

Monthly Highlight Report

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

November 2022

Core Infrastructure and Services

Key Performance Indicators

WATER CONSUMPTION
Average consumption of water per person per day

TARGET	RESULT
<530L	551L

WATER SUPPLY COMPLAINTS
of complaints per 1000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0	0
Clarity	0.07	0.26
Taste	0.03	0.06
Pressure/flow	0.17	0.99
Continuity of supply	0.21	2.09

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

WATER SUPPLY FAULTS
Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	0 mins
<1440 mins	278 mins

WATER SUPPLY FAULTS
Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1440 mins	0 mins
<10,080 mins	4,918 mins

STORMWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
0.86	4.83

STORMWATER FLOODING
Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

STORMWATER FLOODING
flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

Results in **RED**
Target missed by >5%

STORMWATER FLOODING
of habitable floors affected for each event (per 1000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

WASTEWATER OVERFLOWS
Median response time to attend site

TARGET	RESULT
<60 mins	31 mins

WASTEWATER OVERFLOWS
Median response time to resolve problem

TARGET	RESULT
<240 mins	1,862 mins

Results in **AMBER**
Target missed by <5%

WASTEWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.1	0.32
Faults	0.24	1.69
Blockages	0.03	0.77

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

REQUESTS FOR SERVICE (RFS)
% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	100%
Solid Waste	97.3%
Roading	89.9%

Results in **GREEN**
Target achieved

CAPEX
% of capital works completed annually, including renewals (against the annual budget adopted by Council for 3 Waters, waste management and roading).

TARGET	RESULT
80-110%	83%

WASTE DIVERTED FROM LANDFILL
Total waste diverted from landfill

TARGET	RESULT
>647t	561t

WASTE TO LANDFILL
Total waste to landfill

TARGET	RESULT
<3,894t	4,098t

WASTE TO LANDFILL
% of MRF recycling contaminated

TARGET	RESULT
<20%	13.75%

DIA measures



Exceptions

The following KPIs were not achieved and are shown on the previous page in red.

Average Consumption of Water

The target for the month of November was not met due to extended dry periods leading to increased water consumption.

Water Supply Complaints - Continuity of Water Supply

The monthly pro-rata target was met but the November YTD target was missed due to the capital works programme generating more than the usual continuity complaints in previous months.

Stormwater Complaints

The target for November was not achieved. There were 25 stormwater related complaints received in the period, the majority of which were associated with blocked roadside mud-tanks. The team are reviewing the preventative maintenance schedule for mud-tanks with the contractor to ensure this is appropriate to maintain adequate performance.

Wastewater Overflows – Time to Resolve Problem

The target was not met in November. RFS investigations reveal that the sewerage overflow, resulting from a blockage, was resolved within the target timeframe but a permanent fix to the impacted timeline took several days to implement resulting in the target not being met. Team informed of the correct means to capture this scenario going forward.

Request for Service - Roading

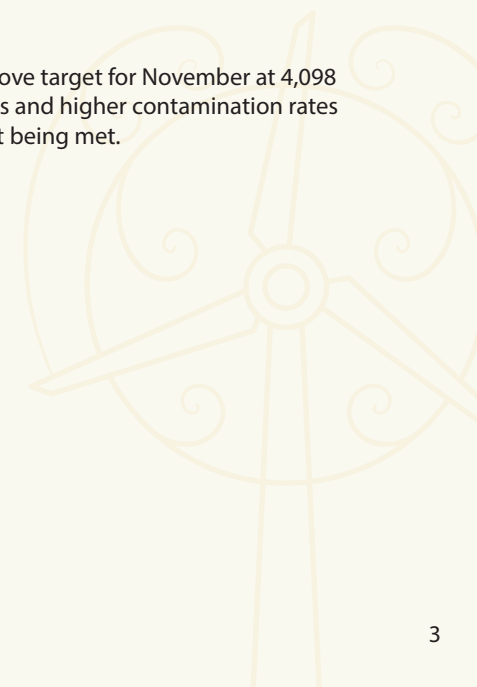
The target for the month of November was not met. Both contractor and internal RFS performance missed target due to a larger influx of requests this month.

