

**Minutes of a meeting of the QLDC Community & Services Committee held in the Board Room, Queenstown Event Centre, Joe O'Connell Drive, Frankton on Tuesday, 16 May commencing at 1.01pm.**

### **Present**

Councillor Ferguson (Chair), Councillor E Whitehead, Councillor B Bruce, Councillor L Guy, Councillor M Wong, Councillor C Tucker.

### **In Attendance**

Jeannie Galavazi (Senior Parks and Reserve Planner), Kenneth Bailey (GM Community Services), Alixandra Villis (Governance Advisor), Lee Rowley (Parks Officer Arborist), Jessica Hughes- Hutton (Parks & Reserves Planner), Simon Battrick (Sports & Recreation Manager), Melissa White (Councillor in Waiting), Councillor Lyal Cocks (Observing), Jon Winterbottom (Governance Team Leader).

### **Apologies**

There were no apologies.

### **Declarations of Conflicts of Interest**

No declarations were made.

### **Public Forum**

There were no speakers in Public Forum.

### **Matters Lying on the Table**

There were no matters lying on the table.

### **Confirmation of Agenda**

**On the motion of Councillor Bruce and Councillor Wong the Community & Services Committee resolved that the agenda be confirmed without addition or alteration.**

### **Confirmation of Minutes**

Councillor Guy mentioned that she would like to acknowledge the work of Council officers and staff since last meeting in going back to Arrowtown community to seek input around Centennial arches. The organisations were thankful to have further input in that.

**On the motion of Councillor Whitehead and Councillor Guy the Community & Services Committee resolved that the**

**minutes of the meeting held on 6 April 2023 be confirmed without addition or alteration.**

### **1. Proposed Reserve to Vest in Queenstown**

A report was presented by Jeannie Galavazzi on recommending to Council, approval of one Local Purpose (Access) Reserve and one Recreation Reserve within Stage 7B of the Hanley's Farm subdivision. Ms Galavazzi presented a map of the reserve in question. There was discussion on the development progress and context for the report.

Councillor Guy asked whether the potable water supply at the boundary line is considered the best solution, and whether there has been consideration made for rabbit control in the fencing aesthetic. Ms Galavazzi replied that the potable water provisions are standard conditions which go on all recreation reserves and are a requirement by the developer. Pest control hasn't been considered a priority as the area has a form of open space to the West. Also, as this is an urbanized area typically rabbits are not a significant problem. Ken Bailey agreed that there is no standard operating procedure across the district for pest control. There is, however, a maintenance period of any amenity and conscious planting for gardens to ensure they are in good condition. This enables a response for protecting the garden as responsibility sits with the developer to maintain.

It was noted that members of the Community Services team have been working closely on the Southern Corridor, the connect cycle trail network has included a lot of consideration for the routes' impact on the land in future. Councillor Whitehead enquired whether the pathway through the reserve where the cycle trail connects, is a vesting process through the trail network. She asked if the cycle trail going through the northern part of the development is going through the reserve. To which Ms Galavazzi replied that it depends on the tenure of the land as whether it is considered a vesting process. The trail is not going through the reserve, there is another trail easement out to the west, but it is a recreation/walking trail. The connection of the active transport network, developments and reserves is a piece of work yet to be completed.

Councillor Bruce asked to what level the area in question is maintained, to which Mr Bailey replied that there are service levels agreed at the time of commission. Maintenance is scheduled through asset management planning, priced quarterly and maintained to a set standard.

**On the motion of Councillor Whitehead and Councillor Guy it was resolved that the Community & Services Committee:**

1. **Note** the contents of this report and;
2. **Recommend to Council** that the vesting of the following reserves be approved:

RCL Henley Downs Limited RM220406

- a) Local Purpose (Access) Reserve – Lot 79 being 258m<sup>2</sup> in area.
- b) Recreation Reserve – Lot 80 being 1.042 hectares in area for a Local Park. Subject to the following works being undertaken at the Applicant's expense:

i) Compliance with the conditions of resource consent RM220406 (and any subsequent variations) which include:

a. The submission of landscape plans to Council for certification by the Parks and Open Spaces Planning Manager;

b. The formation of a sealed pathway on the reserves to meet the Grade 2 standard of the QLDC Cycle Trail and Track Design Standards & Specifications (2016);

c. Provision of a potable water supply point to be provided at the boundary of the reserve lots;

d. The registration of a fencing covenant under s6 of the Fencing Act 1978 on the reserve to vest in QLDC to protect the Council from liability to contribute towards any work on a fence between any public reserve vested in or administered by the Council and any adjoining land;

e. The registration of a Consent Notice (or alternative encumbrance) on any land within the development adjoining the reserve, to ensure any fences on land adjoining, or boundaries along any reserve, shall be no greater than 1.2m in height, and be 50% visually permeable;

f. A three-year maintenance period by the consent holder commencing from vesting of the reserve; and

g. A maintenance agreement for reserve prepared and approved (signed) by the Parks and Open Spaces Planning Manager specifying how the reserves will be maintained during the maintenance period.

ii) Vesting of reserves to be undertaken in accordance with the QLDC Vesting of Roads and Reserves Policy; and

iii) Presentation of the reserve in accordance with Council's policies.

**3. Recommend to Council** that any reserve improvement contributions are offset against those payable in accordance with the Developments Contributions Policy current at the time of contributions payment, subject to:

i) Detailed design plans for the reserves to be submitted and the approval of these to be delegated to the Parks & Open Spaces Planning Manager.

ii) Final approval of any reserve improvement costs to be delegated to the Parks & Open Spaces Planning Manager and to be subject to the applicant demonstrating the actual costs of the improvements.

iii) If the cost of work to construct the approved plans exceeds the contributions available to be credited, the additional cost shall be at the Applicant's expense.

***Unanimous support was shown for these decisions.***

*The meeting concluded at 1:21pm.*

**Confirmed as a true and correct record:**

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**CHAIR**

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**DATE**