

Monthly Highlight Report

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April 2024

Core Infrastructure and Services

Key Performance Indicators

WATER CONSUMPTION

Average consumption of water per person per day

TARGET	RESULT
<475L	470.77L

WATER SUPPLY COMPLAINTS

of complaints per 1,000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0	0.03
Clarity	0.10	0.53
Taste	0	3.22
Pressure/flow	0.33	3.55
Continuity of supply	0.20	2.35

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

WATER SUPPLY FAULTS

Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	62 mins
<1,440 mins	1,216 mins

WATER SUPPLY FAULTS

Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1,440 mins	1.186 mins
<10,080 mins	5,302 mins

STORMWATER COMPLAINTS

of complaints per 1,000 connections

TARGET	MONTHLY RESULT	YTD RESULT
<5 per annum	0.56	5.50

STORMWATER FLOODING

Median response time to attend site

TARGET	RESULT
<180 mins	n/a

STORMWATER FLOODING

flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

Results in **RED**
Target missed by >5%

STORMWATER FLOODING

of habitable floors affected for each event (per 1,000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

WASTEWATER OVERFLOWS

Median response time to attend site

TARGET	RESULT
<60 MINS	55 mins

WASTEWATER OVERFLOWS

Median response time to resolve problem

TARGET	RESULT
<240 mins	169 mins

Results in **AMBER**
Target missed by <5%

WASTEWATER COMPLAINTS

of complaints per 1,000 connections

TARGET	MONTHLY RESULT	YTD RESULT
<5 per annum		
Odour	0.20	0.77
Faults	0.27	2.49
Blockages	0.10	1.24

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

REQUESTS FOR SERVICE (RFS)

% customer RFS resolved on time

TARGET	RESULT
>95%	
3 Waters	84.10%
Solid Waste	97.00%
Roading	87.80%

Results in **GREEN**
Target achieved

CAPEX% OF CAPITAL WORKS COMPLETED ANNUALLY, INCLUDING RENEWALS

(against the Annual Budget adopted by Council for Three Waters, Waste Management and Rooding).

TARGET	RESULT
80-110%	94%

WASTE DIVERTED FROM LANDFILL

Total waste diverted from landfill

TARGET	RESULT
>683t	1,051t

WASTE TO LANDFILL

Total waste to landfill

TARGET	RESULT
<3,833t	4,273t

WASTE TO LANDFILL

% of MRF recycling contaminated

TARGET	RESULT
<20%	13.73%

DIA measures



Exceptions

The following KPIs were not achieved and are shown on the previous page in red or amber.

Water Supply faults - Median response time to attend site (urgent)

Target narrowly missed by two minutes in period. Three of the four urgent requests were responded to within the target timeframe.

Stormwater Complaints

The main issue at present is the number of requests associated with leaf debris affecting roadside sumps. These are typically high at this time of year.

Percentage of RFS Resolved On Time/Median response time Water faults - Three Waters

Performance was affected by high request numbers across the month, coupled with a system integration matter between the Council's and the Contractors job management system. Internal response performance is sitting at 100% while the contractors is 82.9% leading to a combined result of 84.1%. Year-to-date the combined performance for Three Waters is at 70.5%. Improvements in this area continue to be a focus of the operations team.

Percentage of RFS Resolved On Time - Roading

Contractor response continues to meet the 95% target, but resourcing constraints in the internal Roading team have meant that overall performance is below expectation. Approval has been given for a secondment into the Roading team to assist with responding to requests until the end of the year which will see performance lift in the coming months.

Waste to Landfill

The amount of waste sent to land fill in April was 11% over target. The next step change for a reduction in waste to landfill will be when an organic waste solution is implemented. This is currently planned for 2026/27.



Community Services

ACTIVE PARTICIPANTS

of gym and pool visits per 1,000 residents (based on usual resident population)

TARGET	RESULT
>2,939	2,462.69

LIBRARY CIRCULATION

of items issued per month

TARGET	RESULT
>45,723	51,618

PARKS RFS

% RFS resolved within specified timeframe

TARGET	RESULT
>95%	97%

Environment

RESOURCE CONSENT TIME

% processed within the statutory timeframe

TARGET	RESULT
100%	90.91%

Regulatory Functions & Services

BUILDING CONSENT TIMES

% processed within the statutory timeframe

TARGET	RESULT
100%	97.67%

FREEDOM CAMPING RFS

of freedom camping RFS per month

TARGET	RESULT
<8	21

Corporate Services

CUSTOMER CALLS

% answered within 20 seconds

TARGET	RESULT
>80%	74%

COMPLAINTS RESOLVED

% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

LGOIMA REQUESTS

% responded to within 20 days

TARGET	RESULT
100%	100%

COUNCILLOR ENQUIRIES

% responded to within 5 working days

TARGET	RESULT
100%	74%

INTEREST RATES

Weighted average interest rate per month

TARGET	RESULT
<6%	5.12%

Exceptions

The following KPIs were not achieved and are shown to the left in red or amber.