Total Waste Diverted from Landfill

The target was not met in November with only 561 tonnes of waste diverted. Resourcing challenges led to a two day closure of the MRF in November, the product lost and sent to landfill during these two days was 26.4 tonnes. Product build ups due to high recycling volumes and the aging plant also contributed six tonnes of old and degraded material that could not be recycled, and consequently was sent to landfill. The total loss of recycling for the month of November was 80 tonnes.

Total Waste to Landfill

Total Waste to landfill above target for November at 4,098 tonnes. Summer volumes and higher contamination rates resulted in the target not being met.



Community Services

ACTIVE PARTICIPANTS
of gym and pool visits per capita (based on usual resident population)

TARGET	RESULT
>1,815	3,276

LIBRARY CIRCULATION
of items issued per month

TARGET	RESULT
>38,281	41,698

PARKS RFS
% RFS resolved within specified timeframe

TARGET	RESULT
>90%	100%

Environment

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	RESULT
100%	79.01%

Regulatory Functions & Services

BUILDING CONSENT TIMES
% processed within the statutory timeframe

TARGET	RESULT
100%	97.93%

FREEDOM CAMPING RFS
of freedom camping RFS per month

TARGET	RESULT
<10	7

Corporate Services

CUSTOMER CALLS
% answered within 20 seconds

TARGET	RESULT
>80%	81.2%

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

LGOIMA REQUESTS
% responded to within 20 days

TARGET	RESULT
100%	95%

COUNCILLOR ENQUIRIES
% responded to within 5 working days

TARGET	RESULT
100%	86%

INTEREST RATES
Weighted average interest rate per month

TARGET	RESULT
<6%	3.55%

Exceptions

The following KPIs were not achieved and are shown to the left in red.

Resource Consent Time

The target was not met. The percentage of consents issued on time remains just below the 80% at 79.01% processed on time.

107 applications were received in the month, of which 95 were accepted for formal processing, with 81 decisions being issued for the month.

Resourcing, both internally and externally, in planning and other specialist areas that input into processing, continues to be a challenge. Finding appropriately experienced planners with availability to process the more complex consent applications, which are becoming more frequent in number has been difficult. This does result in some allocation delays, and/or more complex consents being assigned to less experienced planners, both of which can impact the ability to meet processing timeframes.

Building Consent Times

The 100% target of building consents being processed within the 20-day statutory timeframe was not achieved in November. 97.93% of building consents were processed within statutory timeframe. This is within the 5% tolerance range.

LGOIMA Requests

The target for November was not met. 22 response decisions were due in November. Of these, 21 received a response and release of information (where applicable) within the 20 statutory working days.

One of these included an agreed extension due to being a complex Proposed District Plan matter that required legal advice and extensive research and collation.

One response was late by two days due to extensive research and collation, and another was transferred to Waka Kotahi as it related to a Traffic Management Plan on a State Highway.

Councillor Enquiries

The target for November was not met. Seven Elected Member requests were recorded for November. Two Planning and Development, three Property and Infrastructure, one Finance, Legal and Regulatory and one Community Services. Only one of these requests did not meet the statutory timeframe as due to the complexity of the request there was a delay in reaching the appropriate department for response.

Health & Safety Summary

PREVENTION Positive Safety Actions

TYPE	RESULT
Take 5's	2,196
Inspections/Audits	29
Safety & Wellbeing	103
First Aid Training	19
H&S Meetings	43

WORK EVENTS Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<8.5	5.47
LTIFR*	<5	4.1

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

DEPT. SAFETY BEHAVIOURS Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	2
B - Safety Constant	16
C - Accident or Incident	0
Target Achieved	Yes

NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
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Incident Type	0
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EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

QLDC WORKPLACE INCIDENTS Across All Groups

TYPE	RESULT
Employees	3
Contractors	18
Volunteers	0
Public	6

QLDC Health and Safety Objectives for 2021/2022

COMPLIANCE

Health and Safety internal audit by each department to be conducted utilising the Work Safety Management Plan standard.

PREVENTION

90% of all incidents were reported each month closed within allocated timeframe.

100% of all Positive Actions Safety Statistics were reported each month.

100% of safety statistics were reported for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.

IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported monthly compared to C scores.

A C-score is a significant accident or incident with insufficient action taken to remedy.

