

**Notes of a Wānaka-Upper Clutha Community Board Workshop**

Thursday, 18 April 2024

Function Room, Lake Hāwea Community Centre, Hāwea beginning at 11.20am

<b>Present:</b>	Mr Simon Telfer (Chair)	Mr Chris Hadfield
	Councillor Barry Bruce	Councillor Cody Tucker
	Councillor Lyal Cocks	Mr John Wellington
<b>Apologies:</b>	Ms Linda Joll	
<b>In attendance:</b>	Councillor Quentin Smith	Naell Crosby-Roe
	Jon Winterbottom	Jane Robertson
	Meaghan Miller	
	Two members of the media	No members of the public

No.	Agenda Item	Actions
1. and 2.	<p><b><u>1. Community Board Empowerment</u></b></p> <p><b><u>2. Local Government Commission Action Plan Development</u></b></p> <p>Naell Crosby-Roe spoke to PowerPoints on both items and responded to questions.</p> <p>Long Term Plan (LTP) Investment Tool will be available soon as part of the LTP consultation and elected members can use this too. This will track planned relative investment across the different wards of QLDC.</p> <p><u>Delegations discussion:</u></p> <p>Board members sought a more active language in terms of reference, specifically relating to:</p> <ul style="list-style-type: none"> <li>- 'maintain an overview'</li> <li>- 'Communicate with local community groups' is also passive. Suggestion to add: <u>Communicate <i>and elevate relevant opportunities and requests to Council.</i></u></li> </ul> <p>'Prepare an annual submission re projects'. Does not recognise that the Board is an</p>	<p>Review and expand existing Council policy about holding Council and committee meetings in the Upper Clutha and across the district.</p> <p>Number of citizenship ceremonies held in Wānaka. Staff to consider whether there should be more than one per annum because this is where most new population is located?</p> <p>Arrange a time to present the outcome of the Local Government Commission research to the Board.</p> <p>Arrange for draft action plan to be presented back to the Board considering their feedback.</p>

No.	Agenda Item	Actions
	<p>officially constituted body of elected officials.</p> <p><i>Attachments:</i>  <i>Item 1 Attachment A: [WUCCB] Existing Terms of Reference and Delegations (see workshop agenda)</i>  <i>Item 1 Attachment B: PowerPoint Presentation (see attached)</i>  <i>Item 2 Attachment A: LGC – Decision on whether to investigate Wānaka-Upper Clutha reorganisation initiative (see workshop agenda)</i>  <i>Item 2 Attachment B: LGC workstream presentation slides (see attached)</i></p>	

The workshop concluded at 12.35pm.

# Community Board Empowerment

Community Board workshop discussion

18 March 2024

# Action Plan requirements (para 85)

- a) Work with the Community Board and the key initiators of the reorganisation initiative to identify specific actions targeting improved communication, engagement, and transparency of information, including consideration of regular meetings and other council activities to be held in the Wānaka-Upper Clutha area, with a view to developing a stronger relationship between QLDC and Wānaka-Upper Clutha;
- b) Work with the Community Board to consider the potential value of developing measurement tools for assessing the allocation and prioritisation of council resources, projects and budgets across the district, with a view to ensuring that there is an equitable balance of resources, projects and budgets across the district;
- c) Work with the Community Board to explore options for further empowerment of the community board, including consideration of increased delegated decision-making power and provision of a budget for projects or activities in Wānaka-Upper Clutha;
- d) Approach representatives of Te Rūnanga o Ngāi Tahu to seek any specific actions for strengthening the developing relationship between Queenstown-Lakes District Council and Te Rūnanga o Ngāi Tahu and the relevant rūnaka of Ngāi Tahu.

## c) empowerment

- > What is needed to make the most of existing powers?
  - > Increasing empowerment through existing terms of reference and what support or resources might be required to enable that
- > What additional powers may be sought?
  - > Consideration of existing delegated decision-making power (noting delegations were reviewed and amended in February 2023)
- > Empowerment fund?
  - > Community Board workshop discussion scheduled 9 May

# Existing responsibilities

- > Represent and act as an **advocate** for, the interests of its community
- > **Consider and report on** all matters referred to it by the Council, or any matters of interest or concern to the Wānaka-Upper Clutha Community Board
- > Maintain an overview of services provided by the Council within the community
- > **Prepare an annual submission** to the Council for expenditure within the community
- > Communicate with community organisations and special interest groups within the community
- > **Encourage an integrated strategic approach to long term issues and opportunities** to inform board decision-making and key Council processes and documents
- > **Lodge and present submissions** to external bodies on policies and legislation relevant to the Board's Terms of Reference

Item 2 Attachment B: LGC workstream presentation slides

# Local Government Commission Action Plan Development

Community Board workshop discussion

18 March 2024

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## b) measurement tools

- > Work in progress to develop online tool as demonstrated to the Community Board (8 February)
- > Capex investment by area
- > Available for anyone to access
- > To be rolled out as part of 2024-234 LTP consultation (June/July)

## d) Iwi relationship

- > Māori Strategy and Partnerships Manager (Arne Burgess) briefed
- > He is progressing with appropriate Iwi contacts

# a) communication, engagement, and transparency

- > Three Council meetings per year in the Wānaka-Upper Clutha ward
  - > One in Arrowtown-Kawarau ward, remainder in Queenstown-Whakatipu ward
- > More committee meetings and workshops, and Council workshops in the Wānaka-Upper Clutha ward
- > Review of policy on meeting locations to formalise the above
- > “Roaming” approach to Community Board meetings throughout the ward
- > Improved information about, and promotion of, meetings and workshops
  - > Website updates, wider notification of meetings and workshops – and materials
- > Minimum one citizenship ceremony per year in the ward (remaining three in Queenstown)
- > Commitment to supporting more in-person engagement and consultation events in the ward

# a) continued

- > Versus research helping fill QLDC knowledge gaps
  - > Aimed at helping to inform this part of the action plan
    - > Are we communicating about the right things? Are we doing it in the right places?
    - > Have we helped people understand the consultation process or why decisions are made?
    - > What changes can we make to be more effective and communicate/engage meaningfully?
    - > Do people understand where they can find information, e.g. on the website, through LGOIMA, Let's Talk online platform?
  - > Interviews, online focus groups, in person focus groups
    - > Participation is a mix of suggestions from the Board, members of the public and people who have registered for Let's Talk online platform
    - > Independently recruited
- > Progressing really well with some valuable insight so far thanks to all involved

# Community Board discussion

What actions would the Board suggest to improve communication, engagement and transparency (for both the Board and Council)?

# Future steps

- > Staff collating all input and will be drafting up an action plan to meet the 31 May deadline
- > Arrange briefing on research insights
- > Arrange further discussion with Community Board on draft action plan (alongside ELT and Council discussion)
- > Seek final approval of action plan