



Order Paper for the first meeting following the election
of the

Wānaka-Upper Clutha Community Board

Tuesday 4 November 2025

commencing at 1.00pm

In the Armstrong Room, Lake Wānaka Centre,
Ardmore Street, Wānaka

**Wānaka-Upper Clutha Community Board
4 November 2025**

Agenda for the first meeting of the Wānaka-Upper Clutha Community Board following the 2025 triennial Local Government Elections, to be held in the Armstrong Room, Lake Wānaka Centre, Ardmore Street, Wānaka on Tuesday 4 November 2025 commencing at 1.00pm.

No. Title**Karakia & Mihi****Welcome from the Mayor****Attendance and Apologies****1 The Making and Attesting of Declaration for Niki Gladding as Councillor**

Pursuant to Schedule 7, Clause 14 of the Local Government Act.

Declaration by:
Councillor Niki Gladding

Witnessed by:
His Worship the Mayor

2 The Making and Attesting of Declarations

Pursuant to Schedule 7, Clause 14 and Schedule 7, Clause 21(5)(a) of the Local Government Act.

Declaration by:
Wānaka-Upper Clutha Community Board
Members (in alphabetical order)

Witnessed by:
His Worship the Mayor

3 Election of Chairperson and Deputy Chairperson

Pursuant to Schedule 7, Clause 21(5)(b) and 21(5)(e) of the Local Government Act 2002.

4 Legal Responsibilities

Schedule 7, Clause 21(5)(c) of the Local Government Act 2002 requires a general explanation of the Local Government Official Information and Meetings Act 1987 and other laws affecting members to be provided. A briefing prepared by the Council's General Counsel is attached and will be presented by Mr Brendan Peet (QLDC Legal Counsel).

Recommendation: That the legal briefing be noted.

5 First Ordinary Wānaka-Upper Clutha Community Board Meeting

The fixing of the date and time of the first meeting of the Wānaka-Upper Clutha Community Board or the adoption of a schedule of meetings pursuant to Schedule 7 Clause 21(5)(d) of the Local Government Act 2002.

Recommendation: That the Board agree that the first ordinary meeting shall take place on Tuesday 16 December 2025 commencing at 10.00am at Whare Mahana, Luggate Memorial Centre.

Wānaka-Upper Clutha Community Board

4 November 2025

Report for Agenda Item | Rīpoata moto e Rāraki take [1]

Department: Chief Executive

Title | Taitara: Attestation of Declarations in Accordance with Local Government Act 2002

Purpose of the Report | Te Take mō te Pūroko

The purpose of this report is to present the declarations for all Wānaka-Upper Clutha Community Board members, in accordance with Clause 14, Schedule 7 of the Local Government Act 2002.

Prepared by:



Name: Mike Theelen

Title: Chief Executive

14 October 2025

Context | Horopaki

The Making and Attesting of Declarations

Declaration by member

- (1) A person may not act as a member of a local authority until—
 - (a) that person has, at a meeting of the local authority following the election of that person, made an oral declaration in the form set out in subclause (3); and
 - (b) a written version of the declaration has been attested as provided under subclause (2).
- (2) The written declaration must be signed by the member and witnessed by—
 - (a) the chairperson; or
 - (b) the mayor; or
 - (c) a member of the local authority; or
 - (d) the chief executive of the local authority; or
 - (e) in the absence of the chief executive, some other officer appointed by the chief executive.
- (3) The form of the declaration must consist of the following elements:

Declaration by mayor or chairperson or member

“I, [NAME], declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of [region or district], the powers, authorities, and duties vested in, or imposed upon, me as [mayor or chairperson or member] of the [local authority] by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at [place] this [number] day of [month] [year]

Signature:

Signed in the presence of:

[mayor or chairperson or member or chief executive of local authority]”.

The following pages contain the declarations in the order in which they will be taken. The Mayor will administer all the declarations.

Individual copies with the Council’s seal will be provided for reading aloud and signing at the meeting.