WELLBEING

At least 60% participation across wellbeing activities for QLDC staff.

Monthly Commentary

QLDC Workplace Incidents

There were no notifiable events in November, and no workplace incidents were significant.



Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



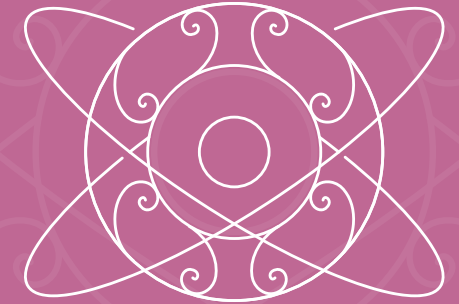
Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



Pride in sharing our places | Kia noho tahi tātou katoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.



Vision Beyond 2050

High Profile Capital Projects

*RAG Status refers to Red/Amber/Green and shows the status of the project and how well it is performing.

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS*
Crown Infrastructure Partners Street Upgrades	<ul style="list-style-type: none"> On track for opening the streets to the Public pre-Christmas to enable unimpeded trading during the shutdown of works between 23 December and 23 January 2023. Beach Street paving is due for completion in December, except for the decorative greenstone and brass inlay paving, which will be undertaken once paving is completed on Rees Street in April 2023. Completion of the Park Street asphalt footpath has been delayed due to resource availability. Park Street balustrade installation has commenced with works due to be completed alongside the asphalt footpath. Supply issues for the rain garden are still being resolved delaying completion of planting until the planting season commences in March/April 2023. 	<ul style="list-style-type: none"> December 2022 - Completion of works to enable safe access to the public over the shutdown period between 23 December and 23 January 2023. January 2023 - Recommence construction works on all streets. 	Green
Crown Infrastructure Partners Arterial Stage One	<ul style="list-style-type: none"> Construction work continues to progress well in all zones of the project. Construction is focused on three waters pipework installation, retaining walls, site clearance, piling and column installation. Subcontractor and material procurement is approximately 35% complete. On-track for the re-opening of Gorge Road before the Christmas period. Re-forecasting of programme and cost, in line with the final scope, is being finalised for reporting in January 2023. Decisions on scope and cost reduction options for the Pedestrian Overpass and Melbourne-Beetham Street retaining walls are required urgently to provide certainty in construction programme planning. Crown Infrastructure Partners advised that re-sequencing of the programme is indicating a re-forecast construction completion date of November 2024, due to updating from 30% design to 100% design. 	<ul style="list-style-type: none"> December 2022 - Council meeting on the 15th to confirm the preferred option for the Pedestrian Overpass. January 2023 - Earthworks for the Henry Street retaining wall to commence. January 2023 - Ground anchoring for the downslope retaining wall between Beetham and Ballarat Streets. 	Amber
Wānaka Youth and Community Centre	<ul style="list-style-type: none"> Detailed design is now complete, however issues with resourcing of personnel from the design team have led to late delivery of the design package. The project is anticipated to be issued as a closed market tender mid December, subject to final approval of the procurement plan. 	<ul style="list-style-type: none"> December 2022 - Procurement Plan approval expected. December 2022 - Tender release with a close date of 30 January 2023. Early 2023 - Contract awarded and finalised including construction programme and occupancy dates. 	Amber



