Cottage situated at 30 Kent Street, Arrowtown**

## **2. Queenstown Gardens Artwork**

Consideration was given to a report that informed the Community & Services Committee of the proposed artwork selected by the Queenstown Lakes District Art and Culture Trust to be installed in the Queenstown Gardens. The proposed artwork was by local artist Richard Wells and it depicted a dog about to dive into the pond in the Queenstown Gardens. The trustees chose this artwork as it was suitable for the site and would engage with all visitors to the gardens.

Ms Maxwell displayed a small scale model of the proposed artwork for the Committee. She commented that the Trust felt this installation had a novel and interesting display method and was something that would fit in well with the gardens as well as being engaging with the public. Ms Maxwell noted that the Trust had consulted with the Friends of the Gardens as well as the Parks team.

She explained that it would be cast in bronze and installed later this year in a position in the pond that they hoped would discourage people from trying to get to it. The Chair and Committee agreed that it would fit well into the Gardens environment.

**On the motion of Councillors Ferguson and Smith it was resolved that the Community & Services Committee:**

1. **Note the contents of this report and in particular;**
  2. **Note the artwork that has been chosen by the trust to be installed in the Queenstown Gardens.**
- 3. Proposal to Vest Land as Reserve and to Offset Reserve Land Contributions as per the Development Contributions Policy as Applicable**

Consideration was given to a report that sought recommendation to Council for the approval of two proposed reserves identified within two separate subdivision developments, being Shotover Country Ltd and Glenorchy Trustee Ltd, and to offset reserve land contributions as per the Development Contributions Policy as applicable. The two proposed reserves were Glenorchy Trustee Ltd (RM171428) - Lot 200 (a, b &c): Local Purpose (Beautification Strip) Reserve, Oban St, and Shotover Country Ltd (RM171487) - Lot 1001: Local Purpose (Flood Protection) Reserve, Hicks Road, Shotover Country. Mr Burt joined the table to speak to this report.

Councillor Smith commented that beautification strips had been very problematic in the past with people having to get easements to get access over the strips to their properties. Mr Burt commented that with the Glenorchy situation, all properties had access internally to the subdivision and the strip was for amenity planting only. The Chair commented that even though the idea was to beautify the strip there was no plan on how this was to be achieved. Mr Burt commented that it would be grassed in the short term and planted out later. There was discussion around why planting and/or landscaping was not a requirement on the developer before vesting. It was noted that there needed to be a process to ensure reserves that were being taken on by Council would not be a burden in terms of maintenance. Mr Burt commented that the this type of reserve was not one that Council would normally take on anymore however they were supporting it as it was a requirement under the District Plan. In regards to the Shotover Country reserve Mr Burt commented that it was a requirement of the subdivision to be put in and it was a reserve area that Council wanted to have ownership over rather than leave it with the developer.

**On the motion of Councillors Clark and Smith it was resolved that the Community & Services Committee:**

- 1 Recommend to Council that the vesting of the two proposed reserves be approved;

**Glenorchy Trustee Ltd – RM171428**

- a. Lot 200 (a, b &c): Local Purpose (Beautification Strip) Reserve, Oban St.

**Shotover Country Ltd - RM171487**

- b. Lot 1001: Local Purpose (Flood Protection) Reserve, Hicks Road, Shotover Country

subject to the following works being undertaken at the applicant's expense:

- i. Consent being granted (as necessary) for any subdivision required to formally create the reserve;
- ii. Presentation of the reserve in accordance with Council's standards for reserves;
- iii. The submission to Council by the developer, certification as appropriate by Council, and subsequent implementation of a landscape and planting plan for the reserve.
- iv. The formation of any sealed pathways to a minimum 2 metre wide width, and also meet the Grade 2 standard of the QLDC Cycle Trail and Track Design Standards & Specifications (2016);
- v. A potable water supply point to be provided at the boundary of the reserve lot;
- vi. The registration of a fencing covenant under s6 of the Fencing Act 1978 on the reserve to vest in QLDC to protect the Council from liability to contribute towards any work on a fence between a public reserve vested in or administered by the Council and any adjoining land;
- vii. The registration of a Consent Notice on any land adjoining the reserve to ensure any fences on land adjoining the reserve are no more than 1.2 metres in height with a visual permeability of at least 50%;
- viii. A three year maintenance period by the current landowner commencing from vesting of the reserve

- ix. **A maintenance agreement being prepared specifying how the reserves will be maintained during the maintenance period; and**
  - x. **Vesting of reserve to be undertaken in accordance with the QLDC Vesting of Roads and Reserves Policy.**
- 2 Recommend to Council that any reserve land contributions (if applicable) are offset in accordance with the Development Contributions Policy current at the time of contributions payment, subject to recommendation three above.**

#### **4. Naming of one existing reserve and one proposed reserve within the Queenstown Lakes District**

Consideration was given to a report that sought approval for the naming of an existing Queenstown Lakes District Council Recreation Reserve in Arrowtown and one proposed reserve within the Shotover Country subdivision, Queenstown. It was recommended that the Recreation Reserve off Merioneth Street, Arrowtown be named 'Hansen Park' (reserve legally described as SECS 6 BLK X Arrowtown TN). It was also recommended that the reserve approved by Council to be vested as Recreational Reserve within the Shotover Country subdivision, Queenstown be named as follows 'Shotover Country Recreational Ground' (Lot 1205, Headley Road of Shotover Country Stage 15A). Ms Dowman joined the table to speak to this report.

The Chair explained that the Arrowtown item came about as a result of research done by members of the Arrowtown community around reserve names. They had asked for clarification of naming of the area behind the Hansen Place car park as a more appropriate way of acknowledging Mr Hansen. Ms Dowman explained that this reserve area was informally used as an overflow car park and this would not change. It was acknowledged that there needed to be some work done on how to manage use. Councillor Ferguson commented that the proposed name for the Shotover Country Recreation Reserve was unimaginative though descriptive but noted he was not contesting the proposed name. There was discussion that the name could help reduce confusion around location of the reserve.

**On the motion of Councillors Stevens and Ferguson it was resolved that the Community & Services Committee:**

- 1. Note the contents of this report and in particular;**

2. Approve that the Recreation Reserve off Merioneth St, Arrowtown is named as follows;
  - a. 'Hansen Park' reserve legally described as SECS 6 BLK X Arrowtown TN.
3. Approve that the reserve approved by Council to be vested as Recreational Reserve within the Shotover Country subdivision, Queenstown is named as follows;
  - a. 'Shotover Country Recreational Ground' Lot 1205, Headley Road of Shotover Country Stage 15A.
4. Approve the gazetting of all reserves when vested.

*The meeting closed at 10.20am.*

**Confirmed as a True and Correct Record:**

**Chairperson**

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**Date**

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