

**Community & Services Committee  
23 August 2018**

Minutes of a meeting of the Community & Services Committee held on Thursday 23 August 2018 in Council Chambers, 10 Gorge Road, Queenstown commencing at 10.00am.

**Present**

Councillors Stevens (Chair), Clark, Ferguson and Miller

**In Attendance**

Councillor McRobie, Dr Thunes Cloete (General Manager Community Services), Mr Simon Battrick (Sport & Recreation Manager), Ms Jessica Thomson (Assistant Parks Officer), Ms Sarah Thomson (Contracts Manager), Ms Debs Husheer (Team Leader, Community Venues), Ms Marie Day (Community & Events Facilitator) and Ms Shelley Dawson (Senior Governance Advisor)

**Apologies**

It was noted that Councillor Smith was an apology due to Proposed District Plan Review commitments.

**On the motion of Councillors Stevens and Clark it  
was resolved that the apology be accepted**

**Declaration of Conflicts of Interest**

There were no conflicts noted

**Matters Lying on the Table**

There were no items on the table

**Public Forum**

There were no speakers in public forum

**Confirmation of Agenda**

The agenda was confirmed without addition or alteration

**Confirmation of Minutes**

**On the motion of Councillors Stevens and Clark it  
was resolved that the minutes of the Community**

**& Services Committee meeting held on the 10  
July 2018 be accepted.**

**1. Community Services Fees & Charges**

Consideration was given to a report that sought approval to consult on a change to Community Services fees & charges including a review of the Community Facilities Pricing Policy. Mr Battrick and Ms Husheer spoke to this report.

Mr Battrick gave background to the review of fees noting that staff looked at equity issues and minimising the effect on local users and groups. He commented that they were conscious of growth in the district so the policy would help steer demand and manage users and groups in the future. Dr Cloete commented that there were amendments to cemeteries fees included in the consultation and explained that the majority of these changes were reducing the fees for infants and children.

Councillor Ferguson asked a series of questions and there was discussion around the benchmarking of fees that had taken place. It was explained that the benchmarking had been made against similar growth destination organisations. There was discussion on the informal feedback from Football and Cricket who both understood there would be some increase in charges. It was noted that Cricket fees would double and there was a possibility of grandfathering them to help reduce the impact of the increase. The Committee discussed expectations of levels of service and that it would be necessary to manage these expectations. It was acknowledged that a number of QLDC grounds had not been appropriately managed for a number of years and Council was now in a position to provide better levels of service. There was discussion on rates set by usage and it was noted that some users required a lot more time and maintenance therefore a rate of usage was a fairer way of charging.

The Committee discussed the Lower Shotover Cemetery and Ms Rickards noted that it was due to open soon this year. She advised that the Queenstown and Frankton cemeteries were near capacity and could not be extended. Dr Cloete commented that the Lower Shotover Cemetery had been well designed and would be a lovely, quiet space. He encouraged Councillors to stop and have a look next time they were passing.

Staff discussed the budget adjustments for the in-kind support that would be required in the Annual Plan next year. It was explained that when the Events team gave in-kind support for venue hire 15% of the cost was transferred from Events to Facilities. Staff were recommending that the Annual Plan budgets be adjusted so that 100% was passed on to Facilities to cover the costs of in-kind venue support.

**On the motion of Councillors Clark and Ferguson  
it was resolved that the Community & Services  
Committee:**

1. **Note the contents of this report and in particular;**
2. **Agree that the proposed changes to the Community Services fees & charges be consulted on with the community from 31 August 2018 for a period of 4 weeks closing on 28 September 2018**
3. **Direct officers to prepare a final report to Council with feedback from the community consultation for a final decision on the Community Facilities Pricing Policy, including aquatic and cemeteries pricing, before December 2018**

*The meeting closed at 10.19am.*

**Confirmed as a True and Correct Record:**

**Chairperson**

---

**Date**

---