High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Housing Infrastructure Fund Kingston Three Waters Scheme</p>	<ul style="list-style-type: none"> Funding to be resolved prior to further procurement of any major package. Water Scheme: All consents obtained and detailed design complete. <p>Construction tender delayed pending additional water quality testing at the bore source – initial test results have been received and are under review.</p> <p>Procurement now planned for March 2023, and this will include the water treatment plant, one reservoir, access road, falling main (Water Treatment Plant to the Kingston Village Limited development), and reticulation pipework within the existing Kingston Township (provisional).</p> <ul style="list-style-type: none"> Wastewater Scheme: Developed design is approved and design negotiations are underway. Stormwater: Design submitted for engineering acceptance. <p>Tender expected for March 2023. This includes large diameter (>1500mm) stormwater trunk main, water main, wastewater main, and reticulation network (provisional) within Oxford Street, Kingston.</p>	<ul style="list-style-type: none"> Water Scheme: March 2023 – Procurement planned. Wastewater Scheme: October 2023 – Construction tender release to market expected. Stormwater scheme: March 2023 – Tender release date expected. 	<p>Amber</p>
<p>Housing Infrastructure Fund Quail Rise Reservoir</p>	<ul style="list-style-type: none"> Detailed Design is complete, and the peer review is nearing completion which will allow for revised cost baselining. A revised planning strategy has been agreed and land and easement matters are being assessed in respect to the new strategy. Revised affected party approvals have been issued. 	<ul style="list-style-type: none"> February 2023 - Amendments to the Notice of Requirement will be lodged reflecting the revised designation strategy. 	<p>Green</p>
<p>Lakeview Development and Ancillary Works</p>	<ul style="list-style-type: none"> Site works continue to progress well on kerbing for phase 2 and the Man Street retaining wall. The first phase of works is awaiting paving which has been delayed due to a shortage of paving resource and the priority focus to complete the Street Upgrades historic core paving. The impact on programme will be confirmed in January 2023. 	<ul style="list-style-type: none"> December 2022 - Phase two kerb construction due for completion. December 2022 – Commencement of asbestos pipe removal from Man Street. 	<p>Amber</p>

Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wānaka Lakefront Development Stage Two	<ul style="list-style-type: none"> Project complete for the most part with minor defects work and finishing touches. The spaces are being well used. 	<ul style="list-style-type: none"> Park signage to be installed before Christmas. Early 2023 - Installation of tiles, a name for the new pathway, interpretation signage and an official opening/blessing will be completed. 	Green
Coronet Harvest	<ul style="list-style-type: none"> The harvest is 94% complete. The procurement plan with boarder outcomes was adopted by Council on the 1st September. 	<ul style="list-style-type: none"> December 2022 - A Registration of Interest for the tender will go out. December 2022 - A Request for Proposal for a Planting Manager will go out. 	Green
516 Ladies Mile	<ul style="list-style-type: none"> Consultant team re-engaged to complete project options works including concept and estimates. Issues and options workshop held with key internal stakeholders to define scope. Design team appointed and design options under way. 	<ul style="list-style-type: none"> December 2022 - Design team to present options to internal council stakeholders on 9th December for feedback and review. Early 2023 - Circulate options to Executive Leadership Team and then workshop to be held with the Community & Services Committee. 	Green
Marine Parade Upgrade	<ul style="list-style-type: none"> Wastewater infrastructure has been laid and new Public Toilet installed. Installation of drainage on Novotel side commenced. Bush hammering of concrete paths has commenced. Main irrigation lines installed. Property and Infrastructure future proof ducting installed for Wastewater Pump Station project. Stormwater soak pits installed. 	<ul style="list-style-type: none"> December 2022 - Sandblasting of cultural path connections and paving at the Memorial Arch to commence. Topsoil and hydroseeding to begin. December 2022 - Installation of drains due to be completed. December 2022 - Reserve space opening to public (with lawn areas penned off) anticipated December 21st – 23rd. 	Green

Strategy, Policy and Planning Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
District Plan - Stage One Appeals	<ul style="list-style-type: none"> Decisions and consent notices for over 93% of appeal points (101 appeals and 1181 appeal points originally lodged) received and updated into the plan. Environment Court has issued its decision on the Clutha River/ Mata Au s293. 	<ul style="list-style-type: none"> Topic 17 Energy, Topics One and Two (Regionally Significant Infrastructure) appeals minute issued by the Court with new directions requiring further work. 	Green
Stage Two Appeals	<ul style="list-style-type: none"> 84 appeals and 930 appeal points received challenging Council's decisions. Mediations completed, Environment Court hearings underway. Middleton hearing adjourned to evaluate against the recently released National Policy Statement-Highly Productive Land. 	<ul style="list-style-type: none"> Rezoning appeal hearings on the Wakatipu Basin are underway and booked until Christmas. However, three have been put on hold pending further direction from the Environment Court on the impact of the National Policy Statement - Highly Productive Land. Waiting on the Environment Court to issue consent order for Visitor Accommodation. 	Green
Stage Three Hearings	<ul style="list-style-type: none"> 43 appeals (total) containing 445 separate appeal points lodged. Environment Court mediations underway. Nearly all wording has been agreed for the General Industrial Zone, hearings will be required for the rezoning appeals. Consent orders issued on Topic 39 Arthurs Point, Topic 34 Wāhi Tūpuna text, Topic 37 Settlement Zone (Cardrona), and Topic 36 Three Parks. 	<ul style="list-style-type: none"> Hearing timetables are being set for all industrial rezonings in 2023 – at present there is no Environment Court hearing time available until June 2023 at the earliest. Mediation set for December for Wāhi Tūpuna rezonings. 	Green
Te Pūtahi - Ladies Mile Masterplan and Plan Variation	<ul style="list-style-type: none"> Flints Park East Fast Track consent declined by the Environmental Protection Authority. Streamlined Planning Process Application sent to Minister to request approval to enter into the Streamlined Planning Process as an alternative to the standard Schedule One. 	<ul style="list-style-type: none"> Await the outcome from the Minister on the Streamlined Planning Process Application. May 2023 - Contact expert witnesses and Commissioners for the Hearings Panel to confirm availability for when Hearings commence. 	Green

