

**Minutes of a meeting of the Wānaka-Upper Clutha Community Board held in the Armstrong Room, Lake Wānaka Centre, 89 Ardmore Street, Wānaka on Thursday 8 May 2025 commencing at 10.00am**

**Present**

Mr Simon Telfer (Chair), Councillor Lyal Cocks, Councillor Cody Tucker, Councillor Barry Bruce, Mr Chris Hadfield, Ms Linda Joll, Mr John Wellington.

**In attendance**

Councillor Quentin Smith, Katherine Harbrow (Assurance, Finance and Risk General Manager), Jon Winterbottom (Democracy Services Team Leader), Matthew Hulscher (Democracy Services Advisor), Alison Kelly (Finance Business Partner Manager), Adam Geekie (License to Occupy and Temporary Road Closure Administrator), two members of the media, four members of the public.

**Karakia**

The meeting began with a karakia given by Councillor Tucker.

**Apologies/Leave of Absence Applications**

The following requests for Leave of Absence were made:

- Mr Wellington: 28 June – 13 July 2025

**Declarations of Conflicts of Interest**

There were no declarations of conflicts of interest.

**Matters Lying on the Table**

There were no matters lying on the table.

**Public Forum**

1. Oliver Harcus (Out&about Wānaka)

Mr Harcus spoke to the purpose of Out&about Wānaka, and his desire for the Lake Wānaka Centre to be more accessible and contemporary. Mr Harcus noted he has spoken to various community groups, and that all agree that the Lake Wānaka Centre does not currently reflect the culture, needs and values of the community. Mr Harcus also noted that accessibility and technology should be improved (e.g. there is no accessible toilet facilities).



2. Pierre Marasti and Johnathan Holmes (Electrify Wānaka)

Mr Marasti outlined the purpose of Electrify Wānaka and its advocacy for greater electrification in the community. Mr Marasti detailed the various benefits of electrification, and noted the more positive approach Queenstown Lakes District Council (QLDC) is taking towards this. Electrify Wānaka also requested funding to distribute information flyers across the community. The challenges facing farmers in electrification was also noted. It was noted that Electrify Wānaka has met with Aurora Energy representatives and have discussed the possibility of pilot projects. Mr Telfer encouraged Electrify Wānaka to connect with other organisations such as the Wānaka Community Housing Trust. Mr Holmes provided further details on the cost advantages of utilising solar power.

**Confirmation of Agenda**

**On the motion of Mr Telfer and Mr Wellington it was resolved that the agenda be confirmed without alteration.**

**Motion was carried unanimously.**

**Confirmation of minutes**

**On the motion of Mr Telfer and Mr Hadfield it was resolved that the minutes of the meeting on 27 March 2025 be confirmed as a true and correct record without alteration.**

**Motion was carried unanimously.**

1. Wānaka Asset Sales Reserve Guidelines

The purpose of this report was for the Wānaka-Upper Clutha Community Board (WUCCB) to recommend to the Queenstown Lakes District Council the approval of the Wānaka Asset Sales Reserve 2025 guidelines.

Katherine Harbrow (Assurance, Finance and Risk General Manager) and Alison Kelly (Finance Business Partner Manager) presented the report and took it as read.

Mr Telfer thanked QLDC officers for their engagement with the board and implementation of feedback in creating the guidelines. Ms Harbrow noted that Ms Kelly and her team will be provide ongoing reporting related to the Wānaka Asset Sales Reserve (WASR).

Councillor Tucker expressed his belief that this is a good example of how effective the WUCCB is, with the WASR being a great opportunity to invest capital raised into the local community.



Board members collectively thanked the QLDC officers for shaping this document, and noted the great opportunity that lies ahead for the community to fund projects that will leave a meaningful and lasting impact. Mr Telfer noted his desire to see bold ideas, create strong community partnerships and placemaking projects through this pool of funding.

**On the motion of Mr Telfer and Councillor Tucker it was resolved that the Wānaka-Upper Clutha Community Board:**

1. **Note** the contents of the report; and
2. **Recommend to Council** to the approval of the Wānaka Asset Sales Reserve 2025 guidelines.