Active Participants

Visits are 16% below target for this month and 4% below April last year. All areas of the business had very good participation with similar visits compared to last year. The exception was visits to Queenstown Events Centre sports fields which were very high last year due to the Black Caps cricket. There were no significant sports games this year.

Resource Consents

99 new applications were vetted and formally received in April. 88 decisions were issued and eight of those were delayed. The predominant reason that those applications took longer was due to the complexity of the applications. The team continues to work on moving more complex applications through the process within the statutory timeframes. The average processing days for non-notified consents in April was 19.02 working days. Year to date the number of consents processed in time is 93.70%.

Building Consents

Although the target has not been met it is within the 5% tolerance range. After a significant drop in consent numbers in the middle of the financial year numbers over the last two months are trending back up. The average processing time in April was 13.47 days. The year-to-date average of building consents being processed within the 20-day statutory timeframe has improved from a low of 86% to 91%.

Freedom Camping

There were 34 complaints for Freedom camping in April. 13 of those were unsubstantiated (complaint could not be verified) or on private land. Of the remaining, five received fines for being in a prohibited area and 16 were already on the regular patrol and were dealt with by the officers directly.

Customer Calls

3,051 calls were received in April with 96% of all calls answered and resolved but only 74% within 20 seconds. Call volumes increased from the previous year and the previous month. The result was impacted by the internal movement of three senior staff members into other business streams and onboarding of new staff. In addition, the Easter and Anzac Holidays led to shortened work weeks and large volumes of requests from the public (4,936 emails received for the month), all of which have been processed alongside handling calls.

Councillor Enquiries

31 Elected Member enquiries were raised for April. This is four times the amount raised the previous year with 8 received in April 2023. Most enquiries related to tree maintenance, track and trails conditions, enforcement activities, delays in projects and concern for overrun of costs. All enquiries that were overdue related to a delay in waiting on further information to provide a full response to the enquiry. In each instance the Councillors were made aware of the delays.

Health & Safety Summary

PREVENTION

Positive Safety Actions

TYPE	RESULT
Take 5's	1,263
Inspections/Audits	37
Safety & Wellbeing	62
First Aid Training	12
H&S Meetings	72

WORK EVENTS

Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<8	7.27
LTIFR*	<5	7.27

*Total Recordable Injury Frequency Rate

**Lost Time Injury Frequency Rate

DEPT. SAFETY BEHAVIOURS

Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	2
B - Safety Constant	10
C - Accident or Incident	0
Target Achieved	yes

NOTIFIABLE EVENTS

Notifiable to Worksafe

EVENT TYPE	RESULT
Incident Type	0

EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

QLDC WORKPLACE INCIDENTS

Across All Groups

TYPE	RESULT
Employees	5
Contractors	19
Volunteers	0
Public	0

QLDC Health and Safety Objectives for 2023/2024

COMPLIANCE

No breaches of the Health and Safety at Work Act 2015

PREVENTION

90% of all incidents reported each month closed within allocated timeframe.

Representatives and department constituents to undertake an office/facility inspection at least every three months.

IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

Health & Safety Representatives to do at least one alternate inspection of another office/facility in the coming year.

BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported monthly compared to C scores.

A C-score is a significant accident or incident with insufficient action taken to remedy.

WELLBEING

At least 65% participation across wellbeing activities that take place in the Upper Clutha and Queenstown area for QLDC staff.

Monthly Commentary

QLDC Workplace Incidents

The lost time injury frequency rate (LTIFR) and the total recordable injury frequency rate (TRIFR) are both trending down.

Take 5's and inspections remain at good levels.

Health & Safety training has included Heavy Machinery, My Safety, Evacuation and Situational training.

The employee incidents included First Aid, pain and discomfort, one vehicle incident and one report only. The contractor incidents included one Lost Time Injury and one Serious Occurrence.

Safety behaviours show two A scores recognising safety improvements implemented, ten B scores indicating business as usual and no C scores.



Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



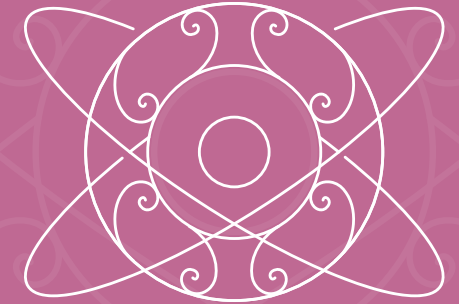
Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



Vision Beyond 2050

Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



Pride in sharing our places | Kia noho tahi tātou katoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.





High Profile Capital Projects

*RAG Status refers to Red/Amber/Green and shows the status of the project and how well it is performing.