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Spatial Plan	<ul style="list-style-type: none"> Project team meets weekly to work through priority initiative workstreams. Procurement is complete for the Future Development Strategy (Spatial Plan 2.0) and the tender has been awarded. Scoping work has begun for the Blue/Green Network; a compilation of all the parks, open spaces, streets and accessible waterways that deliver a variety of benefits to the public. 23 September 2022 - Three Waters Better Off Fund application was submitted. 15 November 2022 - Te Pūtahi-Ladies Mile Taskforce meeting was held. 15 November 2022 - An introduction session to the Spatial Plan and Future Development Strategy was held with Councillors. 28 November 2022 - Partnership Steering Group meeting was held. Key items discussed included updates on Transport programme, Economic Diversification Plan, Joint Housing Action Plan and Priority Development Areas (structure plans). Queenstown Lakes District Council and Otago Regional Council officers have been meeting regularly to start developing the Future Development Strategy. 	<ul style="list-style-type: none"> December 2022 - Review meetings to be held with unsuccessful tenderers. January 2023 - Procurement plan to be progressed regarding Priority Development Areas. December 2023 - Three Waters Better Off Fund application outcome is expected. 13 December 2022 - Future Development Strategy work programme to be finalised and introduction meetings scheduled with key stakeholders. 6 December 2022 - Integration Group meeting scheduled. January 2023 - Grow Well Whaiora website project to be progressed. 6 March 2023 - Partnership Steering Group meeting scheduled. 	Green
Annual Plan	<ul style="list-style-type: none"> Project Team has formed, and the draft Annual Plan is in progress. Key timeline dates have been identified. 	<ul style="list-style-type: none"> January / February 2023 - Development of the Draft Annual Plan and Consultation Document. March 2023 - Council meeting to adopt Draft Annual Plan and Consultation Document ahead of Community Consultation. March / April 2023 - Community Consultation. May 2023 – Submission Hearings & Deliberations scheduled. 	Green
Joint Housing Action Plan	<ul style="list-style-type: none"> A consultant has been procured to aid in the development of the Joint Housing Action Plan, priority initiative five within the Spatial Plan. A select group from across the Whaiora partnership initiated dialogue on the Joint Housing Action Plan through Intervention Logic Mapping workshops. 	<ul style="list-style-type: none"> Action plan to be drafted throughout 2022 and into 2023. Draft action plan will be circulated through executives of the parties involved for feedback. 	Green



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan	<ul style="list-style-type: none"> Industry focus groups have been held. 	<ul style="list-style-type: none"> January 2022 - Draft Plan to be completed. February 2023 - Strategy to be endorsed by public organisations, and communications tools/collateral to be complete (This is likely to be delayed to ensure buy-in from a mix of organisations and alignment with other strategies – e.g., Whakatipu Hangarau). 	Amber
Destination Management Plan	<ul style="list-style-type: none"> Destination Think visited the district and launched the final version of the Destination Management Plan including a strong focus on a carbon zero tourism industry by 2030. 	<ul style="list-style-type: none"> February 2023 - Destination Management Plan to go to Council for endorsement. 	Amber
Climate and Biodiversity Plan	<ul style="list-style-type: none"> Delivery planning and execution for the adopted 2022-25 Climate and Biodiversity Plan is progressing. Key projects have been identified and project delivery planning is being coordinated with teams across Council as well as key external partners. A review of the Climate Reference Group membership and terms of reference is also underway. 	<ul style="list-style-type: none"> Confirmation of the new Climate Reference Group structure and membership for the new triennium. Multiple project delivery milestones. 	Green

