



TEMPORARY PARKING

PERMIT APPLICATION



APPLICANT DETAILS

Company/Organisation/Individual Name:

Phone Number:

Email Address:

Duration of Permit (*start and end date, maximum duration 6 weeks*):

Number of Permits:

Location of Permit:

Vehicle/s Registration:

Is this permit for a skip?

Yes

No



EXPLANATION

Explain why regular parking arrangements are unable to be used in this instance:



SIGNATURE

Signature:

Date:

Name:

APPLICATION DETAILS

The temporary parking permits purpose is to:

- Support developments, alternations and constructions zones in a manner that allows Council to consider safety, loss of revenue, cost of installing or removing infrastructure
- For short term use such as containers and skips, renovations or a bridging permit prior to a CAR
- Allow event organisers access to legally place cones to reserve parking spaces to assist in the running events.
- Collaboration with the infrastructure team, events team is required to ensure appropriate and safe traffic management is in place
- Street appeals
- Allow film production companies to legally place cones to reserve parking for film equipment vehicles.
- Fee is \$20 per day or \$100 per week (up to and including 7 day)

CONSTRUCTION SITE TEMPORARY PERMITS

1. Temporary parking permits for construction sites are only available for vehicles directly related to work on a construction site, worksheets must be submitted to QLDC on application.
2. Complaints relating to unauthorized parking should be directed to Council's Customer Service on (03) 441 0499 Queenstown or (03) 443 0024 Wanaka. Applicants are not authorised to arrange for vehicles to be towed away.
3. Parking permits do not allow parking in the following locations:
 - "No Stopping" areas; or within 6.0 metres of an intersection or any areas where parking or obstruction may cause safety concerns.
 - Where parking would cause 'serious disadvantage' to frontage occupiers.
 - In any area where traffic safety may be compromised.
 - Where pedestrian access and/or safety is affected or 'seriously inhibited'.
 - On any approach, or within a minimum of 25 metres of a signalised intersection.
4. The cost of repairs for damage to the road surface or street furniture shall be met by the applicant.

CONDITIONS FOR PLACEMENT OF SKIPS AND CONTAINERS

1. Place it so that it's not hazardous or a nuisance to any road or footpath user.
2. Place it away from manhole covers and access points to underground services or fire hydrants.
3. Place it wholly on the road (not partially on kerb edge or footpath), using blocks if needed for levelling.
4. Leave at least 1m between it and driveway access points so that vehicles can easily go in and out.
5. A container or skip located anywhere on a road reserve must have:
 - white and reflective markers (100 mm x 100 mm minimum) facing oncoming traffic;
 - company's contact details (24-hour contact number)
6. Council must be advised of any changes to the location of a skip or container.

OFFICE USE ONLY

Permit Number:	Date Received:
Payment:	
Staff Member:	

Remember to update the Permit Register