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS*
Crown Infrastructure Partners Street Upgrades	<ul style="list-style-type: none"> Project Practical completion reached 10 November 2023; this was signed off by the Alliance Board on 30 January. Minor re-works (faults and omissions) are underway in upper Brecon Street. Signs and line marking adjusted in Historic Core. Project Practical Completion has been achieved. 	<ul style="list-style-type: none"> Completion of minor re-works. Early May 2024 - Duke Street Ramp regrading works are completed with an estimated reopening date of early May. 	<p>Green</p>
Crown Infrastructure Partners Arterial Stage One	<ul style="list-style-type: none"> Successful transfer of traffic on Frankton Road. Three waters commenced on South side of Frankton Road. Suburb and Dublin Streets reopened. Good progress has been made on the pavement works on Melbourne Street and Upper Beetham Street. Henry Street retaining wall fascia panels have been placed. This project is Amber as Sydney and Melbourne Street intersection and Melbourne Street footpaths are at risk of asphalt not being completed prior to the end of sealing season. 	<ul style="list-style-type: none"> July 2024 - Delays in completion of the St Joseph's retaining wall were caused by a supply error. 	<p>Amber</p>
Lakeview Development and Ancillary Works	<ul style="list-style-type: none"> End of March 2024 - Construction has been completed. Road safety audit identified one issue requiring new lines and signs where new Thompson Street intersects Brunswick and Glasgow Streets, prior to opening of Thompson St. This was resolved during April. Remaining re-works (minor faults and omissions) are underway prior to Practical Completion. The project is Amber as minor defect items are still to be completed and the Programme has been delayed. 	<ul style="list-style-type: none"> June 2024 - Practical Completion decision will go to the Programme Alliance Board meeting. 	<p>Amber</p>



High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Housing Infrastructure Fund Kingston Three Waters Scheme</p>	<ul style="list-style-type: none"> Waste Water: Detailed design is progressing. Designation is granted. Discharge consent was granted (treated effluent to land). Odour (air discharge) consent. Assessment of Environmental Effects being updated with updates from detailed design before obtaining Affected Party Approvals and lodging application. Land agreements (acquisition and easement) work ongoing. Requires LINZ (Crown) approval. Water: All consents were obtained. Detailed design is complete. Bore headworks construction is complete. Power supply and Communications contract signed. Out to market for construction. Storm Water (Oxford Street Services): Detailed design is approved. The developer's engineer is working through feedback on main construction procurement documentation. Projectwide: Development agreement variation and settlement signed. Work proceeding on all fronts. This project remains Amber until contractor pricing and proposed schedules are within expectations. Additionally, the land deals for Waste Water need to be progressed. 	<ul style="list-style-type: none"> Waste Water: June 2024 - Odour Consent to be lodged. Land Head Agreement to be signed. Late 2024: Detailed Design to be completed. Water: 16 May 2024 - Tender closes. July 2024: Contract awarded. Power works completed. Communications work ties in with main construction contract. Storm Water: July 2024 - Issue to market. 	<p>Amber</p>
<p>Housing Infrastructure Fund Quail Rise Reservoir</p>	<ul style="list-style-type: none"> Agreement reached for withdrawal of all Submissions for Notice of Requirement. Detailed Design was accepted by the Project Control Group (3rd October 2023). Detailed Design contract now completed. Item Closed Practical Completion issued for Arrow Irrigation construction works. Item Closed Subdivision Strategy reviewed and now on record. Item Closed 	<ul style="list-style-type: none"> Designation – All submissions have been withdrawn, now sits with QLDC Planning to process the designation (imminent). End of May 2024 - Contractor scheduled to install 100mm water connection (a condition of an Affected Party Approval). Construction funding allocated in 2029/30. No further immediate action. Preparing the project to go on hold till 2029. 	<p>Green</p>

Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Wānaka Lake Front Development Stage Five</p>	<ul style="list-style-type: none"> 5 April 2024 - Tender documents for construction were live on GETS. The closing date for tender was extended by one week. 	<ul style="list-style-type: none"> 20 May 2024 - Tender on GETS closing. June 2024 - Construction contract to be awarded. prior to Summer 2024/25 - Anticipated work completion. 	<p>Green</p>
<p>Coronet Harvest Reforestation Programme</p>	<ul style="list-style-type: none"> Finalising the design for the positioning of the deer fence around the perimeter of the site. Audit of work package one: >100,000 plants growing in nurseries. Council continues to work with the Coronet Recreational Working Group (which has representatives of local groups and organisations that use this area) to finalise a plan for a network of recreational trails for activities such as horse riding, biking, walking and paragliding. 	<ul style="list-style-type: none"> Installation of the deer fence around the perimeter of the site. Mid May 2024 - Aerial spraying, and pre-plant spraying. 	<p>Green</p>
<p>Paetara Aspiring Central</p>	<ul style="list-style-type: none"> Basketball hoops works are being progressed and contract finalised with the Contractor to allow the works to commence in July. 	<ul style="list-style-type: none"> July 2024 School Holidays – Structural Steel Installation. September 2024 School Holidays – Basketball Hoop Installation. 	<p>Green</p>
<p>Arts, Culture & Heritage Strategy (Creativity and Culture Strategy)</p>	<ul style="list-style-type: none"> April 2024 - Huis took place in Queenstown, Wānaka and Glenorchy along with an opportunity to provide feedback via the Let’s Talk engagement platform. 19 April 2024 - Community engagement finished. Community feedback is being considered, and final changes will be made to the Community & Services Committee. 	<ul style="list-style-type: none"> April/May 2024 - community feedback reviewed and final changes made to the Strategy and Implementation Plan. 27 June 2024 - The final version of the strategy will be presented to Council for endorsement. 	<p>Green</p>



Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Glenorchy Marina	<ul style="list-style-type: none">• April 2024 - Project Control Group Briefing and Construction Procurement documents being finalised.• The status has been flagged Amber due to budget restraints. These will be resolved with the May reforecast movements.	<ul style="list-style-type: none">• 9 May 2024 - Project to go to the Project Control Group meeting for approval to proceed with Construction Procurement.• 16 May 2024 - Project to go live on GETS for Request for Proposal.• August 2024 - Construction delivery anticipated to start.	Amber
Water Sports Programme	<ul style="list-style-type: none">• April 2024 - Site works on hold with anticipated start early May 2024.• The project is flagged Amber due to some low risk work around two protected trees within Stage Two.	<ul style="list-style-type: none">• 13 May 2024 - Stage Two works to begin on site. All stakeholders will be informed and appropriate measures are in place.• June 2024 - Completion anticipated.• December 2024 - Artwork to be installed by Parks Department in the appropriate location.	Amber

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Proposed District Plan Stage One Appeals</p>	<ul style="list-style-type: none"> • Decisions and consent notices for approximately 97% of appeal points received and updated into the plan. (106 appeals and 1181 appeal points originally lodged) • Scoping work underway with Simpson Grierson on a process to make parts of the Proposed District Plan operative. 	<ul style="list-style-type: none"> • Working to resolve any remaining Stage One appeal points. This is an Environment Court process and they will set court dates as appropriate. 	<p>Green</p>
<p>Stage Two Appeals</p>	<ul style="list-style-type: none"> • 86 appeals and 930 appeal points received challenging Council's decisions. Mediations are completed. Environment Court hearings are underway. • March 2024 - Topic 31 Middleton Environment Court hearing was held. Awaiting the Courts final decision. • Topic 31 Donaldson Decision has been issued however an Erratum has been sent to the Environment Court to cover an error in the decision. 	<ul style="list-style-type: none"> • Awaiting confirmation of Hearing dates for remaining zoning appeals. • The Environment Court has set down the following hearings: <ul style="list-style-type: none"> • 5-7 June 2024 - Topic 31 – Barnhill and Morven Ferry appeals. • 24-26 June 2024 - Topic 31 – Wakatipu Equities and Strain appeals. 	<p>Green</p>
<p>Stage Three Appeals</p>	<ul style="list-style-type: none"> • 42 appeals (total) containing 445 separate appeal points lodged. Environment Court mediations underway. 	<ul style="list-style-type: none"> • Evidence is being exchanged for the Wanaka Industrial rezoning appeals. • A date is still to be set for Cardrona Cattle Company and Tussock Rise Environment Court hearings (Industrial Zoning), evidence has been exchanged. 	<p>Green</p>
<p>Inclusionary Zoning</p>	<ul style="list-style-type: none"> • Notified 13 October 2022. 181 original submissions and 20 further submissions were received. • Hearing has been completed and is adjourned. 	<ul style="list-style-type: none"> • Awaiting Independent Hearing Panel recommendation report. 	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Landscape Schedules</p>	<ul style="list-style-type: none"> • Priority Areas Priority Areas were notified 30 June 2022. 208 original submissions and 38 further submissions received. Incorrect and missed submission points were renotified and no further submissions were received. The hearing was held in 2023. • Upper Clutha Landscapes (RCLs) Landscape architect is finalising the draft schedules for notification. Background documents, including Section 32 being drafted in preparation of notification. Internal review of the draft schedules has been undertaken. 	<ul style="list-style-type: none"> • Priority Areas The commissioner’s recommendation will be presented to the June 2024 Council meeting for ratification as a Council decision. The decision will then be open for appeals. • Upper Clutha Landscapes (RCLs) Notification of the Upper Clutha Landscape Schedules Variation. 	<p>Green</p>
<p>Te Pūtahi - Ladies Mile Masterplan and Plan Variation</p>	<ul style="list-style-type: none"> • The former Minister of the environment has approved the use of the Streamlined Planning Process. 124 submissions and 25 further submissions received. • The Independent Hearing Panel final Recommendation Report has been sent to the Minister. 	<ul style="list-style-type: none"> • Awaiting the decision of the Minister. 	<p>Green</p>