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 42%

DESCRIPTION	November 2022 Actual	November 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	8,976,556	8,961,813	14,743	44,801,870	44,618,660	183,210	106,574,635	42%	
Income - Grants & Subsidies	452,669	456,157	(3,488)	2,969,994	2,638,063	331,930	8,450,936	35%	1*
Income - NZTA External Cost Recoveries	330,433	536,384	(205,951)	1,823,188	2,681,919	(858,731)	6,436,607	28%	2*
Income - Consents	1,406,836	1,285,789	121,047	6,513,442	6,239,100	274,342	14,351,938	45%	3*
Income - External Cost Recovery	136,556	80,522	56,034	540,331	402,609	137,722	966,261	56%	
Income - Regulatory	131,463	572,389	(440,925)	2,361,603	3,037,122	(675,519)	6,890,242	34%	4*
Income - Operational	2,302,908	2,155,410	147,498	12,882,216	11,025,803	1,856,413	26,809,914	48%	5*
Total Operating Revenue	13,737,420	14,048,463	(311,043)	71,892,644	70,643,277	1,249,368	170,480,532	42%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	3,419,838	3,692,295	272,456	16,759,213	17,913,013	1,153,800	43,720,151	38%	6*
Expenditure - Salaries and Wages Contract	587,783	322,416	(265,367)	2,769,649	1,562,501	(1,207,148)	3,606,715	77%	7*
Expenditure - Health Insurance	43,909	38,564	(5,345)	169,597	192,819	23,222	462,765	37%	
Total Personnel Expenditure	4,051,530	4,053,275	1,745	19,698,459	19,668,332	(30,126)	47,789,631	41%	
Operating Expenditure									
Expenditure - Professional Services	290,598	424,054	133,456	1,375,745	2,221,118	845,373	7,607,038	18%	8*
Expenditure - Legal	943,351	713,344	(230,007)	2,831,271	2,466,719	(364,552)	6,760,125	42%	9*
Expenditure - Stationery	44,230	34,343	(9,887)	169,757	171,715	1,958	412,120	41%	
Expenditure - IT & Phones	47,486	79,396	31,910	249,124	400,104	150,980	955,928	26%	
Expenditure - Commercial Rent	402,063	311,751	(90,313)	1,831,971	1,558,753	(273,218)	3,741,003	49%	10*
Expenditure - Vehicle	79,789	69,452	(10,337)	415,115	347,259	(67,856)	833,422	50%	
Expenditure - Power	375,571	322,418	(53,152)	1,808,966	1,656,236	(152,730)	3,975,113	46%	
Expenditure - Insurance	179,152	179,152	0	908,197	895,760	(12,437)	2,149,823	42%	

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 42%

DESCRIPTION	November 2022 Actual	November 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	3,620,902	3,139,583	(481,319)	16,666,103	16,363,915	(302,188)	38,661,720	43%	11*
Expenditure - Parks & Reserves Maintenance	931,894	978,374	46,480	4,974,891	3,920,907	(1,053,984)	9,771,160	51%	12*
Expense - External Cost On Chargeable	153,167	78,766	(74,400)	567,749	393,831	(173,918)	945,195	60%	
Expenditure - Grants	868,732	598,803	(269,929)	3,910,303	3,673,706	(236,597)	8,886,722	44%	13*
Expenditure - Other	1,468,154	1,584,394	116,240	6,672,535	7,823,302	1,150,767	19,329,291	35%	14*
Total Operating Expenditure	9,405,089	8,513,830	(891,259)	42,381,727	41,893,326	(488,401)	104,028,659	41%	
Interest and Depreciation									
Expenditure - Interest	941,304	921,661	(19,643)	4,385,713	4,608,305	222,593	11,059,932	40%	15*
Expenditure - Depreciation	3,829,519	3,829,519	0	19,147,597	19,147,597	0	45,954,233	42%	
Total Interest and Depreciation	4,770,824	4,751,180	(19,643)	23,533,310	23,755,902	222,593	57,014,165	41%	
TOTAL EXPENDITURE	18,227,443	17,318,286	(909,157)	85,613,495	85,317,561	(295,935)	208,832,456	41%	
NET OPERATING SURPLUS (DEFECIT)	(4,490,023)	(3,269,823)	(1,220,200)	(13,720,851)	(14,674,284)	953,433	(38,351,924)		