Attachments | Kā Tāpirihaka

A	Declarations of Wānaka-Upper Clutha Community Board Members (alphabetical order)
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DECLARATION BY MEMBER OF QUEENSTOWN LAKES DISTRICT COUNCIL

I, **Nicolette Winona Gladding**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Queenstown Lakes District, the powers, authorities, and duties vested in or imposed upon me as Councillor of the Queenstown Lakes District Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Wānaka this 4th day of November 2025.

Signature

Signed in the Presence of



DECLARATION BY MEMBER OF WĀNAKA-UPPER CLUTHA COMMUNITY BOARD

I, **Katherine Anne Dedo**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Wanaka-Upper Clutha Ward of the Queenstown Lakes District, the powers, authorities, and duties vested in or imposed upon me as a member of the Wānaka-Upper Clutha Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Wānaka this 4th day of November 2025.

Signature

Signed in the Presence of



DECLARATION BY MEMBER OF WĀNAKA-UPPER CLUTHA COMMUNITY BOARD

I, **Nicolette Winona Gladding**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Wanaka-Upper Clutha Ward of the Queenstown Lakes District, the powers, authorities, and duties vested in or imposed upon me as a member of the Wānaka-Upper Clutha Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Wānaka this 4th day of November 2025.

Signature

Signed in the Presence of



DECLARATION BY MEMBER OF WĀNAKA-UPPER CLUTHA COMMUNITY BOARD

I, **Christopher Keith Hadfield**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Wanaka-Upper Clutha Ward of the Queenstown Lakes District, the powers, authorities, and duties vested in or imposed upon me as a member of the Wānaka-Upper Clutha Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Wānaka this 4th day of November 2025.

Signature

Signed in the Presence of



DECLARATION BY MEMBER OF WĀNAKA-UPPER CLUTHA COMMUNITY BOARD

I, **Nicola Jillian King**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Wanaka-Upper Clutha Ward of the Queenstown Lakes District, the powers, authorities, and duties vested in or imposed upon me as a member of the Wānaka-Upper Clutha Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Wānaka this 4th day of November 2025.

Signature

Signed in the Presence of



DECLARATION BY MEMBER OF WĀNAKA-UPPER CLUTHA COMMUNITY BOARD

I, **Simon Antony Telfer**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Wanaka-Upper Clutha Ward of the Queenstown Lakes District, the powers, authorities, and duties vested in or imposed upon me as a member of the Wānaka-Upper Clutha Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Wānaka this 4th day of November 2025.

Signature

Signed in the Presence of



DECLARATION BY MEMBER OF WĀNAKA-UPPER CLUTHA COMMUNITY BOARD

I, **Cody Ross Tucker**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Wanaka-Upper Clutha Ward of the Queenstown Lakes District, the powers, authorities, and duties vested in or imposed upon me as a member of the Wānaka-Upper Clutha Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Wānaka this 4th day of November 2025.

Signature

Signed in the Presence of



DECLARATION BY MEMBER OF WĀNAKA-UPPER CLUTHA COMMUNITY BOARD

I, **John Aaron Sebastian Wellington**, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Wanaka-Upper Clutha Ward of the Queenstown Lakes District, the powers, authorities, and duties vested in or imposed upon me as a member of the Wānaka-Upper Clutha Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Wānaka this 4th day of November 2025.

Signature

Signed in the Presence of

QLDC FIRST COUNCIL MEETING

General explanation of laws
affecting members

PURPOSE OF PRESENTATION

21 First meeting of local authority following triennial general election of members

- (1) The first meeting of a local authority following a triennial general election of members must be called by the chief executive as soon as practicable after the results of the election are known.
- (2) The chief executive must give the persons elected to the local authority not less than 7 days' notice of the meeting.
- (3) Despite subclause (2), if an emergency exists, the chief executive may give notice of the meeting as soon as practicable.
- (4) The chief executive (or, in the absence of the chief executive, a nominee of that officer) must chair the meeting until the mayor or chairperson has made and attested the declaration required under [clause 14](#).
- (5) The business that must be conducted at the meeting must include—
 - (a) the making and attesting of the declarations required of the mayor (if any) and members under [clause 14](#); and
 - (b) the election of the chairperson (if any) and the making and attesting of the declaration required of the chairperson under [clause 14](#); and
 - (c) a general explanation, given or arranged by the chief executive, of—
 - (i) the [Local Government Official Information and Meetings Act 1987](#); and
 - (ii) other laws affecting members, including—
 - (A) the appropriate provisions of the [Local Authorities \(Members' Interests\) Act 1968](#); and
 - (B) [sections 99, 105, and 105A](#) of the [Crimes Act 1961](#); and
 - (C) the [Secret Commissions Act 1910](#); and
 - (D) the [Financial Markets Conduct Act 2013](#); and