<p>Urban Intensification Variation</p>	<ul style="list-style-type: none"> • Publicly notified 24 August 2023. 1258 submissions (5577 submission points) received. A summary of Decisions was requested and is currently being reviewed. 	<ul style="list-style-type: none"> • May 2024 - Summary of Decisions Requested to be publicly notified for further submissions. 	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan (EDP)	<ul style="list-style-type: none"> Ongoing endorsement sessions taking place with potential partners and supporters to confirm logos and project details for Year 1 Action Plan (Y1AP). 2 April 2024 - Third councillor workshop took place. The agenda for the workshop can be found here on our website. Final design revisions for the draft Economic Diversification Plan and Y1AP. The project is Amber due to the delay of the scheduled completion of the Economic Diversification Plan. This was planned for June 2024, however, due to the council meeting for endorsement taking place on 1 August, completion has been delayed until August 2024. 	<ul style="list-style-type: none"> May 2024 – Endorsement sessions, and final design changes for the EDP and Y1AP to be completed May/June 2024 – Council report to be completed. 10 June 2024 – Final councillor workshop to take place. 1 August 2024 – Full council meeting. 	<p>Amber</p>
Spatial Plan	<ul style="list-style-type: none"> The Spatial Plan project team meets fortnightly to work through implementation of priority initiative workstreams. This includes representation from Central Government, ORC and QLDC. Natural hazards/Geotechnical contract for Te Tapuae/Southern Corridor structure plan has been awarded. Procurement for Infrastructure expert is underway. 22 April 2024 - Meeting with LINZ & Te Tapuae structure plan project team was held. 30 April 2024 - Quarterly meeting with the Ministry of Environment was held. Updates regarding the Spatial Plan 2021 for Planning & Strategy meeting can be found at this link. 	<ul style="list-style-type: none"> 6 May 2024 - Transport workshop – Te Tapuae Southern Corridor to take place. 7 May 2024 - Planning & Strategy Committee meeting. 13 May 2024 - Grow Well Whaiora Partnership Steering Group meeting. 14 May 2024 - Combined wananga to be held with Kai Tahu for Te Tapuae/Southern Corridor and Blue Green Network. 29 May - Panel evaluation meeting for infrastructure expert for Te Tapuae/Southern Corridor structure plan to be held. 	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Joint Housing Action Plan (JHAP)</p>	<p>Implementation of the 34 JHAP actions is underway, with key updates for April as follows:</p> <ul style="list-style-type: none"> Recorded and shared podcast on QLDC work to improve housing outcomes. (solutions 1 and 4) Contributed to Community Housing Aotearoa resources on Inclusionary Housing. (solutions 1, 3, 4) The Ministry of Housing and Urban Development provided an overview of Crown land to consider its potential for housing in the district. (action 2B) Meeting community stakeholders: Mana Tāhuna, Abbeyfield Wānaka Steering Committee, a local real estate agency, a local school principal. (actions 6A, 6B) Meeting with Aspen delegation to discuss housing solutions that could be replicated here. (action 6B) Meeting Ministry of Education about teacher housing in the district. (actions 4E, 6A) 	<p>Milestones for May include:</p> <ul style="list-style-type: none"> Report to Planning and Strategy Committee on affordable and community housing contributions from housing developments. (action 4B) Stakeholder meetings: Crown Infrastructure Partners, Treasury, Abbeyfield, private developers, economist. (actions 5C, 5D, 6A, 6B, 7B) Update Manaaki website and commence seasonal communications campaign. (actions 6A, 6D) Kāinga Ora to report on ways to lower construction costs for housing developments to Grow Well Whaiora Partnership Steering Group. (action 5E, 7A) Commission independent report on building costs in Longview, Hāwea. (action 4B) Notification of the Urban Intensification Variation summary of decisions requested. (action 8A) 	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Long Term Plan 2024-2034 (LTP)</p>	<ul style="list-style-type: none"> • 23 April 2024 - A Steering group took place where Councillors were presented with the overall financial proposal for the draft Long Term Plan that will go out for public consultation in late June, as well as rating implications. Consultation topics in the Consultation Document were discussed and confirmed, and an update on the infrastructure strategy component of the LTP was provided. • The audit process for Long Term Plan material commenced in late April and is due to conclude in early June. • From 5 April 2024 - Community consultation on proposed updates to QLDC fees and charges took place through April. 	<p>LTP project work in May is focussed on:</p> <ul style="list-style-type: none"> • Producing a finalised Consultation Document that will be issued for public consultation from 27 June – 28 July. • Producing a draft LTP that will also be shared with the community for public consultation. • Progressing through the audit of the LTP materials. • 27 May 2024 - Analysing public feedback received during consultation on fees and charges and holding a Hearing session for submitters. • 30 May - Engaging with Councillors at a Steering Group session which will lay out the communications and engagement for public consultation on the LTP. 	<p>Green</p>

