

Meeting Mins #9

Glenorchy Airstrip Consultative Governance Committee Notice of Meeting	
Where:	MS Teams
Time:	10.30am
Date:	Wednesday 6 July 2022
Who:	Jamie Waaka (QAC), Jeannie Galavazi (QLDC), Quintin Howard (QLDC), Mark Samways (QLDC), Tiana Prudden (QLDC), Christina Lister (GCA), Niki Gladding (Councillor), Tom Butler (Blanket Bay)
Apologies	Nick Nicholson (Operators), James Stokes (Operators), Peter Campbell (Wyuna Preserve Residents Association)

Item	Topic	Meeting Minutes
ITEM 1:	Welcome to new Committee Members (James Stokes)	- NG and TB accept amendment of agenda to recognise absence of James Stokes and Peter Campbell
ITEM 2:	March Minutes	- NG and JW accept and move to approve meeting mins from March CGC meeting. Moved NG, Seconded JW.
ITEM 3:	QLDC update (QLDC and Committee Member input) Addressing committee member queries - Licencing process and flight allocations - Airstrip operations update - RMP update - Skydive Resource Consent	Licencing Process and Flight Allocations Update - JG spoke on behalf of QLDC in response to queries put forward after call out for agenda items. - JG advised that licencing methodology was distributed to all operators outlining best process to reach flight numbers. QLDC are evolving the process over the next few years. Confirmation that 50% of 2019 flights had been allocated, not 30%. - NG requested concession process and licence methodology documents be added to the webpage - JG confirmed no new operators have applied for tier 1 or 2 licences. - NG and CL questioned if anything was stopping QLDC from giving Heli GY a higher flight figure - MS reminded the committee there was ability for operators to apply for more flights should they need – allowing operators to grow into their concession and help to shape future allocations - JG indicated that QLDC met with James and Nick and that QLDC are receptive of community feedback in fairly allocating flights. QLDC will be revisiting flight allocations at the end of the calendar year and it's likely this will reflect an increase (bearing in mind there are other operators wanting to come back to 2019 numbers – QLDC must be consistent).