QUICK INTRO

- > This is an outline of key legislation
- > Not exhaustive
- > Not intended to go into detail
- > The up-coming induction program has the detail
- > This is just a “heads up”

TYPES OF LAWS

- > Laws about:
 - > Establishment of QLDC
 - > What QLDC's job is
 - > Powers QLDC has
 - > Decision making
 - > Decision processes
 - > Decision makers
 - > Conflicts of interest

-
- > Laws about cont...
 - > Planning and development
 - > Information
 - > LGOIMA
 - > Privacy
 - > Land
 - > Reserves
 - > Finances

-
- > Laws about cont...
 - > Regulating activities
 - > Alcohol
 - > Dogs
 - > Traffic and parking
 - > Lakes and waterways
 - > Freedom camping

> Laws about cont...

> Law reforms

- > Water services legislation
- > Local government “system improvements” legislation
- > Fast track projects legislation
- > Resource Management Act reform

KEY LAWS



ESTABLISHMENT OF QLDC

Topic

- > Establishment of QLDC
 - > What QLDC's job is
 - > Powers QLDC has
- > Decision making
 - > Decision processes
 - > Decision makers
 - > Mayor, Councillors, Chief Executive
 - > Duties
 - > Conflicts of interest
 - > Liability

Legislation

- > Local Government Act 2002
 - > The main legislation
- > Local Government Act 1974
 - > mostly repealed but still some operative provisions, especially around roading

RESPONSIBILITIES

Topic

- > Responsibilities and duties
 - > Annual plan
 - > Long term plan

Legislation

- > Local Government Act 2002

INTERESTS

Pecuniary interests

- > Register of interests
 - > Annual returns
 - > First one due in 120 days
 - > Then end Feb each year
 - > Offence not to comply

Legislation

- > Local Government (Pecuniary Interests Register) Amendment Act 2022

CONFLICTS

Topic

- > Financial interests
 - > Disqualifying contracts >\$25k
 - > Cannot participate in discussions or vote
- > Bribery and corruption
- > Secret commissions
- > Insider trading and market manipulation
- > Non-pecuniary interests

Legislation

- > Local Authorities (Members' Interests) Act 1968
- > Sections 99, 105, and 105A of the Crimes Act 1961
- > Secret Commissions Act 1910
- > Financial Markets Conduct Act 2013
- > QLDC Standing Orders

PLANNING & DEVELOPMENT

Topic

- > Planning and development
- > Building and construction

Legislation

- > Resource Management Act 1991
- > Building Act 2004

INFORMATION

Topic

- > Freedom of information
 - > Meetings
 - > LIMs
- > Privacy

Legislation

- > Local Government Information and Meetings Act 1987 (LGOIMA)
- > Privacy Act 2020

LAND

Topic

- > Reserves – stewardship
- > Land interests
- > Land dealings

Legislation

- > Reserves Act 1977
- > Property Law Act 2007
- > Land Transfer Act 2017
- > Etc...

FINANCES

Topic

- > Rates
- > Development contributions
- > Accountability and audit

Legislation

- > Local Government (Rating) Act 2002
- > Local Government Act 2002
- > Various

REGULATION OF ACTIVITIES

Activity

- > Alcohol
- > Dogs
- > Traffic and parking
- > Lakes and waterways
- > Freedom camping

Legislation

- > Sale and Supply of Alcohol Act 2012
- > Dog Control Act 1996
- > Land Transport Act 1998
- > Maritime Transport Act 1994
- > Freedom Camping Act 2011

LAW REFORMS

Topic

- > Water services – CCO
- > Local government system improvements
- > RMA reforms
- > Development levies

Legislation

Local Government (Water Services) Act 2025

Local Government (Systems Improvements) Bill

Stay tuned...

Local Government (Infrastructure Funding) Bill?

END

> The end