Operating Expenditure and Revenue

Financial Management Report

% of the year completed **83%**

DESCRIPTION	April 2024 Actual	April 2024 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	10,523,242	10,408,000	115,242	104,676,476	104,980,000	(303,524)	125,796,000	83%	1*
Income - Grants & Subsidies	720,873	454,309	266,564	7,320,078	5,787,357	1,532,721	10,309,214	71%	2*
Income - NZTA External Cost Recoveries	414,466	556,465	(142,000)	4,944,230	5,564,652	(620,422)	6,677,583	74%	3*
Income - Consents	1,326,807	1,345,277	(18,470)	12,333,644	13,452,772	(1,119,128)	16,143,327	76%	4*
Income - External Cost Recovery	133,698	89,415	44,283	1,041,407	894,151	147,256	1,072,982	97%	5*
Income - Regulatory	634,625	613,113	21,512	6,922,063	7,026,047	(103,984)	8,286,381	84%	6*
Income - Operational	2,518,389	2,434,170	84,219	25,760,145	24,441,423	1,318,722	29,465,723	87%	7*
Total Operating Revenue	16,272,099	15,900,749	371,350	162,998,042	162,146,403	851,640	197,751,209	82%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	4,140,784	4,134,207	(6,577)	39,587,698	41,342,073	1,754,375	49,710,488	80%	8*
Expenditure - Salaries and Wages Contract	419,953	341,092	(78,861)	4,491,139	3,410,923	(1,080,216)	4,093,108	110%	9*
Expenditure - Health Insurance	24,329	40,492	16,163	380,321	404,919	24,599	485,903	78%	
Total Personnel Expenditure	4,585,066	4,515,792	(69,275)	44,459,158	45,157,916	698,758	54,289,499	82%	
Operating Expenditure									
Expenditure - Professional Services	289,819	389,925	100,105	4,592,102	4,751,355	159,254	8,741,743	53%	10*
Expenditure - Legal	362,703	455,157	92,454	4,363,149	4,562,898	199,750	5,677,835	77%	
Expenditure - Stationery	73,308	33,388	(39,920)	414,922	333,876	(81,046)	400,651	104%	
Expenditure - IT & Phones	64,745	68,563	3,818	668,396	685,632	17,236	822,759	81%	
Expenditure - Commercial Rent	387,455	377,361	(10,094)	4,238,220	3,773,610	(464,610)	4,528,332	94%	11*
Expenditure - Vehicle	99,334	78,000	(21,334)	929,496	780,000	(149,496)	936,000	99%	12*
Expenditure - Power	496,917	315,315	(181,601)	4,627,886	3,153,152	(1,474,734)	3,783,782	122%	13*
Expenditure - Insurance	261,338	213,638	(47,700)	2,428,559	2,136,381	(292,178)	2,563,658	95%	14*

Operating Expenditure and Revenue

Financial Management Report

% of the year completed

83%

DESCRIPTION	April 2024 Actual	April 2024 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	4,143,532	3,206,589	(936,943)	38,481,359	33,193,092	(5,288,267)	40,552,182	95%	15*
Expenditure - Parks & Reserves Maintenance	1,090,099	849,806	(240,292)	8,774,535	8,464,095	(310,440)	10,359,204	85%	16*
Expense - External Cost On Chargeable	75,674	89,238	13,565	1,040,513	892,383	(148,130)	1,070,860	97%	17*
Expenditure - Grants	622,840	562,888	(59,952)	6,738,936	7,263,515	524,579	9,089,290	74%	18*
Expenditure - Other	1,590,379	1,630,554	40,175	17,996,708	17,133,857	(862,851)	20,645,804	87%	19*
Total Operating Expenditure	9,558,140	8,270,422	(1,287,719)	95,294,780	87,123,847	(8,170,933)	109,172,100	87%	
Interest and Depreciation									
Expenditure - Interest	4,589,785	1,927,139	(2,662,646)	23,828,917	19,271,386	(4,557,531)	23,125,664	103%	20*
Expenditure - Depreciation	4,627,912	4,627,912	0	46,279,116	46,279,116	0	55,534,939	83%	
Total Interest and Depreciation	9,217,697	6,555,050	(2,662,646)	70,108,033	65,550,502	(4,557,531)	78,660,603	89%	
TOTAL EXPENDITURE	23,360,903	19,341,263	(4,019,639)	209,861,971	197,832,266	(12,029,706)	242,122,202	87%	
NET OPERATING SURPLUS (DEFECIT)	(7,088,804)	(3,440,514)	(3,648,290)	(46,863,929)	(35,685,863)	(11,178,066)	(44,370,993)		

* Commentary

**1 Income - Rates - \$0.3m unfavourable. \$0.6m unfavourable due to changes in the rateable value of a number of QV property valuation objections that resulted in both rate adjustments subsequent to the rate setting. \$0.3m favourable due to increase in rates penalties."