* Commentary

*1 Income - Grants & Subsidies - \$332k favourable variance. Planning & Development \$137k favourable due to third community housing contribution to the Queenstown Lakes Community Housing Trust as part of its Special Housing Area agreement received \$178k. Community Services \$103k favourable due to Te Hau Toka funding received for Libraries.

*2 Income - NZTA External Cost Recoveries - \$859k unfavourable variance is mainly within Infrastructure and is due to lower internal time allocations to CAPEX projects of \$712k and NZTA Opex of \$80k, due in part to staff vacancies and lower than assumed internal time allocations.

*3 Income - Consents - \$274k favourable. Planning & Development \$243k up due to favourable labour recoveries in Engineering Consents \$264k and Building Services \$246k, offset by unfavourable labour recoveries in Resource Consents (\$285k).

*4 Income - Regulatory - \$676k unfavourable variance. Regulatory & Enforcement \$618k unfavourable due to lower traffic and parking infringements \$419k. Property and Infrastructure \$174k unfavourable due to lower parking fees \$169k. Planning & Development \$171k favourable due to an improvement in the Doubtful Debt provision \$162k.

*5 Income - Operational - \$1.9m favourable variance. Community Services \$2.0m favourable due to forestry proceeds of \$1.6m (which is offset by forestry maintenance expenses of \$1.6m as per the Ex-



* Commentary

Financial Management Report

Operating Expenditure and Revenue

penditure - Parks & Reserves Maintenance commentary below). Property & Infrastructure \$702k unfavourable due to lower transfer station receipts in Queenstown \$443k and Wanaka \$126k. Assurance, Finance & Risk \$494k favourable due to higher interest received \$441k.

- *6 Expenditure - Salaries & Wages - \$1.2m lower with favourable variances in Property & Infrastructure \$625k, Corporate Services \$255k and Planning & Development \$251k. Favourable variances driven by vacancies across all directorates. Favourable variances offset by unfavourable variance in contractor salary & wages, see Expenditure - Salaries & Wages Contract below
- *7 Expenditure - Salaries & Wages Contract - \$1.2k unfavourable variance. Planning & Development \$685k over due to unfavourable variances in Resource Consents \$252k, Engineering Consents \$234k and Building Services \$173k departments. Property & Infrastructure \$368k over due to unfavourable variance in the Infrastructure \$378k cost centre. Corporate Services \$108k over due to unfavourable variance in Human Resources. Unfavourable variances driven by increase utilisation of contractors due to permanent staff vacancies as details in Expenditure - Salaries & Wages above.
- *8 Expenditure - Professional Services - \$845k favourable variance. Property & Infrastructure \$398k under due to favourable variance in Roading \$278k due to timing. Strategy & Policy \$224k under due to favourable Other Consultants variance of \$224k in the Strategy cost centre due to timing with the better off funding expenditure. Corporate Services \$145k under due to favourable variance in Other Consultants of \$146k.
- *9 Expenditure - Legal - \$365k unfavourable variance. Community Services \$320k over due to unfavourable variance in rent review fees \$363k.
- *10 Expenditure - Commercial Rent - \$273k unfavourable variance. Property & Infrastructure \$146k over due to unfavourable variances in Roading \$58k and Property \$50k departments. Corporate Services \$103k over due to unfavourable variance in Knowledge Management due to operating lease expenses of \$104k for last quarter of 2021/22 processed in 2022/23.
- *11 Expenditure - Infrastructure Maintenance - \$302k unfavourable variance. Property & Infrastructure \$312k under due unfavourable timing variance in water supply maintenance \$601k for unscheduled maintenance costs which is offset by favourable variances due to timing in wastewater \$134k and storm water maintenance \$336k.
- *12 Expenditure - Parks & Reserves Maintenance - \$1.1m unfavourable variance. Community Services \$1.0m over due to an unfavourable variance of \$1.6m in forestry maintenance (which is offset by forestry proceeds of \$1.6m as per the Income - Operational commentary above).
- *13 Expenditure - Grants - \$237k unfavourable variance. Planning & Development \$137k unfavourable due to third community housing contribution to the Queenstown Lakes Community Housing Trust as part of its Special Housing Area which is offset with a grant received, see Income - Grants & Subsidies above. Property & Infrastructure \$100k unfavourable due to a contribution to ferries.
- *14 Expenditure - Other - \$1.2m favourable variance. Planning & Development \$637k under due to a favourable District Plan Commissioner Fees variance of \$557k due to timing of matters. Strategy & Policy \$323k under due to a favourable Climate Action variance of \$326k due to timing of expenses. Corporate Services \$184k under due to a favourable Staff Training variance of \$121k due to timing and vacancies across all directorates.
- *15 Expenditure - Interest - \$223k favourable variance. Property & Infrastructure \$215k under due to favourable variances in Roading \$207k and Water Supplies \$211k departments due to interest expense phasing.