		<ul style="list-style-type: none"> - JG indicated that QLDC have meetings set up with two other operators who haven't signed the CA yet (Totally Tourism and NZONE) – same transparency will be upheld as meetings held with other operators. - NG suggested it may be limiting for operators to request an annual top up of flights only once. Licence holders should be able to see when other operators apply for flights from the bucket. - JG responded that QLDC need to be agile and respond to changes. Anticipation of an evolving process, to be reviewed every 12 months. - TB said that bookings were looking strong over Christmas – making sure the process is agile enough to allow operators to obtain more flights (as they are currently in recovery mode). NG stated it would be nice for operators to have more than one opportunity a year to increase flight numbers. TB suggested 3 times. - JG agreed this is something for QLDC to look at – there hasn't been any requests for flight increases yet so response to this will be made at the time. - Licences are up for renew 1st Jan 2023 so in November QLDC will be looking at flight data and reassessing. Concession process can be amended as well, as to reflect an increase in the number of times an operator can submit an application for new flights. - JG stated there was ability for QLDC to change and adapt with operators for a better outcome. <p>RMP Update</p> <ul style="list-style-type: none"> - Review will be kickstarted in August – revisiting to renotify and refresh the consultation plan. - JG to put timeline out before the end of July. - NG would like committee to view the draft/consultation document before it goes out to the community. - JG outlined the RMP is to be as inclusive as possible and suggest a sub-committee meeting to provide input into drafting. - JG clarified a pre-consultation step will be taking place. <p>NZONE Resource Consent</p> <ul style="list-style-type: none"> - Agreed to re-submit - JG to send consent number out to committee - Only required to apply for physical structure in rural zone – flights are authorized by designation. - Consent team have indicated that commercial activity is permitted and QLDC have no issue granting this; only if NZONE agree to the terms of their commercial concession. NZONE are not happy with the use it or lose it approach. - NG questioned health and safety with regards to other operations on site and how the resource consent addresses this. - JG clarified that safety is captured in the concession agreement, with reference to relevant acts (CAA, etc). Work with Astral has determined that safety is compliant and that it is now QAC's role to ensure safety continues to be compliant. <p>QAC Operations update</p> <ul style="list-style-type: none"> - JW indicated that QAC were undertaking weekly inspections of the airstrip and had remarked the runway strip to define the landing area (documented in publications that go out to pilots). Notable snow event which closed the runway for 3-4 days, however still allowing helicopters to operate. - Agreed with QLDC to reduce inspections to monthly and quarterly. <p>AIMMS Data</p> <ul style="list-style-type: none"> - JG highlighted that some operators were coming to QLDC disputing landings that never occurred. AIMMS responded to QLDC indicating human error. QLDC are looking to somewhat remedy this by purchasing a
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		new antenna for more accurate recording (as proposed by AIMMS). JG reminded that AIMMS data will never be 100% accurate.
ITEM 4:	Terms of Reference (QLDC) - Recap on Terms of Reference responsibilities	<ul style="list-style-type: none"> - Review of Terms of Reference undertaken and agreement on responsibilities made. - Pt 5. QLDC receive monthly dashboard of AIMMS data (QLDC to distribute capture to committee alongside report on quarterly totals with regards to designation condition limits). This will ensure a direct means of providing the committee with monitoring data. - Well within limits of designation conditions at present. - Pt 6. NG comments that this responsibility may be restricted to operative RMP and not encompassing input to the review. Suggestion made to review terms to reflect committee input towards RMP review so that the committee aren't operating outside of the lines. - QH and JG agreed that the committee should provide input towards the RMP review, and to review questions before going out for community consultation. QH and JG in agreeance that terms of reference do imply this. - Clarification on John Glover's enquiry surrounding the determination of licences. It is not within the TOF premise for the committee to be determining licences. CL confirmed that John's enquiry was merely surrounding an update on licences - TB suggested package of last 12 months AIMMS data to be broadcast at next GCA meeting (QLDC to provide 12 months of data summary with these minutes).
ITEM 5:	Update on progress of licences and charging of fees (QLDC) - All Tier 1 and 2 licences - QLDC Special Approval Process	<ul style="list-style-type: none"> - MS stated that smaller operators have agreed in advance. - Action Heli has signed CA (with agreement on monthly payment). - Glenorchy Air still seeking comfort around Special Approval Process. - Opportunity exists for operators to pay up front. NG commented that by having operators to pay up front it seems appropriate for operators to have opportunity to request flights on more than one occasion per year (suggestion of 3). Action for this process (to request more flights) to be fine-tuned and increased. - QH commented from council perspective that QLDC need to be able to plan and monitor flights to ensure they are remaining within noise limit. Three opportunities to request additional flights seems good, spaced throughout the year. QH advised that QLDC will come back to the committee on this.
ITEM 6:	Noise Management Plan Update (QLDC) - Approved - Implementation	<ul style="list-style-type: none"> - JG addresses query surrounding aeroclubs using the airstrip. - JG clarifies that aero clubs can use the airstrip as long as they are complying with noise management plan. The RMP condition is focussed on clubs not establishing a base on airstrip land as permanent presence would not comply with the designation. - JG to send short response to CL addressing this query - NMP has been implemented, in accordance with committee terms of reference and within limits of the NMP. - JW indicated typing error in NMP – Pt 3.5 – Correction on am/pm flight timings to be made. JG to engage consent team to have formal change undertaken.
ITEM 7:	Complaints (QAC/QLDC) - One complaint	<ul style="list-style-type: none"> - One complaint surrounding an aircraft undertaking take-off from a private property. Not directly relevant to the airstrip so complaint was passed onto QLDC regulatory.
ITEM 8:	Webpage Content Update (QLDC)	<ul style="list-style-type: none"> - QLDC airports page (GY airstrip) has been refreshed. Extra documents to be uploaded as noted earlier. - QLDC to review webpage after each governance committee meeting to ensure documents are current.
ITEM 9:	General Business	<ul style="list-style-type: none"> - Clarification on approval of meeting minutes. Minutes to be distributed as draft – comments/amendments to be made by committee members – publish online for public – formally approve at next governance committee meeting.