**2 Income - Grants & Subsidies - \$1.5m favourable. \$0.9m favourable due to NZTA Subsidies recovery in excess of the planned budget. This additional income is offset by the additional expense for NZTA Internal Time, reported below in Infrastructure Maintenance. The increase cost and income is due to increased activity year-to-date, however, there is a fixed budget for the year in total and therefore the continued income/spend for the remainder of the year will be lower than that budgeted. \$0.4m favourable increased Landfill Levy from Government offsets by increased Waste Management Education cost in Infrastructure Maintenance. This increase relates to higher volumes of waste disposal. \$0.2m favourable in various government grants received which offset with Grant Expenditure for Property and Infrastructure."

**3 Income - NZTA External Cost Recoveries - \$0.6m unfavourable. \$0.9m unfavourable lower internal time allocations to CAPEX projects. \$0.3m favourable higher NZTA Internal Opex time \$0.2m claimed back from NZTA."

**4 Income - Consents - \$1.1m unfavourable. \$0.2m unfavourable variance in Planning and Development due to credits processed for either statutory timeframes not achieved, or invoices queried by the applicant relating to the previous financial year. \$0.9m unfavourable 20% reduction in the number of consents received/processed, together with a reduced complexity resulted in lower consent income to the expected budgeted amounts. The reduction in revenue is partly offset by the reduction in contractor staff utilised for consent processing."



* Commentary

Financial Management Report

Operating Expenditure and Revenue

*5 Income - External Cost Recoveries - \$0.1m favourable. Favourable recoveries in Resource Consents \$0.1m and District Plan cost recoveries. The net impact on the P&L is offset by Expenditure - External Cost On Chargeable."

*6 Income - Regulatory - \$0.1m unfavourable. \$0.5m unfavourable doubtful debt provision regarding Planning & Development consents. \$0.6m unfavourable parking fees (Budget error calculated including GST). \$1.0m favourable increased traffic & parking, campervan and other infringements."

*7 Income - Operational - \$1.3m favourable variance in Community Services is \$1.4m favourable following increased Sport & Recreation income of \$0.9m generated specifically in Gym memberships, swimming lessons and retail sales

*8 Expenditure - Salaries & Wages - \$1.8m lower than budget due to underspend as a result of staff vacancies mainly in Planning and Development underspent by \$0.8m and Property and Infrastructure by \$1.0m. These underspends are offset by positions covered by contract staff, see S&W Contract below.

*9 Expenditure - Salaries & Wages Contract - \$1.1m higher than budget variance. Planning & Development \$0.1m higher than budget spend due to utilisation of contractor costs per hour set lower than actual cost incurred. Property & Infrastructure is \$0.5m overspent on budget. Community Services is \$0.3m overspent on budget. These overspent variances are driven by increase utilisation of contractors due to staff vacancies, offset against the underspend in Salaries and Wages.

*10 Expenditure - Professional Services - \$0.2m underspent on budget. Planning & Development is \$0.2m higher than budget, due to general timing of spend relating to the District Plan and Community Services \$0.2m, however, offset by lower spend in Strategic planning \$0.6m.

*11 Expenditure - Commercial Rent - \$0.5m YTD unfavourable budget variance. Property & Infrastructure \$0.4M overspent due to increases in property rates on owned properties and increased in site lease cost used by Alliance.

*12 Vehicles - \$0.1m YTD overspent on budget due to August including a June 2023 fleet invoice and 4 ambassador vehicles, looking after responsible camping during the summer months, included in the cost.

*13 Power - \$1.5m overspent on budget in Property and Infrastructure \$1.2m following increased electricity cost for 3 Waters sites in relation to consumption, and the first year of the electricity contract attracting the highest unit cost of the four year contract with the lowest cost paid in year 4. There is also an additional impact with the new sites commissioned. Community Services \$0.3m due to cost and consumption increased for the swimming pools gas of \$0.1m and electricity \$0.2m following unit cost increases higher than those budgeted and increased site consumption.

*14 Insurance - \$0.3m unfavourable due to insurance premium increases in November 2022 and May 2023 exceeding the anticipated annual increases.