Capital Expenditure and Revenue

Financial Management Report

DESCRIPTION	November 2022 Actual	November 2022 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	2,538,171	1,767,256	770,914	8,652,249	8,836,282	(184,033)	21,207,075	41%	
Income - Vested Assers	0	0	0	0	0	0	20,238,850	0%	
Income - Grants & Subsidies Capex	3,839,000	3,391,706	447,294	19,641,807	17,258,528	2,383,279	45,375,184	43%	16*
Income - Grants & Subsidies	0	0	0	105,250	0	105,250	0	0%	
Income - Dividends received	0	0	0	975,130	762,000	213,130	762,000	128%	17*
Income - Gain/(loss) on diposal of PP&E	0	0	0	2,206,000	0	2,206,000	0	0%	18*
Income - Gain/(Loss) on disposal of dev. prop.	0	0	0	0	0	0	23,393,284	0%	
Total Capital Revenue	6,377,170	5,158,962	1,218,209	31,580,436	26,856,809	4,723,626	110,976,394	28%	
Capital Expenditure									
Projects/Asset Purchases	17,146,196	22,630,451	5,484,255	76,173,209	90,923,735	14,750,525	235,266,667	32%	19*
Debt Repayment	0	0	0	0	0	0	16,890,000		
Total Capital Expenditure	17,146,196	22,630,451	5,484,255	76,173,209	90,923,735	14,750,525	252,156,667		
NET CAPITAL FUNDING REQUIRED	10,769,025	17,471,489	4,266,046	44,592,773	64,066,925	10,026,899	141,180,273		

* Commentary

*16 Income - Grants & Subsidies Capex - \$2.4m favourable year to date variance includes additional \$3.2m for CIP projects (Crown Infrastructure Partners) funding for Queenstown Arterials and Street Upgrades, offset with \$1.0m unfavourable for NZTA CAPEX Subsidy income due to timing of renewals and improvements programme. Offset with \$0.2m Third Party funding including \$65k for Wanaka Cricket & \$120k from the Otago Community Trust for the Wanaka Mitre10 Community Centre.

*17 Income - Dividends received - \$213k favourable variance due to higher dividends received from QAC.

*18 Income - Gain/(loss) on disposal of PP&E - \$2.2m favourable variance. Proceeds from disposal of property - Old Wanaka swimming pool.

*19 Projects/Asset Purchases - \$76.2m year to date spend vs budget of \$90.9m. Main project spend this month includes \$3.0m Queenstown Street Upgrades CIP, \$2.9m Qtn Town Centre Arterials - Stage 1, \$1.3m Project Pure WWTP upgrade, \$1.0m Lakeview Development Road & Public Realm, \$0.7M Marine Parade Upgrade – Parks, \$0.8M Wakatipu Road to Zero Minor Improvements Programme & \$0.5m Lakeview Development Transportation.