**Motion was carried unanimously.**

**2. License to Occupy – Rosella Lane (LO250004)**

The purpose of this report was to consider granting a Licence to Occupy Road Reserve to the Otago Regional Council (ORC) to enable them to install a temporary mobile air quality monitoring station on the Rosella Lane Road Reserve adjacent to the Hāwea Fire Station.

Adam Geekie (License to Occupy and Temporary Road Closure Administrator) presented the report and took it as read.

Councillor Tucker expressed his support for retrieving quality data on the on the air quality at Lake Hāwea.

**On the motion of Councillor Tucker and Councillor Bruce it was resolved that the Wānaka-Upper Clutha Community Board:**

1. **Note** the contents of the report;
2. **Grant** a Licence to Occupy Rosella Lane road reserve to enable the Otago Regional Council to install a temporary mobile air quality monitoring station on the Rosella Lane Road Reserve adjacent to the Hāwea Fire Station subject to the following conditions;
  - a. The licence shall remain at the Council's pleasure;
  - b. It is the responsibility of the Applicant to ensure that all works on the road reserve comply with both the Building Act 2004 and the Resource Management Act 1991. Resource and building consents are to be obtained prior to works commencing, if required;



- c. All works must comply with both a Traffic Management Plan (TMP) and Corridor Access Request (CAR). The TMP and CAR must be approved by Council Engineers before any works commences on the road reserve;
  - d. All activities are to be undertaken in accordance with the Health and Safety at Work Act 2015;
  - e. Any works within the road reserve to be undertaken to the specification and approval of Council's Engineers;
  - f. Any reinstatement works within the road reserve, if required, are to be undertaken in accordance with the Council's Code of Practice and to the satisfaction of Council's Engineers;
  - g. Prior to works commencing, photographic evidence is to be supplied to [adam.geekie@qldc.govt.nz](mailto:adam.geekie@qldc.govt.nz) of the pre-existing condition of the area to be occupied, and again once the occupation or reinstatement is complete;
  - h. The applicant is liable for any damages and/or reinstatement of Council's or any other persons property that may arise from the proposed activity (i.e. Reinstatement of footpaths, road markings etc). If photographic evidence is not provided, any damage to the area following the occupation shall be remedied by the License to Occupy (LTO) holder;
  - i. In the event that Council requires access to any Council services in or in close proximity to the agreed location (including responding to a failure of the main), Council will not be liable for damage to, or reinstatement of the facility subject of the occupation;
  - j. Structures and/or occupation must not compromise roading or services maintenance activities;
  - k. Minor changes to the LTO time frames can be at the discretion of and can be endorsed by the Manager of Development Engineering; and
3. **Authorise** this report and resolution to be made available to the public as part of the next CE's report to Council.

Motion was carried unanimously.

*FAJ*

### 3. Chair's Report

The report from the Chair detailed the recent community engagement activities from the Wānaka-Upper Clutha Community Board members.

Mr Wellington noted that he engaged in some native planting, and how much he enjoyed attending the Wānaka Festival of Colour.

Councillor Bruce noted recent challenges facing the local community in Luggate regarding emergency services and other services.

Councillor Cocks noted, regarding the Wānaka Airport Review, his desire for a timeline to be provided on community engagement with key stakeholders. Mr Telfer confirmed he will follow up with Paul Speedy (Strategic Projects Manager) to encourage the consultants to provide a timeframe for consultation.

Ms Joll noted concerns held within a local community association with regards to transparency and communication and sought clarification on the recent engagement with Bike Wānaka regarding Sticky Forest. Ms Joll also noted disruptions caused to local businesses as a result of the traffic from Wheels at Wānaka, and that she attended a local Anzac Day ceremony.

**On the motion of Mr Telfer and Mr Wellington it was resolved that the Wānaka-Upper Clutha Community Board:**

1. **Note** the contents of the report.

**Motion was carried unanimously.**

*The meeting concluded at 10.35am.*

**Confirmed as a true and correct record:**

  
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CHAIR

  
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**DATE**