*15 Infrastructure Maintenance - \$5.3m YTD overspent in Property and Infrastructure. \$2.0m unfavourable Roding Infrastructure Maintenance is ahead of budget due to roading costs incurred for the September weather event of \$1.0m to date, \$0.3m cost increase NZTA Internal Time claimed for work completed (offset in NZTA income) and \$0.3m for roading power supply cost increases, and roading maintenance completed ahead of schedule \$0.4m for line marking, sealed pavements and culvert cleaning. \$3.4m unfavourable Water Infrastructure Maintenance ahead of budgeted spend for unscheduled maintenance of \$0.7m following the Crypto outbreak, Shotover Waste Water Treatment Plant equipment and Aeration Grids & Disposal Fields \$0.7M, costs to repair communication systems of \$0.1m, September weather event \$0.2m, unscheduled maintenance relating to prior year \$0.6m, Sludge removal volume & price increase \$0.5m, Albert Town Sewer Overflow \$0.2m and Veolia Establishment Fees \$0.3m. \$0.2m favourable Waste Management behind budget due to refuse disposal costs EFT budgeted at 0.91 actual 0.328 \$2.1m, offset by higher volume and price in Landfill and Transfer stations \$0.8m."

*16 Parks & Reserves Maintenance - \$0.3m YTD overspent in Community Services with increased spend for Toilet Supplies and Trails & Tracks Maintenance due to the increased visitor numbers.

*17 Expenditure - External Cost on Chargeable - \$0.1m YTD overspent in Planning & Development with increased spend in Resource Consents and District Planning of \$0.1m. The net impact on the P&L is offset by Income - External Cost On Chargeable.

*18 Expenditure - Grants - \$0.5m underspent against budget due to the timing of grant payments made to date.

*19 Expenditure - Other - \$0.9m over budget due to \$0.5m for maintenance work completed relating to the September Weather Event and \$0.3M in Cleaning expenditure cost increase which is offset by underspends in Planning & Development and Strategy & Policy.

Capital Expenditure and Revenue

Financial Management Report

DESCRIPTION	April 2024 Actual	April 2024 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	1,654,562	1,728,638	(74,076)	20,838,167	17,042,927	3,795,240	20,645,405	101%	21*
Income - Vested Assets	0	0	0	45,943,060	0	45,943,060	20,673,385	222%	22*
Income - Grants & Subsidies Capex	1,884,110	3,477,470	(1,593,360)	26,135,810	32,564,118	(6,428,308)	40,255,916	65%	23*
Income - Dividends received	0	0	0	11,157,588	7,172,306	3,985,281	7,423,000	150%	24*
Income - Gain/(loss) on disposal of property, plant & equipment	0	0	0	496,040	0	496,040	0	0%	25*
Total Capital Revenue	3,538,672	5,206,108	(1,667,436)	104,570,664	56,779,352	47,791,312	88,997,707	117%	
Capital Expenditure									
Projects/Asset Purchases	11,945,197	15,241,664	3,296,466	148,449,126	165,792,249	17,343,123	203,453,856	73%	26*
Debt Repayment	0	0	0	0	0	0	16,890,000		
Total Capital Expenditure	11,945,197	15,241,664	3,296,466	148,449,126	165,792,249	17,343,123	220,343,856		
NET CAPITAL FUNDING REQUIRED	8,406,525	10,035,556	4,963,902	43,878,462	109,012,898	(30,448,189)	131,346,149		
External Borrowing									
Loans	22,000,000			635,023,000			626,900,000		

* Commentary

*20 Interest - \$4.6m higher than budgeted cost due to higher interest rates.

*21 Development Contributions - \$3.8m favourable compared to budget due to favourable receipts for Roothing \$0.3m, Parks & Reserves contributions for Community Services \$2.9m and Three Waters \$0.5M.

*22 Vested Assets - \$40.3M in Three Waters Assets has been vested for Q1 of the 2023/24 financial year.

*23 Income - Development contributions \$3.8m favourable variance mainly in Parks & Reserves (\$3m) and Wastewater (\$0.5m)

*24 Grants & Subsidies Capex - \$26.1m year to date funding received vs budget of \$32.6m. Variance of \$6.4m includes \$0.4m for NZTA/Waka Kotahi Capex subsidy and \$5.8m for CIP projects due to timing of subsidised roading construction works (and resulting impact on a reduced percentage of CIP funding able to be claimed 23/24).

*25 Dividends Received - \$4.0M in QAC Dividends received in February 2024 for the half year dividend payment.

*26 Gain on Sale of Property - A gain of \$0.5M was realised on the \$0.9M sale of a section of 516 Ladies Mile to Waka Kotahi NZ Transport for roading construction.

*27 Projects/Asset Purchases - \$148.5m year to date spend vs budget of \$165.8m (90%). Main project spend this month includes \$2.6m for Qtn Town Centre Arterials - Stage 1, \$1.9m Project Shotover Wastewater Treatment Plant Upgrade, \$0.6M Arthurs Point to CBD Active Travel, \$0.5m Cardrona Water Supply Scheme Pipeline & \$0.5M for Project Pure Aeration Grid Renewal.