Inspection Template: Certificate for Public Use

QUEENSTOWN LAKES DISTRICT COUNCIL

General Information

Listed below are the inspection elements and prompts within each element. Please note that not all elements will be relevant for your project. The inspection will remain 'in progress' until all elements within the inspection type are completed and passed, and this may require multiple inspections.

For the inspection to take place, please ensure that all consent documentation is available on site including all approved (stamped) documents, Building Consent (Form 5), Inspections and General Information.

1. B1 Structure

1. B1 Structure	• Confirm PS4 or letter provided by the engineer confirming the area subject to the CPU has been completed to their design and is safe. • If required, the letter would outline any temporary measures

2. C1 to C6, F6, F7 Fire Safety

2.1 Fire Safety	• Means of escape from fire including: • Egress paths and route changes are clear and free of debris • Passive fire integrity measures and any proposed compensatory measures • Commissioning and where necessary independent certification of emergency lighting, warning and suppression systems provided • Where the building is required to have a Fire and Emergency NZ (FENZ) approved evacuation scheme evidence of this is to be provided. Alternatively a letter of support for the CPU from FENZ may be accepted.
2.2 Fire Safety Precautions	• Fire doors and smoke control doors are labelled and installed as per the fire report • Door closers fitted and operational (required) • Hold open devices fitted and operational (required) • Doors open in the direction of flow (required) • Auto door failsafe facility operational (required) • Signage completed (e.g. call point, fire door, smoke control door, fire exit, etc.) • Fire rated service shafts complete and stopped • Fire collars fitted • Fire dampers fitted • Riser mains and signage complete

3. D1 Access

3.1 Access to Building	• Safe access from the street to the building (required) • Pathways, driveways and parking areas complete • Street crossing completed • Car parks (can be temporary) • Parking signs (can be temporary) • Ramps (required if for access into the building) • Thresholds (required) • Building accessible signs (can be temporary)

3.2 Accessible Facilities	- Access routes (required) - Glass manifestation (required) - WC / shower signs (can be temporary) - WC / Shower operating - Wash hand basins and taps operating - Grab rails and seats fitted - Door width and opens outward - Visual warning operating - Window Opening Restrictors fitted (windows lower than 760mm from floor) - Ground floor windows - Upper level windows

4. Safety from Falling

4. Safety from Falling	- Handrail/s fitted (both sides of accessible route) (required) - Balustrade barrier fitted (required) - Head room (2m minimum) - Branded safety glazing in place and identified (required) - Closed treads for accessible stairs with Min. tread and max rise(required) - Barriers (min. 1100mm high, gaps less than 100mm) (required) - Barrier stability (required)

5. F5 Construction Hazards

5. F5 Construction Hazards	Uncompleted areas protected with hoardings / barriers (required)

6. G1 Amenities

6.1 Amenities	- Impervious and easily cleaned floor and walls to services subject to water splash - Branded safety glazing identified (window and shower screens) - Signage (can be temporary)
6.2 Ventilation	- Toilet/bathroom extract working (required) - Ducts connected and vented to the outside (required)

7. G9 Electricity

7. G9 Electricity	- Power on and commissioned - No exposed wiring and uncompleted fittings

8. Specified Systems

8. Specified Systems	- Ensure the Specified Systems Inspection is Completed and Passed - Select 'In Progress' if Specified Systems Inspection has not Passed

9. Conditions

9. Conditions	- Select the conditions to show on the issued CPU - Pass this section once the required conditions have been selected